

Newington Sewer Commission 2/20/2019 APPROVED MINUTES

Meeting called to order at 9:04 am.

Present: T. Cole Chairman, R.Stern, T.Hazelton, Commissioners. D.Messier, J.Tolman, Utility Partners.

Minutes: Minutes from 1/1/19 reviewed. Motion by R.Stern to approve, seconded by T.Hazelton. All in favor, approved.

Public Comment: None.

Treasurer's report: January reports and bank statements reviewed. Treasurer's operating fund balance as of January 30th was \$1,138,182.85. Enterprise Account balance was \$360,166.86.

Discussion on the balance of the Enterprise Fund and transferring additional funds into it. Motion transfer \$400,000 from the Operating Fund to the Enterprise fund made by R.Stern. Seconded by T.Hazelton, all approved.

Manifest Approval: Discussion on cost of replacement rank probes for SBR #2. These were installed with the upgrade and have failed. It was a time-sensitive repair, so they were replaced. D.Messier to discuss with Waterline.

Second invoice from Town for an audit and payroll. Discussion on timing of bills from the town for services rendered and stipends. Town Finance Director will be invited to the next meeting. Further discussion on legal work and calls made to the Sewer Commission attorney by the town hall.

The front gate was repaired. A walk gate installed after the main gate failed and Sewer Superintendent had to climb over the barbed wire fence to access the plant.

New buckets and lids for grit and screenings were ordered.

Electrical Panel in the lab was replaced. It was the original panel, approximately 40 years old, and was not replaced in the upgrade. It was not keeping up with the needs for the lab equipment to run consistently.

Review of 2018 budget. Line 02-4326-90-690 shows the full cost for Phase I of the Forcemain project, over-expending the line. This project was funded through the Enterprise Fund, not through the Contingencies line. Sludge fees are higher than budgeted as the plant is now producing more sludge than before.

2019 budget is for \$1,403,816. Reserve will be 60% or \$842,291.40.

Motion made to approve the 2/20/19 manifest by R.Stern in the amount of \$60,649.92. Seconded by T.Hazelton. All in favor, approved & signed.

Plant operators report: Flows are up from last year, sludge as billed. Preventative maintenance performed as scheduled.

Started 2019 sewer rates, have received water flows from City of Portsmouth. As of 2/19/19 \$24,128.95 is owed for 2018 sewer charges. Phone calls will be made, if no response then they will be forwarded to A.McEachern for letters.

New Business:

D.Messier presented two items for Major Maintenance in 2019. For 2019 the Major Maintenance account will have \$60,000.

The first item is for a transfer pump for the SBR tanks. Currently, they are using one transfer pump which they manually move between tanks. It's an item that should have been a change order during the upgrade but was missed. The pump will cost \$5,510.

The second item is permanent ladders for the vault tanks. Currently the plant staff use an extension ladder to enter the vault tanks. This could be a safety concern. He would like to secure permanent steel ladders inside each tank. The cost would be \$2,000 for all 3 tanks. Discussion ensued on steel vs. aluminum for cost and durability. The steel ladders will be painted to minimize rusting.

Motion to purchase a transfer pump and to install permanent steel ladders in the vault tanks made by R.Stern. Seconded by T.Hazelton, all approved.

Old Business:

Next meeting will be March 20, 2019 at 9 am

Adjournment: 9:56 am.

Respectfully submitted,
Gail Klanchesser