

## **Newington Sewer Commission 9/20/2017 APPROVED MINUTES**

Meeting called to order at 9:00 am.

**Present:** T. Cole Chairman, T.Field , R.Stern, D.Messier, Utility Partners, S.Bullard Utility Partners.

**Minutes:** Minutes from 9/20/17 reviewed. Motion by R.Stern approve, seconded by T.Field, All in favor, approved.

**Public Comment:** None.

**Treasurer's report:** July and August reports reviewed. By next meeting more Sewer bills will have been received. Operating fund balance as of August 31st \$829,565.66.

**Manifest Approval:** Motion made to approve the 9/20/17 manifest by R.Stern in the amount of \$357,151.70, Seconded by T.Field. All in favor, approved & signed.

**Plant operators report:** Flows as noted, consistent with last year. Sludge as billed. As the project nears completion there may be future savings in sludge expenses with additional processing.

Upgrade project is 80% completed and 89% of construction bills have been paid. Project will reach substantial completion in October as a majority of the work has been completed. The grey construction trailer will be removed this week and the white trailer will be removed next week. The painters will be back and the new walkway and paving will be done next month.

Wright-Pierce working on forced main options.

Shattuck Way Paul Brook Station is 90% complete.

Influent Sampler will need to be replaced, it was unable to be repaired.

Second round industry sampling was completed, toxicity samples done and passed.

New kitchen cabinets installed. Chairs, white board, projector, and screen have been delivered. Table and remaining furniture due in a few weeks.

**Old Business:** None

**New Business:**

Change order request:

- \$64,018.84 to pave parking lot inside of fence.

Pavement inside of fence was not part of the upgrade project. The pavement was not in good condition before the project. Paving walkways was part of the project. Waterline solicited quotes to pave walkways and parking lot together and presented a change order for the additional cost of the parking lot. This will include removal of the old pavement, laying a base and repaving. Paving will take place by the end of October. Discussion on the quotes and work to be accomplished ensued. Motion by R.Stern to approve change order in the amount of \$64,018.84 to replace the pavement, seconded by T.Field. All approved.

Letter received from Town Hall for a budget review with the Selectmen on Oct 2nd at 7:15 pm. Selectmen are requesting departments to level fund their budgets. This will be difficult to do with the Sewer budget. Draft of 2018 budget reviewed. It is unknown what the cost of living increase will be for compensation and insurance will be higher. Operations contract percentage increase has not been decided and Bond Principal repayment will need to be determined. There are 2 options from NH DES on how to repay bond; one is level payments over 20 years, the other is larger principal payments now that decrease each year. The second option will save almost \$200,000 in interest payments. Further discussion will continue at the 9/27 meeting.

Discussion ensued on the upcoming forced main work and the costs as this will impact the budget process. Testing that was done at 2 independent labs returned the same results. Special meeting will be held next Wednesday, September 27th at 9 am to discuss the forced main and associated costs.

The open position with Utility Partners was filled, new employee has begun work.

Next meeting will be October 18, 2017 at 9 am.

**Adjournment:** 9:34 am.

Respectfully submitted,

Gail Klanchesser