

Newington Sewer Commission 3/21/2018

APPROVED MINUTES

Meeting called to order at 9:00 am.

Present: T. Cole Chairman, T.Field , R.Stern, D.Messier Utility Partners, S.Bullard Utility Partners. L.Shields Wright-Pierce Engineers.

Minutes: Minutes from 2/21/18 reviewed. Motion by R.Stern to approve, seconded by T.Field, All in favor, approved.

Public Comment: None.

Treasurer's report: January reports and bank statements reviewed. Operating fund balance as of February 28th was \$835,166.89. Sewer Enterprise Fund balance as of February 28th was \$754,274.04. One outstanding sewer bill has been paid.

Manifest Approval: Motion made to approve the 3/21/18 manifest by R.Stern in the amount of \$55,067.77, Seconded by T.Field. All in favor, approved & signed.

Plant operators report:

Flows as listed, sludge as billed. Preventative maintenance performed as scheduled.

Wright-Pierce working on upgrade projects. 99% of construction, plant and pump stations, is complete, 100% of construction monies have been paid. Working on heating issues in the Control Building.

Next month NH DES will be in attendance to explain asset management plan.

Outstanding bills. Letter from real estate agent in regards to an outstanding bill not paid before a real estate transaction.

Old Business:

3 quotes for furnace replacement: Waterline Industries, Hart Plumbing and Heating, and T.Garrity Heating Service. Discussion on quotes. Motion by R.Stern to award bid to Hart Plumbing and Heating not to exceed \$9,250.00 and to authorize Chairman T.Cole to sign the bid. Second by T.Field, all approved.

Delinquent sewer notices have been sent out. One payment has been received. Lien process has been started.

Discussion on letter from Tate and Foss on an unpaid sewer bill before a residential property sale. It was the responsibility of the previous property owner or real estate agent to clear all outstanding bills for the property before the sale. Commissioners felt it was not the responsibility of the new owner to pay for wastewater that was generated by the previous owner. Request to abate the outstanding bill was denied.

SRF Loan Payment Estimates and Timeline were presented. Repayment dates and loan forgiveness application discussed. Earlier start to repayment will save some monies over the 20-year repayment plan and lower administrative fees. Motion by R.Stern to begin the repayment in June 2018, second by T.Field. All approved.

Letter from A.McEachern and the quote from Severino were discussed. R.Stern will check with the Town Hall to determine if the Town requires a competitive bid process. Motion by R.Stern to sign the Severino quote for the Woodbury Ave Forecmain Project pending clarification on Town Competitive Bid Policy. Seconded by T.Field. Motion approved.

New Business:

Election for Commission Chair. R.Stern nominated T.Cole as Chairman, seconded by T. Field. Approved.

Next meeting will include the upcoming Utility Partners Contract.

Next meeting will be April 18, 2018 at 9 am.

Adjournment: 9:34 am.

Respectfully submitted,

Gail Klanchesser