

**Newington Sewer Commission 12/21/2016 APPROVED MINUTES**

Meeting called to order at 9:00

**Present:** T. Cole Chairman, T.Field, R.Stern, D.Messier Plant Operator.

**Minutes:** Minutes from 11/16/16 reviewed. Motion by R.Stern to approve, seconded by T.Field. All in favor, approved.

**Public Comment:** None.

**Treasurer's report:** Bank statements presented. State and SRF loans have gone through smoothly. Outstanding billing is just under \$19,000. Customer still have one week to make payment, and D.Messier has been in contact with all unpaid accounts. Billing statements were sent out in early December for outstanding balances. Discussion ensued on whether to approve or accept the Treasurer's report since the numbers are not under direct control of the Commission. Report reviewed as presented.

**Manifest Approval:** Motion made to approve the 12/21/16 manifest by T.Field in the amount of \$594,286.93. Seconded by R.Stern. All in favor, approved & signed.

**Plant operators report:** Flows similar to last years, tons equaled what was billed. Preventative maintenance has been completed. Backflow preventers will need to be replaced. RG Young replaced the manhole on Shattuck Way. Level controller and floats in Paul Brook pump station replaced after failing on 12/11 at 3am.

Plant updated project at 34% completion. D.Messier attended the budget committee meeting, budget tentatively approved to go to Public Hearing on February 4, 2017.

Several months ago Utility Partners was sold to H2O. The Sewer Commission and Utility Partners have a Performance Bond, which will need to be closed and reopened with the new company. Paperwork presented to the board to begin this process. Discussion ensued on the bond, when it was started and by whom. The Performance Bond is equal to the annual contract between the Sewer Commission and Utility Partners. Commissioners decided to review the original performance bond and will discuss further at the next meeting.

Lulu Pickering came and took pictures of the Sewer Upgrade for the Newington Neighbor.

**Old Business:** None.

**New Business:** Meeting schedule for January-June 2017.

Next meeting will be January 18, 2017 at 9 am.

**Adjournment:** 9:29 am.

Respectfully submitted,

Gail Klanchesser