

## **Newington Sewer Commission 12/20/2017 Approved Minutes**

Meeting called to order at 9:01 am.

**Present:** T. Cole Chairman, T.Field , R.Stern, D.Messier Utility Partners, L.Shields Wright-Pierce Engineers.

**Minutes:** Minutes from 11/15/17 reviewed. Motion by R.Stern to approve, seconded by T.Field, All in favor, approved.

**Public Comment:** None.

**Treasurer's report:** November reports and bank statements reviewed. Operating fund balance as of November 30<sup>th</sup> was \$1,025,674.59. Sewer Enterprise Fund balance as of November 30<sup>th</sup> was \$752,917.97.

**Manifest Approval:** Motion made to approve the 12/20/17 manifest by T.Field in the amount of \$174,657.55, Seconded by R.Stern. All in favor, approved & signed.

**Plant operators report:** Flows are down slightly from last year, sludge as billed. Preventative maintenance performed as scheduled.

Wright-Pierce is working on the upgrade project. Construction is at 94% completion and 94% of construction monies have been paid. Shattuck Way and Paul Brook Pump Stations are 100% completed.

Last major project is the fire alarm system, the electricians are working on it. Contractor is finishing the punch list.

Wright-Pierce is still also working on the forcemain project.

Need to replace lab equipment and order supplies for testing. This equipment is used for licensing. Centrisys has been called in to work on centrifuge. Ordered buckets and covers for grit and screenings.

3 change orders to review. This should be the last of the change orders.

Met with the Budget Committee on December 6<sup>th</sup>.

### **Old Business:**

At the last meeting the Sewer Commissioner gave approval to prepare a 90% submittal for the forcemain from the Paul Brook station along Woodbury Ave. Wright-Pierce submitted to DOT and their engineer. L.Shields currently working on comments now to submit 100% by end of month. Estimated total project cost for the Woodbury Ave portion of the project as of a few weeks ago is \$475,000.

Unfortunately, this project is not eligible for SRF funding because the project cannot be sent out to bid due to combining it with the existing DOT project. There are 2 options: Make the project part of the DOT contract, or do a separate contract with Severino. Options are to either find the funding for it now or table the work to be done later. If it is pushed back the increased cost for the road to be dug up and paved would be about 25% more.

Is it possible to tie a new line into the existing line on Woodbury Ave. Discussion ensued on the options and their impact. The Sewer Commission will table a decision until next meeting, but will gather more

information. The engineered plan will remain viable for several years. Motion by T.Field to obtain a quote from Severino for the Woodbury Ave work, seconded by R.Stern. Approved.

L.Shields will contact DOT to notify them that we will not be entering a contract with them. If a decision is made at a future meeting to move forward with this work the contract would be directly with Severino, which would save the Commission from DOT oversight costs.

**New Business:**

Change order requests

- \$2,291.24 for duct smoke detector in air handling unit AHU-2.
- \$816.31 for an additional fire alarm radio relay module.
- \$1,518.48 for a repeat cycle timer for hazardous gases alarm sensor in headworks wet side fan.

Discussed. Motion by T.Field to approve change orders, seconded by R.Stern. Approved.

The Commissioners then had a brief discussion on unpaid sewer accounts. D.Messier is following up and will have a update at the next meeting.

Next meeting will be January 17, 2018 at 9 am.

**Adjournment:** 9:43 am.

Respectfully submitted,

Gail Klanchesser