

Newington Sewer Commission 7/19/2017 APPROVED MINUTES

Meeting called to order at 9:03 am.

Present: T. Cole Chairman, T.Field , R.Stern, D.Messier, Utility Partners, S.Bullard Utility Partners.

Minutes: Minutes from 6/21/17 reviewed. Motion by R.Stern approve, seconded by T.Field, All in favor, approved.

Public Comment: None.

Treasurer's report: June bank statement from TD Bank for Sewer Trust reviewed, balance \$1,000,483.85. Account registers for May and June reviewed, end balance \$1,253,726.70. In August meeting will review SRF loan balance and project account. Pump station work funded from Sewer Trust, not SRF loan. Half of sewer billing has been received.

Manifest Approval: Motion made to approve the 7/19/17 manifest by R.Stern in the amount of \$374,149.09, Seconded by T.Field. All in favor, approved & signed.

Plant operators report:

Flows as noted, higher than last year but there was a drought last year. Sludge as billed. Preventative maintenance performed as scheduled.

71% of upgrade construction is complete and 82% of upgrade invoices have been paid.

Old Business: Reviewed operating budget. Update on pump station work. Discussion on Engineering invoice for forced main work.

New Business:

Change orders:

- \$6,498.92 – NH DES requested additional bollards around new generator.
- \$1,496.17 – Flushing connector on SBR effluent line to assist when cleaning line.
- \$13,977.45 – HVAC modifications on the dry side of the pump stations.
- \$24,008.91 – New explosion proof fans, lights and poles at pump stations to illuminate wet side.

Total change orders \$45,981.45. Motion by R.Stern to approve change orders, seconded by T.Field. All in favor. Approved.

Upgrade work begun at Shattuck Way Pump Station. Engineering and work begun on the forced main.

VFD's to sludge feed pumps will need to be replaced, it is not part of the upgrade.

Quotes for office furniture reviewed. 2 quotes from KBK Interiors for \$5,359 and \$5,630, and WB Mason for \$5,818.40. All quotes for same floor and furniture plan. Quotes include furniture installation. D.Messier to contact both companies to clarify questions on the estimates and delivery timeline.

Request for sewer abatements:

- Owner of Hyder property to request abatement for a running toilet. Water bill was paid to the City of Portsmouth.
- Tenant of Eversource Property on River Road. Water bill was paid to the City of Portsmouth.

Discussion on abatements. Water was used and treated through the wastewater system, requests for abatement were denied.

Discussion on Town Auditor request to place \$382,767.17 SRF retainage into an Escrow Account per Federal Law. Motion by R. Stern to comply with request to place SRF retainage into an Escrow Account to be set up by the Town Treasurer, seconded by T. Field. All in favor. Approved.

NH DES permits and compliance inspection occurred on June 19th. Inspection report has not yet been received.

New Nitrogen spectrophotometer needed for lab quick process control, cost is \$6,634.18. Can be funded out of EPA upgrade. Discussion on lab equipment and testing needs. Agreed to purchase new spectrophotometer.

An employee has given notice to take a position closer to home. Position will be posted shortly.

Next meeting will be August 16, 2017 at 9 am.

Adjournment: 9:54 am.

Respectfully submitted,

Gail Klanchesser