

Newington Sewer Commission 10/21/15 APPROVED MINUTES

Meeting called to order at 9:01am

Present: T. Cole Chairman, T.Field, J.Richardson. D.Messier Plant Operator and S.Bullard Utility Partners.

Minutes: Minutes from 9/23/15 reviewed. Motion by T.Field to approve, seconded by J.Richardson. Approved.

Treasurer's report: Review of Budget and Utility Partners budget.

Operating fund \$215,235.59

Enterprise fund \$126,855.96

Manifest Approval: Motion made to approve by J. Richardson in the amount of \$104, 673.10, seconded by T.Field. Approved & signed.

Plant operators report: Flows are only up slightly as compared to last year. Tons of sludge were what was billed & hauled off. Maintenance work was completed. The remaining 2 chemical pumps were replaced and the diesel tanks that had signs of corrosion have been repaired. The new Kubota tracker is out to have the cab and snow blower installed.

Wright-Pierce Engineers are still working on the plant upgrades. Denis & Jack Hoyt have been reviewing the plans and a set is under review by the DES. EPA may also be reviewing the plans, but NH is a delegated state so the primary review may be done completely by NH DES. We are in comment period of the plans and there have been no public comments or reviews so far. If no comments or review, the bid documents will go out sometime in December, possibly as early as the November Sewer Commission meeting.

Denis and a representative from Wright-Pierce Engineering will be attending a meeting on October 20th (today) at 1pm with the town's new Technical Review Committee (TRC). The TRC is comprised of the Fire Chief, Police Chief, Town Planner, and Code Enforcement. The plan has been reviewed by the Planning Board. Denis and a Wright-Pierce Engineer are on the agenda for the November 9th Planning Board meeting for a project review. A member of the Sewer Commission should be present at the meeting.

Utility Partners Contract: S. Bullard from Utility Partners presented a proposal to extend the existing contract between Utility Partners (UP) and the Sewer Commission. The current contract will be up for review and renewal in the middle of the sewer plant upgrade and construction. Timing did not seem appropriate to be negotiating a contract mid-construction. The proposed contract extension is for 5 years will run through 2022. It will continue to use the CPI adjustment to calculate costs but also cap costs at 4%, but not less than 1%. Discussion ensued on inflation, the CPI Index, general plant operation by Utility Partners, and whether the extension should go out to bid. The current contract was the result of a bid proposal. We currently have very experienced and knowledgeable staff. UP will send a copy of the contract extension to the Sewer Commission's attorney to make sure an appropriate decision is made and it will be discussed again at the next meeting.

Old Business: Recap of discussion at 9/23 meeting with C. Musselman on sewer billing.

Adjournment 9:54pm