

Newington Library Board of Trustees Meeting Minutes May 3, 2017

Present: Trustees Jack O'Reilly (JO), Cathy Hazelton (CH), David Turbide (DT), Lillian Wilson (LW), Peter Welch (PW); alternates Lee Lamson, Steven Bush (SB); Library Director Lara Croft (LC)

Meeting called to order by chair at 1:35 PM

Minutes: Moved by DT, seconded by PW to accept April 5 2017 public minutes. Accepted 5-0

Treasurer's Report: All expense categories appear to be on track for this point in the year. \$5705 in interest was received from the trust fund this month.

Director's Report: The library continues to operate smoothly, service a growing base of patrons, groups and activities.

- Permanent repairs on the book drop have still not been completed.
- The loose roof "cap" repair was completed but we have not yet been invoiced for the work. We expect the cost to be under \$1000. Skyline roofing prepared a quote \$1440) to repair the eroded copper panels above the old building entrance.
- Art exhibits for June and July are set. LC has a number of candidates for displays for the coming months.
- Staff attendance at meetings and conferences is ongoing as expected through April and May.
- LC is submitting information for the town's new monthly newsletter.
- A robust slate of programs is scheduled for the coming months

Building Maintenance: Separation of the water meter has still not been completed. JO will continue to work on finding a plumber to do this.

Policies: DT distributed copies of 7 existing policies for board member review, even though they are not due for revision as yet. There are several policies that are due (or overdue) for review and the board will be taking these up over the next several months to bring us up to date. Board members agreed to review Response to Law Enforcement policy with some suggested changes by LW for discussion at the June meeting.

New Business: Moved by JO, seconded by LW to accept the \$500 donation from LOCO Sports, who held the Portsmouth Half Marathon. Passed 5-0. There are no restrictions on how to use the money. Several ideas were discussed. CH will check the cost of an AED defibrillator device, which we should probably have, even if we don't use the donation to pay for it. The board also authorized the copper roof panel repairs mentioned above: moved by LW, seconded by PW, passed 5-0

Non-Public: No non-public session this month.

Board meeting adjourned - moved by CH, seconded by LW passed 5-0 at 3:05 PM

Next Meetings: June 6 (Tuesday) 2017 @ 1:30PM

Respectfully Submitted: David A Turbide, board secretary