

Newington Library Board of Trustees Meeting Minutes July 5, 2017

Present: Trustees Jack O'Reilly (JO), David Turbide (DT), Peter Welch (PW); alternate Lee Lamson (LL), Library Director Lara Croft (LC); trustee Cathy Hazelton (CH) arrived at 1:49 PM,

Meeting called to order by chair at 1:30 PM

Minutes: Moved by PW, seconded by LL to accept June 6 2017 public minutes and June 6 non-public minutes Accepted 4-0

Treasurer's Report: All expense categories appear to be on track for this point in the year.

Director's Report: The library continues to operate smoothly, service a growing base of patrons, groups and activities.

- We had the second busiest June ever, and an increase in visits and circulation over last year which was a big increase from the year before
- Skyline Roofing completed the flashing work and the plumbing work was completed last week. .
- A new copier/printer has been purchased but is not yet installed. A badly-needed new PC for the circulation desk will be purchased for about \$600 soon with the assistance of B Yurick. Both are within the budget for equipment for this year.
- We will no longer be selling discounted movie passes as they are not of much value to patrons anymore. Just over \$100 remains in the fund, which will be returned to the programs line
- Summer programs are in full swing with good attendance so far.

Policies: The board reviewed and continued to discuss the proposed new Child Safety Policy which will replace the Unattended Child Policy. The draft is not yet ready for publication. Work will continue. Once the policy is finalized, we should reach out to make sure parents and guardians are aware of this policy.

New Business: We are getting closer to finalizing the purchase of a defibrillation device. CH is coordinating with the fire chief to make sure we get the right unit, at the right price, and that we secure the proper training for the staff.

Library Operations LC has conferred with the staff on details of adding Monday hours to the library schedule starting mid-2018. No action is being taken at this time but intermediate and longer term possibilities and opportunities are being considered including impact on staff schedules and budget.

Non-Public: No non-public session this month.

Board meeting adjourned - moved by PW, seconded by LL, passed 5-0 at 3:00 PM

Next Meetings: August 2 (Wednesday) 2017 @ 1:30PM

Respectfully Submitted: David A Turbide, board secretary