

## Newington Library Board of Trustees Meeting Minutes April 5, 2017

Present: Trustees Jack O'Reilly (JO), Cathy Hazelton (CH), David Turbide (DT), Peter Welch (PW), alternate candidate Lee Lamson, Library Director Lara Croft (LC)

Meeting called to order by chair at 1:32PM

**Minutes:** Moved by PW, seconded by JO to accept March 15 2017 public minutes. Accepted 4-0

**Treasurer's Report:** Reviewed – all expense categories appear to be on track for this point in the year. LW noted that \$9,000 from the town was deposited into the TD Bank checking account so we have adequate balance in that account to carry forward. The results of the town meeting warrants and votes and their impact on library operations were discussed.

**Director's Report:** The library continues to operate smoothly, service a growing base of patrons, groups and activities.

- Peter Welch straightened the bent book drop but it still needs more permanent repairs
- The loose roof "cap" repair is being addressed. Access (protecting the fragile slate roof and limited access) are the biggest concerns – the repair itself should be simple. It was moved (PW) and seconded (CH) to authorize LC to contract with Skyline Roofing as the best resource (recommended by several board members and willing and able to do the work) to make the repair at a cost not exceed \$5,000. Passed 4-0 LC will coordinate with the town on whether and when to notify the insurance company, partially based on projected cost considering the \$1000 deductible.
- Art exhibit for May and beyond is still not confirmed but LC has multiple alternatives to pursue.
- Amy Covell has attended a conference and a training session in March. LT will be attending several conferences later this year.
- Amy's first story hour at Fox Run Mall was a big success with about 25 attendees.
- A robust slate of programs is scheduled for the coming months

**Policies:** There is some concern that we have been a bit remiss in maintaining policies with periodic reviews as required. As the new board secretary, DT will take responsibility for setting up and managing a policy review schedule that will result in a regular process of sending selected policies to the board for review and completing any updates and approvals at monthly board meetings to keep the policies up to date.

**Non-Public:** At 3:00, moved by (JO), Second by (CH) to go into non-public session per RSA 91-A:3 II (a) and (c) personnel. Roll call Yes (4-0)

**Non-Public:** 3:28, moved by (PW), second by (CH) to come out of non-public session. Roll call vote Yes (4-0). It was moved (CH) and seconded (PW) to seal the record of the non-public session indefinitely. Roll call vote approved 4-0

Board meeting adjourned - moved by (CH), seconded by (PW) passed 4-0 at 3:30 PM

Next Meetings: 5/3/17 @ 1:30PM

**Respectfully Submitted:** David A Turbide, board secretary