

Langdon Library Board of Trustees Meeting Minutes January 3, 2018

Present: Trustees Jack O'Reilly (JO), David Turbide (DT), Peter Welch (PW), Cathy Hazelton (CH), Library Director Lara Croft (LC).

Meeting called to order by chair at 1:41 PM

Minutes: Moved by JO, seconded by CH to accept December 6 2017 public minutes. Accepted 4-0

Treasurer's Report: Year-end activities are nearly complete pending receipt of the final check from the town for funds leftover from the payments they handle e.g., payroll, electric bills. We are expecting around five thousand dollars to be returned. The money will be applied where necessary to balance out the expenditures made over the last few months of the year. It was moved (PW) and seconded (CH) that Cathy Hazelton should be given access to the bank account inquiry screen at TD Bank as she is assistant treasurer and carrying out those duties in Lillian's absence. Approved 4-0

Director's Report: The library continues to operate smoothly, service a growing base of patrons, groups and activities.

- We broke every record in 2017 – circulation, visits, room use, programs, etc. Patron visits fell 4 short of the overall record but it's not a fair comparison because the old record included phone calls and brook drop whereas the current measurement does not.
- The "Winter Warm-Up" was a great success with 47 people taking part.
- The sidewalk has been an issue the last few weeks with difficulty keeping it cleared and ice-free. LC will continue to work with the town to try to keep the walk safe for patrons and staff.
- We hope to get the light posts installed in the next week or so. Meanwhile, it was decided that it would be a good idea to purchase a couple dozen cheap flashlights and offer them to patrons when it's dark out. If they are returned and unused, it would not be a bad thing to have them for emergencies or simply for patron convenience.
- The board made some preliminary plans and decisions regarding a candidate night just before the upcoming town election. We will target Tuesday March 6, one week before the election, at 6 to 7:30 PM. The library is already scheduled to be open until 8 on Tuesdays. After considerable discussion re: having candidates speak (5 minutes each including Q&A), it was decided to make that optional and expect that only candidates in contested positions would want to speak to the group.

Walkway Lighting: Just waiting for the electrician to let us know when he wants to make the connections, then we can get the posts from Rockingham Electric with a day's notice.

Other: JO stated that he is planning to attend the February 1 public budget meeting

Non-Public: There was no non-public session this month.

Board meeting adjourned - moved by PW, seconded by DT, passed 4-0 at 3:17 PM

Next Meeting: February 7, 2018 @ 1:30PM

Respectfully Submitted: David A Turbide, board secretary