

Langdon Library Board of Trustees Meeting Minutes July 12, 2018

Present: Trustees Jack O'Reilly (JO); David Turbide (DT), Peter Welch (PW), Lillian Wilson (LW), Catherine Hazelton (CH) ; Alternate Trustees Steve Bush, Lee Lamson; Library Director Lara Croft Berry (LCB).

Meeting called to order by JO at 1:32 PM

Minutes: Moved by LW, seconded by PW to accept May 2 2018 public minutes. Accepted 5-0

Treasurer's Report: Spending is in line with expectations at this point in the year. We're a bit over on equipment spending but that's just due to timing with several equipment replacements occurring early in the year.

Director's Report: The library continues to operate smoothly, service a growing base of patrons, groups and activities.

- Art displays are lined up through December
- We need to get the book drop repainted and re-labeled with the new hours. We're waiting for a quote from Martin Callahan. We have umbrellas and bases in hand – we need to reinforce and drill holes in the picnic tables to complete this project.
- A John Frink Rowe painting "Gloucester Fishing Schooner" has been donated to the library by Mike Rogers. We need to get it appraised and added to our insurance policy. We will also have appraisals of other art objects in the library updated as it has been at least 5 years since last appraised.
- LCBs payroll records have been adjusted to reflect her increased hours and her enrolment into the state retirement systems has been filed.
- A number of summer activities are in-process and scheduled over the coming weeks.
- Our new Monday hours have been well-received. Thirty-six patrons came through the door on July second and many thanked us for the change saying how glad they were not to have to wait from Saturday until Tuesday to take care of their library business.

Walkway Lighting: There have been some problems with the new lights but LCB and PW are working with Rockingham Electric, the supplier and the electrician to get them fixed and coordinate with the installation of the two remaining light poles.

Parking Lot: We need to start the ball rolling on the much-needed parking lot expansion. First step is getting approval from HDC, then we'll need a design and quote so we know how to present it to the selectmen and budget committee before the town meeting next March.

Gutters: The gutters on the North side of the addition are full of leaves and pine needles, with some weeds and a small tree growing! They should be cleaned out and we need a strategy for keeping them clear in the future.

Policies: No update at this time. Several policies are due for review and update and will be addressed at the August and/or September meetings.

New Business: DT has completed the write-up for nominating Langdon for NHLTA Library of the Year. All Trustees and alternates signed the cover letter that will be submitted this week. The decision will be made by September 5.

Non-Public: Moved by JO and seconded by PW to change to non-public session per RSA 91-A:3 II (a) and (c) personnel at 3:21PM. Approved 5-0 by Roll call vote.

Moved by PW, seconded by CH, approved 5-0 by roll-call vote to close the non-public session at 4:14PM

Moved by CH, seconded by PW, approved 5-0 by roll-call vote to seal the minutes of the non-public session in perpetuity.

Board meeting adjourned - moved by PW seconded by DT, passed 5-0 at 4:27 PM

Next Meeting: August 2, 2018 @ 1:00PM The regular meeting day and time is hereby changed to the first Thursday (rather than Wednesday) of the month at 1:00PM

Respectfully Submitted: David A Turbide, board secretary