

Newington LBOT Meeting Minutes 5/19/15

Present: Trustees Steve Bush (S), Lillian Wilson (L), Jack O'Reilly (J), Patty Borkland (P), Deb Zabkar (D) Bookkeeper (arrived at 6:43)

Meeting called to order by Chair S at 6:00

Minutes: Moved by J, seconded by P to accept the public and non-public minutes of 4/21/15 Accepted 3-0 (L abstained-was not at the meeting). J will discuss with the Director including minutes in the library website in addition to them now being included in the town's.

Correspondence: Received thank you card from Debbie Kohlhase for her 10th working anniversary gift.

Non-Public: At 6:15 moved by J, Second by S to go into non-public session per RSA 91-A:3 II (a) and (c) personnel. Roll call L-Yes, S-Yes, P-Yes J-Yes, (4-0).

Non-Public: At 6:42, moved by J, second by L to come out of non-public session. Roll call vote L-Yes, J-Yes, P-Yes, S-Yes (4-0).

Moved by J, second by S to seal the non-public minutes indefinitely. Approved 4-0 by roll call, S-Yes, J-Yes, P-Yes, L-Yes.

Treasure's Report: On file in the library and supplemented by D:

- Current expenditures were discussed. D will meet with our Treasure, L and Director soon to provide a line-by-line overview of the budget
- The Director is doing a good job of controlling expenses. The budget is tight.
- D checks all budgeted lines vs. spending

At 6:55 D left and the meeting was recessed. The meeting resumed at 7:07

Personnel: Moved by S and seconded by L to accept The Director's recommendation for personnel remuneration. Approved 4-0

Training: It is recognized that per the Personnel Policy the Director may authorize training up to \$500. Staff cross-training is ongoing.

Inter Library Loan: Moved by L, seconded by P to authorize the Director to recommend a new ILL pick-up/drop-off location. Approved 4-0

Building Issues: The following were discussed:

- Lawn burned areas need to be addressed. Water is being connected for the sprinkler system (see vote below). J recommended we look into some kind of pavers along the sidewalks where salt ruins the grass.

- Due to winter ice problems, the handicap parking spot may have to be moved
 - The heating fuel price for the current year needs to be checked vs the town's supplier
 - Extra mosquito spraying on movie nights will be needed. S will check with the town hall.
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- There may be some flashing repairs needed. Will be looked into.
 - The contracted cleaning company is working out well

Moved by P and seconded by L to authorize the expenditure of up to \$1200 for the work and materials necessary to reconnect the sprinkler system and to request reimbursement from the town for the work done for the cemetery portion. Approved 4-0

Movie Nights: Being worked on by the Director

Grants: S is working on an LCHIP grant application

Director's Report: is available in the library

- Younger reading level materials are being separated for better service, VHS tapes are being weeded out and Blu Ray videos are being expanded.
- New programs, Book Club, Baby Lapsit and Story Time have started.

Next Meeting: June 16 @ 6:00 PM.

Adjournment: At 8:13, moved by J, second by L to adjourn. Approved 4-0.

Respectfully Submitted

Jack O'Reilly