

Newington LBOT Meeting Minutes 9/12/16

Present: Trustees Steve Bush (S), Cathy Hazelton (C) (left at 3:50), Lillian Wilson (LW) Jack O'Reilly (J), LBOT Alternate David Turbide (D) Library Director Lara Croft (LC), Bookkeeper Patricia Sarcione (P)-from 2:25-2:50

Meeting called to order by Chair S at 2:00

Minutes: Moved by D and seconded by C to accept the 13 June 2016 minutes. Accepted 4-0- LW not voting-was not at the meeting).

Director's Report (on file in the library):

- Continuing monthly art displays
- Building contractor will do needed repairs to the siding at no cost. Aluminum grate in back of the building will not be repainted for now.
- Fall Saturday hours (close one hour later) will resume 9/17
- Discussed needing to better enforce facility usage policy. Need to be fair and equitable to all users. Sometimes a room is used excessively. LC will continue to monitor.
- LC will add the LBOT to the library's GOOGLE event calendar
- LBOT encouraged LC to contact Great Bay Services to ask that they schedule their visits so room preps can be done before they arrive
- Many events are upcoming
- Patron count, circulation, program attendance and room usage continues to be higher than in the past
- Discussed a proposed change to the personnel policy. The Board agreed with the proposal and will vote on it at the next meeting.

Treasurer's Report: accepted and on file in the library, was presented by the treasurer and bookkeeper.

- Spending continues to be on track
- Discussed how to receive operating funds from the Town more efficiently to prevent unanticipated January surpluses.

Trustee Business:

- Informed via email by Trustee Patty Borkland that she is resigning from the Board. Moved by J and seconded by LW to accept Patty's resignation with regret and recommend Dave Turbide to take her place. Approved 4-0 (D abstained). S will inform Patty that she has to notify the Selectmen.
- S reminded the Board that we do not direct staff and that the building is not for personal use.

- Moved by J and seconded by D to provide LC with budgeted tuition reimbursement at course registration as long as she agrees in writing to reimburse the LBOT if she does not obtain a grade of B or better. Approved 4-0 (C had left)
- Discussed 2017 budget and agreed on no COLAs but possible merit raises
- Will look into hanging library business signage below the recently installed HDC sign.

Next meeting: October 5, 2016 at 2 PM. Note day change due to holiday.

Adjournment: At 4:22, moved by S, seconded by LW to adjourn. Approved 4-0.

Respectfully Submitted: Jack O'Reilly

ACCEPTED