Town of Newington, NH

Board of Selectmen Meeting Minutes

Monday, May 18, 2015 Town Hall

Chair Rick Stern called the meeting to order at 6:00pm

**Present**: Chair Rick Stern, Selectman Cosmas Iocovozzi, Selectman Jan Stuart, John Stowell, Building Inspector and Martha Roy, Town Administrator

**Non-Public Session: J. Stuart moved to enter into non-public session under RSA 91A:3 II a & e. This was seconded by C. Iocovozzi. All were in favor on a roll call vote.**

The Board returned to the public session at 6:30pm.

**Present**: Chair Rick Stern, Selectman Cosmas Iocovozzi and Selectman Jan Stuart. Also, present were Peggy Lamson, Beautification Committee; Jim Weiner, Beautification & Conservation Commission; Peter Forbes, US Air Force, John Stowell, Building Inspector, Andy Head, Fire Chief and Martha Roy, Town Administrator.

**C. Iocovozzi moved to seal the non-public session minutes indefinitely.**

**J. Stuart seconded the motion and all were in favor on a roll call vote.**

**Minutes Approval:** **J. Stuart moved to approve the minutes of May 4, 2015.**

**C. Iocovozzi seconded the motion with all in favor**.

**Manifest Approval:** **C. Iocovozzi moved to approve the manifests dated 5/5/15 in the amount of $212,724.56, and 5/12/15 in the amount of 28,893.01.**

**J. Stuart seconded the motion and all were in favor.**

**Public Hearing-Discretionary Preservation Easement, T. Hourihan, 248 Nimble Hill Road:** The public hearing was opened at 6:37pm. The public did not have any comment regarding the preservation easement request.

**Town Hall Garden Project:** J. Weiner and P. Lamson updated the Board of Selectmen on the Town Hall garden around the birch tree. They will put in evergreens, perennial plantings and augment with annuals. They gave the Board a proposal of $699 for the Town Hall garden. **J. Stuart moved to approve the Town Hall garden project, not to exceed $700. C. Iocovozzi seconded the motion with all in favor**.

**Conservation Commission:** J. Weiner spoke to the Board about adding a clause to the Fox Point deed which would further protect this Town land. The Selectmen were in favor of this and language will be reviewed further by legal counsel.

**Monitoring Well Placement:** P. Forbes, US Air Force, spoke about their project of placing new monitoring wells to identify PFC’s. This will enable them to find the edge of the plume. The group discussed finding the technically best spots and it was agreed that they would return to the Board of Selectmen with a list of the best spots for approval.

**Community Advisory Board- Water Contamination Concerns:** J. Stowell recommended that information about the new Community Advisory Board meetings should be placed on the Town website with a link and a phone number to make it easier for people to get more information. This will be completed.

**Town Hall and Fire Dept. Renovations:** J. Stowell spoke to the Board about the repairs needed to the Fire Department building. He presented quotes for the repairs.  **J. Stuart moved to approve Granite State Glass to complete the window repair at the Fire Station for $4,130. C. Iocovozzi seconded the motion with** **all in favor**.  **J. Stuart moved to approve Horne Construction to complete the repair of the 2 doors (with lead paint removal) at the Fire Station, not to exceed $8,500. C. Iocovozzi seconded the motion with all in favor**.

J. Stowell reported that the Town Hall Auditorium tile replacement will cost approximately $8,000 and the new paint will be $3,000 for a total of $11,000.

C. Iocovozzi mentioned that the crack in the floor was never sealed off or flashed at the construction joints. Other prices will be gathered.

J. Stowell also reported that Urban Tree will be completing tree maintenance on the Tuesday after Memorial Day.

Chief Head reported that the Old Parsonage needs to be cleaned. This will be reported to the Historical Society.

J. Stowell reported that there was a crack in the Meeting House wall that extended up to the Bell Tower past the balcony on the first floor that needs to be reviewed. The Board of Selectmen authorized the Building Inspector to have JSN, Structural Engineering, review the Meeting House.

J. Stowell will work with the Road Agent to make sure that the lawn on the auditorium side of the Town Hall is loamed, seeded and fertilized. Mulch will be placed around the Town Hall and plantings watered.

The Board would like to have bush trimming placed on a future agenda.

C. Iocovozzi discussed retaining a landscape architect to view the Town Hall property.

**Fireworks Permit:** Fire Chief Head reviewed the Fireworks permit draft and showed the Board the flight zone where fireworks cannot be shot off. The Chief and Assistant Chief will be in charge of permit issuance. **C. Iocovozzi moved to accept the permit to discharge NH permissible fireworks contingent on legal review and furthermore to change the existing ordinance to complement the fireworks permit. J. Stuart seconded the motion with all in favor**.

**Facility Usage Requests:**

**R. Stern moved to approve the following Facility Usage requests:**

**Brenda Sabine, OTH, July 25th, Shower**

**Linda Bowser, OTH Picnic Grove, June 20th, Graduation Party**

**Sandra Clark, OTH & Picnic Grove, May 31st, Family Gathering**

 **(Clark event approval contingent upon the proper insurance wording)**

**J. Stuart seconded the motion with all in favor.**

**Clicker Requests:**

**J. Stuart moved to approve the following clicker request:**

**Edna Mosher-97 Nimble Hill Road**

**C. Iocovozzi seconded the motion with all in favor.**

**Old Business: J. Stuart moved to approve the Investment Policy as proposed by the Town Treasurer, Susan Philbrick. R. Stern seconded the motion with all in favor**.

The Board of Selectmen discussed the facility use form and procedures. The Board emphasized the importance of checking the building being used immediately following the event. M. Roy will to write letters to the NH Aquarium and NH Bridge Association groups and ask them to call regarding facility usage in the future.

**Paving: J. Stuart moved to award paving of Old Post Road and Fox Point Road to Bell & Flynn for a total of $183,500. C. Iocovozzi seconded the motion with all in favor**.

The Board discussed paving (grind and drainage) of McIntyre Road from the bridge to the crest. C. Iocovozzi will mark the location. The funds for this project will come out of the Major Road Work Capital Reserve fund.

Police Commission Chair, Steven Prefontaine had issued a letter to the Board with regard to Longevity pay. The Board noted that the Selectmen are in charge of benefits. Increasing longevity was not approved by the Selectmen and not discussed at budget meetings last fall. It is the policy of the Board to be fair to all Town employees.  **R. Stern moved to send a response reflecting these points to the Commissioner. J. Stuart seconded the motion with all in favor.**

**R. Stern moved to accept the GASB 45 Report. C. Iocovozzi seconded the motion with all in favor.**

**R. Stern moved to apply for and accept the FEMA grant of approximately $13,002.75. C. Iocovozzi seconded the motion with all in favor.**

**C. Iocovozzi moved to approve the Lexie’s Landing outdoor liquor license. J. Stuart seconded the motion with all in favor.**

**J. Stuart made a motion to name the Town Hall auditorium; the “Paul Kent Auditorium”. He faithfully served the Town for many years. C. Iocovozzi seconded the motion with all in favor.**

The Board askedMartha to get prices and pictures of a new podium for the next meeting.

**C. Iocovozzi moved to close the Hourihan discretionary easement public hearing. This was seconded by J. Stuart with all in favor.**

**R. Stern moved to approve the Discretionary Preservation Easement for the**

**T. Hourihan barn at 248 Nimble Hill Road.** **C. Iocovozzi seconded the motion with all in favor.**

**Adjournment:** **C. Iocovozzi moved to adjourn at 8:30pm. J. Stuart seconded the motion and all were in favor.**

**Respectfully submitted,**

**Martha S. Roy**

**Town Administrator**