

Town of Newington, NH  
Board of Selectmen Meeting Minutes  
Monday, December 4, 2017 Town Hall

**Present:** Chair Jan Stuart, Selectman Mike Marconi, Selectman Ted Connors, Gerald Coogan, Town Planner, Bridgett Beckwith, NH Bureau of Economic Affairs, Martha Roy, Town Administrator and Eleanor Boy, Recorder.

J. Stuart called the meeting to order at 4:00pm, followed by the Pledge of Allegiance.

**Minutes Approval:** M. Marconi moved to approve the minutes of November 6, 2017 and November 16, 2017. T. Connors seconded the motion with all in favor.

**Manifest Approval:** T. Connors moved to approve the manifests of 11/7/17 in the amount of \$86,594.62, 11/14/17 in the amount of \$29,946.66, 11/21/2017 in the amount of \$39,370.09 and 11/28/17 in the amount of \$22,930.49. M. Marconi seconded the motion with all in favor.

**Bridgett Beckwith** from the NH Bureau of Economic Affairs gave a presentation on the NH Economic Revitalization Zone Tax Credit Program. The program gives business and industry a Business Profits Tax Credit if they reinvest in their business or increase jobs. There are three steps to the process. First the Town would submit an application to establish the Revitalization Zone in Newington, then the area is approved by the State and finally the business can apply. M. Roy and G. Coogan will put together a letter that will be sent to businesses and industry, to let them know about the program, once it is established. M. Marconi moved to request and approve that the NH Bureau of Economic Affairs establish an Economic Revitalization Zone in Newington comprised of the Commercial, Industrial and Office zones. T. Connors seconded the motion with all in favor.

**Facility Use Request:**

M. Marconi moved to approve the following Facility Use Request.

Fire Department-Old Town Hall-12/17/17 -Holiday Party

T. Connors seconded the motion with all in favor.

**Fire Department Over Expenditure:** M. Marconi moved to approve the Fire Department over expenditure as presented. T. Connors seconded the motion with all in favor. The Board requested a five year plan regarding Fire personnel from the Fire Engineers. M. Roy will act on this.

**PDA Trees remaining on Little Bay Road:** M. Roy will have the Town Forester review the health of the remaining trees on the PDA line that are leaning towards Newington property and report back to the Selectmen on his recommendations.

**Fields on Fox Point Update:** Farmer Smith is planning on cutting and tilling these fields later this year. He is currently working on the Knox Farm field. The Selectmen would like to find someone to hay these fields next summer and discussed advertising in a farm journal.

**Sansoucy Utility Appraisal Contract:** T. Connors moved to approve the 2018 Sansoucy Utility Appraisal contract. M. Marconi seconded the motion with all in favor.

**Budget Committee-BOS Attendance Schedule:** T. Connors plans to attend all of the Budget Committee meetings.

M. Marconi asked M. Roy to send a letter to the Fire and Police Departments asking them to send their minutes to the Town Hall so they can be posted on the main website.

**Budget Amendment-Assessing/Recreation/Fire Department Warrant Article:** T. Connors would like to get a better breakdown from the Fire Department showing what will be purchased in 2018. M. Roy will ask the Fire Department for more details. T. Connors moved to amend the Assessing budget, reducing it by \$15,000. M. Marconi seconded the motion with all in favor. M. Marconi moved to amend the Recreation budget, increasing it by \$300. T. Connors seconded the motion with all in favor.

**Meeting House Budget:** T. Connors suggested that in the spring the Selectmen meet with the groups that use the Meeting House and start a dialogue.

**Comcast Contract Expiration:** T. Connors inquired if Comcast paid taxes. M. Roy stated that they do. T. Connors would like to see a credit given when service is down.

**New Employee Criminal Record Checks & Physicals:** T. Connors moved to require pre-employment drug and alcohol checks, physicals and criminal records checks for all new employees. M. Marconi seconded the motion with all in favor.

**Lamprey Cooperative Board Meeting-Madbury-Newington Representative:** T. Connors and M. Marconi will both attend the next meeting.

**Snow Plow Contract Services Bid:** T. Connors moved to award the snowplow truck and driver contract services bid to Vincent Taccetta. M. Marconi seconded the motion with all in favor.

**Transfer Station Suggestion Box Items:** The suggestion boxes were out for a 30 day trial. The Board of Selectmen have decided to not continue these boxes. M. Roy stated that suggestions can always be made through the Town's webpage by using the "contact us" icon.

**Docks on Fox Point-Status:** There are eleven docks on Fox Point. 7 of them belong to Newington residents, 4 are not. The Dock Master did not approve the storage of docks at Fox Point. The consensus of the Selectmen was that these docks were a liability for the Town and insurance coverage documents should be immediately given to the town for them. The owners of the docks will be required to provide an insurance certificate naming the Town of Newington as an additionally insured. **M. Marconi moved to allow only Newington residents to store their docks at Fox Point during the winter of 2018-2019. The owners would have to sign an indemnity agreement and provide an insurance certificate.** T. Connors seconded the motion with all in favor.

**The first Economic Development Committee meeting is scheduled for Wednesday January 3, 2018 at 6pm (Town Hall).**

**Adjournment:** T. Connors moved to adjourn at 6:05pm. M. Marconi seconded the motion with all in favor.

Respectfully submitted,  
Eleanor Boy  
Recorder