

Town of Newington, NH
Board of Selectmen Meeting Minutes
Thursday, December 27th, 2018 Town Hall

Present: Chair Ted Connors, Selectman Mike Marconi, Selectman Ken Latchaw, Fire Chief, Darin Sabine, Assistant Fire Chief, EJ Hoyt, Planning Board Chair, Denis Hebert, HDC Member, Lulu Pickering, Fire Engineer, John Klanchesser, Martha Roy, Town Administrator and Eleanor Boy, Recorder.

T. Connors called the meeting to order at 6:02pm, followed by the Pledge of Allegiance.

Minutes Approval: M. Marconi moved to approve the minutes of December 12th 9am, December 12th 6:30pm and December 18th, 2018. K. Latchaw seconded the motion with all in favor.

Manifest Approval: M. Marconi moved to approve the manifests for \$1,095,540.37 dated 12/18/2018, \$400,000.00 dated 12/20/18 and \$264,074.79 dated 12/26/18. K. Latchaw seconded the motion with all in favor.

Town Forest Research Update: The town office has done extensive research to determine when town meeting established the town forest officially and if they had ever designated a committee to oversee management of the town forest. Town Meeting minutes are not available from 1710 when the town forest is purported to have been established. Further research showed that the Historic District Commission, the Conservation Commission and the Historic Society have all worked together in the past to manage the town forest. M. Roy suggested that the Board of Selectmen appoint a Town Forest Committee and advertise for volunteers. L. Pickering suggested that no more boards be appointed and to just have the current committees work together. M. Roy agreed and stated that this was sage advice. **M. Marconi moved to table this item until more information is available.** K. Latchaw seconded the motion with all in favor.

Fire Dept. Budget Cut Review: At the last Budget Committee meeting, the committee asked D. Sabine to cut an additional \$5,800 from the budget in some other line to cover adding the Keltron contract, for \$5,800, back into the Radio Maintenance expense line. Sabine said the \$5,800 could be taken out of the overtime line. D. Sabine asked if \$11,000 could be added to the computer expense line to cover a needed update to the server and firewall. **M. Marconi moved to increase the Fire Department's computer expense line to \$20,150 with the understanding that if the department needs to buy a new computer system, it needs to go through the Selectmen.** **K. Latchaw seconded the motion with all in favor.** D. Sabine promised to bring it to the Selectmen.

Discussion ensued about negotiating a contract for computer support. K. Latchaw wanted to be sure that an hourly rate for service is negotiated. The Town Hall uses RMON for their computer needs, maybe the Fire Department can be added to that contract. EJ Hoyt will get additional prices for service.

D. Sabine told the Selectmen that John Klanchesser has been appointed by the Board of Fire Engineers to fill the vacancy left by Jack O'Reilly's resignation.

Fire Command Car: **M. Marconi moved to authorize D. Sabine to contact Mitchell Towing and have him tow the command car back to Newington.** **K. Latchaw seconded the motion with all in favor.**

Discussion ensued about the current condition of the command car. It currently needs a new transmission, new wiring and a fuel pump for \$5,194. D. Sabine will contact Bay Auto for an additional quote for the repairs.

Personnel Policies: M. Roy pointed out that the current personnel policies allow an employee to get paid out 240 hours of accumulated time from previous years plus up to an additional 240 hours for the current year. M. Roy recommends that the payout be capped at 240

hours in the future. This discussion will be placed on a future agenda.

Town Budget Review: This item was tabled until a later date.

Highway Budget Review: Wages have increased by \$20,000 and Contracted Services increased by \$20,900 due to the addition of Woodbury Ave. T. Connors requested a meeting be arranged with the State DOT to talk about Woodbury Ave maintenance and plowing. Altus Engineering should be invited to the meeting too.

Health Insurance Survey Summary: The Selectmen thanked Victoria Eversman for putting together this information and found it very helpful.

Fairpoint Settlement: M. Marconi moved to approve the Settlement Agreement and authorize the chair to sign the agreement. K. Latchaw seconded the motion with all in favor.

Police Budget Cut Review: The Selectmen reviewed the Police Chief's memo outlining the cuts made to his budget. The Selectmen thanked the chief for redoing his budget and coming back with numbers that were in line with the Budget Committee's request. M. Marconi moved to approve the Police Department's 2019 budget for \$1,708,026.

K. Latchaw seconded the motion with all in favor.

The Selectmen will be meeting with the Rockingham County Planning Commission in early January to discuss the Newington Road Survey.

M. Marconi moved to enter into a nonpublic session at 7:32pm per RSA 91-A:2 II (a). K. Latchaw seconded the motion and T. Connors asked for a roll call vote:

M. Marconi- Yes, K. Latchaw- Yes, T. Connors- Yes. All were in favor.

The Board returned from the nonpublic session at 8:02pm.

M. Marconi moved to seal the non-public minutes indefinitely. K. Latchaw seconded the motion and T. Connors asked for a roll call vote: M. Marconi- Yes, K. Latchaw- Yes, T. Connors- Yes. All were in favor.

M. Marconi wanted to applaud the Police Department for hosting a Gonic child and allowing him to experience his dream.

Adjournment: M. Marconi moved to adjourn at 8:08pm. K. Latchaw seconded the motion with all in favor.

Respectfully submitted,
Eleanor Boy
Recorder