

Town of Newington, NH
Board of Selectmen Meeting Minutes
Monday, November 6, 2017 Town Hall

Present: Chair Jan Stuart, Selectman Mike Marconi, Selectman Ted Connors, Kevin Kelley, Building Inspector, Dave Sweeney, Martha Roy, Town Administrator and Eleanor Boy, Recorder.

J. Stuart called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

Minutes Approval: T. Connors moved to approve the minutes of October 30th, 2017. M. Marconi seconded the motion with all in favor.

Manifest Approval: M. Marconi moved to approve the manifest of 10/31/17 in the amount of \$194,392.13. T. Connors seconded the motion with all in favor.

Kevin Kelley, Budget Review:

Code Enforcement: This budget has a 16.7% increase due to the addition of engineering consultation in the contracted services line.

Town Building Administration and Buildings:

Town Building Administration budget has decreased by 63% due to the retirement of the Custodian and hiring a private contractor to complete cleaning of town buildings.

Town Hall Building: K. Kelley showed the Selectmen pictures of the Town Hall and recommended that the building be pressure washed and repointed and sealed. The septic system is original to the building (40 years) and will need to be replaced at some point. K. Kelley is reviewing the install of more security devises/options inside the Town Hall. This may include security cameras, updating the panic buttons, emergency egresses and fire alarm systems.

The auditorium floor does not have any moisture in the cement or soil under the floor. K. Kelley recommends that the floor be ripped up and then sealed prior to the new adhesive and tile being installed. M. Roy will give K. Kelley, Eric Weinrieb's Town Hall moisture report.

Carriage House: The Town only received one bid (after bids had closed) for the drainage work. J. Stuart is concerned with waiting until spring to fix the Carriage House. K. Kelley stated that the Carriage House is structurally sound

and the drainage project can be completed in 2018. M. Roy will ask Eric Weinrieb, Town Engineer to give his "ok" with the decision to wait until spring to do the work. K. Kelley suggests that the Town put the Carriage House repair work off until the spring and then put it out to bid by February and the work would start by April 15th. For the winter, Len Thomas could backhoe an area so the water doesn't pool in front. K. Kelley and E. Weinrieb will be there when L. Thomas is doing the work.

K. Kelley is acquiring a quote for an Eversource grant to install LED lighting in the Town buildings.

Police Station: K. Kelley is recommending that a fence be installed around the generator and gas lines. The gas pipes also need to be maintained and painted and the roof needs to be cleaned off. The cameras need to be replaced. The manual doors on the garage should be replaced with electric ones. The flooring in the dispatch area needs to be replaced to prevent accidents.

K. Kelley is developing a complaint form for use at the Town Hall. The Selectmen will review the form before implementation. K. Kelley is also reducing the building permit form to one page.

M. Roy will ask Len Thomas about having the Highway crew complete some interior painting at the Town Hall.

Executive Office Budget Review: The budget for 2018 decreased by 1.3%.

J. Stuart moved to go into a nonpublic session at 6:01pm per RSA 91-A: 3 II (a). M. Marconi seconded the motion with all in favor on a roll call vote.

The Board returned from the nonpublic session at 6:18pm.

M. Marconi moved to seal the non-public minutes indefinitely. T. Connors seconded the motion with all in favor on a roll call vote.

Election/Registration Budget Review: The budget for 2018 increased by 22.7% due to having three elections in 2018 compared to one in 2017 and programming for the new ballot machine.

Tax Collector/Town Clerk: The budget for 2018 increased by 20.3% due to an increase hours that will be worked by the deputy.

Finance & Assessing: This budget decreased by 30.4%. This was due to a decrease in the assessing services expense line. The legal challenge for the

Sprague abatement has been settled so extra funds are not required for assessing services in this regard.

Legal: This 2018 budget decreased by 36.0%. This was due to an end to the Eversource testimony and the Sprague and EP Newington settlements.

Insurance: The budget for 2018 increased by 2.1%. This was due to an increase in the worker's comp expense line. T. Connors asked for the detailed expenses for that line in 2017.

Regional Associations: Discussion ensued about the Coast expense line being listed in the Regional Association section of the budget. J. Stuart wanted to return the Coast payment to the Planning budget. M. Marconi suggested that the amount be reduced. T. Connors wanted to keep the amount the same as suggested.

Street Lighting: This expense may go down in 2018 with the conversion to LED lighting.

Transfer Station/Collection: There was a 4% increase for 2018 due to an increase in wages and collection fees.

Pest Control: J. Stuart is very impressed with Dragon Mosquito. She would like to see a 3 year contract with them instead of renewing each year.

Welfare-Direct Assistance: This budget remains the same as 2017. The Portsmouth Welfare Dept. handles all of Newington's welfare issues.

Land Management: The 2018 budget increased by 18.2%. This is due to an increase in the paving/parking lots budget line for the paving of the Fire Department parking lot and hot tar sealing of the Town Hall and Police Dept. lots.

Debt Service: The 2018 budget increased by 8.8% due to an increase in the Coakley Landfill expense line.

Capital Outlay: The 2018 budget increased by 16.2% due to the addition of one police cruiser and equipment to outfit it.

Capital Reserve/Expendable Trust: The Selectmen reviewed the warrant articles for 2018. Discussion ensued about fire department vehicles, a backhoe, major road work needed in the future, employee's severance, recreation maintenance.

Facility Use Request: T. Connors moved to approve the following Facility Use Request.

Recreation Committee-Old Town Hall-12/10/17 from 4pm-8pm, Holiday Party
M. Marconi seconded the motion with all in favor.

M. Marconi moved to approve the following Facility Use Request.

Martha St. Amand-Old Town Hall-12/14/17 from 4pm-11pm, Portsmouth Yacht Club Christmas Party

T. Connors seconded the motion with all in favor.

Town Property Usage Policy: M. Marconi moved to accept the Shooting and Hunting ordinance as presented except to change the effective date to December 15th, 2017. T. Connors seconded the motion with all in favor.

**Town of Newington
Shooting and Hunting Ordinance**

63-3. Shooting/Hunting prohibited on town property.

Shooting and hunting of any kind are prohibited at any time on town property.

63-4. Definitions

As used in this Article, the following terms shall have the meaning indicated.

SHOOTING - The ejection, propelling or driving forth of any object, such as but not limited to a bullet or arrow, by any force whatsoever, including but not limited to a sudden release of tension, as in a bowstring, or an explosion or expanding gases, as in a rifle or other firearm, or by any other means.

Effective Date: December 15, 2017

Little Bay Road Construction Update: J. Stuart expressed concern about a washout happening at the site. Eric Weinrieb is looking at the site this week and will give the Selectmen an update. Eversource cannot commit to a date for moving the wires. M. Roy will call John Bell of Bell and Flynn Paving and ask how late the batch plans will stay open.

Rid-X for Town Building Septic Systems: The Building Inspector stated he did not believe the Town needed to use Rid-X in the town building septic systems.

Adjournment: T. Connors moved to adjourn at 7:42pm. M. Marconi seconded the motion with all in favor.

Respectfully submitted,
Eleanor Boy
Recorder