

Town of Newington, NH  
Board of Selectmen Meeting Minutes  
Monday, October 29th, 2018 Town Hall

**Present:** Chair Ted Connors, Selectman Mike Marconi, Selectman Ken Latchaw, D. Sabine, Deputy Fire Chief, E. J. Hoyt, Assistant Fire Chief, Jack O'Reilly, Fire Engineer, Martha Roy, Town Administrator and Eleanor Boy, Recorder.

T. Connors called the meeting to order at 4:30pm, followed by the Pledge of Allegiance.

**Minutes Approval:** M. Marconi moved to approve the minutes of October 12<sup>th</sup> and 15<sup>th</sup>. K. Latchaw seconded the motion with all in favor.

**Fire Department Budget Review:** D. Sabine presented his budget to the Selectmen. The salary line has a \$67,000 increase. D. Sabine would like to increase the paramedic coverage at the Fire Station to 12 hours a day, 7 days a week. The current coverage is for 10 hours a day for 6 days a week. K. Latchaw asked about the high overtime amounts and the high number of sick days taken. D. Sabine assured the Board that he is changing the way shifts are covered and this change should reduce some of the overtime. Discussion ensued about ambulance service fees and delinquent accounts. 28% of ambulance calls are for Newington residents. The Selectmen asked for a monthly report showing the number of calls each month and which type of calls.

**Fire Boat Donation Discussion:** D. Sabine stated that the Fire Department's current boat doesn't comply with the Coast Guard's regulations. The regulations require that the industries to have a boat to respond for emergencies. D. Sabine will provide the Selectmen with a copy of that regulation. D. Sabine is looking at Sprague and Sea-3 to make a \$100,000 fire boat donation to the town. T. Connors wants a written agreement with Sprague and Sea-3 for the boat donation. Discussion ensued about impact fees. K. Latchaw asked D. Sabine to talk to Jerry Coogan, Town Planner, about including impact fees in the Master Plan.

**Commendation -Fire Dept.:** K. Latchaw commended D. Sabine, EJ Hoyt and all the firefighters involved for stepping in to help a Newington family in need. It was greatly appreciated. M. Roy will develop a letter of thanks for the Board to send.

**November Election:** T. Connors discussed the upcoming elections with Moderator Jack O'Reilly. J. O'Reilly informed T. Connors that everything was all set.

**Highway Department Budget Review:** M. Roy pointed out that the proposed 2019 paving budget line had been increased by \$70,000. The Board discussed the upcoming paving projects and suggested that the paving line in the Highway budget should be \$190,000 and an additional \$300,000 to be added to the Capital Reserve fund for Major Roadways.

**OshKosh Plow:** T. Connors asked M. Roy to contact the PDA to let them know that Newington has an OshKosh surplus plow (used for airport runways) that could be of use to them. Would they like to receive this plow as a donation? Newington has acquired a regular road snow plow and wing for the OshKosh.

**2019 Property & Liability Insurance Budget Review:** Property and Liability insurance decreased by \$8,000 for 2019.

**Worker's Compensation Insurance Budget Review:** Worker's Compensation insurance increased by \$18,000 for 2019 due to claims.

**Propane Bids:** M. Roy reviewed bids the Town received for propane. Hartmann Oil had the lowest bid of \$1.89 per gallon with a reasonable payment turnaround time. M. Marconi moved to accept Hartmann Oil's bid of \$1.89/gallon for the 2018/2019 season. **K. Latchaw seconded the motion with all in favor.**

**Mott House Update:** The inside painting, the new roof and the rug cleaning has been done and the house is almost ready to be rented. \$2,400 per month. It will be advertised very soon.

**Legal and Audit Services Bids:** The Selectmen opened the bids received for legal services and audit services. These will be reviewed by the Finance Director, C. Saklad, and M. Roy followed by a recommendation to the Board for their action.

**M. Marconi moved to approve the recommendations in the IT Strategy Review received from RMON Networks (the Town IT Consultant) which totaled \$40,000. This will be added to the 2019 budget in the Capital Outlay line. K. Latchaw seconded the motion with all in favor.**

**Adjournment:** M. Marconi moved to adjourn at 6:49pm. K. Latchaw seconded the motion with all in favor.

Respectfully submitted,  
Eleanor Boy  
Recorder