

Town of Newington, NH
Board of Selectmen Meeting Minutes
Monday, April 6, 2015 Town Hall 6:00pm

Chair Rick Stern called the meeting to order at 6:00pm

Present: Chair Rick Stern, Selectman Cosmas Iocovozzi and Selectman Jan Stuart. Also, present were Wil Corcoran, Contract Appraiser and Martha Roy, Town Administrator.

Non Public Session: C. Iocovozzi moved to enter into non-public session under RSA 91 -A: 3 II (c & e) at 6:02pm. R. Stern seconded the motion and all were in favor on a roll call vote.

The Board returned to public session at 6:30pm.

Minutes Approval: C. Iocovozzi moved to approve the minutes of March 23, 2015. R. Stern seconded the motion with all in favor.

Manifest Approval: C. Iocovozzi moved to approve the manifests dated 3/24/15 in the amount of \$35,066.82, and 3/31/15 in the amount of 163,083.71. J. Stuart seconded the motion and all were in favor.

Newington YMCA Summer Camp: The Board discussed the fee structure for 2015 at length. The 2015 cost to the Town will be \$25,546. C. Iocovozzi moved to approve a \$400. per child rate for summer camp with no cost cap for families with multiple children. J. Stuart seconded this with all in favor. It was explained that families that have a financial hardship could apply through the welfare program for assistance.

Woodbury Avenue Report- Altus Engineering: Eric Weinrieb of Altus Engineering delivered a report outlining necessary upgrades to Woodbury Avenue prior to the State conveying the road to the Town and the Town accepting same. Total upgrades exclusive of the traffic signal analysis, still underway, were estimated to cost \$1,445,000. Discussion was held regarding the necessity to replace the concrete median. R. Stern requested that the storm water run off cost be addressed in the document.

Shattuck Survey Request: The Board discussed a request to complete survey work on Shattuck Way. Concerns were raised regarding insurance certificate for liability, police detail to direct traffic and further details regarding survey. The matter was tabled by consensus of the Board.

Personnel Policy Revisions: The Board reviewed the recommendation of the Property Liability Trust and Town Administrator to have new Workers Compensation and Temporary Alternative Duty Policies replace the previous Workers Compensation policy on page 22 of the Personnel Policies. R. Stern requested that sentence stating: "The Town reserves the right to require a physical examination to determine the physical eligibility of the employee for continued employment. These examinations will be made at the discretion of the Town and the cost of said examination will be borne by the Town of Newington." are added to the policies. **C. Iocovozzi moved to approve the new policies with amended language and remove the old section. J. Stuart seconded the motion with all in favor.**

Appointments:

J. Stuart moved to reappoint Matt Morton to the Zoning Board of Adjustment for a term of three years. C. Iocovozzi seconded the motion with all in favor.

C. Iocovozzi moved to reappoint John Frink to the Zoning Board of Adjustment for a term of three years. J. Stuart seconded the motion with all in favor.

R. Stern moved to reappoint Ann Morton to the Conservation Commission for a term of three years. C. Iocovozzi seconded the motion with all in favor.

J. Stuart moved to appoint Sandra Devins to the Conservation Commission for a term of three years. C. Iocovozzi seconded the motion with all in favor.

J. Stuart moved to reappoint Bill Murray to the Conservation Commission for a term of three years. C. Iocovozzi seconded the motion with all in favor.

J. Stuart moved to reappoint John Lamson to the Historic District Commission for a term of three years. C. Iocovozzi seconded the motion with all in favor.

R. Stern moved to correct the term of Cynthia Gunn (previously appointed to the Historic District Commission) to expire in March of 2017. C. Iocovozzi seconded the motion with all in favor.

C. Iocovozzi moved to reappoint Elaina D'Orto to the Historic District Commission for a term of three years. J. Stuart seconded the motion with all in favor.

Recreation Committee: The Board directed M. Roy to send a notice to all Recreation Committee members notifying them that their terms have expired and to send in letters of interest by April 17th.

C. Iocovozzi moved to appoint Patty Borkland to the position of Library Trustee through March 12th of 2016. J. Stuart seconded the motion with all in favor.

Resignations: C. Iocovozzi moved to accept the resignation of Justin Richardson from the Planning Board with regret. J. Stuart seconded the motion with all in favor.

C. Iocovozzi moved to accept the resignation of Ruth Fletcher from the position of Sewer Clerk with regret. J. Stuart seconded the motion with all in favor.

Facility Usage Requests: C. Iocovozzi moved to approve the following Facility Usage requests:

Nettie Lord, OTH, April 4th, Baby Shower, 12-6
Newington Church Easter Breakfast-April 5th, 6-12
Jennifer Smith, OTH, April 11th, Birthday Party, 2-6

J. Stuart seconded the motion with all in favor.

Coin Operated Game Permits: J. Stuart moved to approve the Coin Operated Game permits for Buffalo Wild Wings restaurant. R. Stern seconded the motion with all in favor.

Fire Department Contracts: The Board reviewed the Fire Chief and Assistant Chief contracts. It was noted that the Fire Department Ordinance approved by the Town Meeting states that "No person shall use any fire apparatus or equipment for any private purpose,..." yet the two officers are allowed to take Town Fire Department vehicles home. Quick response to the scene of an emergency is not possible as they live too far away from the Town. The Board further noted that the contracts state Town Fire vehicles shall provide a vehicle for use by the employee "...in connection with his duties and professional growth and development." The Board did not find any language agreeing to supply the officers with a commuter vehicle to their homes.

C. Iocovozzi moved that a letter be drafted to the Fire Engineers stating their concern with not following the directive of Town Meeting and further that the practice should stop. J. Stuart seconded this with all in favor.

Old Business:

The consensus of the Board was to extend the Frost Ban on all Town roads until April 15th.

C. Iocovozzi notified the Board that there were commuter vehicles driving through town at excessive speeds, particularly on Newington Road. He would like the Police Department to patrol this road to discourage speeders.

The Board discussed the large amount of insurance claims experienced by the Fire Department and plans on discussing same with the Fire Engineers when they meet with them in the future. The insurance company will meet with the engineers and Chief in the future to review these claims.

The Board approved allowing the Conservation Commission use of the sign in front of the Fire Department to promote their April 11th -"Spring for the Bay" event.

C. Iocovozzi would like to know the tonnage of Ice Melt used this past winter. M. Roy will notify him of this.

C. Iocovozzi moved to approve option 3 of the Building Inspector's recommendation regarding retiling of the Town Hall auditorium and kitchen floors. This will include a change in color of the tile as determined by J. Stuart. J. Stuart seconded the motion and all were in favor.

The Board directed that the Custodian throw away all the food left in the refrigerator after an event. Chemicals should be separated from the food and the door should be closed.

C. Iocovozzi noted that the Old Town Hall was not up to cleaning standard at the last event. He also noted that the Meeting House Choir Loft needed to be reviewed by the Custodian to determine a course of action including cleaning. They would like a report on any roof leaks in the bell tower as well.

R. Stern reported that the bed of the Custodian's town truck is rusty. The Board ordered that quotes be acquired to sandblast and repaint it.

The Board reviewed the purchase of a scanner by the Historic District Commission. They noted that if any Town HDC business item needs to be scanned it can be brought to the Town Hall and done with the scanner located there.

R. Stern would like an inventory procedure to be placed on a future agenda.

Adjournment: C. Iocovozzi moved to adjourn at 9:09pm. J. Stuart seconded the motion and all were in favor.

Respectfully submitted,

Martha S. Roy
Town Administrator