

## **Newington Fire & Rescue Department**

### **Board of Fire Engineers**

#### **Monthly Meeting: April 4, 2018**

The regular monthly meeting of the Board of Fire Engineers was called to order at 1155hrs by Chairman Jim Fabrizio. Engineer Jack O'Reilly was in attendance. The department was represented by Asst. Chief LeDuc, and Deputy Chief Sabine.

**Prior Month's Minutes:** Chairman Jim Fabrizio made a motion to accept meeting minutes from March 7, 2018 as written. Engineer O'Reilly abstained as he was not in attendance on March 7, 2018

**Chief's Monthly Report:** Engineer O'Reilly made a motion to accept the Chief's Report for March. Chairman Jim Fabrizio seconded. Motion carried 2-0

**Old Business:** PT hiring – Assistant Chief LeDuc updated the board on the status of the 5 candidates that the department was given permission to hire at the previous meeting.

#### **New Business:**

Uniforms – Assistant Chief LeDuc asked for the board to authorize the purchase of uniform pants, shirts and shorts. Chairman Jim Fabrizio made a motion to authorize the purchase of up to two thousand dollars (\$2,000) in uniform. Engineer O'Reilly seconded. Motion carried 2-0.

Computer Software upgrades – Lenny Kapley, IT for Newington Fire, requested funds to upgrade Microsoft Outlook for the department. Engineer O'Reilly made a motion to authorize up to \$700 for the Outlook upgrade. Chairman Jim Fabrizio seconded. Motion carried 2-0

Ambulance Paint - Assistant Chief LeDuc informed the board that the ambulance will be out of service getting paint repaired. A loaner ambulance was obtained by the department and will be put into service on April 6, 2018.

Upcoming training- Assistant Chief LeDuc said the department is trying to host a pump operations training class in May or June. The class will allow for 16 participants from surrounding departments and allow for 4 participants from Newington. An aerial class is also being looked at for the late fall 2018 or spring of 2019.

Confined Space – Assistant Chief LeDuc informed the board that the department will no longer be the backup confined space entry team for local businesses. Local businesses will have to

provide their own backup confined space entry teams to meet OSHA requirements as Newington Fire cannot not be dedicated to be the primary confined space but will be available to respond in emergencies.

Ladder testing – The department is currently obtaining quotes for ladder testing and servicing.

Pump testing – The department will be scheduling our pump testing to be done in Greenland within the next couple of weeks.

Part time payroll –Engineer O’Reilly made a motion to issue step raises to the nonunion employees to coincide with the start of the current pay period ( March 26, 2018). Chairman Jim Fabrizio seconded. Motion carried 2-0.

**Chief’s Comments:**

Assistant Chief LeDuc informed the board that the department was reimbursed by the state for participating in the Pease MCI training.

The department participated in an EMS-Warm Zone practical and training to fulfill the requirement of the PPE grant that was awarded to the department in 2017. This grant enabled the department to purchase soft Kevlar vest/plate combination and ballistic helmets and protective eyewear.

Assistant Chief LeDuc attended a Command and Staffing Certification course at the University of Maryland in March.

Deputy Chief Sabine informed the board that Keltron was bought out by another company and a representative from the company will be in Newington on April 11 to review our ongoing issues and concerns.

Deputy Sabine informed the board that once the ambulance is returned from being painted it will be brought to Foss Motors to have two open recall items repaired.

**Good to the Order:** None

**Executive Session:** None

**Adjournment:** Motion to adjourn at 1238 by Engineer O’Reilly. Seconded by Chairman Fabrizio.