Town of Newington, NH

Board of Selectmen Meeting Minutes

Monday, December 29, 2014 Town Hall 6:30pm

Chair Jan Stuart called the meeting to order at 6:32 pm

**Present:** Chair Jan Stuart, Selectman Rick Stern, Selectman Cosmos Iocovozzi, Planning Board Chair, Denis Hebert; Zoning Board of Adjustment Chair, Matt Morton and Martha Roy, Town Administrator.

**Non-Public Session-C. Iocovozzi moved to enter non-public session under RSA 91:A-3 II (a & c) reputation and personnel, seconded by R. Stern. All were in favor on a roll call vote.**

The Board returned to public session at 7:09pm.

**Minutes Sealed: R. Stern moved to seal the non-public session minutes indefinitely. This was seconded by C. Iocovozzi. J. Stuart called for a roll-call vote and all were in favor.**

**Minutes Approval:** **R. Stern moved to approve the minutes of December 1st and 11th. C. Iocovozzi seconded the motion and all were in favor.**

**Manifest Approval:** **C. Iocovozzi moved to approve manifests for $20,882.05 dated 11/18/14, $23,691.35 dated 11/25/14, $65,556.65 dated 12/2/14, $1,493,215.20 dated 12/9/14. $443,663.66 dated 12/16/14 and $55,923.11 dated 12/23/14. R. Stern seconded the motion and all were in**

**favor.**

**Jim Teetzel, Wilcox Industries Request:** J. Teetzel, Founder of Wilcox Industries, requested that the Board of Selectmen use the name Wilcox in the new road name (from Shattuck Way to Gosling Road). Discussion ensued about Wilcox Drive versus Wilcox Way. **R. Stern moved to name the new road “Wilcox Way”. C. Iocovozzi seconded the motion and all were in favor.**

**Motion Sensors and Lot Lights:** The Board discussed the parking lot light repair project. Consensus of the Board was to have Kramer Electric proceed with the project.

**Town Building Repairs:** The Board met with John Stowell, Building Inspector regarding Fire Department building repairs needed and determined that 9 windows and one door (on the left near the sleeping quarters area) needed to be replaced in 2015. The Fire Station building budget will include this work.

**Deputy Treasurer Appointment: R. Stern moved to appoint Luanne O’Reilly to the position of Deputy Treasurer through December 31, 2015. C. Iocovozzi seconded the motion and all were in favor.**

**Circa 1800 Piano:** J. Stuart reviewed options of how to proceed with a circa 1800 piano left at the Transfer Station. Craig Daigle agreed to do any work to restore the piano at no cost. **C. Iocovozzi moved to allow the piano to be restored at the Highway Garage and then moved to the 2nd floor of the Old Town Hall by professional movers. R. Stern seconded the motion and all were in favor.**

The Board of Selectmen received a request from the police Department to include $1. in the Police budget. [Later the Board received word that the Commission had decided this was no longer a request.]

During review of the Town budget the Board inquired as to why FICA was over expended in the Code Enforcement, Highway and Tax Collector budgets. M. Roy will discuss same with the Finance Director and report back to the Board regarding this.

**Over Expenditures:** The Board requested explanations for all budget lines that were being over expended. Conservation Commission and Historic District Commission over-expenditures were approved via consensus of the Board.

**Facility Use Requests**: **R. Stern moved to approve the following Facilities Usage requests:**

Ralph Estes-TH-December 24th, 4-9, Family Christmas Party

Laura Stone-OTH-February 7th, Birthday Party

Newington Town Church-TH-3/21,4/18,5/16,9/26 and 10/24/15,

 Church Suppers

**C. Iocovozzi seconded the motion and all were in favor.**

**Clicker Requests:**

**C. Iocovozzi moved to approve the following clicker requests:**

Wayne C. Wood-428 Newington Road

Sam Smith-103 Beane Lane

Jeff Moulton-2185 Woodbury Ave.

**R. Stern seconded the motion and all were in favor.**

**Tagging Request:**

**C. Iocovozzi moved to approve the Girl Scout Cookie Sale at Walmart.**

**R. Stern seconded the motion and all were in favor.**

**Old Business**: The Board determined that all non-petition warrant articles will be due by Monday, January 12th.

**New Business:**  The costs involved with snowplowing the school and library were discussed. C. Iocovozzi will discuss charges with Jim Katkin of the SAU Office.

**Personal Credit Cards:** The Board of Selectmen discussed the use of personal credit cards and reimbursement for town purchases. The Chair of the department should be making purchases for the department. Departments should draft a letter if they need something, rather than using private credit cards, and then use the Town’s credit card. **R. Stern moved to approve a 45 day reimbursement window** **if someone uses their own personal credit card for a town service/vendor. Department and Board Chairs can write a check as an alternative. C. Iocovozzi seconded the motion and all were in favor.**

The new Town website was discussed. It was agreed that a notice should be placed on the website that volunteers are needed for various Boards and Committees.

The Board agreed to hold a Budget workshop regarding the Town budget on Monday January 5th at 6:30pm

**Adjournment: C. Iocovozzi moved to adjourn at 8:45pm. R. Stern seconded the motion with all in favor.**

Respectfully submitted,

Martha S. Roy

Town Administrator