

Town of Newington, NH
Board of Selectmen Meeting Minutes
Monday, June 25, 2018 Town Hall

Present: Chair Ted Connors, Selectman Mike Marconi, Selectman Ken Latchaw, Kevin Kelley, Building Inspector, Mike Bilodeau, Police Chief, Martha Roy, Town Administrator, Charlie, Laura, Matthew and Chase Coleman, Denis Hebert, Jack O'Reilly and Eleanor Boy, Recorder.

T. Connors called the meeting to order at 4:30pm, followed by the Pledge of Allegiance.

Minutes Approval: M. Marconi moved to approve the minutes of June 4th, 2018. K. Latchaw seconded the motion with all in favor. M. Marconi moved to amend the minutes of May 14 to include the statement made that the Planning Board April 23rd audio tape was available on the Selectmen's office computer. K. Latchaw seconded the motion with all in favor.

Manifest Approval: M. Marconi moved to approve the manifests of 6/5/18 in the amount of \$70,577.20, 6/12/2018 in the amount of \$123,304.38 and 6/19/2018 in the amount of \$33,767.30. K. Latchaw seconded the motion with all in favor.

Fire Department Over Expenditure Request: The Fire Department has asked the Selectmen to approve an over expenditure for the purchase of 10 new portable radios. \$30,500 was budgeted and the cost is \$32,164.59. T. Connors thought that the department should buy 7 radios instead of 10.

USAF Monitoring Well Placement-Tax Map 51, Lot 10 (South Newington Basketball Court Lot) and water sampling at Mott Pond: T. Connors thought that the Air Force should notify the Town when they are putting testing wells in Town, even on private property. It is important to be able to keep tabs on the number of wells etc. M. Marconi moved to approve the monitoring well placement and sampling and further to have M. Roy contact the Air Force and ask them to notify the Town when they are doing anything with wells. K. Latchaw seconded the motion with all in favor.

Purchase of Flags: M. Marconi moved to purchase 10 additional flags for \$500. These flags will be placed on every other pole on the north bound side of Exit 4. K. Latchaw seconded the motion with all in favor.

Request for Proposals: Town Engineer/Electric & Plumbing Work/Legal Counsel/Auditor: K. Latchaw would like to see all of these services put out to

bid before the fall. Discussion ensued about the different options for bidding out. The Board decided to have M. Roy create RFPs for both the engineering and legal services. K. Latchaw would like to have the process completed by October. The Board will discuss this with Denis Hebert so that the RFP's can be a joint RFP for all professional services.

Draining Vernal Pool by Town Hall Parking Lot: M. Roy explained to the Board that a DES wetlands application would have to be processed before any action can be taken with a vernal pool. **M. Marconi moved to take no action with the vernal pool at Town Hall. K. Latchaw seconded the motion with all in favor.**

Carriage House Drainage: M. Marconi moved to table this until the July 2nd meeting so K. Kelley can contact one more contractor that might be interested in the project. Only one bid was received the last time it was bid out even though numerous contractors were contacted. **K. Latchaw seconded the motion with all in favor.**

Meeting House: E. Boy will meet with Chris Cross soon to be given the information needed to rent out the Meeting House.

Little Bay Road: NAX, the contractor for the Little Bay Rd project, sent a letter to the Selectmen explaining that they need an additional amount of \$2,747 to complete the project. E Weinrieb recommended to the Board that the Selectmen do not pay this additional amount as this was contractually obligated already. **M. Marconi moved to deny the NAX request. K. Latchaw seconded the motion with all in favor.**

Rockingham County Conservation District (RCCD) Septic Plan Review: This item has been previously discussed and approved, however, K. Latchaw would like to see this practice no longer continue. K. Kelley recommended that the Town go through the County because most Building Inspectors (including K. Kelley) don't have enough experience to be able to complete a Septic Plan review properly. K. Kelley believes that when the Town goes through the RCCD it gives the Town insurance against any future problems with the septic design. The total cost for the applicant is \$300. **M. Marconi moved to continue with the current policy. T. Connors seconded the motion with 2 in favor and K. Latchaw opposed.**

Fox Point Rental: M. Roy informed the Board that the current renters are buying a house and will be out by the end of September. T. Connors would like the Town to replace the roof and carpet as soon as the renters leave. K. Kelley will

make a list of all the work that needs to be done, so that everyone is ready to go as soon as the renters move out.

Town Credit Card Policy-Facility Use & Event Rules: M. Roy discussed insurance company concerns with the Town allowing alcohol at parties at Town buildings. They suggested that the town and renters hire a bartender to control the alcohol served to minimize the Town's liability. On the Facility Use Form M. Roy suggested that language be added "If alcohol is served a professional bartender service must be retained and the certificate of insurance must state that it includes serving of alcohol". Language should be added to the Credit Card policy as well that states alcohol may only be purchased with town credit cards if pre-approved by the Board of Selectmen. **M. Marconi moved to add this language to the Facility Use Form and Credit Card policy. K. Latchaw seconded the motion with all in favor.**

The Board of Selectmen wanted to thank all the staff that volunteered their time to make the Volunteer Dinner such a success. Paul and Martha Roy went above and beyond.

M. Marconi moved to go into a nonpublic session at 5:21pm per RSA 91-A:3 II (c). K. Latchaw seconded the motion and all were in favor on a roll call vote.

The Board returned from the nonpublic session at 5:40pm.

M. Marconi moved to seal the non-public minutes indefinitely. K. Latchaw seconded the motion with all in favor on a roll call vote.

K. Latchaw asked M. Roy to write a letter to the Church Deacons about the Board of Selectmen taking over the facility use scheduling and cleaning and that we will get together at a later date to do a cleanup.

M. Marconi moved to go into a nonpublic session at 5:52pm per RSA 91-A:3 II (c). K. Latchaw seconded the motion and all were in favor on a roll call vote.

The Board returned from the nonpublic session at 5:54pm.

M. Marconi moved to seal the non-public minutes indefinitely. K. Latchaw seconded the motion with all in favor on a roll call vote.

M. Marconi asked K. Kelley to contact a few window companies and have them come look at the windows in the deRochement Room.

T. Connors opened the Public Hearing about the Noise Ordinance at 6pm.

Laura Coleman spoke expressing her concern that the Noise Ordinance was not on the Town website for people to look at before the meeting and Laura thought that the public hearing announcement should be put on the sign in front of the Fire Station.

K. Latchaw moved to table the public hearing for the Noise Ordinance until the end of July or the beginning of August, so people will have time to review the ordinance. M. Marconi seconded the motion with all in favor.

T. Connors closed the Public Hearing at 6:11pm.

T. Connors opened the Public Hearing on the reroofing of the Town Hall at 6:12pm.

J. O'Reilly asked how many bids were received. K. Kelley told him four; New England Metal Systems \$64,500, Manchester Roofing Company \$54,900, Hall Brothers Contracting, Inc. \$40,400 and A-1 Siding, Roofing & Insulation \$39,584. T. Connors wanted to make sure that when the Town signs the contract that there is a clear finish date (sometime in mid-September) and penalties if that date is not met. Plus all guarantees and warranties start at completion.

T. Connors moved to award the re-roofing bid for Town Hall to A-1 Siding, Roofing & Insulation for \$39,584. M. Marconi seconded the motion with all in favor.

Adjournment: M. Marconi moved to adjourn at 6:14pm. K. Latchaw seconded the motion with all in favor.

Respectfully submitted,
Eleanor Boy
Recorder