

Town of Newington, NH
Board of Selectmen Meeting Minutes
Monday, April 30, 2018 Town Hall

Present: Chair Ted Connors, Selectman Mike Marconi, Selectman Ken Latchaw, Police Chief Mike Bilodeau, Road Agent Len Thomas, Martha Roy, Town Administrator and Eleanor Boy, Recorder.

T. Connors called the meeting to order at 1:00pm, followed by the Pledge of Allegiance.

Minutes Approval: M. Marconi moved to approve the minutes April 23rd and 24th, 2018. K. Latchaw seconded the motion with all in favor.

Facility use Request: M. Marconi moved to approve the following Facility Use Request:

Heather Geraci-Cole/OTH & Grove/5-19-18/2pm-8pm

K. Latchaw seconded the motion with all in favor.

Paving-Fire, Police, Tennis Court Parking Lots: M. Roy has contacted Bell & Flynn and KC Paving about paving the lots and is waiting to receive quotes back from them. The Selectmen asked her to contact Bourassa too. This item will be moved to a future agenda once the bids come in.

Hunting on Town Property:

M. Marconi moved to update the current Town hunting policy to be; Only Town residents are allowed to hunt on Town property and only bow hunting is allowed on Fox Point. All Fox Point bow hunters must register at the Town Hall and follow the standard safety zone policy. K. Latchaw seconded the motion with all in favor.

Rules of Procedure-Board of Selectmen: The Selectmen discussed a few changes to the procedure. M. Marconi moved to approve the Board of Selectmen Rules of Procedure as amended.

K. Latchaw seconded the motion with all in favor.

Noise Ordinance: Discussion ensued about the proposed noise ordinance. The ordinance has an 11 o'clock cut off. The Selectmen thought that 10 might be better. The Board decided to table this item until a future meeting.

Committee Members on Private Property: M. Marconi moved to adopt a new procedure for accessing private property. In order to limit the town's exposure to liability, a member of the Conservation Commission and, or Planning

Board, and, or Zoning Board of Adjustment who wishes to conduct an on-site visit on private property, must first complete and/or receive the following:

- A. A majority vote, during a publicly posted meeting, from one of the above-mentioned groups;
- B. Written permission from the property owner (s);
- C. Notification to the Town Administrator.

K. Latchaw seconded the motion with all in favor.

T. Connors asked M. Roy to send out a letter to all members of committees to let them know the new procedure.

Len Thomas:

Schedule of Hours: The Board asked Len about the schedule of hours for the Highway Department. The Board would like to have two people on Monday – Friday 8am-4pm.

Culverts/Catch Basin Map: John Frink has completed the map. G. Coogan suggested that we include this map on the GIS plan this summer.

OshKosh Wing and Sander Quotes: M. Marconi moved to award the OshKosh sander and wing installation to Viking Cives for \$31,325. K. Latchaw seconded the motion with all in favor.

Plow Truck Fleet Review: Len Thomas stated that previously the Town has replaced a highway truck every twenty years. The last truck the Town bought was in 2007. Discussion ensued about what kind of truck the Town would need when we take over Woodbury. There is currently \$250,000 in the highway vehicle Capital Reserve account. M. Roy reported that quotes for a new truck were approximately \$150,000. She will look on the State website as well.

Highway Department Pay Increases: M. Marconi moved to increase the Highway staff's hourly pay by \$1.00. K. Latchaw seconded the motion with all in favor.

L. Thomas and the Board discussed the future of Woodbury Ave. Should the Town subcontract it out or could our current Highway Department maintain it? L. Thomas felt his current crew could plow Woodbury. T. Connors would like to continue the discussion on the need for a new truck and the cost of contracting out the plowing of Woodbury Ave.

K. Latchaw would like to find out if the median on Woodbury Ave. will be flush or raised. . Roy stated that it will have a 6 inch granite curb. K. Latchaw was

also concerned about the durability of plants that would be in the median. M. Roy discussed the landscape plan developed and approved by State and Town landscape architects. She stated that they have picked out “salt loving” plants and trees. She is confident with their recommendations.

Tom Hourihan contacted M. Roy about the shoulder in front of his house and his lawn that was damaged by the plow trucks. K. Latchaw and L. Thomas will meet tomorrow morning at 8:30am to do a walk around the damaged road and lawn.

T. Connors would like to get a schedule of the paving projects for 2018. M. Roy discussed the Little Bay Road project and Woodbury Ave projects. T. Connors stated that a top coat is needed on Hannah Lane. He hopes the Town will have enough left in the budget to do Hannah Lane this year.

K. Latchaw would like M. Roy to call the State about the graffiti on the underpass on Shattuck Way.

Craig Daigle is concerned with the road around the brush pile at the Transfer Station; it needs to be leveled off. M. Roy received a quote from North Atlantic Services (the company working on Little Bay Road), but will get more quotes before a decision is made.

K. Latchaw would like M. Roy to send a memo to all departments about cell phones that are paid by the Town. Everyone should be reminded that all the information on those phones is Town property.

The Public Hearing for the new Cable Contract is Monday May 21st, 2018 at 6pm at the Town Hall.

M. Marconi moved to enter into a nonpublic session at 2:32pm per RSA 91-A:3 II (c). K. Latchaw seconded the motion with all in favor on a roll call vote.

The Board returned from the nonpublic session at 2:57pm.

M. Marconi moved to seal the non-public minutes indefinitely. K. Latchaw seconded the motion with all in favor on a roll call vote.

K. Latchaw asked M. Roy to look at other Towns and see how they bid out plumbing and electrical services.

The new date for the Volunteer Appreciation Dinner is 5/30/18.

Adjournment: M. Marconi moved to adjourn at 3:19pm. K. Latchaw seconded the motion with all in favor.

Respectfully submitted,
Eleanor Boy
Recorder