Town of Newington, NH

Board of Selectmen Meeting Minutes

Monday, January 12, 2015 Town Hall 6:30pm

Chair Jan Stuart called the meeting to order at 6:33 pm

**Present:** Chair Jan Stuart, Selectman Rick Stern, Selectman Cosmos Iocovozzi, Fire Engineer John Klanchesser and Martha Roy, Town Administrator.

Woodbury Avenue: The Board of Selectmen would like further data to be gathered on Woodbury Avenue. They requested that $10,000 be added to the Highway-Major Road Work Capital Reserve fund.

The Town Hall auditorium floor was discussed. The Board asked that John Stowell investigate other options to repair/replace the floor such as sealing alternatives and a floating floor.

The proposed Selectmen’s portion of the Town budget was reviewed. Discussion was held regarding various budget and warrant items.

R. Stern discussed the Wilcox wetlands mitigation required by the State.

The Board inquired as to the final amount at year-end in the Conservation Fund.

Encumbrances will be placed on the next agenda.

The Board discussed the damage to the Fire Department bay doors and new ambulance when the bay door came down unexpectedly on the new ambulance.

**R. Stern moved to recess temporarily to the Fire Station. C. Iocovozzi seconded this with all in favor.**

**Fire Department Building Repairs:** Upon return from the Fire Station the Board agreed that the exhaust vents in the Fire Station ($900) should be charged to the Fire Station’s building maintenance 2014 expense line. The door panel repair that was not covered by insurance should also come out of the 2014 building maintenance line.

**Town Hall Brick Flooring maintenance**: C. Iocovozzi explained that the brick floor in the Town Hall may have to be sandblasted. He added that the City of Portsmouth Old Fire Station downtown also has a brick floor and may be familiar with the best approach to maintain it.

**Use of private vehicles for Town business**: The Board asked M. Roy to inquire with Property- Liability Trust as to their recommendations regarding allowing town employees to use their private vehicles for Town business and is there a need for the employee’s insurance to list the Town as an additional insured.

The Board asked that a periodic report be given to them from the Fire and Police Departments.

**Overexpenditures**: C. Iocovozzi moved to approve all over expenditures as listed on the report of January 12, 2015 for year ending 2014. R. Stern seconded the motion with all in favor.

The Board requested that M Roy create a new over expenditure form to be used in 2015. The form will include the department, expense line, reason for over expenditure, and what line the funds for the expenditure will come from.

**Budget: C. Iocovozzi moved to approve the budget and warrant article changes to the proposed Selectmen’s portion of the Town budget with all other lines remaining as proposed. R. Stern seconded this with all in favor.**

C. Iocovozzi expressed concern that the sidewalks at the Meeting House need to be clear and ice free each weekend.

The Board requested a list of employees snowplowing for the Town this season.

**Adjournment:** J. Stuart moved to adjourn at 8:38pm. R. Stern seconded the motion with all in favor.

Respectfully submitted,

Martha S. Roy

Town Administrator