

**Newington Sewer Commission 10/19/2022      APPROVED MINUTES**

Meeting called to order at 9:04 am.

**Present:** R.Stern, T.Hazelton, J.O'Reilly, Commissioners. D.Messier, J.Tolman, H2O Innovations.

**Minutes:** Motion by J.O'Reilly to approve the September minutes, seconded by T.Hazelton. All in favor, approved.

**Public Comment:** None.

**Treasurer's report:** Discussion on incoming sewer payments. Majority of accounts have been paid. Enterprise Account balance for September was \$1,349,971.80. Operating Fund ending balance for September was \$964,473.87.

**Manifest Approval:** Substructure repair of the outfall and the cost split with Portsmouth reviewed. Motion made to approve the 10/19/2022 manifest by J.O'Reilly in the amount of \$59,311.07. Seconded by T.Hazelton. All in favor, approved & signed.

**Plant operators report:** Flows are down from last year, sludge as billed. Preventative maintenance was performed per manufacturers recommendations and schedules by J.Scotton.

- Power washed and painted front trim boards
- Assisted in installing a replacement transducer in plant water tank.

Outfall has been repaired, most of the brush over the force mains has been mowed.

**New Business:** Request from McDonald's for an adjustment to their 2022 sewer bill to deduct for irrigation was reviewed. The City of Portsmouth installed a new water meter at their location 2 years ago, and then McDonalds installed a separate water irrigation meter. Portsmouth Water will only install 1 meter per property and does not separately install submeters. Discussion ensued on how neighboring communities handle water usage that does not enter the wastewater system, such as irrigation or filling swimming pools. Who reads the meters for that water flow, are the meters calibrated, and documentation were also discussed. D.Messier will be contacting neighboring communities to determine how other municipalities are handling this.

Motion by R.Stern to table the adjustment request until more information can be gathered and discussed. Seconded by J.O'Reilly, all in favor, approved.

**Old Business:** Budget committee meeting on 1/4/23 at 6:35 pm to review the Sewer budget.

Reviewed letter from Attorney Alec L. McEachern in regarding to authorization, usage, and access to the Enterprise Fund.

Next meeting will be Wednesday November 16, 2022, at 9 am at the Wastewater Treatment Plant.

**Adjournment:** 9:38

Respectfully submitted,

Gail Klanchesser