

Meeting called to order at 9:00 am.

**Present:** R.Stern, T.Hazelton, J.O'Reilly, Commissioners. D.Messier, A.Wright, J.Toleman, B.Douglas, R.Lauricella H2O Innovations.

**Minutes:** Motion by J.O'Reilly to approve the December 21, 2022 minutes, seconded by T.Hazelton. All in favor, approved.

**Public Comment:** B.Douglas recognized D.Messier for 40 years of service to the Newington Wastewater Treatment Plant. D.Messier shared highlights of his time at the plant.

**Treasurer's report:** Discussion on interest rates and who is authorized to transfer funds between accounts. Enterprise Account balance for December was \$1,355,860.97. Operating Fund ending balance for December was \$1,188,877.58.

**Manifest Approval:** Discussion on costs to replace sludge pump, the shuttle service will need to be utilized until July until new fecal testing is approved, and engineering costs for the Stoneface permit. Motion made to approve the 1/18/2023 manifest by J.O'Reilly in the amount of \$59,034.01, including billing Stoneface for engineering fees in the amount of \$1,675.00. Seconded by T.Hazelton. All in favor, approved & signed.

**Plant operators report:** Flows are up considerably from last year, sludge as billed. Preventative maintenance was performed per manufacturers recommendations and schedules by J.Scotton and T.Sullivan. New sludge pump was replaced, and the variable frequency drive will need to be replaced.

Sewer bills reviewed; 4 bills are still outstanding.

**New Business:** Sewer revenues and receivables were questioned by the town auditors. It was noted that the Town Hall is tracking on a spreadsheet that lacked historic collections and prior receivables. The Auditor is recommending accounting software to track better. Currently the Town Hall is using BMSI, which does have a sewer module - which the Commission may be charged for. The tracking concerns are an issue for how the Town Hall is tracking sewer revenues and receivables, not on how it is tracked at the WWTP.

**Old Business:** Copy of irrigation policy draft reviewed. Costs for the plumbing inspection and wastewater treatment plant staff providing inspections discussed. A list of local plumbers can be included, but the requirement will just be for the plumber to be licensed in NH. Discussion on retroactive credits and previous requests for multi-year credits, specific accounts discussed in detail. R.Stern recommended tabling specific account discussions until after the policy is adopted. Policy will be reviewed and discussed at the next meeting.

2023 Sewer Budget discussed and RSA 149-I:19 reviewed. At budget meeting R.Stern requested to increase line 700 – Major Maintenance and was asked by the budget committee to take from the Enterprise Fund or ask the Selectmen for it, instead of addressing at their regular meeting. This is a request that should go before the Budget Committee and will now need to be addressed at the Budget Public Hearing.

Motion by J.O'Reilly to increase line 700 - Major Maintenance by \$30,000, from \$50,000 to \$80,000.  
Seconded by T.Hazelton, all in favor, approved.

Next regular meeting will be Wednesday February 15, 2023, at 9 am at the Wastewater Treatment Plant.

**Adjournment:** 9:54

Respectfully submitted,

Gail Klanchesser