

December 20, 2018

## JLMC Meeting Minutes (Safety Committee)

Committee members present: Tony Harland, Kevin Kelley, Lara Croft, EJ Hoyt, Mike Marconi and Rebecca Navelski.

Kevin Kelley called the meeting to order at 1:15 PM at the Town Hall.

The minutes of the August 23rd, 2018 meeting were reviewed. Mike Marconi made a motion to approve the minutes. EJ Hoyt second.

Kevin Kelley reported he has taken care of the attic issue at the Fire Department. The injury at the Highway Department was a cut shin. Kevin Kelley is working with Darin Sabine to supply the Town trucks with First Aid kits including tourniquets. Kevin Kelley spoke to Peter Wahl at the Fire Department. Peter Wahl found a great discount on bulk amount of first aid kits. The group discussed providing first aid training to the road agents. Rebecca Navelski asked if this could be provided to all town employees. EJ Hoyt suggested the training be held for two days giving proper coverage for the town.

Lara Croft reported the new lighting was installed along the sidewalk at the library. The lights look nice and are effective. However, the snow fence installation is not yet complete. She asked if the road agents could maintain the sidewalks more than once during inclement weather. Snow drifts can get pretty high and the sidewalks get slick on the walkway between the library and meeting house. Kevin Kelley will pass the message to Martha Roy.

Kevin Kelley reported the contractor completed the work of the locker rooms at the Police Department. Kevin Kelley asked the contractor to check the light above the locker room door. He informed Kevin Kelley the job should not be too bad since there is already wiring in the area. Kevin Kelley will ask the electrician to complete this when he conducts the updates to the Police Department garage. Kevin Kelley reports the lights will be by motion detector and automatic shut off. They will be adding one emergency light above one of the exit doors.

Kevin Kelley asked EJ Hoyt the status of the gear and equipment cleaning room. EJ Hoyt reported this job is on hold due to the lack of funds. EJ Hoyt reports a town resident's daughter is an architecture student. She will be working with the Fire Department in

designing the room. He would like her to be reimbursed in some way. She would also use this towards school credits. Once there are funds available he will move forward.

Kevin Kelley reported the Town Hall parking lot lights have been set to illuminate between the hours of 4 PM to 7 PM. Kevin Kelley reports he is looking in to retrofitting the town buildings with more economical and environmentally friendly lighting.

Kevin Kelley opened discussion regarding meeting times in the future. The committee agreed on Thursdays at 1 PM. Kevin Kelley reported he will email future dates and times.

Kevin Kelley asked if any other immediate incidents arise prior the next meeting please let him know immediately. Don't wait. Kevin Kelley asked if anyone had any other new business to discuss. The committee members had no further business to discuss.

Our next meeting will be held at the Town Hall on a date to be determined.

Meeting adjourned at 1:30 PM.

Respectively submitted by Rebecca Navelski.