

LIBRARY BOARD OF TRUSTEES – LANGDON LIBRARY, NEWINGTON, NH

AGENDA/NOTES – LRP/Architect WORK SESSION

Date: 10/03/2012 **Time:** 6:00 PM – 8:00 PM

Attendees: Scott Campbell, Steve Bush, Melissa Prefontaine, Lee Lamson, Gup Knox, Ron Lamarre (Architect- LB), Grace Simms, Theresa Tomlinson

Notes taken by: Melissa Prefontaine

Item	Discussion & Decision
Space and programming needs	Ron presented a spreadsheet/checklist of space needs based on our past assessments of what we need for space, materials, and programming. Reviewed our particular building/staffing needs- based on prior building program. (See attached spreadsheet)
Design Options	<p>Discussed having 2 design options to review prior to public meeting- one would be an addition on the south side of the existing building (to the left of the Library, towards the Old Town Hall). The other option would be to essentially “wrap around” the existing building. Both options have pros and cons and both will keep in character with the historic nature of the existing building.</p> <p>Discussed various aspects of the design process including what are the options for using the attic space- light storage (existing shelves need to be moved because the floor is not built to support the weight), storage, Trustee workspace, public space? If the second floor is to be used, the stairs will need to be re-built to be ADA compliant. Discussed potential need for a LULA elevator.</p> <p>Discussed potential usage of the programming spaces. One could be used for adult programs including being used as a community “living room”. The space could be used for a variety of purposes such as small group gatherings, individual reading, rented out for business meeting usage, Girl Scout meetings, knitting groups, Bridge groups, etc. The other space would be designed with kids in mind- the furniture would be sized appropriately for child activities and the walls and flooring would be safe/washable to accommodate “messy” craft projects. The room would be themed for kids and built with acoustic and physical separation from the adult areas of the Library.</p>
Community Engagement	Discussed how to disseminate information and when to start involving the residents in the design/planning process. Will create flyers to mail out and will host the first public meeting session to meet with the Architect and review the selected design. This will allow a forum for residents to ask questions and discuss concerns. To secure Town Hall Auditorium for meeting-

	Tuesday, October 23 rd @ 7 PM-9PM. Will plan on providing wine and snacks.
Agenda for next week (10/3/12 @ 6 PM)	Discuss program model in scale- visually depict each room in terms of needed space (per collection). Will review design "Option B"- a design where the addition will wrap around the existing library. Will discuss needed space to build and look at first pass drawings.

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