

LIBRARY BOARD OF TRUSTEES – LANGDON LIBRARY, NEWINGTON, NH

AGENDA/MINUTES –Construction Meeting

Date: 11/19/2013 **Time:** 12:00 PM – 1:30 PM

Attendees: Lee Lamson, Melissa Prefontaine, Jack O'Reilly, Ron Lamarre, ProTechnology Security, Steve Bush (at 12:15 PM), Gup Knox (at 1:00 PM)

Minutes/Notes Taken By: Melissa Prefontaine

Item	Discussion & Decision
Security	ProTechnology installing new security system. Owner and Ron discussed security/camera needs, including future technology and methods to reduce costs, and access points within the building.
Electrical specs	Ron reviewed the electrical specs with the trustees to review outlet and switch locations and discuss any suggestions that we may have. Scott unavailable today but had left notes for Ron which he has noted.
Lights	Jack coordinated with Rockingham Electric on the light package. Gino Milne will be sending over bill. Gup to process this week.
Water	Melissa and Marty met with Mike Jenkins at Portsmouth Water Department on Monday to discuss timeline for water. The cost that we were previously told to add a domestic line to the building was incorrect. Cost is significantly higher. Discussed submeter inside out building but someone will need to read it monthly and coordinate with Town Hall. Will hold off adding domestic water line for now and will discuss a submeter at a future date. The tie in from the water line to the new construction should occur next week. The completion of the water main and flow testing should occur the following week.
Building review	Ron did a walk thru with the trustees to review building progress, timeline, features, and to review electrical/data/outlet drops.
Adjourn	Motion by Gup, seconded by Lee to adjourn. Vote: Unanimous