

# LIBRARY BOARD OF TRUSTEES – LANGDON LIBRARY, NEWINGTON, NH

## AGENDA/MINUTES –Building Business Meeting

---

Date: 8/13/13 Time: 5:59PM - 7:11PM

Attendees: Scott Campbell, Nate Fredette, Melissa Prefontaine, Jack O'Reily (as alternate for Gup Knox), Lee Lamson, Steve Bush

Minutes/Notes Taken By: Nathan Fredette

Item	Discussion & Decision
Vendor List	Melissa reviewed the vendor list provided by Jeff Parks for specified work to be performed. <b>Motion By</b> Lee to accept list of approved vendors from Jeff Parks and allow Jeff to proceed with accepting the bids and assign work. Seconded Jack unanimous
Fireplace	The attendees discussed options for fireplace and feel that a gas fireplace would be the best based on price and the cost/handling of wood for a wood burning option. Electric would also be an option that the architect will have to review.
Books in Attic and basement	The books need to be removed from the attic once the new addition is complete. Items in the basement need to be moved ASAP. Scott is researching a company to accomplish this move. Some of the wireless network equipment should be moved upstairs.
Dumpster onsite	Can be used to throw out anything that needs to be from the Library
Sign for parking	Melissa showed sign options since the library needs another sign for outdoor display.
Work trucks	Some of the truck have been driving down unauthorized roads. The trustees have notified the Construction Manager and the Police in order to ensure compliance.
Security Company	It appears there have been several issues with the security company that is used and questions about cost and lack of proper service. Someone will reach out to the town to determine costs of service to Library and see if there is an opportunity to save the town money.
Closed Session	<b>Motioned by</b> Nate to go into non-public session discuss personnel as in accordance with RSA 91-A:3:II @6:30PM Roll call vote unanimous  <b>Motioned by</b> Jack to come back into public session @6:55 PM

	Seconded by Lee Roll call vote unanimous
Closed minutes	<b>Motion by</b> Jack as alternate for Gup to seal all prior recorded closed session minutes indefinitely Seconded Steve unanimous
Next meetings	8/16/13 Building progress updates (occur every other Friday). 8/27/13 Regular Business Meeting
Meeting Adjourn	Motion to adjourn by Jack as alternate for Gup Seconded Nate vote unanimous  Meeting Adjourn @ 7:11PM