

Newington Library Board of Trustees (LBOT) Meeting Minutes

Date: 6 May, 2014

Present: Trustees Melissa Prefontaine (M), Steve Bush (S), Jack O'Reilly (J), Lee Lamson (L), Gup Knox (G); Library Director Scott Campbell (SC)

Called to order by Chair M at 6:12

Minutes: Moved by G, second by J to accept minutes of 2 May 2014. Accepted 5-0

Treasurer's Report : Overall operating budget is on track. Copy of report on file in Library.

Trust Fund: M reported that the Charitable Trust Unit in the AG's office has still not filled its attorney vacancy. The LBOT's attorney has contacted M about proceeding directly to court to attempt a recovery of past due funds. Discussed was the possibility of a flexible payment schedule and the chance of using unbudgeted trust funds for these payments. M has the lead on this.

Director's Report : Copy is on file in the Library

- Patronage is up significantly from same time last year.
- Programs are starting. K D Mason, local author, will be present 5/27
- Applications are coming in for the advertised vacancy.

Painting: Moved by G, second by L to use the same interior color in the old building as was used in the new. Approved 5-0

HDC Meeting: J reported on the HDC meeting he attended on 5/5. DRAFT copy of the 5/2 LBOT minutes were presented and discussed, specifically the parking lot striping, exterior trim paint color, outside lights, walkway extension, old driveway, and "dog house".

Priority List: List once again reviewed with no resulting changes for now.

Shelving: New proposed end caps should be on hand 5/9 for review by LBOT. Review and a decision will be needed ASAP. New exterior paint color samples will also be available for review by 5/9 at the latest.

Non-Public: At 7:05, moved by J, Second by S to go into non-public session per RSA 91-A:3 II (a) &(c) personnel and reputation for privacy protection. Roll call vote 5-0

Non-Public: At 7:17, moved by S, second by G to come out of non-public session. Roll call vote 5-0.

Moved by S, second by J to seal the non-public minutes indefinitely. Approved 5-0 by roll call.

Opening: Discussed need to determine and schedule the move back into the old building and “grand opening”. Move looks like the week of June 30 and opening 7/8. SC is working on opening plans and will forward his list to LBOT.

Programs: SC is looking at the summer kids programs. He is also researching an easy way for getting people to sign up to attend other programs that will be presented.

Suggestion Box : All submittals were reviewed. Some have already been accomplished and some will be implemented as soon as we can (recycling, bigger clock, comfy chairs, etc.). A couple will need further looking into.

Next Meetings: 5/16 @ 9:30 and 5/20 @ 6:00

Adjournment: Motion by S, second by J at 7:44. Approved 5-0

Respectfully Submitted

Jack O'Reilly