

Newington Library Board of Trustees (LBOT) Meeting Minutes

Date: 4 Apr, 2014

Construction Update

Present: Trustees Melissa Prefontaine (M), Steve Bush (S) Jack O'Reilly (J), Lee Lamson (L) Library Director Scott Campbell (SC), Jeff Parks, Construction Manager (JP) Marty Jennison, Construction Supervisor (MJ), Ron Lamarre (R), Architect

Called to order by Chair M at 11:00

Progress/Communications: Current construction issues and future LBOT/Construction Team communications methods were discussed with M, S, L, J, SC. The point person will continue to be M. R, JP and MJ joined the meeting at 11:30

Lighting: Main room bulbs will be changed out to be "softer" at no cost. Currently they go on when security system is deactivated and off when system is activated. The ability to manually shut them off will be added to save electricity when they are not needed. Light over old front door will be replaced.

Old Building: Moved by J, second by S to authorize expending up to \$9000 for pocket door hardware into kitchen area, slat wall outside kitchen, tile floor in kitchen like that in the new building café, new cabinets in kitchen. Approved 4-0.

Acoustics: It was noted that the three side small room in the new addition have an "echo" problem. JP will get a price for adding acoustic tile in the rooms like those in alcove area.

Parking Lot: Top coat will be added later. It was felt that striped parking spaces are preferred. This will be addressed later. The need to expand the parking lot was discussed. At a past Planning Board meeting it was stated that their Board would have to approve any expansion. It was agreed that expansion costs should be paid for under the General Government budget.

Trim Color: A bronze color is preferred by the LBOT and architect. MJ will get a section painted for inspection. HDC will be invited to check it out.

Landscaping: R will take the lead for getting a landscaper list we can work with.

Moved by S, second by J to adjourn a 12:40. Approved 4-0

Respectfully Submitted

Jack O'Reilly

ACCEPTED