

Langdon Library Board of Trustees Meeting Minutes July 21, 2022

Present: Trustees Jack O'Reilly (JO), David Turbide (DT), Peter Welch (PW, left at 6:35), Meghan Wayss, Paul Pelletier (PP), Alternate Lillian Wilson (LW); Library Director Lara Croft Berry (LCB)

Meeting called to order by JO at 5:37 PM

The first order of business was to approve the minutes from our last meeting on June 2, 2022. Moved by PW, seconded by PP, minutes approved 5 – 0

Treasurer's Report: No surprises in the first three months of the budget year – a few accounts appear overspent for this time of year but the differences are easily explained (timing, mostly) and do not threaten the budget for the year. We still have questions about the utility charges because of the complex and confusing way the bills are generated and we are finally getting to see the complete bills early enough to analyze, question, and contemplate problems and possible cost-saving changes. This is especially important in light of the expected dramatic increase in rates that are coming.

Director's Report: The new "masks recommended" policy appears to be going well with widespread compliance and no complaints. The increasing infection rates are of concern but we agreed that the current policy should be maintained at this time. There was considerable discussion of the drought and the poor appearance of the lawn in front of the library. We are currently watering daily, but for a reduced time each night. Reducing the schedule even further might do permanent damage to the lawn. LCB was requested to ask our lawn maintenance and sprinkler contractors for their recommendations before deciding – unless the town institutes restrictions which will make the decision for us. Many nearby towns have already put restrictions in place. Downing HVAC has completed an unexpectedly thorough annual maintenance on our equipment and we are encouraged that they will be a reliable responsive service provider. Britney had some ideas for bringing the kids' shelf space to its maximum potential and make it more user-friendly. She and LCB implemented the changes and LCB is very pleased with the result. Britney is making a real difference in her first months here at Langdon. Summer reading is off to a great start with 60 patrons enrolled. The new library hours have been well received.

Building Maintenance: Covered in the Director's Report. PP will try to better secure the sign at the corner.

Policies: The trustees reviewed and approved the following policies with no changes:
Child Safety Policy; Material Selection Policy.

Non-Public:

At 6:46 PM, JO moved and PW seconded a motion to initiate a non-public session. Passed 5-0.

At 6:52 PM, the non-public session was ended. Moved by DT, seconded by PP, passed 5-0.

At 6:53 PM, it was moved to seal the minutes of the non-public session in perpetuity. Moved by DT, seconded by PW, passed 5-0

The trustees approved the job description and authorized LCB to begin the hiring process for a new part-time employee to fill an upcoming vacancy as discussed in the non-public session. Moved by JO, seconded by PW, approved 5 – 0.

Board meeting adjourned - moved by JO, seconded by PP, passed 5-0 at 6:59 PM

Next Meeting: Thursday August 18 at 5:30 PM, at the library.

Respectfully Submitted: David A Turbide, board secretary