

Langdon Library Board of Trustees Meeting Minutes March 24, 2022

Present: Trustees Jack O'Reilly (JO), David Turbide (DT), Peter Welch (PW), Meghan Wayss (MW), Paul Pelletier (PP); Alternate Lillian Wilson (LW); Library Director Lara Croft Berry (LCB)

Welcome Paul, our newly-elected colleague, at this first trustee meeting.

Meeting called to order by JO at 5:30 PM

The first order of business was to approve the minutes from our last meeting on February 17, 2022. Moved by PW, seconded by MW, minutes approved 4 – 0 with DT abstaining because he was not at that meeting.

Treasurer's Report: As this is the first meeting right after town meeting, a new financial report is not completed with the new year budget figures and small amount of spending so far this year. The bookkeeper has not been in to do the updates in the few days since town meeting.

Director's Report: The Zoom-based candidates night went very well and was greatly appreciated by the residents who attended or viewed the replay, according to numerous reports and comments received. Programs are continuing – book group, teen advisory group (making more plans), author Anders Motley (rescheduled to March 22), leaping learners, etc.

Dowling HVAC will be replacing our current maintenance company at a higher cost but hopes of much better service and responsiveness. Moved by PW, seconded by PP to accept their bid of \$2650 and sign the contract, passed by a vote of 5 – 0. LCB will be purchasing three new telephone handsets as the current ones are old and need replacement. The phone service is not yet transitioned to the new provider due to a mix-up in processing the service order.

The trustees agreed with LCB's recommendation (agreed-to by the staff) to end the mask requirement as of April 1, 2022. Moved by JO, seconded by MW, approved 5 – 0.

Building Maintenance: PW reported that the basement is dry on this rainy day. Our do-it-yourself drainage project is doing well so far. We will be receiving a (paper) set of "as built" drawings for the parking lot expansion and related changes shortly, after a few minor updates are completed.

Other: The board ratified the director's 2022 contract as previously discussed and reviewed – moved by DT, seconded by PW, passed 5 – 0) and presented to LCB for her signature. Some changes in the job description / personnel manual may be in order – this will be reviewed.

Officers for the new year were discussed, accepted, and approved by vote as follows: Jack O'Reilly and Dave Turbide retain their positions as chair and secretary respectively; Megan Wayss agreed to take on the position of treasurer with an expectation of help from JO and LW (assistant Treasurer) as needed. Moved by JO, seconded by DT, approved 5 – 0

Trustees voted to accept \$12 in miscellaneous donations plus a \$500 donation from Hauch Storage for the summer reading program – we are very grateful for their continued support. Moved by DT, second MW, passed 5 – 0.

Board meeting adjourned - moved by PW, seconded by MW, passed 5-0 at 6:15 PM

Next Meeting: Thursday April 21 at 5:30 PM, at the library.

Respectfully Submitted: David A Turbide, board secretary