



### **Board of Trustees Meeting Minutes February 10, 2023**

**Attendees:** Attendees: Trustees Jack O'Reilly (JO), Paul Pelletier (PP), Meghann Wayss (MW), Lillian Wilson (LW), Director Lara Berry (LB) and guests Alex Jacuch and Ted Karabinas

JO called the meeting to order @10:35

**Minutes:** January 26, 2023. Moved by MW and seconded by PP to accept. Motion passed 4-0

**Treasurer's Report:** Final numbers report from the town cognizant portion of the 2022 budget was received. Our bookkeeper's report dated 1/28 was reviewed. Town's portion is underspent. The remaining funds from the town portion has been requested from them. A decision is planned to be made at the next selectmen meeting. Should the request be denied the trustees will consider any further action. LB has passed the information to our bookkeeper.

#### **Director's Report**

- LB had sent the report that was requested by the Budget Committee for all library budget 2022 over expended budget lines and which underspent total budget lines the offset would come from. The BudCom expressed its appreciation
- LB has been working with the NH retirement board to add our full time employees to our own account. We will need this to complete before taking over payroll.
- Town Budget Committee public hearing was held on 2/8. LB requested a reduction of \$1000 due to lower resultant phone costs. Our budget then passed unanimously along with our Capital Reserve warrant article.
- The recent Meet the Artist event with Debbie Obertanec was well received. LB plans to do more events like this.
- February is a very busy month with many events planned.
- Candidate's night is planned to be back live on March 7 at 5:30. LB is inviting the candidates.
- There were \$3 in donations in January. It was moved by LW and seconded by JO to accept. Motion passed 4-0.

- Both a credit card bank and the state retirement board have requested copies of the Town Charter. It does not exist. LB has been working on finding alternate documents that will be accepted by them.

**Policies:** LB is working on an update which will be completed soon and then we can schedule reviews.

**Building Maintenance:**

- The one fireplace that was out of order due to a valve issue has been repaired.
- Propane usage is being closely watched after the recent refill quantity being more than expected. The building retained heat very well during the recent very low outside temperatures.

**Old Business:** The credit cards were discussed in depth. LB and JO had visited a different bank than the one that issued us our present card. MW is investigating a different bank. The possibility of a Credit Union was also brought up as a possibility. Once a new one is obtained we will close out the current bank cards and cancel them.

**Next Meeting:** 3/23/23 at 5:30

**Adjournment** At 7:10 it was moved by LW and second by MW to adjourn. Motion passed 4-0.

Respectfully submitted  
Jack O'Reilly