

**Budget Committee Meeting Minutes**  
**Wednesday, January 29, 2014 Town Hall 6:30pm**

**Chr. Lamson called the meeting to order at 6:30pm.**

**Present:** Chairman John Lamson, VC Gail Klanchesser, Gail Pare, Jack O'Reilly, (Michael & Janis Marconi absent), Sandra Sweeny, Leila Richardson, School Board Rep. David Mueller and Selectmen's Rep. Rick Stern. Also present were Selectmen Jan Stuart and Cosmas Iocovozzi, Sewer Commissioners George Fletcher and Skip Cole as well as Town Administrator, Martha Roy,

J. Lamson asked the Committee to clarify a second of a motion in the minutes of January 22<sup>nd</sup>. He informed them that the Sewer Commission is proposing a Wastewater Treatment Facility Upgrade bond. The Chair of the Budget Committee was also given a new Fire department budget, which will be sent to all members.

**General Government Budget Request: G. Klanchesser moved to tentatively recommend \$2,338,775 which does not include the capital reserve and expendable trust lines and Jack O'Reilly seconded. Motion passed 6-1** (Jack O'Reilly opposed). Before the vote, discussion ensued about numbering the budget page numbers, Executive Office wages clarification, engineering for Woodbury Avenue, and the town sick pay policy.

A detailed breakdown of the Tricentennial funds (both revenues and expenditures) was requested.

The Committee asked the Town to review the Elections budget and potentially revise due to further elections being held in 2014.

A suggestion was made to survey the town regarding current hours of the Town Clerk/Tax Collector and it was noted that the BMSI and Interware software costs for that office had been transferred to that budget.

It was noted that the Old Town Hall electricity appeared high. This will be explored. The Selectmen are bidding out the electricity this year.

It was noted that the Police Department upstairs ceiling was in need of new ceiling tiles. Other topics that were discussed were condition of Stone School, resetting of parsonage alarm when people leave, security company bids, the details of the life over \$50,000 line, and location of where expenses for unemployment were coming from previous to the new line being created.

The Safety Committee role was reviewed and the importance of workers compensation injuries being reviewed.

The Board confirmed that Red Cross did not ask for funding this year.

A break out of Troijano bills and pick up by Len Thomas was requested and discussion was held about mosquito, poison ivy and grub control in town. The Pest management company for the town has offered to complete Cemetery grub control at no further cost within his bid for town services.

The Selectmen will be conducting lead and asbestos testing at Fox Point residence.

The sea wall at Fox Point continues to be worked on. The NH Department of Environmental Services is still in discussion phase with the Town's engineers about the Mott Pond dam. R. Stern notified the Committee that Atty. Brouton will be working on the Coakley case instead of Atty. Ahlmgren, who is retiring.

The Committee requested the final balance of the Town budget as of 12-31-13 once all of the bills for that year have been paid.

R Stern outlined the health insurance plan that the Town had moved to for non-union filed employees including the required co-pays, referrals and percentage increase of the plans.

The Committee inquired about the process for deciding on a health insurance plan. Employees and department heads had been invited to attend meetings about the various insurance options. Discussion was held about an annual review and having the public and/or a consultant involved.

Vachon-Clukay will be completing the audit of the 2013 Town books.

**Minutes Review:** January 22, 2014 minutes were reviewed. **G. Klanchesser moved to approve the minutes of January 22, 2014 . J. O'Reilly seconded. The vote was 6-0-2 in favor (D. Mueller and S. Sweeny abstained).**

**Adjournment:** J. Lamson moved to adjourn at 8:20pm, seconded by G. Pare with all in favor.

Respectfully submitted,

Martha S. Roy  
Town Administrator