

Newington Board of Selectmen's Meeting Minutes
Monday, December 10, 2012 Town Hall 6:30pm

Chr. Jack O'Reilly called the meeting to order at 6:30pm followed by the Pledge of Allegiance.

Present: Chairman Jack O'Reilly, Selectman Jan Stuart, Representing the Police Department were Commissioners Jack Hoyt, Doug Ross and Steve Prefontaine along with Chief Jon Tretter; Representing the Cemetery Committee was member Cosmas Iocovozzi; and Administrative Assistant Beatrice Marconi. (*absent Selectman Rick Stern*)

Cemetery Committee 2013 budget request of \$ 21,400: Committee member Cosmas Iocovozzi presented the budget.

- Stipend line – The Cemetery Committee had initially requested \$2,500 to fund the Stipend Line however, that figure was moved to the wage line since they do not have a sexton.
- Wage line – Now increased to \$3,500 to cover work performed by other departments for the benefit of the Cemetery. Also to cover reimbursable costs for administration.

S. Stuart moved to recommend the cemetery budget in the amount of \$21,400. Seconded by Chr. O'Reilly. Motion passed 2-0.

Mr. Iocovozzi asked the Selectmen to fund \$20,000 under the town paving line to cover their 2013 needs.

Police Department 2013 budget request of \$ 1,379,952 (amended to \$1,375,181): Commissioners Jack Hoyt, Doug Ross and Steve Prefontaine presented the budget.

S. Stuart commented on how pleased she was at the numbers.

- Steps – Only 3 people will get steps for 2013. S. Stuart noted that any cost of living adjustment is not a raise and as the Selectmen did for the Town employees, wondered if the Police Commissioners might consider a yearend bonus for those employees who they feel deserve a special thank you for a job well done. Commissioner Ross will ask Chief Tretter for a year's review and recommendation.
- Equipment Purchase Line – Initially the budget was presented with a request of \$8,771. The Selectmen suggested they drop that line to \$4,000 – decreasing the bottom line by \$4,771 and to forward paperwork to the Board to encumber \$4,771 for that need. Chief Tretter will forward the contract to Town Hall for the encumbrance meeting.

S. Stuart moved to recommend a police budget of \$1,375,181 for 2013. Seconded by Chr. O'Reilly, motion passed 2-0.

Sewer Department Re-Vote to Amend their 2013 Budget Request: ***Chr. O'Reilly moved to amend the Sewer Department's recommended budget to reflect \$ 702,497 (vs . \$702,261) as the stipend line was adjusted. Seconded by S. Stuart.*** Last year the 3.25% C.O.L.A. was not included in the number in the motion from the floor at Town Meeting. This action adjusts the stipend for 2013 with the 3.25% in the calculation from last year. ***Motion passed 2-0.***

Emergency Management: Next week's meeting

Personnel Policy: The verbiage and vote will take place at next week's meeting.

Old Town Hall Floor: Tabled until next week's meeting.

Computer Proposal from Portsmouth Computer: Chr. O'Reilly noted that the E-Mail situation is still in disarray – and suggested the server proposal be discussed when S. Stern is present.

Fire Department I-Pad Grant Documentation: *S. Stuart to authorize the chair to sign on behalf of the Board of Selectmen. Chr. O'Reilly seconded. Motion passed 2-0.*

Town's Web Page: S. Stuart commented that the Town's Web Page could be so much more than what it is as she would like to see someone in town take on this challenge. Chr. O'Reilly stated he would place \$5,000 in the next computer budget for page creation/update.

Holiday Gift Baskets for Police and Fire: *Chr. O'Reilly moved to authorize up to \$600 in spending for gift baskets for those departments. S. Stuart seconded. Motion passed 2-0.*

Town Hall Christmas Eve Hours: *Chr. O'Reilly moved to close Town Hall at 1:00pm on Christmas Eve. S. Stuart seconded. Motion passed 2-0.*

At 7:15, S. Stuart moved to go into nonpublic under RSA 91:A-3, II reputation and employee matters. Chr. O'Reilly seconded. Motion passed 2-0 on a roll call vote.

At 7:32, S. Stuart moved to come out of nonpublic- seconded by Chr. O'Reilly. Motion passed 2-0.

S. Stuart moved to seal the minutes – seconded by Chr. O'Reilly. Motion passed 2-0 on a roll call.

S. Stuart moved to hire Lorna Watson as receptionist for M-Thurs and Friday as needed to work 9:00am – 11:30am beginning December 11, 2012. Her duties will be reception and to answer the phone.

Lights for Fuel Tanks at Highway Garage Site: S. Stuart will speak with Bldg Inspector Stowell.

S. Stuart moved to adjourn at 7:36pm. Chr. O'Reilly then declared the meeting adjourned.

Respectfully Submitted,

Beatrice Marconi
Administrative Assistant