

**Newington Board of Selectmen's Meeting Minutes**  
**Monday, November 19, 2012 6:30pm Town Hall**

**Chr. O'Reilly called the meeting to order at 6:30pm followed by the Pledge of Allegiance.**

**Present:** Chairman Jack O'Reilly, Selectmen Rick Stern and Jan Stuart, Chr. Gail Pare of the HDC; Bob Del Isola, Diana Moulton and Keith Frizzell of the Recreation Committee with Daryl Brown arriving at 7:35pm; and AA Beatrice Marconi.

**Minute Approval:** *S. Stuart moved to approve the minutes of October 31, 2012 both public and non. S. Stern seconded. Motion passed 3-0.*

**Manifest Approval:** *S. Stern moved to approved the manifest of Nov 21 in the amount of \$ 160,643; manifest dated Nov 15 in the amount of \$42,701 and manifest dated Nov 8 in the amount of \$276,181. S. Stuart seconded. Motion passed 3-0.*

**Historic District Commission 2013 Budget Request of \$ 21,950:**

Chr. O'Reilly asked about the photograph restoration project and their costs. The Board also asked about the monument budget of \$9,500 which may need to be encumbered depending on year end timing. Gail mentioned that there should be enough room to continue to add names. The archeological grant had no town expenses but needed to be budgeted for, then reimbursed. Will soon be applying for phase III.

*S. Stuart moved to recommend the HDC budget in the amount of \$21,950. S. Stern seconded. Motion passed 3-0.*

*S. Stuart moved to authorize the Chairman of the Board of Selectmen to sign for the grant when it comes in. S. Stern seconded. Motion passed 3-0.*

**Recreation Committee 2013 Budget Request of \$ 52,750:** Keith Frizzell and Bob Del Isola presented budget. He began with giving the Selectmen a proposal for use of the Cap Res for Rec Fields for 60' at the ball fields from Four Season's fence in the amount of \$1900. There is approx. \$24,500 in that fund. 2 Bids were received. There is also a proposal for \$1900 from Four Seasons for the tennis court back board repair. Will get needed POs and signatures. *S. Stuart moved to approve to utilize the cap reserve fund for rec field maintenance not to exceed \$1,900 proposal by Four Season Fence for the 60' of fencing needed by the ball fields. S. Stern seconded. Motion passed 3-0. S. Stuart moved to approve the proposal from Four Season Fence not to exceed \$1900 for the tennis court back board repair with our Highway Dept removing the existing posts. S. Stern seconded. Motion passed 3-0.*

- Summer program – generally budget for the extra YMCA counselor in case the child count exceeds the guideline amount. They will not bill us if the counselor is not needed.
- General Maintenance – This line is high due to the tennis court resurfacing being charged to the operating budget rather than the cap res.
- Movie ticket line is self-sustaining, however the revenue goes into the general fund.
- Activities went up from \$500 to \$700 for the Easter Egg hunt. S. Stuart asked this to be brought back down to \$500.
- SeptFest increased from \$3,000 to \$6,000 for the extended events for next year with the 300<sup>th</sup> Birthday Celebration taking place that day. Day's events will be beginning at noonish rather than 3:30pm with the day ending with a firework display at dusk. A catered dinner is planned for the evening meal. The costs will be shared by the 1713 celebration fund. S. Stern asked that this number be brought down to \$5,000. Rec will arrange for the tent. 1713 will pay for it. A budget is being prepared by the 1713 committee to estimate costs for all events. This info will be shared with Rec.

It was suggested that the Board give some thought to an officer being on duty for the day's events on September 14 at Fox Point.

- Swing set in S. Newington – if not complete by year's end, should be encumbered.
- Holiday lighting party is Sunday, Dec 9. If a newsletter goes out by the Selectmen, they will mention it.

***S. Stuart moved to recommend \$51,250. Seconded by S. Stern. Motion passed 3-0. (\*note: this motion was amended at the selectmen's meeting held on Nov 26 to read \$51,550)***

**Appointment:** ***S. Stuart moved to appoint Diana Moulton to the Recreation Committee – Term to expire April 2013. Seconded by S. Stern. Motion passed 3-0.***

**Lights at Tennis Court:** In addition to back board work needed at Tennis Court, the Board will be forwarded information on lighting repair totaling around \$5,500.

**Recreation Capital Reserve:** Keith felt that no money needed to be added to their field/facility maintenance Cap Reserve fund as they are not below \$10,000.

**Facility Use Insurance:** S. Stern will come back to the board with more information. He will work with Attorney Matt Upton. Generally one's homeowner's insurance covers off site events and the owner can get a certificate naming the town as co-insured. S. Stern will have Attorney Upton review.

**Staging area at Former Theater Site:** The Selectmen will keep their eye on this State project on behalf of the abutters.

**Old Town Hall Flooring:** S. Stern does not feel the town should be paying for replacement or repair. The AA was asked to have Bldg Inspector Stowell bring the Board up to date.

**Trader Joes Town Seal:** S. Stern wants to give them a Town Seal (vinyl sticker) for wall decor. S. Stuart disagrees as she feels the seal is for official business. Is ok to paint seal on wall. S. Stern stated that there are many Portsmouth pictures and the fact that they are located here in Newington with nothing from us on wall is not good. S. Stuart suggested the Fire Department give them a sign or perhaps photos from the Historical District Comm.

**Mott Pond Grate:** Croteau proposal of \$760. ***S. Stern moved to accept the Croteau proposal not to exceed \$760. S. Stuart seconded. Motion passed 3-0.***

**Facility Use Requests:**

The Newington Church Suppers – ***The Board approved the 2013 dates- Fee and Deposit waived.***  
Seacoast Mother's Association ***Dec 15 Town Hall – 9:00am – 1:00 R. Stern moved to approve with fee waived. Deposit required – No bouncy houses - S. Stuart seconded. Motion passed 3-0.***

**Granite State Wheelman Donation** – ***S. Stuart moved to accept the \$800 donation. S. Stern seconded. Motion passed 3-0.***

**Computers:** S. Stern spoke about e-mail and how our server really should not be our mail server as we shouldn't be our own mail managers. Another company would be responsible for maintaining which would be less troublesome for us. Steve from P Computer recommends spam filtering, better back up system, exchange or pop. He also noted that BMSI is old and conflicts with windows. Server should be replaced too.

**Conservation Commission Budget:** To be addressed next meeting.

The AA will be taking the Wednesday before Thanksgiving off as a vacation day.

The meeting adjourned at 8:30pm

Respectfully submitted, Beatrice Marconi, Administrative Assistant