

Newington Board of Selectmen's Meeting Minutes
July 30, 2012 6:30pm Town Hall

Chr. Jack O'Reilly called the meeting to order at 6:30pm followed by the Pledge of Allegiance.

Present: Chairman Jack O'Reilly, Selectmen Rick Stern and Jan Stuart, and Administrative Assistant Beatrice Marconi.

S. Stuart moved to go into non public under RSA 91:A-3, negotiations; seconded by S. Stern. On a roll call vote, the motion passed 3-0.

S. Stuart moved to come out of non public at 6:44pm. Seconded by S. Stern. On a roll call vote, the motion passed 3-0.

Present - (Public Portion): Chairman Jack O'Reilly, Selectmen Rick Stern and Jan Stuart, Road Agent Len Thomas and Administrative Assistant Beatrice Marconi.
Dave Sweeney arrived at 8:04pm.

S. Stuart moved to seal the minutes. Seconded by S. Stern. On a roll call vote, the motion passed 3-0.

S. Stuart moved that beginning with the rent due in January 2013, \$900 per month will be new rate for the Fox Point rental unit.

Minute Approval: ***S. Stern moved to approve the minutes of July 9, 2012 with amendment. (AA to delineate 'public/non public' at top of page). Seconded by S. Stuart. Motion passed 3-0.***

Manifest Approval: Tabled until next meeting.

Hazardous Mitigation Plan: After a brief discussion, ***S. Stuart moved to adopt the plan as written. Seconded by S. Stern. Motion passed 3-0 on a roll call vote.***

Oil Bids: Webber: \$3.3287 per/gallon; Eastern: \$3.26 per; Hartmann Oil: \$3.159 per. (lock in proposals) ***S. Stuart moved to accept the Hartmann Oil lock in proposal of \$3.159 per gallon. Seconded by S. Stern. Motion passed 3-0 on a roll call vote. (covers Oct 1, 2012 through Sept 2013).*** The AA was asked to notify the bidders. The AA was also asked to look into any existing contracts with propane companies supplying the Fox Point Rental and Old Town Hall for Selectmen review.

Planning Board's Ciandella, Tucker and Donahue Invoice: The Board tabled this discussion. The Board will consult with Planner Morgan.

Fire Department's Request for Use of Capital Reserve: The Selectmen approved use of the Fire Department vehicle repair Cap Reserve fund for \$6,059.50 for needed work on the ladder truck for certification. ***S. Stuart moved, S. Stern seconded. Motion passed 3-0.***

Fire Department's Request for Attorney Consult: *Formal vote taken this evening.* S. Stuart stated that authorizations requested should come with a cap and all agreed. ***Moved by S. Stern to authorize the Fire Department funding for legal consult not to exceed \$3,000 without Board authorization, seconded by S. Stuart. Motion passed 3-0.***

Shattuck Way Paving Project: S. Stern will meet with Cos locovozzi and Bell & Flynn to determine if the original project should be expanded. Discussion went on about funding the Gundalow Paving project this year but with a balance of \$ 193,000 and Patterson Lane still to come out of that, the Board felt it wise to see what will be left in case of overages. \$82,000 was encumbered for Shattuck and in excess of \$150,000 will be needed for Patterson.

HDC's Veteran's Memorial: After reviewing HDC's memorial plan, the Board had no objections. S. Stuart will contact Mr. Pelletier to let him know.

Old Parsonage: With work going on at the Old Parsonage, the contractor was concerned about the building being open to the public and the liability. ***S. Stern moved to write a memo to the HDC that will state that until the construction is completed and the contractor gone, the building will be closed to the public.*** S Stuart seconded. Motion passed 3-0. Chr. O'Reilly will ask the receptionist to draw up a letter.

Nimble Hill Gate: Road Agent Len Thomas stated that the mechanism is not working properly and that the company will address the problem this week. Chr. O'Reilly asked Len to also mention the closing 'bang'.

Swings in S. Newington: Site work and the laying of pea stone is on going. Installation, then inspection will be forthcoming. Scheduling an inspection may be prolonged as there is only one inspector in this region.

Highway Above Ground Fuel Tank Cover: S. Stuart, in recalling the plan, noted that the design had changed. Originally, an overhang was planned so that when fueling, the officers could be out of the weather. In speaking with the Bldg Inspector, he stated that because of Snow Plow Truck concerns, the design was altered after discussing it with the builder. The Board felt that any design changes should have come back to them for review. S. Stern will speak with Mr. Stowell to see if the roof could be extended. The Selectmen also suggested that the structure be stained or preserved.

Cumberland Farms' Request for Tobacco License: The Board had no objections. The Police Chief had no objections.

Salt Spreading School: S. Stern suggested to the Selectmen that the plowing staff all attend a class on spreading salt before the next winter season. No objections.

Town Hall Friday Hours: Chr. O'Reilly suggested closing Town Hall at 1:00 on Fridays to the public. A trial period for the month of August will begin Aug 10. This will give the employees an opportunity to address pending projects. The Board felt a trial period would be good.

Bulletin Board at TH/FD Intersection: The use of the announcement board is for Town business and should not be used without Selectmen approval. The only two keys should be with the custodian and in the vault.

Vacation Requests: The Board hopes for a continued process of employees requesting the leave in writing, submitting it to the Administrative Assistant who will then pass the request on to them for approval prior to the time off. The AA was asked to review the employee handbook to see if it addresses time off and the process.

Pending Projects List Review: **TH Outside Bollard Lighting** - S. Stern, after discussing the matter with the Bldg Inspector, felt there were existing lights that could be removed as they have no purpose. He suggests that the existing lights be repaired and painted. After looking at what replacement lighting is out there now, both he and John Stowell agreed for the most part new fixtures looked cheap. S. Stern suggested John get a price for LED/efficiency lighting upgrade to our existing fixtures and report back.
Police Department - Bldg Inspector Stowell will be asked to proceed and get more information on the insulation project at the PD. **Limbs near OTH** - Chr O'Reilly will take a look at what should be done in this area.

Clicker Request: ***S. Stuart moved to approve a request for a clicker from Ronda Baker Hill***

pending we will still have 3 on reserve. S. Stern seconded. Motion passed 3-0.

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Facility Use Requests:

Great Bay Services-Fee Waived- Approved - Sept 22 - At Great Bay Services Woodbury Ave
Homes for our Troops – at Texas Road House – Approved – Aug 5 – Fee Waived
Nathan Fredette – Approved – Aug 4 - 1:00 – Grove Picnic Area - BBQ
Pickering Wedding Reception changed from TH to Old Town Hall - Approved

With the closing of the route initially planned for a bike ride in Portsmouth, Chief Tretter will be sending information on the new route involving Newington to the Board for consideration.

Dave Sweeney - Trees needing cut/trimmed near Old Town Hall: Chr. O'Reilly stated to Mr. Sweeney that the issue was discussed earlier in the meeting and that the Board will be looking into what needs to be done. There was discussion regarding the removal of material on the Town's right of way near the end of his driveway. Chr. O'Reilly suggested that when it came time for that end of Fox Point Road to be addressed, that the issues be taken into consideration at that time whether a small swale or surge rock would solve any concerns. Mr. Sweeney then spoke of standing dead trees on both public and private land. S. Stuart informed him that she had been working with PSNH and Aspenlund and that work in town would be commencing as early as this week. However, she adds, it is important that trees are not clear cut. Chr. O'Reilly will ask the Road Agent if the hanging limb at the entrance of Fox Point has been addressed. Mr. Sweeney also noted a problem tree on the bike path at the end of Fox Point Road. Chr. O'Reilly will take a look at it as it could be on private land. Chr. O'Reilly will also look at the debris pile Dave spoke of in the Town's ROW behind Horrihan land. Dave asked about Electrical Inspections. Chr. O'Reilly stated the Bldg Inspector is handling this.

Town Computer Maintenance: S. Stern will contact Portsmouth Computers to ask for a list of municipal clients they may service. Beginning on Friday, Portsmouth Computer will be sorting out our panels in the vault for easy identification. They will also be upgrading our wi-fi which should be around \$2,200ish.

Next Meeting: Aug 6. The Library Trustees have requested time to speak with the Selectmen.

S. Stuart moved to adjourn at 8:27pm. Seconded by S. Stern. Motion passed 3-0.

Respectfully Submitted,

Beatrice Marconi

Beatrice Marconi
Administrative Assistant