

**Town of Newington, NH  
Board of Selectmen Meeting Minutes  
July 1, 2013- Town Hall  
6:00pm**

**Call to Order:** Co-Chair Jan Stuart called the meeting to order at 6:00pm followed by the Pledge of Allegiance.

**Present:** Co-Chair Jan Stuart, Selectman Cosmas Iocovozzi and Town Administrator Martha Roy.

**Non-Public Session:** Cosmas Iocovozzi moved to go into non-public session under RSA 91-A II c. Jan Stuart seconded the motion. A roll call vote was taken and all were in favor, 2-0.

The Board returned to public session at 6:35pm. No decisions were made and no votes taken.

**Public Guests:** Tom Morgan, Town Planner, Gail Pare, Leonard Thomas, Victor McLean.

**Cosmas Iocovozzi moved to seal the minutes of the non-public session indefinitely, Jan Stuart seconded and the motion passed 2-0.**

**Minutes Approval:** Cosmas Iocovozzi moved to approve the minutes of the June 17, 2013 meeting. Jan Stuart seconded and the motion passed 2-0.

**Manifest Approval:** Cosmas Iocovozzi moved to approve the manifest dated 6/25/13 for \$36,043.72. Jan Stuart seconded and the motion passed, 2-0.

**Gosling Road Bus Shelter- Financing and Reimbursement:** Tom Morgan presented the Board with the COAST proposal to place a new bus shelter on the Newington side of Gosling Road. They have American Recovery and Reinvestment Act (ARRA) funds that will expire in September and would like to use them on this project. It was noted that all of the passengers are Gosling Meadows residents. COAST would own the shelter and be responsible for its upkeep. Jan Stuart expressed concern about Town liability. Tom stated that the shelter would be Coast's full responsibility. A concern regarding the sidewalks to the shelter and who would maintain them was discussed. Tom stated that the Portsmouth Housing Authority should assume responsibility for the maintenance. The Board and Tom reviewed the pictures of the area and Cosmas Iocovozzi stated he believed part of the bus stop would fall on the Mall property.

**Due to his and Jan Stuart's concerns Cosmas Iocovozzi moved to table the issue until all matters were researched. This was seconded by Jan Stuart. All in favor, 2-0.**

**Update on September Centennial Celebration:** Jan Stuart informed the Board that there would be a parade and that she looked forward to them marching in it. **Cosmas Iocovozzi moved to allow Jan Stuart to authorize all expenses associated with the September Celebration without advance Board approval. This was seconded by Jan Stuart. Motion passed, 2-0.**

**Fire Department Grant Authorization:**

**Cosmas Iocovozzi moved to approve the Department of Safety Grants which will allow the Town to be reimbursed for classes Fire Department employees have already attended. Seconded by Jan Stuart and motion passed 2-0.**

**Hazard Mitigation Plan:** Jan Stuart moved to adopt the Fire Department's Hazard Mitigation Plan. Cosmas Iocovozzi seconded and motion passed 2-0.

**Dependent Care Accounts:** Martha Roy discussed a federally sanctioned program allowing funds to be deducted from employees' paychecks on a pretax basis and placed in an account administered through a third party. Benefit Strategies and the Local Government Center could administer these programs. The fee per employee would be offset by savings the Town would receive by paying less of the employer's portion of Social Security. These funds could only be used for qualified care of child or adult dependents while the employee was working. **Cosmas Iocovozzi moved that this plan be offered to all Town employees that are currently offered insurance. Seconded by Jan Stuart and the motion passed 2-0.**

**Section 125 Internal Revenue Code Plan Document Preparation-** Martha Roy discussed the need for the Board to authorize these documents to be drawn up for the Town to be in compliance with the federal law now that there is a cost share to new employees for health and dental insurance. Local Government Center will have this completed at no charge to the Town. **Cosmas Iocovozzi moved to approve development of the Section 125 plan documents, seconded by Jan Stuart. Motion passed 2-0.**

**Local Government Center and Return of Surplus:** The Board discussed their preference that the Town receive a check for the Local Government Center calendar year 2011 surplus. **Cosmas moved to request the Local Government Center return the surplus to the Town in the form of a check. Jan Stuart seconded and the motion passed 2-0.**

**Library Trees Review:** Cosmas Iocovozzi moved to have the Town's arborist, Urban tree review the trees at the Town Library and report back to the Board of Selectmen about same.

**Highway Temporary Help:** Leonard Thomas requested that a person be hired temporarily for summer raking and other jobs. The Board consensus was that this be allowed.

**Fox Point Sign:** The Board discussed the new Fox Point Sign with Leonard Thomas. They informed him that they want all of the old signs at the point removed and that a new sign (which includes all of the rules) would be placed at the entrance to the Point.

**Historical Society Events:** Gail Pare reviewed a draft flyer she had developed with the Board. This described the July events and the Library Addition Groundbreaking. Jan Stuart asked that the Library approve the wording of their section of the flyer prior to the release of same. The Board approved the printing and mailing for the flyer out of the Tricentennial budget. Gail also explained the need for \$60. to have more booklets about Newington's history made. Cosmas Iocovozzi will donate the \$60. to have this work done.

**Old Town Hall Usage-** Gail Pare – Requested use of the Old Town Hall for Historical Society events and **Jan Stuart moved to approve the use of the Old Town Hall on July 15 and 16 by the Historical Society, seconded by Cosmas Iocovozzi the motion passed 2-0, all in favor.**

**Chair Rick Stern joined the meeting.**

**Paving Projects:**

Martha Roy was requested to research prior minutes and notes regarding paving projects.

**Jan Stuart moved to award paving of Patterson Lane to Bell & Flynn for the total amount of \$42,500. Cosmas Iocovozzi seconded the motion and all were in favor, 3-0.**

**Jan Stuart moved to award the top coat paving of the Transfer Station to Bourassa Construction for the total amount of \$14,600. Seconded by Cosmas Iocovozzi and all were in favor, 3-0.**

The Board discussed Shattuck Way improvements and that the crosswalk needed to be repainted. Rick Stern informed Leonard Thomas of pot holes on Fox Point Road that needed to be filled.

### **Game Permit Request**

Tri Corp Amusements requested eight coin operated games to be located at Regal Cinemas. **Jan Stuart moved to approve the game permit, seconded by Cosmas Iocovozzi and all were in favor 3-0.**

### **Clicker Request:**

Discussion ensued regarding a previous clicker the Board had given to the National Wildlife Services and why a second clicker request was now coming forth. The Board directed Martha Roy to contact the Department of the Interior and notify them to pass the Town clicker to Cheryle and Charles Lawrence of the Fish and Wildlife Services.

### **Facility Use Request:**

Luanne O'Reilly requested that the Piscataqua River Brass use of the Town Hall on July 1, 2013 at 6pm. **Jan Stuart moved to allow this Facility Use request. Cosmas Iocovozzi seconded and all were in favor, 3-0.** The Board requested the non-profit identification number be listed on the request.

Gail Pare had previously requested the Pow Wow be allowed to use the Old Town Hall on the Thursday night (September 12<sup>th</sup>) before the festivities. **Cosmas Iocovozzi moved to allow Gail Pare and the American Indians use of the Old Town Hall on the date requested, seconded by Jan Stuart. All were in favor 3-0.**

**Fund Raising Event: Cosmas Iocovozzi moved that the Veterans Support Organization be allowed to raise funds in front of Walmart on June 27, 28 and July 3 and 5 (between 12 noon and 7pm)**

### **New Business:**

**Cemetery-** The Board discussed the placement of the calibrium at the Cemetery. The preference of the Board was not to have a line of sight from the library to the Calibrium to maintain privacy. Cosmas Iocovozzi stated the Trustees have been discussing installing a walkway. He will bring pictures in to the next meeting.

**Old Town Hall - Security/Kitchen Door** - The Board discussed the numerous complaints they had received about the Old Town Hall and its kitchen door not shutting properly. They asked that Rick St. Laurent inspect it. The Board requested he give them a checklist of items that need to be repaired there.

Gate to Picnic Area- Jan Stuart stated that non-residents were using the picnic area that was for residents only. She would like to see a lock placed on the gate and keys given to Rick St. Laurent, Leonard Thomas, the Police and Fire Departments as well as Town Hall.

**Adjournment:**

**Cosmas Iocovozzi moved to adjourn at 8:19am, seconded by Jan Stuart.  
Motion passed 3-0.**

Respectfully submitted by:

Martha S. Roy, Town Administrator