

**Newington Board of Selectmen
Meeting Minutes**

**October 7, 2002
Newington Town Hall
6:30 p.m.**

In attendance: Chairman of the Historic District Barbara Hill, Keith Frizzell, Building Inspector Charles Smart, Board of Selectmen Chairman Cosmas Iocovozzi, Selectmen Jack O'Reilly, Selectmen Jan Stuart, and AA Cynthia Gillespie.

AGENDA

1. Minutes of September 23, 2002
2. Signatures & Approvals
3. Conferences & Workshops
4. Town Hall Use
5. Building Inspector Communication
6. Miscellaneous

Pledge of Allegiance

BOS Chairman C. Iocovozzi called the meeting to order at 6:30 p.m.

Minutes of September 23, 2002

Selectmen O'Reilly made a motion to approve the minutes of September 23, 2002
Second by J. Stuart. Vote 3-0.

Signatures & Approvals

C. Iocovozzi read over K. Frizzell's proposal for construction. J. O'Reilly asked where the proposed construction was to take place. J. O'Reilly also asked about the Current Use on the property. C. Iocovozzi acknowledged that the Current Use would have to be checked. C. Iocovozzi stated that they would call the Assessors to discuss taking it out of Current Use.

J. Stuart asked what the construction was on Fox Point in progress. J. O'Reilly stated to BI Smart that he might want to drive down and see the construction on Fox Point. C. Iocovozzi stated that it might be a new water line going in.

He also declared that the Frizzell construction would need a Certificate of Insurance. He asked BI Smart if they had obtained an electrical permit. If they do not have one they need one for the conduit installation. They would need to talk to Renato Maldini the Electrical Inspector. They would also need a police officer for traffic directing while digging the road. They discussed the method used to cut the pavement in that area.

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J. O'Reilly made a motion to approve the proposal pending any necessary permits are obtained. The Selectmen discussed the reason for cutting up the road. They also discussed the water supply on that property. BI Smart stated that it is still a public utility until it is attached to house so an electrical permit is not necessary. It is exempt to permitting. C. Iocovozzi stated that the Planning Board might have a say in the decision. BI Smart stated that he would call the Licensing Board and check the precedents. J. O'Reilly confirmed that the motion is still on the table. Second by Stuart. Vote 3-0.

C. Iocovozzi signed the Monitoring Agreement for Sentry System at the Newington Library.

Discussion was made on the line item budgeted for Building Maintenance.

Conferences & Workshops

UNH-Specifications, Bids & Contracts was filed.

UNH-Gravel Road Maintenance was filed.

UNH-Road Repair Cost Estimates was filed.

UNH-Municipal Garages & Environmental Compliances was filed.

UNH-Basics of Good Roads was filed.

NHMA HealthTrust-Regional Supervisory Training Day was filed.

NHMA-Local Officials Workshop was filed.

NHGRP-Recycling in NH was filed.

Mutual Aid for Public Works Orientation was filed.

Town Hall Use

A December 3rd Town Hall Use was approved.

An October 14th Picnic Grove Use was approved.

A November 2nd Town Hall Use was approved.

Building Inspector Communications

BI Smart addressed the board with questions on vehicles for sale on the end of Nimble Hill Road. C. Iocovozzi stated that in the past they have called the owners of the vehicles and had them move the cars. BI Smart was to call the owners.

Miscellaneous

Barbara Hill was addressed about the Apple Orchard book. The invoice was discussed. B. Hill explained the grant is from the National Parks Service, Department of Interiors, to the Division of Historic Resources. B. Hill explained the significance of the book to the history of Newington. Discussion was made as to where the copies would be kept.

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J. O'Reilly made a motion to pay the invoice from Independent Archeological Consulting LLC. Second by J. Stuart. Vote 3-0. B. Hill also wanted to let the Selectmen know that there is a copy at the Library for residents to borrow.

There is a letter from Public Service regarding no use of power on a Town light. The light is no longer there. C. Gillespie was told to call Public Service.

C. Gillespie wanted to let the Selectmen know that the Rockingham County Tax is Due December 15th.

A response letter from a Town Resident was read.

Keith Frizzell arrived and asked about his proposal. C. Iocovozzi stated that there are some things pending with the Building Inspector & Electrical Inspector but after that is straightened out they can go ahead. K. Frizzell asked about the Traffic Controller. C. Iocovozzi explained the new Ordinance stated that a Certified Traffic Control Officer must be present to make the traffic pattern easier. BI Smart told K. Frizzell that he needed to go 8ft up the pole with metal. Also they requested that the conduit be installed on the other side of the pole because of the plow. Current Use was brought up. C. Iocovozzi said that some part of the land has to come out of Current Use because it is no longer a service road it is a driveway. The Selectmen will send over the information to the Assessors Office for them to take a look at it. K. Frizzell stated that the Current Use on the property is all different. There was discussion on the electrical work on the proposal. C. Iocovozzi said that they will find the appropriate information and for K. Frizzell to get back to BI Smart.

Status of the revaluation was discussed. It was decided to go ahead and do the MS-1 with the current tax information we have. The Selectmen decided to write a letter to the residents letting them know about the tax bill for December.

Mary Ann Blanchard called J. O'Reilly regarding a forum at the Town Hall for the State Representative candidates. They needed to send her a date they would like. They discussed a "Meet the Candidates" night for residents. C. Iocovozzi said that he would call Ms. Blanchard.

Fax from Newington Energy, activity for October 7th – 11th. The Selectmen discussed the fax. It was regarding a test that they would be running.

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J. Stuart mentioned that the flag by the library is a monument and should be lit. Dick Rines was wondering if there could be a light installed there from the pole.

J. O'Reilly mentioned the budgeted line item for Building Maintenance, that there is no more money in there. After further discussion C. Iocovozzi asked C. Gillespie to write a letter to the department heads asking to only use this line item if it is an emergency.

Non-Public

Personnel Issue. RSA 91-A:3a

Entered Non-Public at 7:30 p.m.

No votes were taken.

Entered Public Session at 7:45 p.m.

A motion was made to adjourn the meeting by J. O'Reilly. Second by J. Stuart.
Vote 3-0.

Meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Jennifer Nadeau, Secretary

**Newington Board of Selectmen
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**October 21, 2002
Newington Town Hall
7:00 p.m.**

In attendance: Representing the Recreation Committee, Peter MacDonald, Keith Frizzell, and Marty Layton, David Sweeney, Road Agent Leonard Thomas, Building Inspector Charles Smart, Board of Selectmen Chairman Cosmas Iocovozzi, Selectmen Jack O'Reilly, Selectmen Jan Stuart and AA Cynthia Gillespie.

AGENDA

1. Minutes of October 7, 2002
2. Signatures & Approvals
3. Conferences and Workshops
4. Town Hall Use
5. Building Inspector Communication
6. Miscellaneous

The meeting was called to Order at 7:00 p.m. by Chairman C. Iocovozzi

Minutes of October 7, 2002

J. O'Reilly made a motion to approve the minutes of October 7th. Second by J. Stuart.
Vote 3-0.

Signatures & Approvals

Time off for Leonard Thomas was approved. J. Stuart made a comment that L. Thomas did an excellent job cleaning the Carriage Shed.

A letter addressed to the Open Space Committee, from the Board of Selectmen was read. J. O'Reilly made a motion to put the Open Space Committee services on an as-need basis, at the discretion of the Selectmen. J. Stuart seconded the motion. Vote 3-0. L. Thomas asked what the Open Space Committee did. J. O'Reilly responded by explaining the way that the Committee helped land owners realize their options as to what they can do with their land other than developing. Chairman Iocovozzi asked how this information would get to the public if it did not come from the Open Space Committee. Selectman O'Reilly explained that the work will revert back to the Conservation Commission.

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Newington Town Hall
7:00 p.m.**

J. O'Reilly made a motion to approve Richard Spinney as the Fire Warden. Second by J. Stuart. Vote 3-0.

A motion was made to approve Shannon Pouliotte's appointment to the Recreation Department. Vote 3-0.

Health Trust Employee Benefit Renewal Rates were discussed. The rate for Health Insurance for 2003 will have an increase of 5%. Dental Insurance will increase 5.2%. Cosmas Iocovozzi made a motion to sign and approve the Renewal Rates. Vote 3-0.

There was discussion on the New Hampshire Retirement System's, Group II position certification. New Hampshire Retirement requires all Group II positions to be certified. Currently there is a need to certify the position of Assistant Fire Chief and the three Fire Lieutenant positions. C. Iocovozzi made a motion to sign the certifications. J. Stuart seconded. Vote 3-0.

Nine agreements from Verizon were reviewed regarding utility pole licensing. A motion was made to sign the agreements. Vote 3-0.

There was information read about a new payroll procedure through BMSI. A proposal to BMSI from the Selectmen was read stating that the new system would be in place and operational starting January 1st. There was a motion to approve the proposal. Vote 3-0.

A notice to the Residents of Newington, regarding the current revaluation status and the tax rate setting was reviewed. J. O'Reilly made a motion to sign the notice and send it out. Second by J. Stuart. Vote 3-0.

Conferences and Workshops

A seminar for The Essentials of Managing the Front Desk was not approved.

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Newington Town Hall
7:00 p.m.**

Town Hall Use

A meeting for Volunteers for the Great Bay Coastal Watch was approved for November 13th.

A meeting for the Office of State Planning was approved for December 11th.

A Support Group Meeting was approved for November 21st.

A meeting was approved for November 18th.

Building Inspector Communication

A memo was read from BI Smart to the Selectmen describing the mold situation in the Vault. The rain goes down the roof and down the outside wall. This causes moisture to leach inside the vault and causes mold on the back wall. The Selectmen discussed with BI Smart ways of fixing this. Two methods were discussed, a downspout and resealing the wall. BI Smart was instructed to call Bisque Awning and Siding for their opinion and an estimate.

The Stipend for the Electrical and Plumbing Inspectors were discussed. Currently they fill out time sheets and are paid twice a year for their services. BI Smart suggested that they do not need to fill out the time sheets, that they should just receive a stipend bi-annually.

The Selectmen read a memo from BI Smart from June regarding the Watson open well. BI Smart addressed his concerns for public safety with the large well open. He explained that it was about 6 feet across. The Selectmen agreed and approved covering the well. L. Thomas, Road Agent, is to go discuss the matter with D. Watson and cover the well with the help of J. Frink, Highway Department.

Miscellaneous

A memo was read from R. Rines regarding the generator being serviced. C. Iocovozzi will talk to the company to come do it.

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Newington Town Hall
7:00 p.m.**

Great Bay Services payment in lieu of taxes was read. J. O'Reilly made a motion to approve the payment in lieu of taxes. Vote 3-0.

A letter was read from the residents at Captains Landing regarding paving over the culvert pipes. The Selectmen decided that nothing can be done now but possibly next year. The process is too involved because the culverts were installed incorrectly in the first place and have to be reinstalled to fix the road.

A proposal was read from the Recreation Committee. The first proposal was for \$131.60 for purchasing lime for the Ball field. A motion was made by J. O'Reilly to approve the costs of liming the Ball field. Second by J. Stuart. Vote 3-0.

A quote was read from Porter Outdoor Products for bench seating on the Ball field. J. O'Reilly made a motion to appropriate the amount of \$2,770 to go towards two sets of bleachers. Second by J. Stuart. There was discussion on the safety concerns and how high the benches were.

D. Sweeney mentioned that there is a lack of interest with a lot of people in the Town in regards to the bleachers. He stated that like the playground equipment at the field it would become an inconvenience with grounds keeping. It would have to be picked up and moved every time the field is mowed. He also made mention that anyone that wants to sit on higher ground could sit on the banking. Otherwise people could bring chairs or walk around. He stated that he thinks it is a needless expense that should be denied. He said that he doesn't see the purpose spending taxpayer's money on bleachers for the Ball field.

C. Iocovozzi mentioned that the Recreation committee came to the BOS in January when the line item was changed from the Town Forest to fields and was denied. He said that the Selectmen have since decided to allow this purchase because of all the events the Recreation Committee have held at the Ball field and the great job they have done to fix the field up.

M. Layton brought up the fact that the hill mentioned is too far away from the fields to watch the game comfortably. He also said that Newington is the only field around that doesn't have appropriate seating for spectators. The Recreation committee has been talking about this for years.

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D. Sweeney mentioned that he understands the amount that the Recreation Committee has done for the Town but also feels as many residents that the money should be spent on things that are necessary and not on those that are unnecessary.

J. O'Reilly asked about how portable the bleachers are. P. MacDonald responded that they can be moved from the Baseball field to the soccer field and moved to be used for class pictures at the school. They are 3 rows high 15ft long.

C. Iocovozzi responded to D. Sweeney that they were told by the Budget Committee that if the line item for fields and forest was not spent this year than it would not be appropriated next year. D. Sweeney said that a lot of taxpayers would not see that as a bad thing if it were to happen. C. Iocovozzi said that they are utilizing the field more and he doesn't see a problem with the purchase. D. Sweeney said that maybe he needs to start going to the Recreation Committee meetings. C. Iocovozzi said he thought that was a good idea. The Recreation Committee is not asking for a lot and really put in a lot of work. J. O'Reilly made a motion to approve the purchase not to exceed \$2,770.00. Seconded by J. Stuart. Vote 3-0.

There was discussion on the shack by the tennis courts. The Recreation Department wants to upgrade it. If they get wood donated would the Board of Selectman have a problem if they expanded it to be around 10x10. J. O'Reilly made a motion to allow the Recreation Committee to upgrade the field shed. Second by J. Stuart. Vote 3-0.

J. Stuart mentioned that some of the lights at the haunted house when touched, they shock you. C. Iocovozzi said that they would send Renato Maldini and have him fix them. Vote 3-0.

C. Iocovozzi discussed that there was at one time a plan for getting more light on the roads by clearing out the trees above them. He said that he saw a man working for the highway with a mower that goes 8 feet up that mulch everything too. He charges \$50 per hour. He asked what is left in the roadside mowing. J. O'Reilly said that none has been used. L. Thomas said that they usually come late in the fall, just once for \$1000. J. O'Reilly said that \$2000 has been budgeted. J. Stuart asked if he knew how long it would take. C. Iocovozzi said that as fast as this guy was moving he would guess it would only take him a day to do the whole town or 8-10 hours. He would like the Town truck to follow him to make sure cars can get by and if there are a few pieces left they can pick them up. J. O'Reilly said that they would get an estimate.

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7:00 p.m.**

J. Stuart asked when the stripping would be done in town. C. Iocovozzi said that they were just waiting for Bayside to put the last coat on McIntyre Road. He also said that the striping for the Town Hall parking lots is a different company from the roads. He is supposed to come down and give us a bid for the Town Office and the PD and a separate bid for the Fire Department. AA Gillespie was told to call Coastal Stripping on Portsmouth Ave in Greenland.

D. Sweeney mentioned that at the tennis courts there is a transformer that is completely open. He thinks something should be done with it especially because there are kids down there. C. Iocovozzi asked AA Gillespie to call Renato Maldini and go look at it.

J. O'Reilly made a motion to adjourn the meeting. Second by J. Stuart. Vote 3-0.

Meeting was adjourned at 8:15

Respectfully submitted,

Jennifer M. Nadeau

**Newington Board of Selectmen
Meeting Minutes**

**November 4, 2002
Newington Town Hall
7:00 p.m.**

In attendance: Board of Selectmen Chairman Cosmas Iocovozzi, Selectmen Jack O'Reilly, Selectmen Jan Stuart, Building Inspector Charles Smart, and AA Cynthia Gillespie.

AGENDA:

1. Minutes of October 21, 2002
2. Signatures & Approvals
3. Conferences & Workshops
4. Town Hall Use
5. Building Inspector Communication
6. Miscellaneous

Pledge of Allegiance

Chairman C. Iocovozzi called the meeting to order at 6:30 p.m.

Minutes of October 21, 2002

J. O'Reilly made a motion to accept the minutes of October 21st. Second by J. Stuart.
Vote 3-0.

Signatures & Approvals

C. Gillespie wants the Town Hall windows washed. Should we get Dick some help to do them? C. Iocovozzi stated that the windows should be cleaned and that D. Rines can do it on his own.

The MS-1 needs to be signed again because they put it on the wrong form.

Town Hall Use

A letter was read regarding use of the Town Hall from the Department of Environmental Services for an award ceremony to go to local emergency services and it is believed that the Town of Newington is one recipient. J. O'Reilly made a motion to approve the use of the Hall. Second by J. Stuart. Vote 3-0. Waive Fee.

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**November 4, 2002
Newington Town Hall
7:00 p.m.**

A letter was read from the NH Aquarium Society thanking the Selectmen for allowing them to use the Town Hall for their annual auction.

A Town Hall Use was read and discussed.

Building Inspector Communications

C. Smart discussed the status of the roof repair at the Police Department. He stated that the roof has been repaired and that the work is done. More work will need to be done next year, like a completely new roof. When the roof was installed, the sheathing was not properly nailed and there was no H Clips installed. The nails have backed out and have burned right through the shingles in a lot of places. C. Iocovozzi asked if a metal roof would be the answer. BI Smart said that he would suggest a metal roof because the current roof is from 1985, its only 17 years old. A metal roof is more money but will last you 60 years. J. O'Reilly asked if BI Smart could get some bids for the work to be done next year.

BI Smart also got a proposal for the downspout outside the vault at the Town Hall. He explained that the pitched roof drains water to the flat roof where there is a gutter that should keep water off the side of the building but it doesn't work well. The water runs down the side of the building and causes the water damage inside the vault. The brick veneer walls have no drain on them; there isn't a veneer drain on the building anywhere. Considering that you don't have veneer drains anywhere you haven't really had any problem as far as that goes. You don't see any stains on the walls or see any water spots on the carpeting. A motion was made to accept the proposal from Paul's Siding to install a downspout at the Town Hall not to exceed \$245. Second by J. Stuart. Vote 3-0. Going back to the PD Roof BI Smart asked if it was okay to pay now. The Selectmen said it was and it was signed.

BI Smart asked how the Selectmen have dealt with people requesting to install handicap ramps and permitting them. Have they waived the fee? C. Iocovozzi asked if it was a Commercial or Residential property. BI Smart said that it was Residential. C. Iocovozzi stated that because it was for health reasons he suggests that BI Smart just give them the permit and waive the fee. J. O'Reilly said that it is fine with him as well.

Cyndi stated that BI Smart also said that we would need standing signs for the handicap parking spaces. C. Iocovozzi said to order them. J. O'Reilly asked if we could take the excess dirt and fill in around the shoulders of the new pavement. C. Iocovozzi agreed. J. O'Reilly asked when McIntyre Road will be paved. C. Iocovozzi said it is supposed to be done this week.

**Newington Board of Selectmen
Meeting Minutes**

**November 4, 2002
Newington Town Hall
7:00 p.m.**

Miscellaneous

A letter was read from the Historic District Commission regarding naming of the Industrial Corridor Road. Their suggestion is in remembrance of when that part of Newington was part of Dover and known as Bloody Point. The discussion was tabled until the road is ready to open.

There was discussion on a proposal from Brown's River Preservation Services regarding preserving old books that are in the vault. J. Stuart mentioned her concern was the price because she was told the cost would be \$15,000 to \$20,000 per book. C. Gillespie read from the proposal and the total price is about \$12,000 for all the books. C. Iocovozzi asked if this should go under the Historic District budget. C. Gillespie said that is what they are going to do.

A letter was read from the Newington School District regarding a griddle that was removed from the kitchen and they were offering to the Town. C. Iocovozzi noted that we have no use for it and it should be brought to Wentworth Scrap Metals.

There was discussion on the COLA. J. Stuart mentioned that a lot of other towns are using 3%. The BOS recommend 1.5%.

C. Gillespie talked to the Selectmen regarding the AFLAC supplemental insurance program.

Paperwork was read about a 457 Program for the Town. J. O'Reilly asked if it was like an IRA. Cindy said it is. J. O'Reilly said to save it for the first of the year.

C. Iocovozzi made a motion to go into Non-Public Session. Second by J. O'Reilly. Vote 3-0.

A motion was made to adjourn the meeting at 7:55 p.m.

Adjournment

Respectfully submitted,

Jennifer Nadeau

**Newington Board of Selectmen
Meeting Minutes**

**November 18, 2002
Newington Town Hall
6:30 p.m.**

In attendance: Historic District Commission Chairperson Barbara Hill, Fireman Dale Spainhower, Fire Chief Roy Greenleaf, Terri Spinney discussing the YMCA Summer Program, George Fletcher Town Treasurer, Tom Morgan Town Planner, Board of Selectmen Chairman Cosmas Iocovozzi, Selectmen Jack O'Reilly, Selectmen Jan Stuart, and AA Cynthia Gillespie.

AGENDA

1. Miscellaneous
2. Minutes of November 4, 2002
3. Signatures & Approvals
4. Conferences & Workshops
5. Town Hall Use
6. Building Inspector Communications

Chairman C. Iocovozzi called the meeting to order at 6:36 p.m.

Pledge of Allegiance

Miscellaneous

Terri Spinney spoke regarding the YMCA Summer program. Spinney mentioned that several persons from the Recreation Committee have been in contact with the YMCA representative for the summer program, requesting a lot of information. T. Spinney stated that Newington is not the Y's only agenda and the recreation committee is asking for a lot and in a very short amount of time. Spinney asked if the Selectmen wanted her to run the Summer Program anymore. Selectman Iocovozzi stated that as the Selectmen's Representative to the Recreation Committee he knows that the Recreation Committee would like to be more involved with the Summer Program. C. Iocovozzi responded that he personally didn't want Spinney to stop running the program because she has proved herself and shown what she can do with the program. He stated that Spinney has always brought money back to the Town. The Recreation Committee just wants more information about the Summer Program and who better to give them that information then Spinney who has run the program since the Recreation director left. Selectmen Iocovozzi asked what the other selectmen had to say. Selectmen Stuart mentioned that she feels that the problem is with the whole concept of the Selectmen's Rep. to different committees. She feels that this system confuses everyone, because of the lack of communicate the rest of the BOS has no idea what happens in each committee meeting and what decisions have been made. Selectman Stuart said that the problem with the summer program has to be discussed with the Recreation Committee, Terri Spinney, and the Selectmen altogether.

**Newington Board of Selectmen
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**November 18, 2002
Newington Town Hall
6:30 p.m.**

Selectman Iocovozzi set up a meeting with all parties concern for November 20th Wednesday night at 6:30.

Barbara Hill told the Selectmen that the HDC is meeting on November 19th. Hill stated that she has met with Simone Massey from Malcolm McNeil's Office and she's working with the PDA regarding the Old Town Forest. In July the NH Legislature passed a property tax incentive for old NH Barns. This program is an effort to provide discretionary tax easements to people who have old barns and are interested in keeping them up. The reason for the tax incentive is that the barns are an agricultural artifact that is being destroyed. The minute people try to fix the barns up and keep them it adds to their assessment which in turn adds to their taxes. This bill is called a Discretionary Tax Easement. Hill states that she was told that it doesn't require an article in the Warrant. For the barns that are acceptable the Selectmen are allowed to offer anywhere from 25% to 75% Tax Abatement. J. O'Reilly asked what the abatement entitles. B. Hill stated that it would be the barn itself and just the land it sits on. The barn has to be worthwhile and to have some significance like being part of a scenic road, either on The National Registry or eligible or have some significance in terms of the town. It also has to be something that the property owners are willing to keep in good repair for at least 10 years. The Discretionary Easement can then either be renewed or it can be let go. If the easement is let go the Selectman would bring the property up to the current taxes. Selectmen O'Reilly asked what happened if they gave someone the Tax Easement for the 10 years and the barn fell down or becomes in disrepair after 7 years. Would there be some kind of penalty for that. B. Hill said that it would be taken out of the Easement obviously but she wasn't sure what kind of penalty would incur. Hill stated that she has been told it is the same procedure as Current Use. The reason she is bringing it up is for the Selectmen to read and understand it. The property owners have until April 15th to apply for this Tax Easement and if it's in the works then the Town may get some applications in April. Selectman Iocovozzi asked if there were any special forms that the State has that the Town should get. B. Hill responded that the State is making up a one page application. Hill went on to say that there are about 11 barns in Newington some of them in better shape than others; some are being kept up. Hill said the HDC is interested in knowing the Selectmen's suggestions and if the Selectmen are interested in supporting this program. Selectman Iocovozzi mentioned that the Selectmen are generally in favor of this but would like more information on how it works and what procedures need to be followed.

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6:30 p.m.**

B. Hill asked how these Easements would affect the Statewide Property Tax. J. O'Reilly said that either the total tax for the town would go down slightly or it would stay the same and the other tax payers would have to compensate for those with the Easement. All agreed that this needed to be clarified before the Selectman approved the program.

Treasurer G. Fletcher spoke to the Selectmen regarding an Energy Audit for the Town. He stated that the Sewer Commission had an energy audit done recently and there were some great suggestions and recommendations made. Some of the lights down at the sewer plant are over 20 years old and need to be replaced with newer and more energy efficient lights. G. Fletcher also mentioned that the energy bill for the Sewer is almost as much as for the Town because they have the blowers going all the time. He would like to set something up to have the Audit done for the Town. C. Iocovozzi said that they would like that done and to set something up with the AA.

J. O'Reilly mentioned to the Selectmen that he thought that they should write a letter to the election winners saying that the Selectmen are looking forward to working with them.

Paving on McIntyre Road was discussed. It was done on Saturday.

Striping was discussed with L. Thomas. C. Iocovozzi asked if there were any other areas in Town that needed to be redone. He also asked Lenny to clean up the leaves in the road before striping. Striping was discussed for the Fire Department parking lot. R. Greenleaf discussed why they needed the parking spaces striped. J. O'Reilly made a motion to approve the bid for Tri State Striping to stripe the Fire department parking lot not to exceed \$350.00. Second by J. Stuart. Vote 3-0.

J. Stuart asked who shovels, salts and sands the walkways for the buildings that stay open late or all night. C. Iocovozzi asked if the Board he wanted to give L. Thomas the responsibility of calling someone in to shovel and sand in the middle of the night when needed. J. Stuart said that it is needed because it is a liability to the Town if not done. L. Thomas was instructed by the Board to be responsible for clearing the walks on any building that is being occupied late at night.

C. Iocovozzi asked about the road side mowing. L. Thomas said that the mower was here but did not work today. C. Iocovozzi asked how many hours the mower had put in already because the Town needs to keep track in order to stay within budget. L. Thomas stated that the contractor had already spent six hours.

**Newington Board of Selectmen
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**November 18, 2002
Newington Town Hall
6:30 p.m.**

J. O'Reilly mentioned to the Selectmen that at the last Conservation Commission Meeting he attended he was asked to please address with the Board whether they would be interested in having a curbside recycling pick up. C. Iocovozzi asked L. Thomas what the average cost in recycling is. L. Thomas didn't know exactly. C Iocovozzi asked L. Thomas to find out what the cost would be per household so that the Selectmen can discuss it with the Conservation Commission. J. O'Reilly said that Portsmouth takes cardboard and recyclables. If the Town people were really interested in recycling, the Board of Selectmen could investigate the cost associated with bring everything to Portsmouth.

Fire Chief R. Greenleaf spoke regarding what was going on at the Fire Station. He said that they are working on their budget. C. Iocovozzi asked him to bring over a copy when he gets the next draft. There was discussion on sick leave taken by the firemen.

T. Morgan Town Planner spoke regarding the Industrial Corridor Road. C. Iocovozzi stated that Con-Ed was supposed to send a memo and ask the Selectmen if there were any problems or concerns. Also Co-Ed wants part of the road open to do the cul-de-sac. T. Morgan recommended that the Selectmen get together and ride down the road to see what is there and how it will look. C. Iocovozzi explained where they were going to put in the cul-de-sac. He also explained the agreement with Sprague that they would not drive on part of River Road with their tractor trailer trucks because the trucks are too heavy for the road. T. Morgan agreed that those trucks should be going down the ICR because it is much safer. There was discussion on Shaftmaster Drive. Allard is concerned when the berm will be going up. Tyco is concerned that there is no stop sign at the end of their area. They want the Town to take this part of the road over and open it up. C. Iocovozzi stated that the engineers have to be involved as well. It's going to be a public road once the BOS take it. T. Morgan also stated that he had some news regarding the vibrations at Sprague. Sprague has a theory is that they did not adjust the combustors for the winter gas and that causes some mechanical problems which may have caused some vibrations. Sprague said they will pay attention this time to adjusting the combustor when they change it back to summer gas around April 15th. J. Stuart asked if they are going to live with it until then. T. Morgan responded that according to Sprague, they have adjusted the combustion so if their theory is correct there should be no more vibrations.

**Newington Board of Selectmen
Meeting Minutes**

**November 18, 2002
Newington Town Hall
6:30 p.m.**

Morgan said that he thinks the BOS should give Sprague a chance to see if that is the problem. C. Iocovozzi asked if this should be discussed with the Planning Board.

J. O'Reilly made a motion to accept the minutes of November 4th. Second by J. Stuart. Vote 3-0.

J. O'Reilly stated that the Town is changing to in-house payroll and that paperwork needed to be signed to open an account and transfer money into it. AA C. Gillespie responded that she has a letter written to the Bank authorizing herself to transfer funds to cover bi-weekly payrolls from the General Fund Checking into the Payroll Account. C. Iocovozzi asked if the Treasurer G. Fletcher had a problem with the AA transferring the funds. AA C. Gillespie said that there are times when Treasurer G. Fletcher was not available to transfer the funds in order to cover the payroll. Treasurer Fletcher has no problem with the AA doing the transfers because he reviews and balances the accounts regularly. Selectmen signed the letter to Bank of New Hampshire.

Building Inspector Communications

A Memo from the BI was read regarding the air in the building. C. Iocovozzi mentioned that the Duct works is supposed to vacuum every year. J. O'Reilly authorized BI Smart to have the air quality checked.

A memo was read regarding the sunken barge at Shaftmaster Pier. The Selectmen decided to stay out of it for now.

Ordinances were discussed. The selectman tabled the Ordinances until a future work session.

A Town Hall Use Form was discussed and tabled until the beginning of 2003.

J. O'Reilly made a motion to change the COLA from 1.5% to 2.5%. Second by J. Stuart. There was discussion on the national average. Vote 3-0.
The COLA was set at 2.5%. All the department heads will be notified.

The meeting was adjourned at 8:30p.m.

Respectfully submitted,

Jennifer M. Nadeau

**Newington Board of Selectmen
Meeting Minutes**

**December 2, 2002
Newington Town Hall
6:30 p.m.**

In attendance: Jackson Hoyt representing the Newington Police Commission, Building Inspector Charles Smart, Town Planner Tom Morgan, Board of Selectmen Chairman Cosmas Iocovozzi, Selectmen Jack O'Reilly, Selectmen Jan Stuart, AA Cynthia Gillespie.

AGENDA

1. Minutes of November 18, 2002
2. Signatures & Approvals
3. Conferences & Workshops
4. Town Hall Use
5. Building Inspector Communications
6. Miscellaneous

BOS Chairman C. Iocovozzi called the meeting to order at 6:35 p.m.

Pledge of Allegiance

Minutes of November 18, 2002

J. O'Reilly made a motion to accept the minutes of November 18th. Second by J. Stuart. Vote 3-0.

J. O'Reilly asked C Iocovozzi for a report on what happened at the Recreation Committee meeting. C. Iocovozzi stated that Terri Spinney and Jack Anderson will be working together to take care of the Summer Program. J. Anderson will be the responsible party that reports back to the Recreation Committee. C. Iocovozzi further stated that T. Spinney told the Recreation Committee that once she has shown J. Anderson how the program runs and what needs to be done she will hand the responsibility over to the Recreation Committee. C. Iocovozzi stated that the plan should work out quite well.

**Newington Board of Selectmen
Meeting Minutes**

**December 2, 2002
Newington Town Hall
6:30 p.m.**

Signatures & Approvals

A letter from the Board of Selectmen was read to the Newington Residents regarding the drop in the 2002 tax rate. The letter will be going out with all the tax bills and was signed. Vote 3-0.

The Town Warrant was read. A motion was made by J. O'Reilly to sign the warrant in the amount of \$3,719,898.41. Second by J. Stuart.

A letter was read regarding the Historic District Commission budget. A motion was made to accept the HDC budget of \$6100. Second by J. Stuart. Vote 3-0.

AA Gillespie was asked to send a memo to B. Hill letting her know that the budget has been approved but that the Board needs more information on the RSA 79, the discretionary tax easement for historical agricultural buildings, before they can implement it.

Town Hall Use

A Town Hall Use was read for a surprise party was discussed on 12/8/02. C. Iocovozzi asked if they were using the kitchen or not. AA Gillespie stated that they were not cooking only using the refrigerator. C. Iocovozzi responded that a while ago with a similar issue the Selectmen decided to charge the full price no matter what they were using in the kitchen. J. O'Reilly said that they should only get charged the full price if they were cooking. J. Stuart made a motion to approve the use with a \$50.00 fee. Second by J. O'Reilly. Vote 3-0.

A Town Hall Use by the Portsmouth/Newington chapter of the Girl Scouts for their annual Cookie Kick Off was read. J. O'Reilly made a motion to accept the use of the hall for January 4th and waive the fee. Second by J. Stuart. Vote 3-0.

Miscellaneous

C. Iocovozzi addressed J. Hoyt representing the Police Commissioners. A letter of resignation was read from J. Marchese from the Police Commission as of November 25th. J. O'Reilly made a motion to accept, with regret, the resignation. Second by J. Stuart. Vote 3-0.

J. Hoyt asked the Selectmen if they wanted to appoint someone now or wait until March. He stated that there is nothing big coming up. There are basically three meetings left. There was discussion on who else is up for re-election on the Commission this year. J. Stuart said that she felt the Board should table it until March. J. Hoyt said that he spoke to the Chief and he had no problem with letting it sit as is for now. J. Stuart made a motion to table the appointment of a new Police Commissioner until the March 2003 Town Meeting. Second by J. O'Reilly. Vote 3-0.

**Newington Board of Selectmen
Meeting Minutes**

**December 2, 2002
Newington Town Hall
6:30 p.m.**

Building Inspector Communication

A letter was read from BI Smart regarding the air quality tests to be done at the Town Hall. A motion was made by J. O'Reilly to allow BI Smart to go ahead with the tests. Second by J. Stuart. Vote 3-0.

BI Smart also let the Selectmen know that the Plumbing Inspector and he are going to check out the duct work with a company who cleans heating systems because the heat and the humidity cannot be controlled and it needs to be looked at. There was more discussion on the heating system.

A letter was read regarding the Bloody Point train depot building saying that the state is going ahead with the roof replacement, the power and alarms. The State has also started to install the gate. The FD and PD will have a key to get in.

BI Smart said that he and the Plumbing and Electrical Inspector will be going up to the Stone School. C. Iocovozzi said that the Recreation Committee was very concerned with the children there for the summer program. The Recreation Committee previously asked T. Spinney that if the Stone School was not up to snuff if it would be possible to use the Newington School. T. Spinney said to them that they could go on the Agenda at the School Board Meeting. C. Iocovozzi also said that the Recreation Committee would also like air conditioners at the Stone School. BI Smart was told to make a report to the Selectmen.

Miscellaneous

A letter was read from the Sewer Commission regarding manhole covers on the ICR. They suggested that the construction company correct the problem with the manholes to make them last longer with the heavy truck traffic.

A letter was read from AA Gillespie regarding the restoration of the old town records. A Treasurer's Report was read.

C. Iocovozzi made a motion to go into Non-Public Session per RSA 91A:3, II. Entered into non-public session at 7:50. No votes were taken.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Jennifer Nadeau

**Newington Board of Selectmen
Meeting Minutes**

**December 16, 2002
Newington Town Hall
6:30 p.m.**

In attendance: Board of Selectmen Chairman Cosmas Iocovozzi, Selectmen Jack O'Reilly, Selectmen Jan Stuart, AA Cynthia Gillespie, Building Inspector Charles Smart, and Road Agent Leonard Thomas.

AGENDA

1. Minutes of December 2, 2002
2. Signatures & Approvals
3. Conferences & Workshops
4. Town Hall Use
5. Building Inspector Communication
6. Miscellaneous

Call to Order at 6:31 p.m.

Pledge of Allegiance

Minutes of December 2, 2002

A motion to accept the minutes of December 2nd was made by Selectmen O'Reilly. Second by Selectmen Stuart. Vote 3-0.

Signatures & Approvals

The Code Enforcement Budget was discussed. Selectmen O'Reilly asked what the stipend was. BI Smart responded that it was for the Electrical and Plumbing Inspector. Selectmen O'Reilly stated that he would double check what it was at last year. This budget will become part of the Selectmen's Budget.

The Conservation Commission Budget was discussed. A motion was made by Selectmen O'Reilly to accept the Budget and send it to the Budget Committee. Second by Selectmen Stuart. Vote 3-0.

The Emergency Management Budget was discussed. Selectmen O'Reilly noted that it is down from last year.

The proposed Transfer Station Schedule for 2003 was discussed. Ken Pickering will open every weekend. Selectmen Iocovozzi noted that people love it open every Saturday but feels it is used less on Wednesdays.

**Newington Board of Selectmen
Meeting Minutes**

**December 16, 2002
Newington Town Hall
6:30 p.m.**

The Police Department Encumbrance for the video/audio recording for the interview room and installation, buzz in system for booking room, back door, interior lobby door and installation was discussed. Selectmen O'Reilly verified that this was budgeted for. AA Gillespie confirmed that it is. Selectmen O'Reilly stated that it just wouldn't be spent until next year. Selectmen O'Reilly made a motion to encumber \$4,694. Selectmen Stuart seconded. Vote 3-0.

There was discussion on the Code Enforcement Budget. BI Smart stated that he compiled what he took in and the value of the permits. Just from the building alone he wrote two million dollars worth of permits which came to sixteen thousand in fees. He wrote electrical permits which came to two hundred seventy five thousand in value and took in thirty nine hundred in fees. On plumbing and mechanical he took in four hundred fifty two thousand in value and took in forty four hundred in fees. Selectmen O'Reilly noted that they would like those figures to present to the Budget Committee.

Town Hall Use

A Christmas Party was approved for December 24th.

Building Inspector Communication

Town Hall Air Quality was discussed. A list of suggestions from the Building Inspector was read. BI Smart noted that the duct work will not be cleaned because it is fiberglass duct board and during the cleaning process it would put fiberglass in the air. John Pratt Acoustical Ceiling Tiles out of Rochester has a bid to replace the grid system. The tiles need to come down and be replaced. The metal grid system will be washed. BI Smart also noted that there is moisture in the carpet that has become evident when he had his office window open and there was condensation on his floor mat under his desk. He stated that the building was built in a low spot. It is built at grade so there is a lot of moisture retained around the building. There is also a lot of moisture coming off the roof and coming down right next to the building. BI Smart also mentioned that it does feel fairly dry in here considering we have that amount of moisture. Selectmen O'Reilly said to break the list down into pieces. The next major expense would be to replace the tiles. BI Smart said that we need to get the testing done first. Selectmen O'Reilly suggested that we get that started now, the rest will be put in next years budget. The work can be started before March. BI Smart stated that what we don't want to do is replace the tiles and grid before we get the system squared aware.

**Newington Board of Selectmen
Meeting Minutes**

**December 16, 2002
Newington Town Hall
6:30 p.m.**

Selectmen O'Reilly agreed and stated that we get the test done now and then we can discuss getting the system cleaned. BI Smart said that he had them split the bid up between the main building and the hall.

A motion was made to approve BI Smart to have the air quality testing to be done. Second by Selectmen O'Reilly. Vote 3-0.

BI Smart stated that Hart plumbing is going to come in and replace the nipple on the hot water tank in the kitchen because it is rotted right out. Selectmen Iocovozzi asked if this is the new water heater. BI Smart said it is all corroded.

BI Smart mentioned the price of the new vacuum cleaner. The State said that it would cost almost eight hundred dollars and we purchased it for four ninety nine from Dover's Vacuum Cleaner Hospital.

There was discussion on the Old Stone School. BI Smart stated that the building had inadequate plumbing, the wiring has been upgraded quite a bit but there is a rodent problem, there is single strength glass in the front doors and it is a hazard for children and the doors don't open properly. If they needed to get out of the building in a hurry someone would get hurt. Selectmen Stuart noted that there is a large crack in the wall. BI Smart would want an engineer to look at the building. It was mentioned that the Reapers have their meetings there. AA Gillespie noted that they also have a lot of storage in the building. BI Smart said that using the building to store things is fine but people should not be in there. Selectmen Stuart noted that with the amount of money that has been put into the Carriage Shed it is what should be used. Selectmen O'Reilly said that it could be rented out. Regarding the Stone School, BI Smart said that their is probably a lead paint issue, the existing plaster may have some asbestos in it; the new heating system should not be a problem. He also stated that the BOS get a contractor in there to tighten that place up because there is a lot of heat floating out of it. There is some loose plywood on the windows on the first floor in the back. In a couple of closets there are a couple of holes in the ceiling. BI Smart recommended that the Board not let anyone in the building unless they were just there to store things. Selectmen Iocovozzi made a motion to limit the amount of activity in the Stone School to just storage because of the report from the Building Inspector, the Plumbing Inspector, the Electrical Inspector, Fire Chief and the Fire Marshall. Second by Selectmen O'Reilly. Selectmen O'Reilly noted that the use will be just the entrance and egress. Vote 3-0.

**Newington Board of Selectmen
Meeting Minutes**

**December 16, 2002
Newington Town Hall
6:30 p.m.**

Selectmen O'Reilly said that we would need to send a letter to the Reapers as well as the Recreation Committee. Selectmen Iocovozzi noted that we should get the keys back and if anyone needed to go in there then they should be with a representative of the Town. BI Smart said that they might want to also consider not paying to heat the building, but drain the heating system and shut it off. AA Gillespie asked if there was a list of people who had keys. BI Smart suggested that they just change the lock. Selectmen Iocovozzi said we should get a price to drain the heating system and make the building just cold storage.

Miscellaneous

A Memo from Chief Loomis was read regarding a generator not in use. Selectmen Iocovozzi stated that we should take it and put it in the Town Garage to store until we can use it. Road Agent L. Thomas was asked if there was room at the garage for it or if they could use it at the garage. Selectmen Iocovozzi stated that he thinks that the switch would be expensive to install at the garage. L. Thomas responded that it should already be there, they should be set up for the generator already.

A Treasurer's Report from November was read with a balance forward of \$492,195.94.

A Memo from AA Gillespie regarding a 1099 Procedure was read. AA Gillespie explained that with the new BMSI program she can flag vendors and she will not cut the check to vendors that we do not have their tax ID number. When she gets the Tax ID number she will process the payment.

A Memo from AA Gillespie was read regarding the office copiers. Selectmen O'Reilly said that T. Morgan should put the proposal for new printers into his Computer Budget Proposal. A motion was made by Selectmen O'Reilly to try a re-built HP printer and purchase it if the workers in the office like it. Second by Selectmen Stuart. Vote 3-0.

A notice of the Conservation Commission meeting for the following night was read. The Chairperson would like one of the Selectmen to attend. Selectmen O'Reilly said that he would be attending the meeting.

There was discussion on a striping invoice. Selectmen Iocovozzi said that the invoice totaled what it did because it is \$.09 per linear foot which means per line. Selectmen Stuart noted that plowing will be difficult on River Road where that bump is.

**Newington Board of Selectmen
Meeting Minutes**

**December 16, 2002
Newington Town Hall
6:30 p.m.**

Selectmen Iocovozzi told L. Thomas to put some cold patch on it when he's out doing the pot holes. AA Gillespie was told to do a P.O. for the invoice. There was discussion on the Fox Point paving.

L. Thomas was addressed regarding an incident report about putting an automobile in the Town dumpster. Selectmen Iocovozzi was refreshed on the incident. L. Thomas explained that there was an old car at the gravel pit that was used for the FD to practice with the Jaws of Life. The other cars had been removed but this one had not. L. Thomas had previously asked Selectmen Iocovozzi what he should do with it and was told to put it in the Town dumpster and Wentworth Scrap Metal would take it. Subsequently L. Thomas did put it in the dumpster and Wentworth Scrap metal took it and a fine was received that Selectmen O'Reilly and Selectmen Stuart thought the Town should pay. Selectmen Stuart noted that she was there when the original phone call was made to the company removing the cars and they had confirmed that they were all removed. Selectmen Iocovozzi felt the Town should not pay the fine and that he would talk to the company.

L. Thomas mentioned that he went down Patterson Lane and a resident showed him a big dead pine tree that needs to come down. He noted that the tree is too big for him to take down himself. He was not sure if it was Town owned property or not and checked with the Planner T. Morgan who also was not sure. Selectmen Iocovozzi said that when L. Thomas and BI Smart are out looking at the Stone School to go down there and check out the tree to see what the BI says about it.

There was discussion on budgets that have not been approved by the Selectmen to go to the Budget Committee.

L. Thomas addressed the issue of recycling. He said that it could be picked up twice a month instead of every week and he got an estimate for \$800 a month. Selectmen O'Reilly stated that it would be an inconvenience to remember when to put it out and it would be too confusing that no one will do it.

A motion was made to adjourn at 7:50 p.m. Vote 3-0.
Respectfully submitted,

Jennifer Nadeau