

**Newington Board of Selectmen
Meeting Minutes**

**March 3, 2003
Newington Town Hall
6:30 p.m.**

In attendance: Residents Richard Stern, Chris Cross, Linda Khalsa and Bob Hart Sr., Representing Wal-Mart Robin Labrie, Treasurer George Fletcher, Asst. Fire Chief Dennis Cote, BI Charles Smart, Chairman Board of Selectmen Cosmas Iocovozzi, Selectman Jack O'Reilly, Selectperson Jan Stuart, AA Cynthia Gillespie.

Pledge of Allegiance

The meeting was called to order at 6:34 p.m.

Minutes

The minutes of the February 3rd Selectmen's Meeting were reviewed. Selectmen O'Reilly made a motion to approve the minutes. Second by Selectperson Stuart. Vote 3-0.

Miscellaneous

Dennis Cote Asst. Fire Chief was addressed. He spoke regarding a grant that the Fire Department was applying for. The grants were to be used for a couple of floating pumps and some other miscellaneous equipment. Asst. Chief Cote said that they have to encumber 10%. Chairman Iocovozzi stated that if the total amount does not have to be encumbered first then there should not be a problem. Asst. Chief Cote said that the money goes directly to the vendors and should not have to go through the Selectmen. AA Cyndi Gillespie explained how she posted the amounts received from the State for the grants. Asst. Chief Cote stated that he would keep Cyndi posted as to where the money is coming from and when it should be posted.

Robin Labrie representing Wal-Mart was addressed. Ms. Labrie noted that she is the Community Relations Coordinator at the Newington Wal-Mart. She wanted to meet all the Selectmen and discuss with them the top things that they would like to see the Wal-Mart store accomplish to better the community. Ms. Labrie mentioned that they do a couple of grants per year with the Fire Department and the Police Department. They have several programs available with matching grants. An employee of the company generally raises money for the grant and Wal-Mart is bound to a matching fund of up to \$1000. Asst. Chief Dennis Cote mentioned that they had received over \$6000 in the past 3 years. Chairman Iocovozzi asked if the \$1000 was for the entire Town or if each department could receive the matching funds. Ms. Labrie said that it was \$1000 max to each organization i.e.: Police Department or Fire Department.

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She also mentioned that there is an environmental grant that is going help to rebuild the stone wall in an old cemetery in Town. Ms. Labrie mentioned another program that they have available that does not require the matching funds. Selectmen O'Reilly said that the Town has some old books that we are going to get preserved. Would that be something that Wal-Mart would be interested in granting? Ms. Labrie was not sure but said she would check into it. It was noted that the Selectmen has encumbered \$6000 for that project his year. Ms. Labrie stated that the company is becoming concerned that the stores are not giving back to the community. Selectman O'Reilly recommended that she speak to the Conservation Commission because they would appreciate help as well. Selectperson Stuart asked Ms. Labrie if there was anything that the Selectmen could do for Wal-Mart. She mentioned that they were disappointed that they were not allowed to have any sidewalk sales. Selectmen O'Reilly noted that that's in regards to the Planning Board and not the Board of Selectmen. There was discussion on the maintenance plan that Wal-Mart was supposed to be giving to the Conservation Commission with a plan laid out as to what they were going to accomplish on the grounds, such as landscaping.

A memo from Kay Ackerley was read regarding manure piles being deposited on the field at Fox Point.

A memo was read from a resident regarding the manure piles.

Selectperson Stuart did notice that there was a smell down there but she would assume that they would spread it out as soon as they could work it. In defense of the farmer, the corn has not been coming up and the fields are not fertilized enough to sustain the corn. They need added fertilizer; he does need to fertilize the field. Chairman Iocovozzi stated that this is a farming community and there is nothing that can be done about it. George Fletcher mentioned that he walks by there every morning and never smelled a thing. Chairman Iocovozzi stated that they would ask the farmer if he could put it out farther, if he couldn't then that was fine.

A letter was read from the US Fish and Wildlife Service which stated that they are going to add 8.2 acres of land, Map 51 Lot 6, in the Town of Newington to Great Bay National Wildlife Preserve. This parcel will be added to the National Wildlife Refuge System. It is located at the refuge on Fabyan Point Road; there is an existing 24,096 s.f. single family house on the eastern most part of the property. Included in the letter was a list of the native trees, birds, and other animals to this property. Selectmen O'Reilly made a motion to reply that the Board of Selectmen are in favor of the acquisition. Second by Selectperson Stuart. Vote 3-0.

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Chris Cross was addressed in regards to the Exit 4 project. Chris Cross stated that the State proposes to delete the entrance to the on-ramp for the underpass traffic and replace it with about 1500 feet of two lane road with extensive shoulders and to connect at Nimble Hill Road at a three lane intersection. There will be no signal light there but cables will be installed so the addition of signals will not require digging up the road. They are going to take the off-ramp of the northbound highway and it will be doubled in distance from the turnpike and will come to a T intersection with River Road, the through road, and the traffic coming off the intersection will stop. Chairman Iocovozzi interrupted Chris Cross so that he could address the issue of water and sewer.

Selectperson Stuart asked what the situation was in regards to the water and sewer to the properties in the Tricky Cove area. Chris Cross said that the State was addressed regarding this issue a year ago and it was said that the Town would look very favorably if the water and sewer was extended down the length of the new roadway onto Nimble Hill Road. They indicated that they researched and looked into it and as far as water they do not have a requirement to have water along a State road, including any requirements for hydrants. As far as sewer they also have no requirements for Sewer. They would be willing as part of this project to have the contractor also put in a water line and a sewer line if the Town would pay the difference since it would be Town maintained and the Town land owners would benefit from it.

Selectperson Stuart stated that her understanding, from Richard Stern, was that he was led to believe that it was going to happen. Also, that he was led to believe that it was going to be paid for by the State of New Hampshire or the Sewer Commission who would be putting it in. She asked the group of attendants what happened. "How did these guys get left out? Why were they promised this?" Chairman Iocovozzi said that they were trying to do whatever they could to get sewer in there. First they went to the State and asked them, they responded that it was not within their budget and it was never planned with this particular project. It is not a State highway requirement. Selectperson Stuart said that she understood but did not know why they were told that it would be done. Chairman Iocovozzi said that they went back to the sewer department, Dennis Messier, and asked if the Sewer Commission would put up the money to run the line up there for engineering costs and what ever else needed to get it in. Then they could bill the people accordingly. Dennis had not gotten back to him. George Fletcher said that Dennis had not gotten back to them either and the subject has been spoken about before and all three members of the Sewer Commission agree that they will not fund the line. Chairman Iocovozzi said that he has spoken to Dennis a few times about it and asked George Fletcher about how far back it would need to be.

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George Fletcher stated that it hadn't been discussed but that the Sewer Commissioners never agreed; not even close to agreeing to front the money to install the line. It was brought up from Richard Stern that he just wanted to know what was going to happen so that he could make plans accordingly. Chris Cross said that he had spoken to Rick as well as the other businesses around there indicating that the sewer and water was something that would be looked into to see if there was a way of doing it. Chairman Iocovozzi said that the parcels down on the water need to be taken care of because there is no more room with all the set backs and everything where leech fields could be put in. There has to be a line there to get that sewerage out of there because there is no other place to put it. If you look down there the lots are too small, there is not enough frontage there just isn't enough room to put it in. In addition, the soil conditions are not conducive for them. Richard Stern's septic system would have to be run about 150' away from where his house is. Chairman Iocovozzi said that if this could be fixed it would benefit the Town Residents as well as there would not be a problem with polluting the Bay. George Fletcher said that if someone else would be willing to foot the cost of it, maybe the Conservation, because the Sewer Commission would not do it. Chairman Iocovozzi responded that if the houses could use gravity then it would go to the line in the road. Chris Cross mentioned that there was a parcel that had a gravity in mind that at the elevation they could get a distance of 500'-600'. Chris Cross explained the process they were looking into and where the catch basin would be using mostly gravity from the parcels. George Fletcher said that it was all cost and they were not paying for it. Selectman O'Reilly asked who, under normal circumstances, would put it in. George Fletcher said that the houses would normally pay to have it put in unless it was part of the deal with the contractor.

Chris Cross said that the key is the one developed parcel down there, the entire 11 acre parcel has to be bisected by the new road. This new road makes that developable. He wrote a letter to the owner suggesting that he donated it to the State for the benefits that accrue and anything else that he asks. The owner responded back that he did not want to donate it because it will be about 1 ½ acres lot that will be a solitary piece. Another portion is about 5 ½ acres that's left and he has direct access to sewer. If he is allowed to make two lots out of it then whoever developed the second lot would have to put in a sewer line or at least a catch basin in which case other potential lots could benefit from it. He noted a few other lots that would need sewer. Chairman Iocovozzi asked George Fletcher if they would consider doing it and get impact fees or other monies from it, not do it for nothing. These impact fees would be used to offset the costs of installing the line.

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If they can run a line, the parcel owners will pump into a basin and then it goes out gravity to the line, then the Sewer Commission is not responsible for the pumps and stations. If you put it in what you do is charge them for the installation, either per lot or per foot. He asked if the line was already in place then they could take in the impact fees when the properties are developed. So once they develop they don't need to go in and rip everything up again. Bob Hart Sr. said that the problem would be that if it was done for this then the other people in Town that want sewerage would want mains. It would cost a lot of money to put sewerage in for the whole Town. Sewerage cannot be put in for certain people and say that it can't be done for someone else. Chris Cross said that the circumstance that makes this slightly different is that this particular area has commercial development potential. A residential area does not. It is precluded by Town Ordinance not to run sewer lines beyond a certain drainage ditch. Most of the properties are commercial land with the exception of Richard Stern's and two other houses. Mr. Bernard has prime development land and he is just waiting for the opportunity. The roadway will provide the right opportunity where he can sell, not as a hard to access 11 acre lot but as prime 3 acre and 2 ½ acres lots. George Fletcher asked why Mr. Bernard couldn't pay for the installation of the line. Chris Cross responded by saying that it was a matter of timing and when he is ready to develop then he will have it installed and he will pay for it. Unless he wants to put up the money now, and that is a valid question. George Fletcher said that he thought that would be the way to go. Have him front the money and they can put it in. Chris Cross said that the State would, in the process of installing the road, monitor the installation of the sewer and water lines so the Town doesn't have to. They need the money to pass onto the contractor because the State will not pay for that. George Fletcher said that the ones that are benefiting from it should pay to have it installed. He said that the current Sewer Treatment Plant is up to about 48% of capacity. Chris Cross said that only sewer has been discussed and that there is no funding source for water installation, they are looking to see if it can come from the State. Chairman Iocovozzi said that there is a program from the Federal Government right now for sensitive areas and he will get the name for Chris Cross. There was discussion on the plans for the Newington Inn property. And that it will not be developed.

Selectperson Jan Stuart said that she did not understand how this project is going to benefit the residents. It is only good if they are going north to Dover. If not then the on-ramp to the highway will still be horrible. The exit from Mitchell's will still cause problems getting on the highway. Chris Cross said that the State does understand that that area is a problem and they want to make the on-ramp runway more than twice as long.

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This will allow for more time to get up to speed as well as ability for Mitchell's patrons to have more room to come out. Secondly, they are putting up a barrier on the side of the highway that they are hoping will help with accidents. He mentioned that there is also the option to take the new road under the highway and go down to River Road and take the ICR to Woodbury Ave and avoid the highway altogether. Selectperson Stuart noted that the underpass is not wide enough for two lanes and that would be dangerous too. Chris Cross responded by saying that the State has measured this area and it is large enough for two lanes and a shoulder but it is about two feet narrower than the State highway standard for large trucks but that is constrained because the cost to make the underpass bigger is so much. George Fletcher asked about the trucks going through there. Selectman O'Reilly asked what would happen if one meets another under the bridge. Chris Cross said that they have the width to do it there because there is a sidewalk there and a 8 feet concrete area that narrows it and that will go away and become part of the 15 or 16 feet that is already paved there. Chairman Iocovozzi said that these are questions that will be asked at the Public Hearing. Chairman Iocovozzi asked what would be the sewer tap in fee if the line was tapped into the line at the motel. George Fletcher said that he did not know how much it would be. Chris Cross mentioned that this project is an improvement. He understands that it has some problems but it will get us closer to where the Town wants to be in respect to the traffic volume. It does provide a number of improvements. It will provide some increased safety for the next seven years. The elimination of the center reverse direction is going to make it safer.

Linda Khalsa was addressed regarding selling of her property. Chairman Iocovozzi mentioned that she should bring in the surveying paperwork so that the Selectmen could review it and discuss it with the Planning Board. Linda Khalsa stated that the property is exactly 90,000 s.f. and it adjacent to the Town's property. Chairman Iocovozzi requested that Linda Khalsa bring any appropriate paperwork on the property to the Planner, Tom Morgan.

Building Inspector Communications

BI Charles Smart was addressed regarding the indoor air quality test. A letter was read regarding the Town Hall's test. There was discussion on the work that was recommended to be done. Chairman Iocovozzi stated that with all the repairs that are coming up in the future it may be a good idea to set up a Capital Reserve Fund for repairs.

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BI Smart noted that the architect wanted to replace the entire Police Department roof. He wants to call JSN to do a structural test on the building as well. Chairman Iocovozzi said that these things can be discussed down the road.

Town Hall Use Form

A Town Hall Use form for the BI was discussed. It will be a meeting regarding Plumbing Codes with the State. Application approved. 3-0.

A Town Use form for Nancy Cauvet was discussed. Application approved. 3-0.

A Town Hall Use form for the Sea Breezes was reviewed and approved.

A Town Hall Use form for the Girl Scouts was discussed and denied.

Selectman O'Reilly made a motion to enter into Non-Public Session according to RSA 91a:3, II. Second by Selectperson Stuart. Vote 3-0.

Non-Public Session was entered into at 8:10 p.m.
No votes were taken.

Selectman O'Reilly made a motion to adjourn. Vote 3-0.

Meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Jennifer Nadeau, Secretary

**Newington Board of Selectmen
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**March 17, 2003
Newington Town Hall
6:00 p.m.**

In attendance: Board of Selectmen Chairman Cosmas Iocovozzi, Selectman Jan Stuart, Selectmen Jack O'Reilly, AA Cynthia Gillespie. Peter McDonald Recreation Committee, Laura Coleman, Ruth Fletcher, George Fletcher, Richard Spinney, Jean Bowser, Allen Smith.

Call to Order at 6:04

6:04 Non-Public Session in accordance with RSA 91A:s,II Legal. No votes were taken.

6:30 Public

Pledge of Allegiance

Call to Order at 6:32 p.m.

Selectman Jack O'Reilly was unable to attend the public session of this meeting.

Peter McDonald asked the Board about paying for the supplies that will be needed for the Easter Egg Hunt. Selectman Iocovozzi instructed McDonald to pay for the items and then bring all the receipts into AA Gillespie for reimbursement.

The Board of Selectmen asked Allen Smith to attend the meeting in order to explain the conditions of the fields at Fox Point. Selectman Iocovozzi explained that questions had come from three concerned residents and that the Board was interested in getting a clarification from Smith.

Smith explained that for the last six years, he has been collecting leaf material from residents, taking the liquid manure and bulking it into a dry form making compost. The mixture is two thirds leaf material and one third manure. He said that all the land on Fox Point is in desperate need of organic matter, and that it would be useless to use commercial fertilizers until the organic matter is stabilized in the soil. He stated that he is just waiting for the snow to melt and the ground to thaw, in order to spread the mixture and plow it into the ground.

Selectman Iocovozzi asked how many yards had been hauled in so far. Allen Smith stated that there had been three hundred yards. Selectman Iocovozzi asked if Mr. Smith knew of any health issues that may be related to this procedure. Mr. Smith said that there is none because the mixture is compost, it has been cooked.

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Selectman Stuart asked why the compost was dumped where it was. Mr. Smith said that he had someone do the hauling for him and that he made a mistake putting it there, but the guy was doing it for free so he didn't complain about it.

Ruth Fletcher asked why there is a problem with where it was dumped. Selectman Stuart stated that one of the neighbors complained about the smell. Mrs. Fletcher said that she walks by there every morning and there is seldom a smell at all. Mrs. Fletcher said that she had heard that someone was complaining that that was too much manure for the field. She disagreed.

Allen Smith said that he follows the "Comprehensive Nutrient Management Plan" from the State of New Hampshire, which regulates the amount of compost to use.

Selectman Iocovozzi stated that the Board of Selectman was satisfied with the explanation the Allen Smith gave. He thanked Mr. Smith for taking care of the fields for the Town and also, for coming to the meeting to talk to the Board about the process.

Meeting Minutes

Jan Stuart made a motion to accept the Meeting Minutes of February 19th and March 3rd. Seconded by Cosmas Iocovozzi. Vote 2-0.

Miscellaneous

The Newington Board of Selectmen asked that the following Portsmouth Herald Article be read into the minutes of this meeting:

Coalition report tonight at council

PORTSMOUTH – The leader of the Coalition Communities will update the City Council tonight on the status of the group's education funding plan and ask for a resolution in support of the legislation.

Deputy City Manager Ted Jankowski will make a 10-minute presentation regarding House Bill 717, the targeted education aid plan in the Legislature.

The meeting will begin at 7 p.m. in council chambers. The coalition's proposal consists of ending donor towns and establishing a system of targeted aid grants to needy. On March 6, the House voted 209-135 to send the measure to the Finance Committee for evaluation after receiving an "ought to pass" recommendation from the House Ways and Means Committee. Students from Portsmouth High School will also be attending the meeting and shadowing their counterparts on the council and city staff in preparation for Student Government Day, which takes place next week.

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The Newington Board of Selectmen goes on record as supporting and cheering on the Coalition in its efforts to promote this Bill.

Selectman Stuart made a motion to approve an Elderly Tax Exemption for James J. Noseworthy. Seconded by Cosmas Iovocozzi. Vote 2-0.

An Escrow Agreement between Newington Energy, LLC and the Town of Newington was read. Newington Energy is requesting the release of Three Hundred Nineteen Thousand Five Hundred Dollars (\$319,500) from the Escrow Account.

George Fletcher asked about the status of the guarantee on the Industrial Corridor Road. Selectman Iocovozzi stated that the guarantee would start the day the Town takes the Industrial Corridor Road over and that it should be for four years. Mr. Fletcher said that the Sewer Commission has discussed this and that they are satisfied with this terms, if they are in writing. Selectman Iocovozzi instructed AA Gillespie to have Tom Morgan, the Town Planner follow-up on a written guarantee and to CC: the Sewer Commission. Selectman Iocovozzi stated that the Board of Selectmen, members of the Planning Board and the Conservation Commission will be walking the Industrial Corridor Road for a final inspection before the Town takes the road over. He invited Mr. Fletcher and the Sewer Commission to join them.

The appointment of Leslie Brock to the Budget Committee was approved by the Selectman.

A renewal of a Game License for Bickford's Family Restaurant was signed by the Selectman.

Town Hall Use

A Town Hall Use form for an April 7th Wedding for Cindy Hall was reviewed and approved pending payment.

Signatures & Approvals

AA Gillespie presented the Board with three quotes for Lateral File Cabinets for the vault. Selectman Stuart made a motion to accept the proposal of Corporate Express in the amount of \$3,826. Seconded by Cosmas Iocovozzi. Vote 2-0. A purchase order in the amount of \$3,826, to Corporate Express signed by the Board.

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A memo from Jennifer Nadeau regarding the need of a new fax machine for the office was read. The Board instructed AA Gillespie to shop for a quality machine to replace the old one.

There being no further business before the Board the Public session was:

Adjourn 7:55

Non-Public Session in accordance with RSA 91A:3, II Personnel. No votes were taken.

Adjournment: 8:20

Respectfully submitted,



Cynthia L. Gillespie
Administrative Assistant

Briefly

**Coalition report
tonight at council**

PORTSMOUTH — The leader of the Coalition Communities will update the City Council tonight on the status of the group's education funding plan and ask for a resolution in support of the legislation.

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**Newington Board of Selectmen
Public Hearing
Industrial Corridor Road**

**March 24, 2003
Newington Town Hall
6:00 p.m.**

In attendance: Board of Selectmen Chairman Cosmas Iocovozzi, Selectman Jan Stuart, Selectmen Jack O'Reilly, AA Cynthia Gillespie, Conservation Commission Chairman Margaret Lamson, Sewer Commissioner George Fletcher, Building Inspector Charles Smart, Planning Board Member Dennis Hebert, Road Agent Leonard Thomas, Gerard Gagne Meridian Land Services, Richard Staines Con Edison Development, Water Beck Co Edison Development, Michael Desrochers Edward and Kelcey, John Ratigan Donahue, Tucker & Ciandella, Residents: Harry Sanborn and Joyce Libby Old Dover Road, Dee Dee and Mike Walsh Old Dover Road, Irving Beebe Patterson lane.

Call to Order at 6:32 p.m.

Pledge of Allegiance

The purpose of this hearing is to conduct a question and answer session with the residents of the Town of Newington regarding concerns and issues relating to the Industrial Corridor Road, prior to the Town taking ownership of the same.

Sewer Commissioner, George Fletcher stated that he was concerned about the manhole risers. He asked if there would be any guarantee, in writing, after the acceptance of the road. Richard Staines representative of ConEdison Development stated that there will be \$510,000 left in escrow for a period of three years as a Maintenance Bond. He added that ConEdison's engineers reviewed the specs and agreed that the way the risers were put in was correct. However, if there are any problems, within the next three years there will be enough money in the escrow to take care of them.

Selectman O'Reilly asked if the Maintenance Bond would cover just the physical road or would it include the shoulders, foliage and trees. Richard Staines stated that the trees could be a problem, because trees can die through no fault of the landscape contractor. Dennis Hebert stated that typically, in this type of situation there is a one year guarantee from the supplier of the product. Usually a tree that is going to die will, within the first year. Richard Staines said that ConEdison has that type of guarantee now and he has no problem with giving the Town a one year guarantee on the trees. The Board of Selectmen indicated that they would accept a one year guarantee from ConEdison if the Conservation Commission has no problems with it. The Board asked to have Margaret Lamson, Chairman of the Conservation Commission address this issue. (Mrs. Lamson was attending the Planning Board meeting in the Sawyer Room and was asked to join this hearing.)

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Gerard Gagne presented the Board of Selectmen with the recording drawings for the dedication of the roadway. He stated that copies were also given to Michael Desrochers and John Ratigan. He said that these are the final copies that have been sealed and that Meridian Land Services believes them to be complete and ready for recording, as soon as Attorney Ratigan reviews and approves them.

Mrs. Lamson arrived to address the issues concerning the Conservation Commission. Selectmen O'Reilly told Mrs. Lamson that the Board was concerned about the plantings along the Industrial Corridor Road. Mrs. Lamson said that the Conservation really must walk the road before they could tell if the original plan is being followed. She stated that just because the Town has Commercial and Industrial doesn't mean that the road cannot be made attractive for the residents that live there. Selectmen Iocovozzi said that the issue is how long the guarantee on the vegetation should be. Mrs. Lamson said that it is up to the Board of Selectmen because the Conservation Commission does not have the authority to make that decision. However, she felt that if the Town has a three year guarantee on the road, it should be for the same length of time for the vegetation, to make sure that it is continually planted and maintained, and also that the maintenance plan is being followed for replacements.

Selectmen Iocovozzi asked Mr. Gagne if there is a maintenance plan. Mr. Gagne stated there was no specific plan; however the contractor is responsible to ConEdison to maintain his materials for one year. Richard Staines agreed and added that there was about 50% of the vegetation plant to date. Dennis Hebert repeated that the usually practice is to have a one year guarantee. Mr. Hebert suggested that as a compromise between the one and three year options that a one year guarantee start at the time of the last planting. Richard Staines said that the last plantings will be in about 1 ½ to 2 months from now.

Again Mrs. Lamson said that the Conservation Commission would like the opportunity to walk the road. Gerard Gagne said that it is a little premature for the Conservation Commission to walk the road. He recommended that they wait until all the nursery stock is planted. Richard Staines agreed. Mrs. Lamson stated that she would take this information to the Conservation Commission meeting on April 10th. She asked Mr. Gagne to send her his plan of pledge species, so the Commission can compare it to the original plans. Mr. Gagne stated that this was included in the Phase Four Contraction Drawings, which he will send to her for review.

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Harry Sanborn of Old Dover Road asked if the road will eliminate or decrease the truck traffic as it is now. Selectmen Iocovozzi stated that the road has three functions. 1. To serve the power plant, 2. To take as much truck traffic off Woodbury Ave. as possible, and 3. To open up all the other property on both sides of the road for commercial and industrial development.

Dennis Hebert of the Planning Board explained the maps of the road in detail, to the assembly. He explained that the road was part of the 1991 Master Plan and that it will be a great benefit to the Town.

Gerard Gagne explained the road and traffic flow plans in further detail at the maps.

Selectman O'Reilly stated that any truck that originates out of the industrial area will be forced North on the new road however, if the truck originates out of Portsmouth, they will stay on Woodbury Ave.

Mr. Gagne said the speed limit on the road is 30 mile per hour. All the intersecting roads are Stopped Controlled, so the trucks will have a free run. Selectmen Stuart asked why there were no traffic lights planned for the intersection of Patterson Lane and the ICR. Mr. Gagne stated that Federal guidelines indicate that the intersection does not warrant a traffic light. He stated that in order to have traffic signals the road must show a specific volume of traffic and meet other criteria.

Michael Desrochers from Edwards and Kelcey explained that even if the criteria is met, it maybe advisable in some cases not to install traffic signals because they can create an unsafe condition. Irvin Beebe of Patterson Lane asked why Federal regulations govern what the Town does to a Town own road. He stated that he is concerned about not being able to get out of his driveway during perk traffic times, if there is no traffic light. Mr. Desrochers stated that the Federal regulations govern all roads, rather Federal, State or Town owned.

Dennis Hebert stated that the entire road was based on sound design criteria from the State. The Town does not have an ordinance that is different from these criteria. Selectmen O'Reilly asked if the Town wanted to put a stop sign at the intersection would the Federal guidelines prevent it. Mr. Hebert say the Town could put in a stop sign but it may not be a safe thing to do.

Mike Walsh asked if a stop light will be put at the intersection of Avery Road. Mr. Desrochers said that the study did not warrant any signal. Mr. Walsh said that he can not believe that with the amount of traffic on the road that a signal is not warranted.

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DeeDee Walsh said that with Avery Road staying open, can the Town guarantee that there will be no trucks going over that road. Selectmen Iocovozzi said that the road will be posted. The Walshes both expressed concerns with the lack of traffic enforcement in the area. They stated that even now the trucks do not pay attention to the signs. Selectmen O'Reilly said that maybe the Town will have to park a cruiser there for a while. Dennis Hebert said that ideally, with long term plans, the Planning Board would like to see Avery Road closed off completely. However, there is no guarantee that it will happen. Mr. Beebe said that even if Avery Road is closed when the Industrial Corridor Road is open, the public will find out about it and start using it as an alternative route. The traffic is going to increase. Mr. Beebe stated that the road needs to be posted for No Jake Braking. He also asked that when the Town does except the road, they do a survey on the traffic volume.

Mr. Gagne stated that the Planning Board required that the hill from Beane's Farm down Patterson Lane be posted for No Jake Braking. Mr. Sanborn asked if the top of Woodbury Avenue could also be posted. Selectman Iocovozzi said that it would be up to the State. Dennis Hebert recommended that the Town write to the State and request the posting. He felt that the State would accommodate the Town.

Dennis Hebert said that the road is ninety nine percent complete. He recommended to the Board of Selectmen that all of the parties involved in the acceptance do an inspection walk of the road very soon. He suggested that any comments on the walk be directed to what was in the contract between the Town and ConEdison. Selectmen O'Reilly said that the snow is not even off the road yet, so it will be hard to see what condition the road is in. He added that he would like to see an engineer walk the road first. Dennis Hebert recommended that the Town do a "Beneficial of Occupancy". Richard Staines said that Edwards and Kelcey did a walk-through in the fall. He added that his understanding was that the next step would be the final walk-through and that there would not be a need for a second engineering walk-through. Selectmen Iocovozzi said that the engineers should join the Selectmen on the final walk as well as, the Sewer Commission, Planning Board and Conservation Commission. That way if there are any problems they can be discussed at that time. Mr. Staines said that the issue is that the road has to be accepted by the Town in order to finish Phase Four, which includes Shaftmaster Drive.

Selectmen Stuart said that based on the Selectmen's schedule the earliest the walk could be scheduled would be April 26th. Selectmen O'Reilly agreed. Dennis Hebert warned that the contractors will be accepting other jobs because the weather is breaking. He said that the Town may miss an opportunity to get the contractors working on the Phase Four work, if the Selectmen wait until April 26th to walk the road. He recommended that

**Newington Board of Selectmen
Public Hearing
Industrial Corridor Road**

**March 24, 2003
Newington Town Hall
6:00 p.m.**

Edward and Kelcey and Meridian do another engineering walk and report their findings to the Selectmen.

Selectmen O'Reilly said that the walk could happen during the week because of day light savings time. He suggested that the three selectmen drive the road at 5:30 on April 7th, which is the date of the next Selectmen's meeting.

Selectmen Iocovozzi asked Michael Desrochers of Edwards and Kelcey to have the engineering report ready as least two days before the walk on April 7th.

Dennis Hebert said that when the road is finally opened to the public he would like to see some kind of a notice that tells people that the road is open and that they must obey the speed limits and all other restrictions of the road. Selectmen Iocovozzi said that the Town will probably need to have a cruiser there for a while.

Mr. Beebe said that he agrees with Dennis and that the sooner the Town opens the road the better, as long as the Town plans to accept the responsibility and when there are problems the Town fixes them.

Selectmen Stuart asked Walter Beck for an update on the agreement between the Town and ConEdison on the money that the plant would pay the Town for each noise incident. Mr. Beck said that the agreement is still enforce. He said that the incident reports are e-mailed to Tom Morgan. He said that he would fax a status report to the Town Office tomorrow. Mike Walsh asked when the plant would reach the noise decimal limits. Mr. Beck said that the only issue now is with the pure tone noise associated with the cooling tower fan drive. The plant received the designs on Friday and returned their design comments back to Morey today. He added that these design modifications will be done over the next month. The modification is a "Dog House" that fits over the motor. Mr. Beck added that as of today the steam turbine has been on consecutively for 103 days. It has not been taken of line, nor has it been started in 103 days. This is an indication that what problems the plant had with the steam turbine have been resolved. The plant has not been taking units off line. The only outage that has occurred was a forced outage, on January 18th of about 24 days on unit two.

The Public Hearing on the Industrial Corridor Road was closed at 7:48pm.

**Newington Board of Selectmen
Meeting Minutes**

**March 24, 2003
Newington Town Hall
6:00 p.m.**

Meeting Minutes

Selectman Iocovozzi made a motion to accept the Meeting Minutes of March 17th.
Seconded by Jan Stuart. Vote 3-0.

Miscellaneous

Selectman Iocovozzi made a motion that Selectman Jack O'Reilly be made the Chairman of the Board of Selectmen for 2003. Seconded by Selectman Stuart. Vote 2-0.

A letter from the State of New Hampshire Department of Transportation was reviewed. The State is conducting a "Spaulding Turnpike Improvements Feasibility Study". They are requesting that two people from Newington represent the Town on this committee. They requested the two representatives be selected before April 7th. Selectman Iocovozzi suggested asking Ralph Estes of Little Bay Road and David Sweeney of Fox Point Road.

A notice from Michael Morrison of Municipal Pest Management regarding the onset of mosquito control activities was read. The Control of larval mosquitoes in stagnant bodies of water will begin on April 7, 2003. Adulticiding (street spraying) is planned to begin in late May and continue through September.

A letter from NHDES concerning Newington DPW, 356 Nimble Hill Road: Technical Specifications for Soil Vapor Extraction System was reviewed. Selectmen Iocovozzi explained that the DES does not want Jacques Whitford to act as the Town's contractor in this matter. Selectmen O'Reilly said that the Board of Selectmen will act as the General Contractor. Selectmen Iocovozzi instructed AA Gillespie to write to Maureen Estabrook of the DES to let her know.

AA Gillespie asked the Board of Selectmen about the copier in the Town Office. She explained that the service contract on the copier is with DANKA. It expires on April 24th. However, the copier contract with Toshiba does not expire until July 10th. If the Town does not cancel the service contract before it automatically renews, it will cost the Town \$1,700 for another year. She recommended that the Town cancels the service contract and hope that the copier does not break down in the next three months because the plan is to get a new copier in July. She told the Selectmen that she is already getting bids from copier companies. The worst thing that can happen is the copier breaks down and we bring in a new one earlier than planned. The Selectmen agreed to terminate the DANKA service contract as of April 24th.

**Newington Board of Selectmen
Meeting Minutes**

**March 24, 2003
Newington Town Hall
6:00 p.m.**

Selectmen Stuart mention that she went down to Fox Point to inspect the stairs, because someone at the Town Meeting have said that they where broken and dangerous. She said that she agreed with them, the stairs need immediate attention. She said the stairs need to be roped off. Selectman O'Reilly said that the stairs in the condition they are in now are a liability. He said that if the Town wants to keep the stairs, they need to be maintained. Jack O'Reilly told Lenny Thomas to rope off the stairs until they can be repaired.

The Board of Selectmen signed a revised Purchase Order and Petty Cash Policy, taking the wording, "An authorization must be a signature" out. Selectmen O'Reilly said that by removing this wording there will be less confusion.

Selectmen Iocovozzi said that he thought that a Blanket Purchase Order has to be for a contract. AA Gillespie stated that a Blanket Purchase Order could be for a contract; however Blanket Purchase Orders can be used for any company where there is a consistence to the purchases. She used the example of Morton Salt, the consistence is that the only thing that can be purchased from Morton Salt is road salt.

Road Agent, Lenny Thomas asked for permission to put in the hot water heater at the Town Garage. Selectmen O'Reilly instructed Lenny to get a price on the water heater and to put in a Purchase Order for it.

Barbara Hill reported to the Board that she met with Brown River Bindery last week. Five of the old Town Record books, which were in the worst condition where sent to Vermont for restoration. The five will cost \$5,937.00. She told the Board that usually there is a Dedication put in the front of Town Books that are restored. The representative from Brown River Bindery suggested wording that said: "This Record has been restored due to The Town Meeting of 2003". She asked the Board to think about this and let her know what they would like to do. Selectmen O'Reilly asked if there could be a different dedication in each book. Barbara confirmed. Selectmen O'Reilly asked Mrs. Hill if the Historic Commission could recommend some people from the history of the Town, to be used in individual books in the future. She said they would work on it.

Building Inspector Communication

A memo from Building Inspector, Charles Smart regarding OEM Disaster Relief Funds was reviewed. BI Smart explained that he attended a meeting in Exeter about applying for reimbursement of money spent, during the snow event of February 17 and 18. BI Smart told the Board that he would follow up with the other departments to determine if the Town qualifies for reimbursement.

**Newington Board of Selectmen
Meeting Minutes**

**March 24, 2003
Newington Town Hall
6:00 p.m.**

Building Inspector Smart informed the Board about pending House Bill 409. This bill is to revise RSA 643:1 and RSA 676:13. By taking the word "knowingly" from these two RSAs it could mean that the Town would have to increase its insurance coverage to include Errors and Omissions Insurance. The Building Inspector would also be required to carry personal liability insurance. Selectmen Locovozzi suggested that AA Gillespie call NHMA to ask about Errors and Omissions insurance for not only the Building Inspector, but also for all officials.

Building Inspector Smart presented the Board with a memo regarding ADA Compliance for Town owned buildings. Chairman O'Reilly asked about getting engineers into the Mott House. Building Inspector Smart recommended that the Town wait until the engineer from SHPO comes in for the Stone School and possibly have him do all the buildings. He recommended that the Town does not wait for the Grant Application to be approved but just to get the engineer from SHPO in and pay for the service. BI Smart said that he would follow up with SHPO.

Town Hall Use

A Town Hall Use form from Richard Rines for an April 11th meeting of the Seabreezes was approved.

A Town Hall Use form from Rockingham Planning Commission for an April 24th was approved.

There being no further business before the Board the Public session was:

Adjourn 8:30

Non-Public Session in accordance with RSA 91A:3,II Legal. No votes were taken.

Adjournment: 8:40

Respectfully submitted,



Cynthia L. Gillespie
Administrative Assistant

TOWN OF NEWINGTON
205 Nimble Hill Road
Newington, NH 03801

Meeting Date:

3/24/03

BOARD OF SELECTMEN MEETING ATTENDANCE SHEET

[illegible]

**Newington Board of Selectmen
Workshop Minutes**

**April 01, 2003
Newington Town Hall
5:00 p.m.**

In attendance: Board of Selectmen Chairman Jack O'Reilly, Selectman Cosmas Iocovozzi, Selectman Jan Stuart, AA Cynthia Gillespie, Fire Chief Roy Greenleaf, Police Chief Bradley Loomis, and Building Inspector Charles Smart.

Call to Order at 5:00 p.m.

The purpose of the workshop was to review and discuss the Town's emergency management plan, in preparation for any catastrophic event.

The Newington Board of Selectmen asked the co-chairs of the Town's Emergency Management Team and Building Inspector Charles Smart to update the Board on procedures and plans that are in place in the case of a catastrophic event.

Police Chief Loomis stated that the designated emergency shelter is the Town Hall building. He said that people would most likely use the facility as a stop over for twenty four to forty eight hours and then probably move on to better accommodations. He stated that the Town has cots and blankets. He said that the Town could get water easily enough and that it would not be a good idea to store it. Fire Chief Greenleaf said that the Red Cross would provide water, in the case of an emergency.

Building Inspector Smart said that any building that is designated as an emergency shelter must pass certain standards since Hurricane Andrew in Florida. He suggested that the Board review the survey that is available, to make sure that the Town Hall is up to these standards.

Selectman Iocovozzi asked if it would be beneficial for the Emergency Management Team to have a question and answer session for the public once a year, to inform them of the procedures and plans in case of an emergency. Police Chief Loomis suggested that the meeting be held in the emergency management room. Selectman Stuart said that it would probably be better to have the meeting in the Town Hall so that people will see where they will be staying. Selectman Iocovozzi suggested that after the informational portion of the meeting, maybe there could be a tour to the Emergency Management Room. Chief Loomis suggest that the Informational Night be held at the Town Hall soon and the tour of the Emergency Management Room be held the same night as the Schools Open House in the fall.

**Newington Board of Selectmen
Workshop Minutes**

**April 01, 2003
Newington Town Hall
5:00 p.m.**

Selectman Stuart presented the two Chiefs with information from the Anti-Terrorism Task Force on grants to purchase PPEs. Chief Greenleaf stated that the Fire Department does not need them. The Fire Department uses SCBA Air Packs which are better. Chief Loomis stated that the Police Department could use them but the Department is not budgeted for the expenditure. He said that with any grant the purchase must be made first before the reimbursement comes in. Selectman Iocovozzi asked how much money is involved. Chief Loomis said that it will cost \$10,000.00. He asked when the deadline for the grant was. Selectman Stuart answered September 30, 2003.

Chief Loomis read the specs on the suits. Chief Greenleaf said that the Fire Department gets all its decontamination equipment from START. He added that the department is trained up to the decontamination level, with two firefighters at the "HazMat Technician" level.

Chief Greenleaf said that the Fire Department needs hand meters which are not covered by this program. He said that he would not send firefighters into a situation, even with these suits without a meter that will tell what kind of chemicals where involve.

Chief Loomis said that it is important to find out what the suits are good for. He said he will do some research. Selectman O'Reilly told Chief Loomis that if he could come up with \$5,000 from the Police Department Budget, the Selectmen would come up with the other \$5,000 from their budget.

Building Inspector Communication

Building Inspector Smart presented the Board with information on a FEMA Grant for reimbursement of money spent during the snow storms of February 17 & 18. He said that he will follow-up with the other departments to gather the information to fill out the application. However, so far it looks like the Town did not spend enough to qualify for the grant.

The Building Inspector also reminded the Board of various projects that need to be started on the Town owned buildings. Selectman Iocovozzi said that the Board and the Building Inspector need to schedule another work session to work on these projects and ADA requirement issues.

**Newington Board of Selectmen
Workshop Minutes**

**April 01, 2003
Newington Town Hall
5:00 p.m.**

Miscellaneous

An e-mail was read from NEMC about the Proposal to Bid on the revaluation for the Town. Due to the complications of the Town's revaluation NEMC does not feel they can complete the revaluation in 2003. However, if the Town changed the time of completion to 2004 NEMC would be interested in Bidding.

A Proposal from Cole-Layer-Trumble Company of Tolland, CT for a partial revaluation of the Town was reviewed by the Board. The Bid was \$59,000.00. Selectman Iocovozzi mention that he thought this company was the one that City of Portsmouth used.

There was discussion on getting proposals to reupholster the furniture in the main foyer. Also there was discussion on getting prices to replace the wooden chairs in the Town Hall meeting rooms.

AA Gillespie asked for approval to start ordering the picnic tables and tennis nets that were budgeted for. The Board agreed.

There was discussion on where to donate the \$36,000 that the Town will be receiving from Newington Energy, due to steam pressure excursion events resulting in HRSG relief valve releases from August 29, 2002 through March 24, 2003. The Board agreed to donate \$25,000 to Newington Family Scholarship Trust, \$9,000 to Langdon Library Trust Funds and \$2,000 to Cross Roads.

There being no further business before the Board the Workshop was:

Adjourn 6:30 pm

Respectfully submitted,



Cynthia L. Gillespie
Administrative Assistant

**Newington Board of Selectmen
Meeting Minutes**

**April 07, 2003
Newington Town Hall
6:15 p.m.**

In attendance: Board of Selectmen Chairman Jack O'Reilly, Selectmen Jan Stuart, Selectmen Cosmas Iocovozzi, AA Cynthia Gillespie. Building Inspector Charles Smart, Peter McDonald and Jack Anderson Recreation Committee, Ruth Fletcher, George Fletcher.

Call to Order at 6:15 p.m.

Jack Anderson and Peter MacDonald of the Newington Recreation Committee presented the Board of Selectmen with the contract from Seacoast YMCA, for the Summer Program. The Board reviewed the contract and asked Jack Anderson to make some changes to the contract: Paragraph #4 needs to say the Newington School Board will make dedicated space for the program. Paragraph #10 also needs to say that the School Board has the right to enter. The Board asked for a letter from the School Board giving permission to use the school building. The Board of Selectmen agreed to meet with the Seacoast YMCA to sign the final contract on Monday April 14, 2003.

Jack Anderson expressed concern that the School Board will be replacing the septic system this summer. He asked the Board if there could be two Porta-Potties placed on the premises during that construction. Selectmen Iocovozzi stated that the septic system will not be out of commission during the construction. He said that the tanks and the lines will be all ready to operate before the company ties into the new system. The tie-in to the new system should take about an hour.

Jack Anderson also pointed out that the ages of the children, that can participate in the program was changed from ages 4-14 to grades K-6.

Chairman O'Reilly asked that the minutes of March 24, 2003 be tabled until the Board has time to review them.

A letter from Susan Henderson, Assessor's Agent outlining a Discretionary Tax Easement for Historic Agricultural Structures was read. Edna Moser has applied for the easement for her barn and carriage shed. A Notice for the Public Hearing on April 21st will be posted.

Correspondence from Eugene Van Loan on the Constitutionality of HB717 was review by the Board. Selectman Iocovozzi asked AA Gillespie to fax a copy to Ted Jankowski. Chairman O'Reilly said that there has been an amendment on HB717 to postpone the implementation for two year. He asked AA Gillespie to e-mail the Town's State Reps to

**Newington Board of Selectmen
Meeting Minutes**

**April 07, 2003
Newington Town Hall
6:15 p.m.**

encourage them to vote for HB717 and to vote against the amendment to delay the implementation.

Three proposals for copier leases were reviewed by the Board of Selectmen: NECS – Canon, NE Document Solutions – XEROX, Advantage Copier Equipment – Toshiba. Canon's offer included the shipping of the old Toshiba copier back to the company. AA Gillespie stated that she was very impressed with the service and attention the salesman from NECS gave this transaction. After some further discussion the Chairman O'Reilly asked AA Gillespie to call and check on references that were supplied by NECS. The Board will vote on the proposal for a copier lease at the next selectmen's meeting.

Town Hall Use

A Town Hall Use form from the DOT Advisory Task Force for an April 30th meeting was approved.

Building Inspectors Communication

Building Inspector Charles Smart reminded the Board of Selectmen of a proposal from Brulotte of about \$8,700 to upgrade the controls, new compressor and regulation of the heating system in the Town Hall. He stated that the ducts in the system can not be cleaned because they are made of fiberglass. Cleaning the ducts will release fiberglass into the air of the building. He also reminded the Board of the quote from Pratt to clean all the tiles and bridge system in the ceiling. However, the heating system needs to be taken care of first. The quote was for approximately \$3,800 for the office side of the building. The function hall will cost another \$3,400. Selectmen Iocovozzi asked if the compressor that was in the Fire Department was too big to run the Town Hall system. Building Inspector Smart stated that it was. He stated that the compressor at the Fire Station is a three phase and all that is needed at the Town Hall is a Two Phase.

Building Inspector Smart talked to the Board of Selectmen about the Police Department roof. He stated that there is also a problem with the heating system in the Police Station. He told the Board that if the roof is fixed first, there will be no way to get the heating system out, because it is built into the roof on the back side.

Building Inspector Smart also presented the Board with quote on a pickup truck. He quoted the truck with a gas engine, a 9 foot plow and a tip body. Selectman Iocovozzi said that the Town does not need a tip body. BI Smart stated that the tip body is only about \$1,700 different. He had check out Ford, Chevy and Dodge. Selectmen Iocovozzi said that the Town will not be purchasing the truck until the next tax bills go out.

**Newington Board of Selectmen
Meeting Minutes**

**April 07, 2003
Newington Town Hall
6:15 p.m.**

BI Smart said that he is also looking into proposals for front end loaders. He said that most of the companies he has talked to recommended that the Town do a five year lease instead of a purchase, because of the interest rates.

Chairman O'Reilly said that since BI Smart has so much to review, like the ADA information, it maybe a good idea for the Board to do a workshop with the Building Inspector within the next week.

Signatures and Approvals

Selectman Iocovozzi made a motion to approve an abatement to Hawkeye Funding LLC in the amount of \$1,079.12, plus \$45.20 interest. Seconded by Selectman Jan Stuart. Voted 3-0.

Selectman Iocovozzi made a motion to approve the following appointments:

Krista Low	Recreation
Susan Carroll	Recreation
Barbara DeVincenzo	Recreation
Jeff Lowey	Recreation
Jack Anderson	Recreation
Jeff Boynton	Recreation
Keith Frizzell	Recreation
Sara Frizzell	Recreation
Martin Leighton	Recreation
Kim MacDonald	Recreation
Peter MacDonald	Recreation
Gail Pare	Historic District Commission
Pam Blevins	Historic District Commission
Elisabeth Connors	Ballot Clerk
Mary Spinney	Ballot Clerk
Jean Bowser	Ballot Clerk
Patricia Borkland	Ballot Clerk
Evangeline Brawn	Ballot Clerk
Linda Bullock	Ballot Clerk
Laura Coleman	Deputy Treasurer
Matthew Morton	Board of Adjustment

**Newington Board of Selectmen
Meeting Minutes**

**April 07, 2003
Newington Town Hall
6:15 p.m.**

Theresa Tomlinson Deputy Town Clerk/Tax Collector

Dorothy Watson Conservation Commission

William White Highway Safety Committee

The motion was seconded by Selectman Jan Stuart. Vote 3-0.

A Purchase Order to Route One Carpet in the amount of \$622.80 for Vertical Blinds for the Selectmen's Office was approved.

A Purchase Order to TEI Imaging Solutions in the amount of \$816.00 for two rebuilt printers was approved.

A Blanket Purchase Order to Wentworth Scrap Metal for \$200.00 per Month, on the Container Lease, 4/2003 through 11/2003 was approved.

There being no further business before the Board the Public Session was:

Adjourn 7:47 PM.

Non-Public in accordance with RSA 91A:3,II Personnel. No votes were taken.

Adjournment: 8:07.

Respectfully submitted,



Cynthia L. Gillespie
Administrative Assistant

**Newington Board of Selectmen
Meeting Minutes**

**April 14, 2003
Newington Town Hall
6:30 p.m.**

In attendance: Board of Selectmen Chairman Jack O'Reilly, Selectmen Jan Stuart, Selectmen Cosmas Iocovozzi, AA Cynthia Gillespie. Building Inspector Charles Smart, Peter McDonald and Keith Frizzell Recreation Committee, and MaryAnn Cuddihee, from the Seacoast YMCA.

Call to Order at 6:32 p.m.

Mary Ann Cuddihee from the YMCA, Peter MacDonald and Keith Frizzell from the Recreation Committee meet with the Board of Selectmen to review and discuss the contract between the Town of Newington and the Seacoast YMCA, for the Summer Program. Terri Spinney of the Newington School Board e-mailed the Board of Selectmen concerning several issues that need to be worked out before the Summer Program can be held at the school. This e-mail was discussed. Ms Cuddihee stated that after talking to Jack Anderson she believed that the timing issue will not be a problem. The dates of June 23 through August 14 are the dates for the actual program. She said that the director of the program will need to just look around the building ahead of time to see what is available and that Jack Anderson said that he could arrange it. Ms. Cuddihee stated that the YMCA would not be using the kitchen for any reason.

Keith Frizzell stated that after talking to Jack Anderson, he too felt that any issues have or are being worked out with the Newington School Board.

Selectman Iocovozzi asked how soon the YMCA needed the contract signed. Ms. Cuddihee stated that the YMCA will not be able to hire the staff without a signed contract.

Chairman O'Reilly asked if the YMCA has its Certificate of Liability Insurance. Ms. Cuddihee said that she had a copy and the insurance company would be mailing the Town a copy. AA Gillespie said that she had not received it yet and asked to make a copy of Ms. Cuddihee's.

Ms. Cuddihee said that she would bring the director and the staff to a Selectmen and School Board meeting in order to introduce them to each Board.

Ms. Cuddihee presented the finalized contract to the Board of Selectmen. She indicated that the changes that the Selectmen had asked for at their April 7th meeting had been done. She also said that the School Board had seen the contract. The Board of Selectmen read the contract.

**Newington Board of Selectmen
Meeting Minutes**

**April 14, 2003
Newington Town Hall
6:30 p.m.**

Selectman Iocovozzi made a motion to approve the Newington Summer Program Agreement between the Town of Newington Board of Selectmen and The Seacoast Family YMCA in the amount of \$27,368.00. Seconded by Selectman Jan Stuart. Vote 3-0.

The contract was signed and witnessed.

Mary Ann Cuddihee left several applications for the Summer Program with AA Gillespie, to be given out from the Town Offices.

Meeting Minutes

Selectman Jan Stuart made a motion to accept the Meeting Minutes of March 24th. Seconded by Selectman Cosmas Iocovozzi. Vote 3-0.

Miscellaneous

Chairman O'Reilly reminded the Board that at the April 7th meeting the Board asked AA Gillespie to check references on NECS. NECS is the Canon Copier distributor that has submitted a proposal for a new copier lease to the Town. A memo from AA Gillespie listing the references that she called and their responses was reviewed. Selectman Cosmas Iocovozzi made a motion to approve a 36 month lease with NECS for a Canon imageRUNNER 2800 Digital Copier System. Seconded by Selectman Jan Stuart. Vote 3-0.

Selectman Iocovozzi stated that while on the Selectmen's ride of the Industrial Corridor Road, Planner Tom Morgan was instructed to notify the Planning Board, Sewer Department, and the Conservation Commission that on April 26, 2003 there will be a walk of the Industrial Corridor Road at 10:00 AM. All parties involved should meet at the entrance of the Con Edison plant.

Chairman Jack O'Reilly reviewed the time line on the Industrial Corridor Road. All interested parties from the Town will be asked to walk the road on April 26 at 10:00 AM. Any problems or deficiencies should be corrected by May 9, 2003. The Selectmen will re-inspect the road on May 10, 2003. A Public Hearing will be held on May 12, 2003.

Selectman Cosmas Iocovozzi made a motion to appoint Barbara McDonald to the Conservation Commission and Linda Bullock to Ballot Clerk. Seconded by Selectman Jan Stuart. Vote 3-0. The appointments were signed by the Board.

**Newington Board of Selectmen
Meeting Minutes**

**April 14, 2003
Newington Town Hall
6:30 p.m.**

AA Gillespie to the Board of Selectmen that the Department of Revenue had sent notice that the Equalize ratio of the Town is at 75%.

Chairman O'Reilly asked if AA Gillespie had heard from Wil Corcoran about a proposal on the revaluation. AA Gillespie presented the Board with Corcoran Consulting Associates Proposal for Revaluation Services. AA Gillespie stated that Corcoran had proposed a total new revaluation. The other company that submitted a bid on a partial revaluation, for \$59,000. Chairman O'Reilly said that the Board should ask Wil Corcoran to translate this proposal at the meeting of April 21st.

AA Gillespie asked Chairman O'Reilly if there was a need to keep the Highway Safety Committee, when it has not meet in the last couple of years. Selectman Stuart stated that she talked to Chief Loomis and he didn't know that he was on the committee. However, now that he knows about it he will start having meeting at least twice a year.

AA Gillespie had the Board review and sign a revised Purchased Order and Petty Cash Policy dated April 11, 2003. The purpose of this revision is to put back the wording that was taken out in the March 24, 2003 revision. Item #4: Approval must be a signature.

A letter from Barbara Hill was read. She asked the Board for permission for the monitors of the Great Bay Watch to use Fox Point dock for the collection of water data. Selectman Jan Stuart made a motion to give the permission. Seconded by Selectman Iocovozzi. Vote 3-0.

Chairman O'Reilly asked AA Gillespie to make sure that the Police Department gets a copy of the letter.

AA Gillespie asked the Board what should be done with a survey for renewal from NHMA-Property Liability. Selectman Iocovozzi said that each department needs to verify the sections that pertain to them. AA Gillespie stated that she would fill out the expenditure portion of the survey. The survey is due May 1, 2003.

A letter to Walter Beck of Newington Energy was signed. It requested that the \$36,000 that is due to the Town be divided between three charities as follows: \$25,000 to Newington Family Scholarship Trust, \$10,000 to Langdon Library Trust Funds and \$1,000 to Cross Roads.

**Newington Board of Selectmen
Meeting Minutes**

**April 14, 2003
Newington Town Hall
6:30 p.m.**

Chairman Jack O'Reilly made a motion the Newington Board of Selectmen donate \$100.00 to the Hearts for Hayley fund from the Selectmen's Contingency Fund. Seconded by Selectman Stuart. Vote 3-0.

Town Hall Use

A Town Hall Use Form from Richard Rines for a May 9th meeting of the Seabreezes was approved.

A Town Hall Use Form for a surprise party on Fox Point July 19th was approved.

Building Inspector Communication

Building Inspector Charles Smart told the Board that he would like to change the Building Inspectors hours to 7am to 4 pm, Monday through Thursday. He stated that he has not had enough business Monday nights to stay open until 7:00 pm. He said that he will still attend all the Selectmen and Planning Board meetings. Selectman Iocovozzi made a motion to accept the new Building Inspectors hours. Seconded by Selectman Stuart. Vote 3-0

There being no further business before the Board the meeting was:

Adjourn 7:20 PM.

Respectfully submitted,



Cynthia L. Gillespie
Administrative Assistant

**Newington Board of Selectmen
Meeting Notice**

**April 14, 2003
Newington Town Hall
6:30 p.m.**

Monday, April 14, 2003

6:30 - Call to Order

Pledge of Allegiance

AGENDA

1. Minutes of March 24,2003
2. Miscellaneous
 - YMCA Contract
 - Proposals for copier lease
3. Building Inspector Communication
4. Town Hall Use
5. Signatures/Approvals
 - Appointments

Posted: 4/11/03

**Newington Board of Selectmen
Public Hearing
Discretionary Preservation Tax Easement
For Historic Agricultural Structures**

**April 21, 2003
Newington Town Hall
6:30 p.m.**

In attendance: Board of Selectmen Chairman Cosmas Iocovozzi, Selectman Jan Stuart, Selectmen Jack O'Reilly, AA Cynthia Gillespie, Residents George and Ruth Fletcher, Edna Moser. Richard Spinney, Barbara Hall

Call to Order at 6:30 p.m.

Pledge of Allegiance

The purpose of this hearing is to conduct a question and answer session with the residents of the Town of Newington regarding concerns and issues relating to the application of Edna G. Moser for a Discretionary Preservation Tax Easement for Historic Agricultural Structures on her carriage house and barn.

Chairman O'Reilly opened the Public Hearing by reading a letter from Susan Henderson the Town's Assessor's Agent. The April 4th letter stated:

On January 13, 2003 the Planning Board voted to encourage the Selectmen to implement RSA 79, the discretionary tax easement bill that would allow tax relief for qualified owners of historic agricultural structures. Property owners need to apply prior to April 15, 2003. Tax reductions for buildings placed under discretionary preservation easements will become effective starting in tax year 2003.

The Board of Selectmen voted to accept this discretionary preservation easement January 21, 2003.

Per section 79-D:5, If, after a duly noticed public hearing, the governing body finds that the proposed preservation of such historic agricultural structure is consistent with Chapter 79-D, it may take steps to acquire a discretionary preservation easement. In exercising its discretion, the local governing body may weigh the public benefit to be obtained versus the tax revenue to be lost if the easement is granted. The governing body has no more than 60 days to act upon the application.

Please find attached an application and map from E. Mosher, Map 12 Lot 10, for this discretionary preservation easement dated March 11, 2003, received March 24, 2003.

Qualifying structure must meet at least one public benefit (79-D:3 Qualifying structure) – **meets requirement** (barn only at this time, waiting for more information from NH Historical Dept-Elizabeth Muzzy to qualify carriage house)

- Scenic enjoyment by general public from a public way

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(79-D:4 Application procedures) – **meets requirement**

- Apply by April 15 on form PA-36-A, Map & description of how property meets tests of public benefit (RSA 79-D:3), agrees to maintain structure in keeping with its historic integrity & character during the term of the easement.

(79-D:6 Terms & Recording) – **if approved, we will need \$15.00 recording fee for Registry plus postage**

- this easement is for the term of a minimum of 10 years

(79-D:7) Assessment of Property subject to Discretionary Easement)

- the method of assessment of discretionary preservation easement structures **shall** be included in the terms of the agreement & assessments **shall** fall within a range of 75% to 25% of said full value assessment – the local governing body **shall** have the discretion to set the value of the preservation easement at a level within this range which it believes reflects the public benefit conferred by the property. The assessment **shall** not be increased because the owner undertakes maintenance & repairs designed to preserve the structure.

Ms Mosher is applying for two structures to be included in this easement—a barn at 3200 sq feet, 1997 assessment at \$3604.00 and a carriage house at 1080 sq feet, 1997 assessment at \$3597.00. The discrepancy at this time is in the sizes submitted by Ms. Mosher and those on record – we have both buildings as smaller.

Please note: the unofficial 2002 revaluation came in at \$18170 for the barn at 3090 sq feet & \$5820 for the carriage house at 616 sq feet. Ms. Mosher has completed significant repair upon the barn prior to this application, but not prior to the completion of the revaluation. I am awaiting more information from Beth Muzzy for NH Heritage (DRED) for more documentation on exactly what is needed for the “carriage house” in question to qualify.

If this easement is approved, it will be 25% to 75% off the assessed value of those buildings. The value may change in keeping values updated with the revaluation, but not just because of upkeep, is the opinion of Natalie Duffy of the Department of Revenue (3-25-2003) and Linda Kennedy DRA (4-1-2003), however; as this is a new program, this decision has not yet been tested in court.

Thank You
Susan Henderson
Assessing Technician

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Ms. Henderson added in post script to her letter:

4-3-03

According to Beth Muzzy and verified on the Town Historical District map, Ms. Mosher's property does not lie within the Newington Historical District. As for the carriage house, even if it has been converted into a garage, as many barns and other agricultural buildings have been, the conversion would not negate its qualification as a carriage house for historic purposes.

Ms. Moser's application states: This application is for my barn and carriage shed (carriage house). Both buildings were built in 1889. The barn is close to a public road and is the first historic structure to be seen entering the Town. The structures have been maintained with first consideration to their historic character. My buildings meet all 3 guidelines.

Chairman O'Reilly opened the Public Hearing to questions and discussion.

Richard Spinney asked if this easement is over and above the elderly exemption. Selectmen O'Reilly answered it was.

Edna Mosher presented the Board with pictures of the property from 1910 and also documenting the repairs to the barn. Chairman O'Reilly asked AA Gillespie to have Tom Morgan scan the pictures for the Town's file and then return them to Ms. Mosher.

Richard Spinney asked if there was an age requirement on the buildings. Edna Mosher passed out printed guidelines from the NH Historic Agricultural Structures Advisory Committee. It states the definition of Historic to be at least 75 years of age.

Ruth Fletcher said that she had not heard of this program before. Chairman O'Reilly said that this program is new this year. Barbara Hill said that the Historic Commission put an article in the Newington Neighbor about the program.

Barbara Hill explained that the structures must be kept in good repair during the time of the easement. The easement is for a period of ten years. If the structure is not kept up, the easement can be removed and then property is treated the same as if it were coming out of Current Use. She added that the property does not have to be on the Historic Register. The purpose of this program is to discourage people from tearing down their historic and scenic agricultural structures. She said that in the past, when an individual

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fixed up an old barn the value would go up and the taxes on the property would go up. This program gives the property owner some incentive and relief.

Chairman O'Reilly stated that even at the 75% this program will not impact the Town's tax rate. Selectman Stuart said that she felt this is a wonderful program.

Chairman O'Reilly asked how many barns are there in town that qualified. Mrs. Hill said that the Historic Commission has inventoried the structures that qualify and there are eleven.

Chairman O'Reilly asked if there was further discussion on the Preservation Tax Easement. There being none, the Public Hearing was left open for discussion until 7:30. However, the Board of Selectmen conducted other business.

Barbara Hill said that the Historic Commission sent out notices to obtain a Preservation Consultant for the old Town buildings. She said that she had four respond. The deadline on the notice is next week, after that the Historic Commission will bring the applications into the Board for a decision. Mrs. Hill also said that she walked around the Historic District with one of the applicants last week. She said that he was quite impressed with the Old Stone School. She noted that there were boards over the windows downstairs that have been pulled out. She is concerned that animals will get into the building and create more damage.

Selectman Jan Stuart made a motion to approve the proposal from Corcoran Consulting for a total Revaluation of the Town not to exceed \$162,500.00. Seconded by Selectman Iocovozzi. Vote 3-0.

Treasurer George Fletcher spoke to the Board concerning two purchase orders to Lovewell Mountain Regalia that were written by the Fire Station for two invoices. The Board of Selectmen said that they will be meeting with the Board of Fire Engineers next week and they will ask about them. Chairman O'Reilly said he thought he had a question on the same invoices. AA Gillespie said that the question Chairman O'Reilly asked was why the invoices were taken from protective clothing. AA Gillespie said that originally the Purchase Orders were written out to take the money from a wage line. She called Danielle and told her that she really should not use a wage line for this purpose. She recommended that Danielle take the money from uniforms. Chairman O'Reilly agreed that was a better choice than protective clothing.

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George Fletcher said that Sunday morning he prepared the Church Easter Sunday Breakfast and noticed that the stove was left filthy. Ruth Fletcher added that the whole kitchen way filthy. Selectman Stuart stated that the Board was aware of the problem. It has gotten to the point that the Board was thinking about not letting anyone use the facility. Mrs. Fletcher said the problem is that no one cleans the room between parties. Mr. Fletcher said that the last time that they set up for the Church Supper they had to wash every table. He said that those tables should be cleaned before they are put away. Selectman Stuart agreed. She said that the Board feels the need for someone to be assigned to go in after every party and check. Chairman O'Reilly said that maybe its time to put the cleaning deposit back on the room. If the room is cleaned properly than the people will get back their deposit. Mrs. Fletcher said that the Town already charges \$100.00 for the use of the kitchen. Chairman O'Reilly said that the \$100.00 is not a cleaning deposit, it is for the rental of the room. Chairman O'Reilly added that the \$100.00 does not even cover the costs involved in opening the room for a function. Selectman Iocovozzi stated that with the electric, air conditioning and all the other amenities, the Town should charge \$400 to \$500. Mr. Fletcher asked if there is a check off sheet for closing. He said he feels a check sheet should be given to the people that rent the hall. Then someone needs to check to make sure those items are done. AA Gillespie said that another real problem is the way the tables are being put away. If the tables are put away improperly or mishandled they can become damaged. Mrs. Fletcher said that someone needs to tell the people how to put the tables away. AA Gillespie stated that there is a sign with instructions on the wall inside the closets. Mr. Fletcher said that there is also a limit of thirty to thirty two chairs on one rack. Chairman O'Reilly said that a check sheet is something the Board should work on.

AA Gillespie asked the Board if they want a light on the flag on the front of the building. Dick Rines thought it would be a good idea to have a permit light out there. Chairman O'Reilly said he asked for a bid to have the under ground cable put in. He thought the bid was too much. He asked AA Gillespie to get a new bid.

AA Gillespie said that she had the wreath taken down and the flag put up today. Before this, the ground was too wet to put a truck on the lawn. That is why the wreath had not been taken down earlier.

AA Gillespie said that Richard Rines went to Great Bay and got an estimate on the picnic tables. They will deliver the tables for \$90.00 apiece. The Town needs six tables. Chairman O'Reilly asked AA Gillespie to make up a Purchase Order and the Board will sign it.

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Mrs. Fletcher asked if someone was planning to do something about the trash that was dumped down at Fox Point near the end of the corn field, on the shore. She said that she told the Police about it last fall. She took paperwork with a name of a business on it to the police station. She said there are computer parts, lamps and boxes. Selectman Stuart said she has seen it. Selectman Iocovozzi instructed AA Gillespie to sent Lenny Thomas down there with the Town truck to clean it up. Selectman Stuart said that she will meet Lenny down there to show him where it is.

AA Gillespie asked the Board for an approval for Lenny Thomas to purchase a power broom. Lenny Thomas priced one out at Eliot Small Engine for \$599.00. The Board declined.

AA Gillespie told the Board that the Fire Board of Engineers would like to meeting with the Board of Selectmen next Tuesday night, April 29th to discuss the ladder truck. The Board agreed to a 6:00 meeting.

AA Gillespie also presented the Board with two proposals for work to be done on the Fire Station. Selectman Iocovozzi recommended that these be tabled until the meeting on the 29th with the Fire Engineers.

TOWN HALL USE

A Town Hall Use Form for April 24th from Thermo Neslab was approved.
A Town Hall Use Form for June 25th from NH Department of Transportation, Bureau of Environment was approved.

SIGNATURES/APPROVALS

Selectman Stuart made a motion to appoint:
Marlon Frink and Sandy Hislop as representatives and Ralph Estes as an alternate representative, from the Town of Newington to the State of New Hampshire Department of Transportation, Advisory Task Force. Seconded by Selectman Iocovozzi. Vote 3-0.

Selectman Stuart made a motion to appoint Ruth Fletcher as the Sewer Commission Clerk and Jean Bowser as the Sewer Commission Treasurer. Seconded by Selectman Iocovozzi. Vote 3-0.

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The Board reviewed and approved a proposal from Maldini Electric to replace 17 lights at the Town's Tennis Court, for \$702.00.

A letter requesting the release of \$19,507.00 from the Ambulance and Major Medical Equipment Replacement Capital Reserve Fund, for the purchase of a Defibrillator was signed by the Board.

A property tax exemption for the Holy Trinity Evangelical Lutheran Church was signed by the Board.

A list of 2002 Resident taxes abatements was approved by the Board.

Chairman O'Reilly asked if there were any further discussion on the Discretionary Preservation Tax Easement for Historical Agricultural Structures. There being none the Public Hearing was closed at 7:30 pm.

Selectman Stuart made a motion to approval Edna Mosher's application for a discretionary tax easement on her carriage house and barn and to award a 75% assessment to this easement. Seconded by Selectman Iocovozzi Vote 3-0.

Minutes

Selectman Stuart made a motion to accept the minutes of April 1st and April 14th. Second by Selectman Iocovozzi. Vote 3-0.

There being no further business before the Board the meeting was:

Adjourned 7:35

Respectfully submitted,



Cynthia L. Gillespie
Administrative Assistant

**Newington Board of Selectmen
Workshop Minutes**

**April 29, 2003
Newington Town Hall
6:00 p.m.**

In attendance: Board of Selectmen Chairman Jack O'Reilly, Selectman Cosmas Iocovozzi, Selectman Jan Stuart, AA Cynthia Gillespie, Fire Chief Roy Greenleaf, Assistant Fire Chief Dennis Cote, Firefighter Kenneth Stanley, Board of Fire Engineers, Leslie Brock, William White, Steven Sabine, Treasurer George Fletcher, and Resident Larry Wahl.

Call to Order at 6:05 p.m.

The purpose of the workshop was to review and discuss proposal and options on repairs to Ladder 1.

Assistant Fire Chief Dennis Cote presented the Board with a handout that outlined the problems with the aerial ladder truck, along with four options to solve the problems and three proposals. (see attached).

Assistant Chief Cote explained the testing procedures to the Board. He stated that there are currently four issues with the truck that caused it not to pass the annual testing.

1. During the test a cable on the aerial device became crushed, due to too much slack on one side of the cable. When the aerial was retracted the cable got caught up in the shifts that the pulleys run to. Also, the aerial has too much play in the left, right swing. This could be due to a problem with the keyway and the gearing in the turntable.
2. There is a weight issue with the truck, which causes the tires to touch.
3. Because of the weight of the truck there is a braking issue.
4. There is some body work that is needed on the truck.

Assistant Chief Cote stated that after the testing the department faxed the results and got quotes from E.J. Murphy, Emergency Vehicles of Maine and East Penn Fire & Emergency. He told the Board that both EJ Murphy and EVM want to install a retrofit kit, to straighten out the cables by putting tension on the cables and reversing the lifting piston on the aerial device. He said that the problem with the retrofit is that of the thirty six that have been done, most are now being replaced because the spring block is freezing up and the main seals are being replaced within about a year and a half. He stated that he

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felt that the truck doesn't need it and as far as he could tell from an OSHA study. The truck already has the retrofit through Hahn. He also stated that Emergency Vehicles of Maine said they would not put their product liability on the truck because they would be changing the original design of the vehicle.

Selectman Iocovozzi stated that EVM must not have a structural engineer on their staff. A structural engineer will fix just about any problem and put their guarantee on the work.

Assistant Chief Cote said that EVM was also talking about changing the rear end of the truck completely because of the weight issues. He pointed out that in fixing the weight issue, a height issue may be created, due to the limited height of the doors in the station bays.

Selectman Stuart asked for clarification about the tires. She asked if the original tires at the time of purchase were the right tires for the truck and the weight. If they were not, why were they left on the vehicle?

Assistant Chief Cote said that the original tires were rated for 28,640 pounds, which is the weakest link in the rear end assembly. Because of the weight the rear tires balloon out and touch.

Retired Fire Chief, Larry Wahl stated that the tires that were on the truck at the time of purchase, mid 80s, were the best and the biggest that could be purchased at that time. Eight years ago the tires were changed on the truck and there still was nothing better. He points out that the new tires that the department is looking to purchase now are new in design within the last couple of years.

Assistant Chief Cote recommended that the Town go with Option One, from East Penn Fire Apparatus, for \$59,353. He explained that the proposal from East Penn was based on the worst case scenario.

Selectman Iocovozzi asked if this will solve the problem with the certification.

Assistant Chief Cote confirmed the aerial will be certified for operational use for one year. He also pointed out that the \$59,353 included the body work however, the Jacob's Brake will cost \$4,500 and the tires and rims will cost \$3,840.

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George Fletcher asked if there was a single tire big enough to care the weight that would prevent the tires touching. Assistant Chief Cote stated that the vehicle is top heavy and that a single tire would probably make the problem worst.

Chief Greenleaf stated that there is \$137,000 in the Fire Vehicle Replacement or Repair Capital Reserve Fund at this time. The Town has been putting in \$20,000 a year with a projected replacement date of 2012. However, this truck will most likely need to be replaced in about five years.

Assistant Chief Cote stated that the department had to draw down money in the 1993-1994 time frame for a poly tank on the ladder truck and the re-cabing of engine 2.

Chairman O'Reilly pointed out that Option One will not take care of the cable problem. He asked how many times the department had to replace the cables.

Assistant Chief Cote said two were replaced in 1994, one was replaced in 1998, 1999 and now there is one more. These cables have been replaced by East Penn. The cable cost about \$200. This is just a problem in the design.

Chairmen O'Reilly said that he figured this project to come to \$67,693. He asked if the department planned to draw the money down from the Capital Reserve Fund. Assistant Chief Cote confirmed. Chairman O'Reilly instructed the department to plan on increasing the Capital Reserve Fund by \$70,000 to \$80,000 for the next five years, considering that the department may need to replace the vehicle at that time. He stated that the final decision will have to be made by the Board of Fire Engineers, because it is their budget. However, the Board of Selectmen agreed that Option One with the Jacob Brake and the tires seems to be the best way to go.

Chief Greenleaf stated that the Fire Department and the Board of Engineers want the Board of Selectmen to be informed of the issues the Department is currently working on.

The Board of Selectmen thanked them for the courtesy.

Chairman O'Reilly said that there was a \$2,730 check that was not signed from last week's manifest to National Wrecker for annual vehicle inspections. AA Gillespie said that the treasurer, George Fletcher had some questions on the invoices. Treasurer Fletcher said he felt the invoices where way out of line and the Town had been over charged on all of them.

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Assistant Chief Cote agreed but it is now hind sight. He stated that the service in the future will be done in the department, but the inspections will still have to be hired out.

Selectman Iocovozzi recommended the department check into taking the vehicles to Dover Motor Mart. He also said that the Fire Station is not set up to do the work and that if the department does the work they need to take the vehicles to the Town Garage. Chief Greenleaf asked where the Town takes its vehicles. Selectman Iocovozzi said that the Town takes the larger trucks to Peverly Hill Garage.

Chairman Reilly asked Treasurer Fletcher if he would sign the check to National Wrecker because the Town owes the money, but he recommended the department find another vendor in the future. Treasure Fletcher said he would sign.

Town Hall Use

A Town Hall Use Form from New Hampshire Weavers Guild for September 15, 16 & 17th was approved.

A request from Manny Chavez with the Disabled American Veterans to use the Picnic grove on July 6th was approved.

A Town Hall Use Form for a Bridal Shower on June 7th was approved.

A Town Hall Use Form from Wil Gilbert for the PHS Baseball Club Pot Luck Banquet on June 1st was approved.

A Town Hall Use Form from Charles Smart for a Plumbing Inspector's Workshop for May 15th was approved.

Miscellaneous

A letter from Barbara Hill, Chairman of the Historic District Commission was read. Mrs. Hill expressed concern about the lack of communication between the Board of Selectmen and the Historic District Commission on current events, if the Board of Selectmen's representative does not attend the Historic Commission's meetings. Also, she pointed out that RSA 673:4 required a member of the governing body to be a member of the Commission. Selectman Stuart stated that she did not mind staying on the Commission. Mrs. Hill also expressed concern that because she is moving out of Town there will be a vacancy on the Historic District Commission. She asked that the Selectmen put out a notice about the vacancy.

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Chairman O'Reilly stated that it was time to put together a newsletter. The Historic District Commission vacancy, Patterson Lane changes and the opening of the ICR are all issues the residents should know about.

Selectman Stuart said another issue is that there have been complaints that some residents are putting out garbage on the side of the road for pick up, just in bags not in garbage cans. The bags are being torn open by birds and animals and the garbage is getting all over the street.

Selectman Iocovozzi stated that the Conservation Commission will be walking the Industrial Corridor Road on May 8th. He said he thinks they will have a list of things that need to be done to the area.

Chairman O'Reilly said that the traffic flow changes are supposed to happen on the 19th of May.

Selectman Stuart said that the Historic Commission wants the Industrial Corridor Road to be named Shattuck Boulevard. Selectman Iocovozzi said the Town will have to put a letter together to notify the businesses on the road of the change. He also pointed out that the Town will need to order four signs and notification needs to be sent to the Fire Department, Police Department and the 911 designation.

Signature and Approvals

A proposal from Maldini Electric for \$160 to install a 1-20AMP, 120 Volt Circuit for the new hot water heater at the Town Garage was approved.

A proposal from Maldini Electric for \$520 to install a flood light for the flag on the building and to install a timer in the electrical room was tabled.

A proposal from Eliot Small Engine for \$664.90 for a Power Broom was denied.

A letter from Outback Steakhouse requesting permission to serve Alcoholic beverages on their porch was read. Chairman O'Reilly instructed AA Gillespie to have the Planning Board handle this matter.

A change in the amount on Purchase Order number 10973 to Eugene Van Loan was approved. The original Purchase Order was \$2,500 the new amount is \$2,592.81.

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The Warrant for the 2003 Resident Tax Bills in the amount of \$5,360 was signed.

A Purchase Order to William Beals in the amount of \$329.00 was approved.

There being no further business before the Board the Workshop was:

Adjourn 7:40 pm

Respectfully submitted,



Cynthia L. Gillespie
Administrative Assistant