Town of Newington
Board of Selectmen
January 7, 2002 Meeting Minutes

Present: Board of Selectmen (BOS), Chairman John (Jack) O'Reilly, Selectman Cosmos Iocovozzi, & Selectman Jan Stuart; also, Fire Chief Larry Wahl & Board of Fire Engineers (BOFE), R. Guy Young, William White, & Wilbur Goins, and Executive Assistant Robert M. Belmore & Administrative Assistant Susan M Newcomer.

Chairman O'Reilly called the meeting to order at 5:37 p.m.

The Board of Selectmen discussed town business including the following:

- The Fire Department Budget Proposal for FY2002
- Selectman Budget
  1. Funding requests
  2. Mosquito Control
  3. Transfer Station
  4. Bulletin Board Repairs
- Review misc. applications, permits, abatements, and manifest for signature.
- Review New Correspondence & Business
  1. Coalition Meeting
  2. OEM Grant
  3. Job Descriptions

Fire Department Budget

In reviewing the Fire Department Budget Proposal for FY2002, it was noted by BOS Chairman O'Reilly that the proposed budget was up considerably. BOFE member Young explained that the increase was needed to hire new fire personnel to fully cover open shifts, i.e. to hire 1 person per shift to total 3 new fire department staff members. Young further added that due to the scheduling problems of the 7 Call Firefighters, only 3 to 4 were realistically available to fill in for vacations, etc.

Selectman Stuart, concerned with the taxpayers absorbing this cost all at once, recommended the possibility that 1 position be filled each year for three consecutive years. Chief Wahl replied that the needs are current due to the aftermath of September 11th, which has doubled overtime expenses within the department. Part of this expense is incurred when propane tankers come into port which requires that 5 people cover the fire station for 3 hours. Some of the Call Firefighters are unavailable to cover the station at those times.

BOS Chairman O'Reilly asked Chief Wahl if any money was available from the "Feds". Chief Wahl said no. Wahl also mentioned an agreement made in 1995 which stated that 2 people at one time, 24 hours per day, were to cover the fire station. The department is currently unable to fulfill that obligation without overtime.

Selectman Stuart asked about the $6,800 jump for the part-time secretary position. Young said the department had received only 4 resumes for the position and it seemed that the figure, based on 30 hours p/week at $12 p/hr was realistic. Stuart was also concerned about Shift Leader stipends and wondered if it would cost less for a command position. After further discussion of this matter, it was noted that the figures for personnel were not complete. BOFE Young assured the Board of Selectmen that they would be complete for the Budget Committee meeting on January 23rd.

BOS chairman O'Reilly inquired about the price of the new phone system and wanted to know if the system would be the same as the one at the Police Department. Chief Wahl said yes. O'Reilly asked Wahl what the requested radios were for. Wahl said they needed 2 new mobile radios for the ambulance. There are problems with the ones they are using now. O'Reilly asked if the new radios would be digital and Wahl said no, they are unable to go digital at this time. Selectman Iocovozzi made a motion to forward the Fire Department Budget of $663,786 to the Budget Committee as presented; second by O'Reilly. Motion passed 2-1 vote (Selectman Stuart – No, Selectmen O'Reilly and Iocovozzi – yes).

Minutes

Selectman Iocovozzi made a motion to accept the minutes of the December 10, 11, 17, and 27, 2001 Board of Selectmen meetings; motion seconded by Selectman Stuart, motion carried 3-0 vote.

Miscellaneous

A request for funding in the amount of $16,980 for FY 2002 from the Cooperative Alliance for Seacoast Transportation (COAST) was denied by a 3-0 vote. The BOS discussed & took under advisement requests from L. Pickering for FY 2002 funding for 4-H and Newington Neighbor. The Board noted budget estimates received from R. G Young in the amount of $3000 to cover asbestos removal and $4232 for additional work to the Fire Station.

M.Morrison's NH DES Mosquito Permit Application was approved by a unanimous vote.

The Board approved, by a 3-0 vote, a game license application from CEC for 1 machine.

P. Pickering submitted an abatement application for an elderly exemption. A motion to accept the request was made by BOS Iocovozzi; seconded by Stuart. Motion carried 3-0. The BOS discussed & took under advisement an abatement application received from E.Mosher.

A letter from Primex, that would allow the current Worker's Compensation Insurance rates to be locked in until December 31, 2004, was read. BOS Iocovozzi made a motion to accept the agreement; seconded by Stuart. Motion carried 3-0.

The Board decided to hold a special workshop meeting on January 14, 2002 at 6:00 p.m. to review assessment services and invited Will Corcoran to be present.

Selectman Iocovozzi agreed to attend the Coalition meeting in Concord on January 10th. Also, it was noted that the OEM Grant was received by the Police Department in the amount of $33,282.76, an amount higher than expected. The job description for the Town Planner was approved unanimously. The Board confirmed they had approved the Administrative Assistant position job description.

The Chairman informed the Board he would be working on a Selectmen's Newsletter to include new town employees, needing a new transfer station attendant, etc..

Chairman O'Reilly called a recess at 6:55 p.m.

Public Info Meeting on DOT Exit 4 Turnpike Design

The Board reconvened in the Town Hall large meeting room at 7:00 p.m. for a Public Informational Meeting regarding NH DOT proposed safety improvements to the Spaulding Turnpike Exit 4.

Christopher Cross, resident, presented information that he had been working on with Newington property owners and the State Dept. of Transportation regarding alternative proposals to the DOT re-alignment of Exit 4.

Discussion took place among residents present, the Board of Selectmen, DOT representatives and C. Cross.

Meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Susan M Newcomer

Susan Newcomer
Administrative Assistant

Town of Newington
Board of Selectmen
Workshop Meeting Minutes
January 14, 2002

Present: Board of Selectmen (BOS), Chairman John (Jack) O'Reilly, Selectman Cosmas Iocovozzi, & Selectman Jan Stuart; Corcoran Consulting Associates Inc. Director, Wil Corcoran, and Administrative Assistant, Susan Newcomer.

Chairman O'Reilly called the meeting to order at 6:10 p.m.

The Board of Selectmen discussed the following:

- Assessing Services
- Computer Security Information Update

Assessing Services

The Board invited Wil Corcoran of Corcoran Consulting Associates Inc. to the workshop after receiving a Proposal for Assessing Services. This portion of the workshop was twofold: to give Mr. Corcoran an overview of the Town's assessment needs and to give Mr. Corcoran the opportunity to answer questions about the company, himself, and his staff.

BOS Chairman Jack O'Reilly opened the workshop by explaining the ConEd project that is currently underway. O'Reilly also explained the status of current assessing services. There was discussion as to what current service areas should continue and remain consistent at this time, particularly with the revaluation that is being completed.

Chairman O'Reilly asked Corcoran if an assessor could be in the office one day per week to handle data entry of ownership changes. Corcoran said that he could not be in the office but that one of his clerical staff could. Further, Corcoran said that the town's Administrative Assistant could be trained on some of the days as a trade for service.

Selectman Stuart asked if Corcoran had a DRA Certified staff. Corcoran said yes. Selectman Iocovozzi asked if they were bonded (it was a New Hampshire requirement) and Corcoran said no, but they were bondable.

Further discussion took place on costs for needs study and sales inspections, and Iocovozzi questioned if the firm could handle issues "under the gun." Corcoran said that it would not be a problem. Corcoran also assured the Selectman that he would replace personnel if there were conflicts with the staff in town, and that his secretary is available at all times should the Selectmen's Office need to ask questions.

Computer Security and Information Update

Tom Morgan, Town Planner and Computer Network Administrator for the Town Office was invited to address concerns regarding computer viruses and a protection strategy. Morgan said that although the office was previously low risk, the introduction of an ISP changed that. He recommended that an operating procedure be put in place that required all departments to perform weekly updates to the Norton Anti-Virus program. The Selectmen agreed to consider the request.

With no further questions, Chairman O'Reilly adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Susan Newcomer

Susan Newcomer
Administrative Assistant

Town of Newington
Board of Selectmen
January 22, 2002 Meeting Minutes

Present: Board of Selectmen (BOS) Chairman John (Jack) O'Reilly, Selectmen Cosmas Iocovozzi & Jan Stuart; also, Newington Fire Dept. Professional Firefighter Associate Dale Spainher, Foster's Democrat Reporter Michael Goot, Bob Hart, Electrical Inspector EI) Nato Maldini, Building Inspector (BI) Charlie Smart, and Administrative Assistant (AA) Susan M Newcomer.

Chairman O'Reilly called the workshop to order at 5:30 p.m. to meet with BI Smart and EI Maldini to review the inspectors' progress in better organizing the department office. Bob Hart came forward and asked the Selectmen if he could rescind his previous resignation as Plumbing Inspector. Inspectors' hours and fees were discussed. Chairman O'Reilly called for a recess; vote for recess was O'Reilly – yes, Stuart – yes, Iocovozzi – yes. The Selectmen recessed at 6:15 to prepare for regular session. Dale Spainher and Reporter Goot arrived. Smart, Maldini, and Hart did not return for regular session.

The Board of Selectmen discussed town business including the following:

- Robert Hart's request
- Review misc. applications, letters, and permits.
- Review New Correspondence & Business
    1. Assessing Services
    2. Rockingham County Commissioners
    3. Airport Master Plan
    4. Fire Department Notice
    5. Shorty's "Fair Share" proposal.
    6. Training Notices
    7. Job Descriptions
    8. General Government Budget and Warrant Articles

Chairman O'Reilly called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Minutes
Selectman Jan Stuart made a motion to accept the minutes of January 7th and 14th, 2002; seconded by Selectman Cosmas Iocovozzi – Motion carried with none opposed.

Robert Hart / Request to Rescind Resignation
BOS Chairman Jack O'Reilly announced the request from former Plumbing Inspector Hart to rescind his resignation as plumbing inspector. O'Reilly asked for a motion to approve Hart's request. Selectman Iocovozzi made a motion to accept the rescission of Robert Hart's resignation and reinstate Hart as Plumbing Inspector. Selectman Stuart seconded the motion; vote carried 3-0.

Miscellaneous

Applications for Town Hall use were accepted as follows; motion by BOS Iocovozzi; second by BOS Stuart; vote 3-0:

Newington School Supporters – Fee waived and reschedule date was approved. The School Supporters needed more time to plan their fund-raising event, changing the date from January 26th to February 16th.

Seabreezes – 2 applications, both fees waived, and dates approved for February 8th and March 22nd.

Seacoast Republican Women's Club - Fee waived, BOS noting that room request may have to be changed for a possible Public Hearing snow date.

E. Mosher – No fee. Request was for the use of Fox Point on September 21, 2002 for a wedding. Mosher was aware that she needed to arrange toilet facilities. Selectman Iocovozzi noted that there was not a lot of power. Selectman Stuart will contact Mosher to determine what is needed and to arrange for keys for the caterer.

A. **Beaulier** – Birthday party January 27th. Fee Paid.

Motion by BOS Chairman O'Reilly; second by BOS Iocovozzi; vote 3-0 to approve a Property Tax Abatement Refund letter for P. Pickering, addressed to the Tax Collector, in order to adjust the approved elderly exemption back to the appropriate amount. Also on a 3-0 vote was a letter to ADP Payroll Services authorizing AA Susan Newcomer and Police Executive Assistant D. St. Laurent sole access to ADP services.

Transfer of Payments

Motion by Chairman O'Reilly; second by BOS Iocovozzi; vote 3-0 to transfer Invoice #14520 from Philip R Sherman PE to NewingtonEnergy LLC for payment.

BOS Iocovozzi made a motion; seconded by BOS Stuart; vote 3-0 to sign a directive, from the Selectmen to the Trustee of Trust Funds, to issue a check from the Town-Wide Revaluation Capital Reserve Fund (CRF), to Century Consulting, for 3rd progress billing in the amount of $1,163.86.

Rockingham Planning Commission Appointment

Selectman Iocovozzi made a motion to reappoint Barbara Hill to the Rockingham Planning Commission; second by Selectman Stuart; vote 3-0.

Seacoast Emergency Response

BOS Chairman O'Reilly explained a letter received from Police Chief Loomis requesting that the BOS give him authorization to sign an agreement to form the Seacoast Emergency Response Team. It was noted that the agreement was reviewed and approved by Attorney Mulvey. Mulvey saw no problem with the Town signing the agreement. A motion by BOS Iocovozzi; second by BOS Stuart; vote 3-0 gave permission to Chief Loomis to sign the necessary documents providing that all copies are sent to the Selectmen. A confirmation letter of this authority will be sent to Chief Loomis from the Selectmen.

Granite State Minerals
A motion from Selectman Iocovozzi; second by Stuart; vote 3-0 to sign a final Cease and Desist Order to Granite State Minerals. This letter was reference to an original letter dated December 3, 2001.

Purchase Approval
A request from Tax Collector J. Mazeau to purchase tax bills and envelopes now, at a reduced rate, was approved by a 3-0 vote.

NewingtonEnergy, LLC
Chairman O'Reilly discussed a letter received from the NewingtonEnergy, LLC site project manager that requested additional parking along the barricaded Industrial Corridor Road. O'Reilly noted that the Selectmen would write a letter to NewingtonEnergy, thanking them for the "heads up" but explaining that the Town does not own the land, therefore the Selectmen can't vote on the request. In a second matter addressed by NewingtonEnergy regarding a release of escrow funds, Chairman O'Reilly wanted to first confer with Town Planner Tom Morgan as to how far he is in the process and what Kelsey has to say.

Wal-Mart Lighting Bond
Selectman Iocovozzi made a motion; seconded by Selectman Stuart and voted 3-0 to release the $15,000 bond for the Wal-Mart site lighting. Iocovozzi said he was at the Planning Board meeting that had deemed the lighting changes as acceptable. Chairman O'Reilly said they would also have to look at the second bond for trees and shrubs.

New Correspondence and Business

Assessing Services
Chairman O'Reilly made a motion; seconded by BOS Iocovozzi, vote 3-0 to accept the Year 2002 Assessing Service Proposals, as follows—for award, pending receipt of contracts and Department of Revenue Administration (DRA) approval:

1. Year 2002 Assessing Services
   a. Sansoucy – at a $37,000 fixed fee
   b. Wil Corcoran - not to exceed $36,000 with additional work proposed—*Needs Study* not to exceed $4,500 and *Sales Inspections Data* not to exceed $3,000.
2. Sansoucy - Con Edison assessment / appraisal - $23,000 fixed fee agreement pending DRA review.
3. Sansoucy - $52, 175 agreement to complete the town-wide revaluation pending DRA review. Contract must be received. Amount and Contract agreement to be voted on pending DRA review.

Selectman Stuart asked if there were concerns should Sansoucy decline. Chairman O'Reilly said he was concerned with Corcoran's overload but that it shouldn't be a problem because Corcoran would not be doing the revaluation completion project. O'Reilly also wanted to make a request by letter, to each party, asking if the assessment can be pro-rated, giving the Town 1/12th credit since the month of January has seen no services.

Selectman Iocovozzi asked for confirmation on the February 11th Department of Transportation, Exit 4 conference. Chairman O'Reilly said he would be unable to attend. Selectmen Iocovozzi and Stuart confirmed they would attend.

Rockingham County Commissioners
The selectmen acknowledged receipt of the Rockingham County Commissioner's 2002 budget proposal requesting a 3% tax increase.

Airport Master Plan
The selectmen reviewed a recommendation from Peggy Lamson to set up a meeting with Attorney McNeill and Town Planner, Tom Morgan, for an update on the Airport Master Plan and 161 Study on noise. BOS member Iocovozzi said it was important to sit with the Attorney on noise and the Selectman would ask Planner Morgan to schedule the meeting at the Town Hall.

Iocovozzi said the berm area in South Newington also had to be addressed. He said the drainage ditch was the responsibility of the PDA and the Beaver Dam was holding back 3-4 feet of water. Iocovozzi said a letter would be sent to the PDA suggesting they get rid of the dam, with copies to PDA members on Planner Morgan's recommendation. Iocovozzi mentioned that the area had been a problem since the golf course was constructed.

Fire Department Notice
Fire Chief Larry Wahl sent a letter to the Selectmen asking that they look into the State Statute for securing abandoned refrigerators. The letter referenced an issue at Best Buy that was documented by Chief Wahl. Selectman Iocovozzi said a letter would be sent to Best Buy by Building Inspector Smart with copies sent to the Town Planner and Health Officer.

Shorty's "Fair Share" Proposal
A "Fair Share" proposal sent to the Selectmen from Shorty's Mexican Roadhouse that allows an organization to receive 15% of proceeds from food sales on special group evenings will be forwarded to non-profit organizations in town, such as the 4-H and Newington School Supporters.

Training Notices

AA Sue Newcomer and Town Clerk/Tax Collector W. Jane Mazeau submitted a training proposal offered by BMSI for accounting and tax training. BOS O'Reilly, Iocovozzi, and Stuart gave approval for Newcomer and Mazeau to move forward with training plans. Chairman O'Reilly said there would be other training issues to bring up in future meetings.

A training program offered to cover recent changes in the Timber Tax Law was tabled. O'Reilly said the assessors would be dealing with it.

A training program offered by NHMA for evaluating employee performance was tabled.

Job Descriptions

Job descriptions for the Custodian and Assistant Bookkeeper were approved 3-0.

Chairman O'Reilly asked Dale Spainher if he had any requests. Spainher said he attended the meeting to deliver a $1,000 check from Wal-Mart for the Thermal Imager, which was part of the $2,000 in the budget.

Spainher also discussed a Town sponsored tax-deferred retirement program that would be of no cost to the Town and was for all public employees. He invited the Selectmen to attend an informational meeting to be held at the Fire Station January 25th at 11:30 a.m. The BOS recommended that AA Newcomer or Planner Morgan attend the meeting and that a representative from the Police Department be invited to attend as well. American Funds Group backs the plan. Chairman O'Reilly said the concepts seemed fine, but the fees would have to be reviewed, including fees incurred by ADP Payroll Processing.

Spainher asked the BOS if they were getting quotes on the police side of the Fire Station. Chairman O'Reilly asked Spainher if he asked because the Fire Department guys wanted to do some work. Selectman Stuart interjected with her concerns on major repair items and Iocovozzi recommended that a punch list be put together.

Selectman Stuart questioned the "male-female" concerns of the bunkroom and wanted to know what had been done. She added that separating gender should have been a priority. O'Reilly wanted to know where Guy (Young) was at and Iocovozzi asked if the tiles had been put down. Spainher said the tile was down but the edging was not done because they were painting and the bathrooms weren't in. There was further discussion on checking with NHMA on liability issues and if the work was being done on or off the clock.

The BOS assumed that the bunk area was being taken care of. Selectman Iocovozzi said that the department would have to use a different area for females for now and it was up to Chief Wahl to work it out; it was clearly a management issue. He added that a temporary area and bath for females had to be arranged immediately. Selectman Stuart said they could send a directive since it was a Town building.

Spainher said the walls have been primed, the doors are stained and are being shellacked, but doing it on duty is difficult. Chairman O'Reilly said they would have Dick Rines help. Stuart confirmed that the Selectmen would work on the room issue right off and would personally visit the fire Department, rather than send a letter. Chairman O'Reilly said they would have to budget the full amount to finish the job.

Chairman O'Reilly asked Spainher if they were looking for a new Chief yet. Spainher said it would probably be placed with Fire Standards and Training. The Selectmen discussed the hiring process. Iocovozzi mentioned that the Board of Fire Engineers needed to draft the qualifications and the specs as soon as possible.

General Government Budget Proposal Review

Chairman O'Reilly reviewed the budget line-by-line with the other BOS members. He mentioned that something had to be done about the Road Agent. Selectman Stuart said the Budget Committee was concerned about the Road Agent issue and Iocovozzi recommended that a job description be formulated for the position. O'Reilly mentioned that L. Thomas couldn't be the Road Agent as long as he was on the Police Commission and that he was not going to budget it and would leave it for the Budget Committee to do. The Board agreed they had been paying $1,000 and then a stipend and Selectman Iocovozzi suggested they have a Road agent who understood drainage, not just snow removal. O'Reilly said they could think about it, draft a job description and then look for one.

Other items discussed were how to handle the 10 old function room tables that have been replaced by new ones and how long Bob Belmore and Michelle could stay on to assist AA Newcomer.

Steeple work, Library repairs and future vehicle needs were also discussed. Chairman O'Reilly thought the Town would need a new truck next year.

The 4-H request for a donation in the amount of $1,000 was deliberated and Chairman O'Reilly was concerned with the precedent that was being set if the BOS agreed to a donation. A donation for $500 was placed in the budget with a vote of 2-1; Iocovozzi – yes, Stuart – yes, O'Reilly – no.

The need for a transfer station attendant was discussed and the Board will request a letter of resignation from Mike Walsh to confirm that he is no longer available to be the attendant.

A motion to vote on a proposed General Government Budget in the amount of $1,082,806 (a $70,928 or 6% decrease from FY 2001) was made by Selectman Stuart; seconded by Iocovozzi; vote unopposed 3-0.

A motion was made at 8:35 p.m. by Chairman O'Reilly to go into non-public session regarding a confidential matter RSA 91-A:3, II(c); seconded by Iocovozzi, roll call vote O'Reilly, yes, Iocovozzi, yes, Stuart, yes. No votes were taken in the non-public session.

At 8:50 Chairman O'Reilly made a motion to not release the minutes and to go into public session; seconded by Stuart; vote unopposed 3-0. O'Reilly asked if there were any more questions.

Selectman Stuart made a motion to adjourn the meeting; seconded by Iocovozzi; vote to adjourn 3-0.

Meeting was adjourned at 8:50.

Respectfully submitted,

Susan Newcomer

Susan Newcomer
Administrative Assistant

Town of Newington
Board of Selectmen
February 2, 2002 Meeting Minutes

Present: Board of Selectmen (BOS) Chairman John (Jack) O'Reilly, Selectmen Cosmas Iocovozzi & Jan Stuart & Administrative Assistant (AA) Susan M Newcomer.

Pledge of Allegiance

The Board of Selectmen discussed town business including the following:

- Accept minutes of January 22, 2002
- Signatures and Approvals
  1. NewingtonEnergy LLC
     a. Extension of permission to use PSNH property for parking
     b. Release of Escrow Funds for Industrial Corridor Road (ICR)
     c. Additional parking request from January 22nd meeting.
  2. Monthly meeting request / Building Inspector
  3. Town Warrant
  4. United States Geological Survey (USGC) Project $5,000

Chairman O'Reilly called the meeting to order at 12:05 p.m.

Minutes
Selectman Jan Stuart made a motion to accept the minutes of January 22, 2002; seconded by Chairman O'Reilly, no discussion – Motion carried with none opposed.

NewingtonEnergy LLC
The Board approved a requested parking extension from NewingtonEnergy LLC to May 31, 2002 by a motion from BOS member Stuart; second by Iocovozzi, vote 3-0.

NewingtonEnergy LLC's request to release Escrow Funds for the ICR in the amount of $780,500 was discussed. Chairman O'Reilly read a letter from George Sansoucy, PE dated January 18, 2002 requesting information from ConEd for Attorney Upton. BOS member Iocovozzi was not sure that the money should go back to NewingtonEnergy since the road was not done. O'Reilly made a motion to release the Escrow Funds, providing that Attorney Upton receives the requested information. BOS member Iocovozzi seconded the motion; vote carried 3-0.

AA Newcomer notified the BOS that the parking request addressed at the January 22, 2002 BOS meeting had been turned over to the Planning Board per request of Town Planner Tom Morgan.

Building Inspector Training
Building Inspector Charlie Smart requested that he be allowed to attend monthly meetings for the New Hampshire Building Officials Association. All BOS members agreed that employees should have training. Stuart made a motion to approve Smart's request; second by Iocovozzi, vote carried 3-0. BOS member Iocovozzi made a comment that the Building Inspector was doing a great job organizing the department.

USGC

Iocovozzi reviewed his meeting at Portsmouth City Hall on January 29, 2002 regarding the "Sustainability of Ground Water Resources in the Seacoast Region of New Hampshire". Iocovozzi explained that the program was for 3 years and, if the group gets a grant, it will study municipal and owner water supplies. He recommended the prospect of the idea. The plan involves the southern tier of the State. The State will put up the first $25,000, but they need a verbal commitment from communities for $5,000. Although Iocovozzi said the issue is a State problem, he feels the Town really has to become involved or there could be future water issues.

Iocovozzi explained the breakdown of the USGC and how they work with the Department of Environmental Services (DES). The Selectmen agreed to send a letter to the USGC confirming the Town's commitment to the $5,000, providing an invoice is sent to the Town. Also, the Planning Board will receive a memo on the vote. A motion to commit to the $5,000 project fee, as discussed, was made by Selectman Iocovozzi; second by Stuart. Vote carried 3-0.

Payment Request

A payment request in the amount of $7,501.82, from Treasurer Laura Coleman, to re-open an Escrow account that was closed in error in May 2001 was approved by a motion from Selectman Iocovozzi; second by Selectman Stuart. Vote carried 3-0.

Town Warrant

Warrant Articles were voted on as follows:

- Article 2 – *Fire Communications* – Motion to accept by BOS Iocovozzi; second by Stuart. Vote carried 3-0.
- Article 3 – *Revaluation* – Motion to accept by Iocovozzi; second by Stuart. Vote carried 3-0.
- Article 4 – *Town Ambulance and Major Medical Equipment* – Motion to accept by Iocovozzi; second by Stuart. Vote carried 3-0.
- Article 5 – *Replacement/Repair of Fire Department Vehicles* - Motion to accept by Iocovozzi; second by Stuart. Vote carried 3-0.
- Article 6 – *Conservation Fund/Open Space* - Motion to accept by Iocovozzi; second by Stuart. Vote carried 3-0.
- Article 8 – *Fire Department Positions (3)* - Motion to accept by Iocovozzi; second by O'Reilly. Vote was Iocovozzi, **yes**; O'Reilly, **yes**; Stuart, **no**.

It was noted that Chairman O'Reilly would be in Concord on Tuesday February 5, 2002 to speak for the Town at the House Ways and Means Committee.

Selectman Stuart made a motion to adjourn the meeting; seconded by Iocovozzi; vote to adjourn 3-0. **Meeting was adjourned at 12:45 p.m.**

Respectfully submitted,

Susan Newcomer

Susan Newcomer
Administrative Assistant

Town of Newington
Board of Selectmen
February 4, 2002 Meeting Minutes

Present: Board of Selectmen (BOS) Chairman John (Jack) O'Reilly, Selectmen Cosmas Iocovozzi & Jan Stuart, Mark Phillips, Chris Cross, Richard Spinney, Dale Spainhower, Town Planner Tom Morgan, & Administrative Assistant (AA) Susan M Newcomer.

Pledge of Allegiance

The Board of Selectmen's agenda included the following:

1. Dumpling Cove - Mark Phillips
2. Exit 4 Update - Chris Cross
3. Property Questions - Richard Spinney
4. Signatures and Approvals
   a. Town Hall Use Applications
   b. Publications for Purchase
   c. Upcoming meetings
5. New Correspondence & Business
   a. PFPOPE 457 Plan (Tax deferred retirement plan)
   b. Paving Services Notice (DOT)
   c. Sansoucy request
   d. NHMA Bond Renewal
   e. Workers Comp Memo / BI Charlie Smart
   f. Inspection Fees / BI Charlie Smart
   g. JobsInNH.com
   h. Verizon Petition License
   i. Resident Sticker Policy
   j. DES/Custom Pools Notice
   k. Use of Town Hall Policy – Rhonda Bunker
   l. Job Descriptions

Chairman O'Reilly called the meeting to order at 6:00 p.m.

<u>Mark Phillips / Dumpling Cove</u>
Mark Phillips addressed the Selectmen regarding the last Corrective Easement Deed received for Dumpling Cove. The Selectmen and Town Planner, Tom Morgan, reviewed Phillip's site plan to see that all requested criteria had been met. It was noted that the stub for the future street light was not recorded. BOS Chairman O'Reilly told Phillips that once the Planning Board approved the plan, the Selectmen would walk the road.

Selectman Iocovozzi mentioned that the residents of Dumpling Cove wanted plow and garbage services as soon as possible. He told Phillips to have the snow pushed back so the road could be seen when they walked it.

Phillips mentioned that it was not the Selectmen holding up the process, it was the lot owner. Selectman Stuart asked Phillips how long it would take to finish the process and he said it would be a few days. To expedite the process, it was agreed to post a notice for a meeting on Saturday February 9, 2002 at 9:30 a.m. to walk Dumpling Cove.

For this meeting, Phillips was asking for two things:

1. Approval of the road
2. A reduction of the Bond from $50,000 to $15,000

A Public Hearing to accept the road was scheduled for Monday March 4, 2002 at 6:30 p.m. The minutes from October 10, 2000, which discussed how the Bond for 136 Little Bay Road Trust would be handled, was presented by Phillips.

Chris Cross had a question about the potential easement at the utility box and how much voltage (service) was there. Phillips recommended that PSNH be called.

Chris Cross / Exit 4 Update

Chris Cross reviewed, with the Selectmen, the two site plan options and issues for Exit 4 that would be presented at the Concord meeting with the Department of Transportation (DOT) on February 11, 2002. Cross said there was a lot at stake at the meeting because the interim project will lead the Town into what will happen 10 years from now. Cross will request that Newington have their local access back and wants a segment for the Town under the same standards as the Industrial Corridor Road (ICR), with sewer line connectors and underground utilities.

Cross noted that from the Asia Restaurant, to where the State stops would be Phase VI. He also requested, from the Selectmen, approval to have maps drawn up by Meridian.

Richard Spinney / Property Tax Issue

Richard Spinney discussed two buildings on his property that he is getting taxed for but that no longer exist. Selectman Iocovozzi asked if there had been a demolition permit to remove the buildings, which would have been a flag for Sansoucy. Spinney said no demolition permit had been acquired. It was decided that AA Newcomer would contact Charlene at Sansoucy's office to discuss the status of the buildings and tax records.

Minutes

The minutes of February 2, 2002 were read. Motion by Selectman Iocovozzi to accept the minutes; second by Stuart. Vote 3-0.

Signatures and Approvals

Town Hall use: Doug Reed, March 22, 2002
NH Coastal Program, April 30

Motion to accept both requests and waive fees made by Chairman O'Reilly; second by Iocovozzi. Vote 3-0.

Publications: It was decided to hold on publication purchases until a later date.

Upcoming Meetings:

1. West Nile Virus Meeting – none to attend.
2. REDC – To be turned over to Town Planner Tom Morgan.
3. DES classes – Hold until personnel hired for transfer station.
4. NHMA April 4, 2002 – Hampton Inn, no charge – To be attended by AA Newcomer and BOS.
5. Police Commission Meeting February 5, 2002 – To be attended by BOS Chairman O'Reilly.

New Correspondence & Business

PFPOPE 457 Plan: AA Newcomer will have a report in 2 weeks on references from other municipalities that are members of the plan.

Paving Services Notice (DOT): Notice will be sent to Dennis Messier at the Sewer Plant when the paving schedule is complete.

Sansoucy Request for Information: G. Sansoucy's office requested, for Attorney Upton, that the BOS acquire necessary information from Hawkeye Funding, Limited Partnership to complete the 2002 Reval on the NewingtonEnergy facility. A letter will be sent to Robert Bozgo, Vice President, informing him that his requested Bond Release for the Industrial Corridor road will not be released until Attorney Upton receives the information he has requested through Sansoucy's office.

NHMA Bond Renewal: Notice of Bond Renewals for employees were sent to the BOS from NHMA and reviewed. AA Newcomer will contact NHMA to discuss the possibility of adding AA's from the Selectmen's office and the Police Department.

Worker's Compensation (WC) Memo: It was noted that the plumbing and electrical inspector must each complete their employment forms as soon as possible to ensure WC coverage.

Inspection Fees: Building Inspector (BI) Charlie Smart recommended that the Selectmen charge a $35 p/hour re-inspection fee for failures. Motion was made by Iocovozzi to add re-inspection fees at the rate of $35 p/hour to the permits and fees list; second by Stuart. Vote 3-0.

It was noted that **BI Smart's office would be open each Monday from 4-7 p.m.** The Town Clerk will be notified of this change.

JobsInNH.Com: The network area is too wide for most jobs that are offered by the Town. The notice will be sent to the Board of Fire Engineers so they can post (at their option) the position for Fire Chief that will be vacant when Chief Wahl retires.

Verizon Petition License: A motion to sign the Verizon Petition License was made by Iocovozzi; second by Stuart. Vote 3-0. Signed License will be forwarded to the Town Clerk for her seal.

Resident Decal Policy: A *draft* policy for resident decal use will be submitted by AA Newcomer to include: 2 year policy with a $2 fee,
Color change,
Printed expiration dates, with the first group to expire in 2003,
Old stickers must be returned to receive a new sticker,
Vehicle registration numbers will be recorded on decal,
Policy to be effective as of July 1, 2002.

DES/Notice to Custom Pools: The Department of Environmental Services sent Custom Pools a notice of correct, with a copy sent to the BOS. It was decided that it was not necessary for the Selectmen's Office to be involved with a follow-up letter.

Use of Town Hall Policy – Request by Rhonda Bunker: A request by Rhonda Bunker to obtain an application for use of the Town Hall, with a partial fee waiver, was denied. The organization requesting the hall is not a non-profit organization. Bunker's husband is currently a non-active, part-time employee with the Fire Department. BOS Chairman felt the policy would be stretched if a request were granted. Motion to deny request for application was made by O'Reilly; second by Iocovozzi. Vote 3-0. AA Newcomer will notify Bunker of the decision.

Job Descriptions: Job Descriptions for a Road Agent and a Secretary/Receptionist were reviewed and changes were recommended. Changes will be made and submitted at the next Selectmen's meeting for a vote. An ad for a 15-20 hour p/week Secretary/Receptionist will be placed in the newspaper by AA Newcomer.

Other: A copy of a letter was read from David DeReimer in Delaware / People's Rights Assoc. requesting a copy of the 52 names that were on the petition for secession. A motion was made by Chairman O'Reilly to deny the request; second by Stuart. Vote 3-0.

At 8:00 p.m., a motion was made by Iocovozzi to go into non-public session to discuss a legal and a personnel matter; second by Stuart. Vote-Iocovozzi, **yes**; Stuart, **yes**; O'Reilly, **yes**.

At 8:35 p.m., a motion was made by O'Reilly to go into public session; second by Iocovozzi. Vote 3-0.

AA Newcomer was asked to draft a letter to the BOFE stating that, prior to anyone occupying the newly renovated building, the BOS must inspect it. If work has been completed as requested, the BOS will turn that side of the building over to the BOFE.

A motion was made by Chairman O'Reilly to temporarily appoint Leonard Thomas as Road Agent (not to exceed 90 days) with the stipulation that he take a leave of absence from his position as Police Commissioner; second by Iocovozzi. Vote 3-0.

A motion was made by Chairman O'Reilly to continue the current trash collection on an emergency basis until RFP's can be drafted, second by Iocovozzi. Vote 3-0.

Chairman O'Reilly made a motion to adjourn the meeting; seconded by Iocovozzi; vote to adjourn 3-0. **Meeting was adjourned at 8:42 p.m.**

Respectfully submitted,
Susan M Newcomer
Susan Newcomer
Administrative Assistant

Town of Newington
Board of Selectmen
February 9, 2002 Meeting Minutes

Present: Board of Selectmen (BOS) Chairman John (Jack) O'Reilly, Selectmen Cosmas Iocovozzi & Jan Stuart, Mark Phillips

The Board of Selectmen's agenda included the following:

1. Dumpling Cove Walk with Mark Phillips

Chairman O'Reilly called the meeting to order at 9:30 a.m.

Dumpling Cove
The Selectmen walked the road at Dumpling Cove. There were no unresolved issues.

A Public Hearing to accept the road is scheduled for Monday March 4, 2002 at 6:30 p.m.

Chairman O'Reilly made a motion to adjourn the meeting; seconded by Iocovozzi; vote to adjourn 3-0. **Meeting was adjourned at 10:25 a.m.**

Respectfully submitted,
Susan Newcomer
Susan Newcomer
Administrative Assistant

Town of Newington
Board of Selectmen
February 20, 2002 Meeting Minutes

Present: Board of Selectmen (BOS) Chairman John (Jack) O'Reilly, Selectmen Cosmas Iocovozzi & Jan Stuart, Town Planner Tom Morgan, Fire Chief Larry Wahl, AA S. Newcomer

Pledge of Allegiance

The Board of Selectmen's agenda included the following:

1. Internet and Telephone Proposal
2. TyCom – Protest Petition
3. E-911 Data Management
4. Minutes of February 4 and February 9
5. Signatures/Approvals
6. Paving Bids
7. NH Highway Assistance
8. Sprague Property Tax Review
9. Triannual Well Sampling
10. Solid Waste Forms

Chairman O'Reilly called the meeting to order at 6:30 p.m.

Minutes of February 4 and February 9

BOS Chairman O'Reilly asked that the minutes of February 4, 2002 be read. With no questions or comments, Selectman Stuart made a motion to accept the minutes of February 4th; second By Iocovozzi. Motion carried 3-0.

BOS Chairman O'Reilly asked that the minutes of February 9, 2002 be read. With no questions or comments, Selectman Stuart made a motion to accept the minutes of February 9th; second By Iocovozzi. Motion carried 3-0.

Internet and Telephone Proposal

Town Planner Tom Morgan submitted an analysis on phone usage at the Town Hall that was part of a proposal to the Selectmen to approve installation of a DSL Line. AA Newcomer and BI Charlie Smart backed the proposal. Morgan explained that the Police Department had recently installed this type of line and were happy with the results, both in cost savings and reliability.

The Town Office's current telephone rates are high. While preparing the analysis, it was discovered that local calls are on measured service and if the DSL line were not approved, the Telephone Company would be contacted to discontinue measured service.

Morgan answered some technical questions and said that installing the DSL would dedicate one (1) line to the Internet. The Town Office currently has two (2) dedicated Internet lines. Installation would provide the Town Office with a new ISP. BOS Chair O'Reilly asked if this line would be compatible with the new telephone system at the Police Department. Morgan said he didn't know.

A motion was made by Iocovozzi to accept the proposal; second by Stuart. Vote carried 3-0 to approve a new DSL line.

TyCom – Protest Petition

Planner Morgan brought to the Selectmen's attention that TyCom had issued a protest petition against the proposed amendment to Article V Section 2B of the Zoning Ordinance. Morgan explained that the Planning Board had followed the letter of the law and that he thought incorrect information was being given out about the amendment.

O'Reilly asked if a letter should be sent to those who signed the petition. Morgan said it would be best to wait until after Town Meeting. AA Newcomer explained a handout from Morgan on procedures for protest: the Protest must be posted with the Town Warrant and Budget, and the Moderator must announce the Protest at Town Meeting.

E-911 Data Management

Fire Chief Larry Wahl notified the Selectmen that they needed to find someone to replace him in the E-911 Data Management position. BOS Chair O'Reilly asked if the Selectmen should appoint Assistant Fire Chief Roy Greenleaf. Iocovozzi asked Wahl if he was resigning the post effective August 16th. Wahl said that he had notified the E-911 agency that his resignation was immediate, even though the Town wouldn't see much activity until the following February. Chief Wahl also noted that the State would be contacting the Selectmen for a new contact person.

Chief Wahl said a pending issue was that the Selectmen needed to name the Industrial Corridor Road (ICR). T. Morgan noted that it was named Piscataqua Drive. Chief Wahl said there was already a street name similar that included the name "Piscataqua". T Morgan explained that the Planning Board names roads that don't belong to the Town and the BOS names roads that the Town owns. Chief Wahl said the road has been temporarily called the ICR and that E-911 must be notified when the name is decided. Wahl further explained the numbering of streets and the 25' rule adopted by the Selectmen several years prior.

Selectman Iocovozzi made a motion to appoint Assistant Fire Chief Roy Greenleaf as the E-911 contact; second by Chair O'Reilly. Motion carried 3-0.

Wil Corcoran – Assessing Contract

BOS Chair O'Reilly noted to the BOS that Corcoran's contract for Assessing Services was the same as his submitted proposal and that there was no need to send the contract to the DRA. Chairman O'Reilly made a motion to accept the contract; second by Iocovozzi. Motion carried 3-0 and the contract was signed.

Signatures/Approvals

The following facility requests were reviewed and discussed:

G. Pare	Town Hall
Neslab	Town Hall for training class
DAV	Picnic Area
A. Hobbs	Fox Point wedding
D. Reed	Town Hall

A Motion was made by C. Iocovozzi to approve all requests and waive all fees; Second by Stuart. Motion carried 3-0.

Representing the Newington Neighbor, Lulu Pickering made a request to display photos from the photo contest at the Town Hall on the Friday prior to voting day. It was also noted that the request was authorized by the Town Moderator. Motion by Iocovozzi to approve the display; second by Stuart. Vote carried 3-0.

The New Hampshire Ancient Order of Hibernians Pipes and Drums, who played their bagpipes at the Senior Dinner, requested a Cancer Research donation from the Town. A motion was made by C. Iocovozzi to donate $100; second by Stuart. Vote was 3-0.

Permission was granted to the office of George Sansoucy to change a land record (D. Spinney) that was inaccurate. Iocovozzi made note that residents should get demo permits when demolishing buildings so that the appraisers are aware of property building changes. Motion to grant by Iocovozzi; second by Stuart. Vote 3-0.

Abatements to the 2000 and 2001 resident taxes, submitted by the Tax Collector, were approved. Motion to approve by J. Stuart; second by Iocovozzi. Vote 3-0.

A request from the Town Clerk to purchase a printer stand was approved. Motion to approve by Iocovozzi; second by Stuart. Vote 3-0.

A request from the Building Inspector to purchase Volume 2 of the Boca International Code was approved. Motion to approve by Iocovozzi; second by Stuart. Vote 3-0.

A letter of resignation was read from Mike Walsh who regretfully resigned from his position at the Transfer Station.

The Road Agent Job Description was approved after making some changes. Motion to approve by Iocovozzi; second by Stuart. Vote 3-0. It was agreed to place an ad in the newspaper noting that letters of interest in the position be sent to the Town Office.

The Secretary/Receptionist Job Description was approved. Motion to approve by Iocovozzi; second by Stuart. Vote 3-0. It was agreed that an ad would be placed in the newspaper along with the Road Agent advertisement.

Approval was granted to the Portsmouth Rotary for the Annual Rotary Auction to air on channel 22 on March 3, 2002. Motion to approve by Iocovozzi; second by Stuart. Vote 3-0.

Approval was granted to combine payroll checks issued to the Tax Collector and Town Clerk because the position is now combined. Motion to approve by Iocovozzi; second by Stuart. Vote 3-0.

A motion was made by Iocovozzi to reappoint P. Lamson to the Lamprey Landfill; second by O'Reilly. Vote 3-0

A financial assistance notice from the NH Highway Safety Agency was read. It was agreed to pass the notice on to the Police Department.

Paving Bid Information
A recap of measurements that were taken of several road areas was reviewed and will be placed in the bid folder as a tool for bid information.

Sprague Property Tax Review
A letter of authorization to release information on the taxation of terminals from Burton Russell, Director of Terminal Operations at Sprague Energy, was read. It was agreed to pass the letter on to Wil Corcoran who is providing assessing services to the Town.

Triannual Well Sampling
The Triannual Well Sampling report was read and will be placed on file.

Solid Waste Forms
The NHDES waste facility report forms were reviewed and will be submitted no later than March 30, 2002.

Selectman Iocovozzi commented on the great job done by BUDCOM Chairman Al Smith at the budget meetings this year.

Iocovozzi made a motion to adjourn the meeting; seconded by Stuart; vote to adjourn 3-0. **Meeting was adjourned at 7:50 p.m.**

Respectfully submitted,

Susan Newcomer
Administrative Assistant

Town of Newington
Board of Selectmen
March 4, 2002 Meeting Minutes

Present: Board of Selectmen (BOS) Chairman John (Jack) O'Reilly, Selectmen Cosmas Iocovozzi & Jan Stuart, Building Inspector (BI) Charlie Smart, Mark Phillips, Chris Cross, & AA S. Newcomer

Public Hearing to consider
Accepting
Dumpling Cove as a Town Road

Chairman O'Reilly called the meeting to order at 6:30 p.m.

Pledge of Allegiance

The Board of Selectmen's agenda included the following:

1. Minutes of February 20, 2002

2. Signature Folder / Approvals
   a.Town Hall Use
   b.Conferences and Workshops
   c. Building Permit Fees
   d.Secession List
   e.Final Payment / G. Young

3. Traffic and Noise Complaints
4. Coakley Trust
5. Estimates (Hart Plumbing, Home Dreams, G.Young)
6. Road Agent and Receptionist Applications
7. Escrow Letter from Donahue, Tucker & Ciandella
8. NH DES Wetland Permit Application (abutter notice)

The Public Hearing was opened by BOS Chair O'Reilly to hear comments on the acceptance of Dumpling Cove as a Town Road. O'Reilly noted that the Public Hearing would remain open until 7:30. Mark Phillips was asked if he had any comments. Phillips said he had met all requests of the Planning Board and Selectmen. O'Reilly noted that at the close of the Public Hearing, the requested Bond would need to be signed.

<u>Minutes of February 20, 2002</u>
BOS Chairman O'Reilly asked that the minutes of February 20, 2002 be read. With no questions or comments, Selectman Stuart made a motion to accept the minutes of February 20th; second By Iocovozzi. Motion carried 3-0.

Town Hall Use
Newington Firefighters Assoc. Flea Market, March 29 & 30
Roy Pender – NH Plumbers Board, April 11

Motion to accept and waive fees made by Iocovozzi; second by Stuart. Vote carried 3-0.

A motion was made by Chair O'Reilly to table a request by Police Chief Loomis for Donald Van Pelt of the Aquarium Assoc. until proof of non-profit could be submitted; second by Iocovozzi. Vote carried 3-0.

Recreation Committee Easter Egg Hunt
Chair O'Reilly suggested that Selectman Stuart begin organizing an Easter Egg Hunt for the recreation committee with any help she needed to make it work.

BI Smart noted that to the Selectmen that the Town should receive discount rates on Insurance due to meetings held at the Town Hall by the Plumbing Board.

Chris Cross discussed the Pan Am expansion and how it would increase the noise problem. He urged the Selectmen to endorse Attorney McNeill and P. Lamson on the issue, saying it was necessary to make a strong stand now.

Cross noted the date change for the DOT Exit 4 meeting to be held at the Town Hall, from April 4th to April 9th.

Conferences and Workshops
A motion was made By BOS member Stuart to approve BI Smart's request to attend a Fire Prevention Society Conference April 25, 2002 for a cost of $25; second by Iocovozzi. Vote carried 3-0

A motion was made By BOS member Stuart to approve BI Smart's request to attend a BOA meeting on March 13, 2002; second by Iocovozzi. Vote carried 3-0.

A motion was made By BOS member Stuart to approve BI Smart's request to attend a workshop on Energy Code on April 3, 2002, no charge; second by Iocovozzi. Vote carried 3-0.

The Selectmen agreed that Town Planner, Tom Morgan and Chris Cross would attend the Noise Compatibility Committee meeting in the PDA Boardroom on March 14, 2002.

The Selectmen agreed not to attend a Public Hearing in Rochester regarding a telecommunications facility in that City. They also agreed that no one would attend the Primex Workers' Compensation workshop at this time, or a "Smart Growth" seminar presented by Edwards and Kelcey.

Building Permit Fees
Chair O'Reilly asked BI Charlie Smart to explain the handout presented to the Selectmen on Building Permit fees. Smart said he spoke to Chris Cross regarding the original intent of the fees. BOS member Iocovozzi mentioned the trouble the Board had initially getting the schedule together and that it was put together to lighten the load on the residents. BI Smart explained how he has been charging fees and that the current schedule reduces the revenue in the residential sector. Smart recommended that the BOS consider charging by Square Foot rather than p/$1000. C. Iocovozzi recommended a workshop to discuss the issue.

BI Smart said he would continue with the current schedule until the workshop, but noted that the wording had been changed in the residential structure section to make it less confusing. Selectman Stuart made a motion to sign the schedule with the wording change; second by Iocovozzi. Vote carried 3-0. The Building Permit Fee Schedule was signed.

Secession List
An e-mail requesting names and e-mail addresses of those in Newington that are most interested in seceding was requested. A list containing this type of information has not yet been located.

Another vague request for a breakdown of money spent on legal fees came from an out-of-state individual. This information is not readily available on a printout and could take many man-hours to compile, depending on the format requested. Chairman O'Reilly recommended that the BOS give some thought to how requests that take a great deal of labor can be handled, along with appropriate fees.

J. Stuart asked if the Selectmen would be charging a fee for Town Report requests from outside sources. Chairman O'Reilly said fees are not generally charged but that the inventory had to be monitored to ensure that there were enough reports held through Town meeting.

Final Payment / G. Young
Iocovozzi made a motion to hold final payment of $13,211.75 to G. Young until the Selectmen performed a walk-through at the Fire Station for a punch list; second by Stuart. Vote carried 3-0.

Traffic and Noise Complaints
Traffic: A letter from Paul Harris of StandUp Gardens, Patterson Lane addressed his concern with the traffic pattern on Patterson Lane that affects safety issues in his parking lot. In asking for the Selectmen's review of the signage at Exit 4, Iocovozzi mentioned that the Town had put up a sign, but thought it was gone. It was decided that Iocovozzi would check the signage and visit with Mr. Harris to discuss the problem.

Noise: R. Thomas sent a letter regarding the noise generated from Pan Am and the frustration in not receiving adequate response from the Hot Line. A copy of the letter was sent to Attorney McNeill and it was recommended that complaints get mailed directly to the PDA. Procedures and contacts will be reviewed with Town Planner Tom Morgan and Peggy Lamson.

Coakley OU-1 Trust
A letter was read from Portsmouth City Attorney Robert Sullivan regarding recommendations for payment of funds to the Trust over time. Iocovozzi made a motion to allow Portsmouth to implement the recommendation if Attorney Ahlgren is in agreement with it; second by Stuart. Vote carried 3-0.

Estimates (Hart Plumbing, Home Dreams, G.Young)
Chair O'Reilly read an estimate submitted by Hart Plumbing and Heating for the Old Stone School and Old Town Hall. O'Reilly toured both buildings with Hart because the Reapers had asked for a new bathroom in the Old Stone School. O'Reilly mentioned that the purchasing policy would be reviewed and the estimate will be kept on file until after Town Meeting.

An estimate for carpet installation in the Town Hall, submitted by Home Dreams, was read, but it was noted that two other companies would be submitting estimates.

A letter from Kay Akerley was read that explained the history of the flag that the Akerley's donated to the Historic District Committee. AA Newcomer will verify who has current possession of the flag.

Road Agent and Receptionist Applications
Resumes received to date for the Receptionist and Road Agent positions were reviewed.

Escrow Letter from Donahue, Tucker & Ciandella (DTC)
A letter was read from DTC regarding a request by NewingtonEnergy LLC for the Second Release of Road Bond Escrow Monies. Iocovozzi noted that the Board was waiting for more information from R. Bozgo and S. Sansoucy.

NH DES Wetland Permit Application (abutter notice)
For information purposes and contact information, a letter was read from Ocean Access, Inc. regarding an abutter notice by PSNH to file for a maintenance permit at the Newington Station Generating Plant.

Miscellaneous
Iocovozzi noted that John Frink expressed an interest in covering the Transfer Station until the position was filled.

At 7:30 p.m. Chairman O'Reilly asked if there were any more comments on the Public Hearing portion regarding dumpling Cove. There being none, the Public Hearing was closed. A Motion was made by Stuart to accept Dumpling Cove as a Town Road; second by Iocovozzi. Vote carried 3-0.

A Motion was made by Iocovozzi to sign the Maintenance Bond for $15,000, good until year 2005; second by Stuart. Vote 3-0. All parties signed Bond.

Chairman O'Reilly noted that Lenny Thomas would be contacted and advised that trash pick up, and salting and plowing on Dumpling Cove were effective immediately.

BOS member Iocovozzi noted that he would call PSNH the following day to check on pricing for installation of a street light at the end of the Police Department driveway that enters Fox Point Road.

A proposal submitted by G. Young to strip and wax the old side of the Fire Station to help complete the Fire Station project was read. Iocovozzi made a motion to have Dick Rines complete the floors before the end of the week and refuse the proposal; second by Stuart. Vote 3-0.

Chairman O'Reilly asked if there were any more questions or comments. There were none.

Iocovozzi made a motion to adjourn the meeting; seconded by Stuart; vote to adjourn 3-0. **Meeting was adjourned at 8:03 p.m.**

Respectfully submitted,

Susan Newcomer
Administrative Assistant

Town of Newington
Board of Selectmen
March 18, 2002 Meeting Minutes

Present: Board of Selectmen (BOS) Chairman John (Jack) O'Reilly, Selectmen Cosmas Iocovozzi & Jan Stuart, Building Inspector (BI) Charlie Smart, Treasurer, George Fletcher, Laura Coleman, & AA S. Newcomer

Chairman O'Reilly called the meeting to order at 6:25 p.m.

Pledge of Allegiance

The Board of Selectmen's agenda included the following:

1. Minutes of March 4, 2002

2. Appointments

3. Town Treasurer

4. Signature Folder / Approvals
   a.Valuation Contract / Con-Ed (G. Sansoucy)
   b.Town Hall Use
   c. Conferences and Workshops
   d.2000-2001 Resident Tax Abatements
   e.Current Use
   f. R.G. Young
   g. Miscellaneous

5. Bloody Point
6. Estimates
7. Road Agent
8. McIntyre Road Incident
9. Part 161 Study Meeting
10. NewingtonEnergy LLC
11. Reval Contract review
12. Transfer Station
13. Underground Wiring for Front Light (Town Hall)

BOS member Iocovozzi opened the meeting with <u>thanks to Chairman O'Reilly</u> for the great job he has done in the last 6 months as Chairman to the Selectmen—a duty which was taken on after the resignation of a past BOS member.

<u>Minutes of March, 2002</u>
BOS Chairman O'Reilly asked that the minutes of March 4, 2002 be read. With no questions or comments, Selectman Stuart made a motion to accept the minutes of March 4th; second By Iocovozzi. No discussion. Motion carried 3-0.

Valuation Contract
A motion to accept the Valuation Contract for Con-Ed, submitted by G. Sansoucy, was made by Iocovozzi, second by Stuart. No discussion; vote 3-0.

Town Hall Use
Since proof of a non-profit organization was submitted by the parties, as requested, a motion was made by Iocovozzi to accept a request (and waive all fees) for use of the Town Hall by Police Chief Loomis, for Donald Van Pelt of the Aquarium Assoc.; second by O'Reilly. No discussion; Vote 3-0.

Conferences and Workshops
A motion was made by BOS member Stuart to approve BI Smart's request for $25 board memberships and training schools for the Electrical and Plumbing Inspectors; second by Iocovozzi. Vote 3-0.

Deputy Treasurer
A motion was made by Iocovozzi to appoint Laura Coleman as Deputy Treasurer with a term expiration of 2003; second by Stuart. Appointment accepted by Coleman. Vote 3-0.

Tax Abatements
A motion was made by Iocovozzi to accept the 2000-2001 Resident Tax Abatements submitted by the Town Clerk; second by Stuart. Vote 3-0.

Current Use
A motion to accept a Current Use application, submitted by D. Spinney and approved by W. Corcoran, was made by Stuart; second by Iocovozzi. Vote 3-0.

R.G. Young
A motion was made by Iocovozzi to temporarily table the final invoice submitted by G.Young; second by Stuart. Vote 3-0.

Permits for Storage
A motion to schedule a Selectmen's workshop with BI Smart to discuss the need for storage permits was made by Iocovozzi; second by O'Reilly. Vote 3-0.

Car Carrier Purchase Request
No votes were taken on the request by R. Greenleaf to purchase the used car carrier, pending research of fair market value for the item.

Fire Department Training at Fox Point
A motion was made by Iocovozzi to approve Fire Rescue Training at Fox Point, pending receipt of a written request by Assistant Fire Chief R.Greenleaf; second by O'Reilly. It was noted that smoke machines would be used and that no real burning would take place. Vote 3-0.

A motion was made by Chairman O'Reilly to enter Executive Session to accept a telephone call from an attorney regarding a legal matter. Vote - yes, Iocovozzi; Vote – yes, Stuart; Vote – yes, O'Reilly. Selectmen entered Executive Session at 6:45 p.m.

No votes were taken.

A motion was made by O'Reilly to re-enter Public Session. Vote - yes, Stuart; Vote – yes, Iocovozzi; Vote – yes, O'Reilly. Selectmen entered Public Session at 6:55 p.m.

Town Treasurer

Treasurer G. Fletcher asked the Selectmen if he could submit banking contracts to the Town Attorney for review. Due to the nature of the contracts and the massive disclosure statement, Fletcher said he would feel more comfortable getting such a review. Iocovozzi mentioned that another Attorney typically handles this type of matter, but Fletcher said the Town Attorney had handled a similar contract in the past. Stuart made a motion to accept Fletcher's request; second by Iocovozzi. No further discussion; vote 3-0.

Meeting House

G. Fletcher informed the Selectmen that some of the shrubs that had been planted at the MeetingHouse had died and needed to be replaced. It was recommended that spigots be installed with timed watering hoses. BI Smart recommended that a frost-free, tamper-proof model be used. Chair O'Reilly received confirmation from Fletcher that water was available at the MeetingHouse. Fletcher said that B. Simms would assist him with the project and that the Church would pay for the work.

Iocovozzi also received confirmation from Fletcher that the Church would pay for painting the other two sides of the MeetingHouse, and that he and R. Fletcher needed to meet to look at the MeetingHouse Steeple.

A motion was made by Iocovozzi to allow the Church group to handle the spigot issue; second by Stuart. No discussion. Vote 3-0.

A motion was made by Iocovozzi to allow the Newington Church Deacons to paint the remaining sides of the MeetingHouse at no cost to the Board of Selectmen; second by Stuart. No discussion. Vote 3-0.

Piano Repair

BOS member Stuart presented a proposal to the Selectmen from Marks Piano Repair requesting payment in the amount of $370 for dampers and hammers, along with rates for future repairs. Stuart reminded the BOS that the school play is scheduled for April 26th and the piano would be needed. Chairman O'Reilly agreed that it was important to take care of the repairs that need to be done. A motion was made by Stuart to approve expending the $370 for dampers and hammers; second by Iocovozzi. No discussion. Vote 3-0.

Bloody Point
A notice from D.O.T. representative Phillip Miles was reviewed and it was noted that more information and questions regarding the Town's intent for the Bloody Point property would be forthcoming. BI Smart commented on the poor condition of the building on the premises and that it would drop fast. Iocovozzi recommended waiting on further discussion until more information is received from Miles. Chairman O'Reilly informed the Board that the building is on the Historic Register.

Estimates
Police Department Fitness Room Electrical
Chair O'Reilly noted that the three (3) estimates received for the Fitness room Electrical Work reflected inconsistent information. Iocovozzi recommended the issue be temporarily tabled and that RFP preparation be turned over to the Building Inspector and Fire Chief.

Carpets
The two (2) carpet estimates for the Town Hall were reviewed and it was recommended by Stuart that one (1) more estimate be included for future review.

Police Report
It was noted that damage to guard rails on McIntyre Road was done by an uninsured motorist. Iocovozzi will review the matter and report back to the Board.

Part 161 Study
A letter was reviewed from Attorney McNeill that proposed several dates available to schedule a noise meeting. The Selectmen's office will follow up on confirming the selected date.

NewingtonEnergy LLC
Iocovozzi agreed to follow up on information needed to release Escrow Funds to NewingtonEnergy. Correspondence from the DES was also reviewed. Both issues are pending.

Reval Contract Review
The Reval Contract is on hold pending DRA approval.

Transfer Station
After reviewing the cost of containers and pick-up from outside companies, versus Town labor to perform the task, it was decided to use (1) metal container and (1) trash container, with pick-up service (as was done the previous year).

Iocovozzi noted that the Transfer Station operator would need to separate natural wood from painted and treated wood, and a policy would be written for residents. Stuart asked who would be responsible for moving the wood and Iocovozzi said that any available, regular equipment operators used by the Town would be used.

It was also noted that "no trespassing" signs had been purchased and would be placed around the Transfer Station perimeter.

Underground Wiring for Front Lighting the Town Hall
Because of above ground wires that interfere with mowing, it was decided to have the Electrical Inspector review what would be needed to install underground wiring for lights to the flag pole and front wall of the Town Hall. Proposals for work will be written according to the findings.

A vote to enter non-public session to discuss a personnel issue was Iocovozzi-yes, Stuart-yes, O'Reilly-yes. At 7:30 p.m. the BOS entered non-public session. No votes were taken.

A vote to enter into public session was Iocovozzi-yes, Stuart-yes, O'Reilly-yes. The BOS entered public session at 7:45 p.m.

A motion was made by Stuart to appoint Leonard Thomas as Road Agent for one (1) year with a review every three (3) months, providing he resign from his position as a Police Commissioner; second by O'Reilly. Iocovozzi recused himself from the vote. Vote 2-0.

Selectmen Representatives and Liaisons to Committees
The Selectmen drafted the positions each would have as representatives and liaisons to committees. They were as follows:

O'Reilly: Conservation Committee, Police Commission, Emergency Management, and Open Space Committee.

Iocovozzi: Planning Board, Board of Fire Engineers, Recreation, Open space Committee, and Cemetery Committee.

Stuart: Historic District Committee, Budget Committee, and Highway Safety.

Chairman O'Reilly made a motion to appoint Iocovozzi as the Chairman, Board of Selectmen; second by Stuart. Iocovozzi recused himself from the vote. Vote 2-0.

Time was taken to review expiring terms of office within the Town and the appointments that would be needed to fill the positions.

Chairman O'Reilly asked if there were any more questions or comments. There were none.

Iocovozzi made a motion to adjourn the meeting; seconded by Stuart; vote to adjourn 3-0. **Meeting was adjourned at 8:25 p.m.**

Respectfully submitted,
Susan Newcomer
Administrative Assistant