

**Town of Newington
Board of Selectmen
January 2, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS) Chairman John O'Reilly (R),
Selectmen Iocovozzi (I), and Cross (C); also, Executive Assistant (EA) Robert M.
Belmore.

- Meeting was called to order at 6:30 PM & Pledge of Allegiance was recited.
- The December 20, 2000 meeting minutes were approved 3-0, motion by C, 2nd by I.

New Correspondence: Chairman O'Reilly reviewed new correspondence that included the attached items submitted by the Executive Assistant.

1. Town Facility Use was approved for the NH Office of State Planning for a Feb. 8 workshop, 2pm to 9pm with a snow date of the following Thursday, Feb. 15. The BOS asked EA Belmore to notify the Conservation Commission about the meeting dates in case they wanted to find another location due to the expected attendance of some 100 people or so (i.e., parking).

The BOS approved a motion by C., 2nd I., 3-0 to approve the request & waive fees.

BOS asked Belmore to research fee structure and policy of waiving fees for non-profits and to report back to them. The Board believes the rental fee should probably be increased.

2. BOS directed the sign regulation request from Downeast Drilling be forwarded to Building Inspector George.

New Business:

1. The Board noted that Transfer Station Attendant Cliff Spinney had resigned and would not be available to work January 13, 2001. BOS asked Belmore to check on getting a substitute for the hours 9am-noon.
2. BOS approved by a 3-0 vote all the abatements for resident taxes submitted by the Tax Collector for 1999 and 2000. The 3 residents in 1999 had moved out of town and 28 residents in 2000 had moved out of town, while there were 6 residents now over 65 who were entitled to abatements.

Old Business

1. BOS discussed the outstanding Municipal Resources Inc. bill of \$3,266.00; after discussion the Board decided to pay all but \$500 due to some concerns about all the work conducted by the firm. BOS directed Belmore to draft a letter for their signatures to go along with the payment.
2. The Board discussed the Coleman property (deRochemont property) and reviewed a letter from Atty. Loughlin on the issue. Selectman I. will have the Town Planner draft a letter for Board review and approval.

**Town of Newington
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January 2, 2001 Meeting Minutes**

Budgets

1. BOS reviewed the Planning Board Budget for Fiscal Year (FY) 2001. Motion by I., second by C., approved 3-0 to recommend to the Budget Committee the submitted budget of \$51,250.00.
2. Selectmen accepted the submitted Mosquito control budget of \$29,694.00 and requested Mr. Morrison attend the Budget Public Hearing and Town Meeting.
3. Selectmen accepted the \$1,848.00 budget figure from the Lamprey Regional Cooperative for FY 2001 and noted that a public hearing was scheduled for Thursday, January 11, 2001 at 4:00 PM at the Madbury Town Hall for the Closure Budget and Apportionment figures.
4. Warrant Articles – Selectmen asked Belmore to check with the Planner regarding any Proposed zoning articles and to start a list for any Capital Reserve Funds. A brief discussion took place on changing building permit fees and getting approval from town meeting to place that authority with the Board of Selectmen.

Other

The BOS discussed various business items and decided to solicit town volunteers to form a finance committee for the purpose of reviewing the town's financial structure and handling of funds. The committee would also consider any changes proposed by the auditors and report back their findings to the Selectmen for implementation.

Selectman I stated he had received some correspondence from the NH DES regarding storm drain regulations and a DES workshop on 3/20/2001 from 9 AM – noon. He stated he would give the information to the Town Planner. He also stated he was checking with the City of Portsmouth to see if their regulations might be helpful to Newington.

Next regular BOS Business Meeting will be Tuesday, January 16, 2001 at 6:30 PM.

Meeting was adjourned at 7:25 PM.

Respectfully submitted,


Robert M. Belmore

**Town of Newington
Board of Selectmen
January 8, 2001 Meeting Minutes**

Present: Chairman John O'Reilly, Selectmen Iocovozzi and Cross; also, Attorney Pelech and Tim Rieser.

Chairman called the meeting to order at 6:05 p.m.

- The Board discussed available options for Lot#7, Tax Map 23 with Rieser and Pelech. The Board decided to pursue an appeal to the ZBA/zoning board of adjustment ASAP.
- BOS (Board of Selectmen) met with the Board of Fire Engineers (Guy Young, Bill White and Wil Goins) and Fire Chief Larry Wahl to review their proposed 2001 Fiscal Year (FY) budget. The Board voted 3-0 to approve as submitted and forward as recommended to Budget Committee for FY 2001 a Fire Department appropriation of \$467,338. (This reflected an approx. 6.55% increase over FY 2000.)
- Th BOS reviewed the Old Port Bank letter of credit expiring January 11, 2001. It was noted that the Planning Board was working on it.
- BOS voted 3-0 to approve the Building Inspector's attendance at an upcoming training class on 1/10/2001.
- BOS voted 3-0 to approve the following town hall use reservations:
 - 1) January 20th for the function room;
 - 2) January 14th for the deRochemont room.
- The Fire Chief presented the Board with a copy of renovation plans for the fire station.
- BOS voted 3-0 to sell surplus fire department computer equipment to Wahl to Wahl Sound for \$100.

Meeting was adjourned at 7:35 p.m.

Respectfully submitted,


Chairman O'Reilly

**Town of Newington
Board of Selectmen
January 9, 2001 Meeting Minutes**

Present: Chairman John O'Reilly, Selectmen Iocovozzi and Cross; also, George Sansoucy and Charlene Genest.

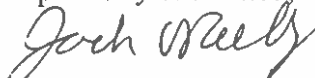
Chairman called the meeting to order at 6:35 p.m.

The Board of Selectmen discussed property assessment issues with the Town's contracted assessor, Mr. Sansoucy. Maritimes, Inc. property was discussed and a recent letter from the State of NH property appraisal division of DRA regarding utility assessments for Newington. Sansoucy will research the Maritimes assessment and the issue of Maritimes property located on Pease.

The Board agreed it was time to do a property revaluation. Sansoucy will supervise a subcontractor for residential and some commercial. His firm will do spot reviews as part of a quality assurance check. Charlene will be on site and Glenn Walker will be the project contact person. Sansoucy will also do "stand alone" appraisals. The Board and Sansoucy agreed to some specific criteria. His firm will also handle Town Tax Map updates.

Meeting was adjourned at 7:45 p.m.

Respectfully submitted,


Chairman O'Reilly

**Town of Newington
Board of Selectmen
January 16, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS) Chairman John O'Reilly (R), Selectmen Iocovozzi (I), and Cross (C); & Executive Assistant (EA) Robert M. Belmore.

- Meeting was called to order at 6:30 PM & Pledge of Allegiance was recited.
- The January 2, 8, and 9, 2001 meeting minutes were approved 3-0, motion by C, 2nd by I.

Police Department Budget

Chief Stimson presented his proposed FY (Fiscal Year) 2001 Budget along with Police Commissioners Douglas Ross and Leonard Thomas (Absent- James Marchese).

Discussion: The Board discussed the concept of merit pay and their understanding that it would be considered only when an employee had reached the top of their pay scale. Chief Stimson explained that his proposed base salary of \$58,152 included \$2,700 emergency management pay. Selectmen asked, Chief confirmed the Commission had given him a \$5,000 pay award last year and a pay award was issued to his secretary. Selectman I. said the Board appreciated the help his secretary gave to the Selectmen's Office. Regarding the salary structure of the department, the Chief said they had surveyed about 23 departments. He said his base salary was about \$55,000 and they were planning on this base for the new Chief. Stimson said he would only get approximately half since he was retiring in about 6 months, and he would receive all the proposed merit pay in the budget. He also pointed out that a department Sgt. was retiring in November of this year.

Selectman R. asked about the hiring cost and process for the new chief; he said he would like to be involved with the Selection Committee as a non-voting member. Commissioner Thomas said they had been talking about having a Selectman on the committee. The appropriation to cover the hiring process was \$5,500 for testing, ads and oral boards. Selectman C. asked if the survey contained other criteria and when was the last time the Commission looked at what services are needed for this Town – and did the survey allow for the Town's desirability? The Commissioners indicated that they had looked at services and they believed "desirability" was not quantifiable. Chief Stimson said he had 9 full time officers and 10 part time officers. He said the department does not provide a lot of services beyond what is absolutely necessary, staffing is tight. The Board discussed proposed capital improvement projects. Commissioners Ross and Thomas suggested the need for better communications between the police department and planning board regarding the town's CIP preparation process.

Chairman O'Reilly said the Town would be switching over to the State accounting system and if they had any concerns they should see Belmore. The Board suggested the Commission consider asking for a Selectmen liaison to improve on general communications between the town offices and the department.

Motion by Selectman I., 2nd by Selectman C., to forward the Police Department's budget to the Budget Committee at their proposed FY 2001 Budget figure of \$875,224. 3-0 vote.

**Town of Newington
Board of Selectmen
January 16, 2001 Meeting Minutes**

Public Hearing

Chairman O'Reilly opened the public hearing at 7:10 p.m. The proposed Traffic Control Ordinance was read and discussed: "All crews performing road work on public highways in the Town of Newington shall include a Certified Traffic Controller or a police officer to direct traffic, pursuant to NH RSA 41:11."

Police Chief Stimson stated he was in favor of the ordinance. Selectman C. asked if the ordinance would affect the police budget, answer by Chief – no. BOS I. asked if the town has authority on a State Road like Nimble Hill Rd., answer by Chief – yes.

Chairman O'Reilly closed the public hearing. Motion by I., 2nd by C. to adopt the Ordinance as proposed; motion passed 3-0 vote.

Discussion: Belmore asked about enforcement and when it would be effective. The Chief said his department would respond to any complaints regarding it and the Ordinance normally would then go onto the annual Town Warrant. The Board explained that the Ordinance would be a temporary one until a town meeting vote. Belmore suggested there was no requirement to present it to town meeting since it was a road regulation that the Selectmen have authority to adopt. The Board asked Belmore to look into the requirement to present it to town meeting.

New Correspondence:

- The Board reviewed new correspondence that had been received. The Board directed Belmore to meet with the Town Planner and Building Inspector regarding coordinating an economic development grant application to Wal-Mart for the creation of a Town Web site.

New Business:

- The Board reviewed new business & approved three applications for use of the town facility – hall. The Board decided to hold a budget workshop on this Saturday. Selectman I. mentioned that there was an accident involving the town ambulance and highway truck.

Petition to Layout Highway across PSNH Property

Resident Dennis Hebert presented the Board of Selectmen with a Petition to Layout a highway across the property of PSNH. The Board discussed the petition and reviewed correspondence from Attorney Ratigan regarding the process for layout.

Motion by Selectman I., 2nd by C. to accept the petition and to schedule a public hearing on the matter on Tuesday, February 20, 2001 at 6:30 p.m.; Motion passed with a 3-0 vote.

Meeting was adjourned at 8:15 p.m.

Respectfully submitted,
Robert M. Belmore



**Town of Newington
Board of Selectmen
January 20, 2001 Meeting Minutes**

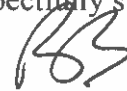
Present: Board of Selectmen (BOS) Chairman John O'Reilly (R),
Selectmen Iocovozzi (I), and Cross (C); also, Executive Assistant (EA) Robert M.
Belmore.

Meeting was called to order at 9:00 a.m.

- The Board interviewed Michelle Walker regarding her qualifications to work for the Town as a temporary, part-time bookkeeper. The Board made her a conditional offer of employment contingent on background checks. It was decided that she would assist the executive assistant in setting up a new chart of accounts and accounts payable system. The temporary position's rate was set at \$15.00 per hour and the hours would be 10 – 15 hours per week: night/s and Sunday. Work progress would be evaluated on a monthly basis.
- The Board reviewed, discussed and decided on their FY 2001 Budget Proposal for the Selectmen General Government accounts. Belmore presented the Board with proposals received for printing the Annual Town Report and auditing services for the annual financial audit of the Town. The Board will make final decisions at their next meeting on Monday, January 29, 2001. The Board discussed the building inspector's request to purchase a computer; the Selectmen will take up the issue again after the Budget Public Hearing.

Meeting was adjourned at 12:05 p.m.

Respectfully submitted,



Robert M. Belmore

**Town of Newington
Board of Selectmen
January 29, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS) Chairman John O'Reilly (R),
Selectmen Cosmas Iocovozzi (I), & Christopher Cross (C); also, Executive Assistant
(EA) Robert M. Belmore.

Meeting was called to order at 6:30 PM

Auditor Services

The Board discussed the three proposals received: Bernard & Johnson, Vachon & Clukay, and Plodzik & Sanderson. Belmore said two other firms were not interested in submitting a proposal.

Motion by C, second by I to accept the 3year proposal from the Vachon firm for year end auditing services, FY (fiscal year) 2000 audit to cost \$5,965. Passed, 3-0 vote.

Annual Town Report

Belmore said he contacted three printing companies, two did not want to submit a proposal for the 2000 Annual Report project.

Motion by C, second by I, to award the project to Strawberry Bank Printing for the cost of \$3,167. Passed, 3-0 vote.

Police Station – Emergency Management Area

The Board reviewed the proposal submitted by Young Construction for a contract extension for renovations to the fire station upstairs emergency management area. Motion by I, second by C to award the project to Young Construction at the submitted proposal cost of \$ 7,953.

Coalition

The Board discussed the scheduled Coalition meeting on this Thursday in Moultonborough. It was mentioned that the Superior Court Judge had reiterated his order that the State of NH pay back all the collected State Education funding. Selectman I mentioned his displeasure with the role NHMA was currently taking. He said NHMA should maintain a neutral position as it had in the beginning of this lawsuit between the Coalition communities and the State. The Board agreed that the Chairman should draft a letter to NHMA asking them to clarify their actions & intent.

Pease Noise

Selectman I suggested the Board schedule a meeting with their attorney handling the noise abatement concerns of the Town and to direct him to take some action. O'Reilly said he had placed an additional \$20,000 in requested FY 2001 legal funds to pursue this matter. Selectman C agreed that the Board should meet with town counsel and decide on an action plan that would encourage development compatible with the surrounding area. He also suggested the Selectmen meet with the PDA Board of Directors in March to discuss this issue with them. Both the noise issue and PDA development issues should be requested as agenda discussions with the PDA Board through a formal request to their Chairman, Mr. Bartlett.

**Town of Newington
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January 29, 2001 Meeting Minutes**

Transfer Station Attendant

Selectman I said he had talked to Mike Walsh of Old Dover Road about being the transfer station attendant, he was interested. Motion by I, second by C, and 3-0 vote to hire Walsh to fill this open position.

ICR Matrix Agreement

Town Attorney John Ratigan presented the BOS with a contract agreement between the Town and Matrix. Discussion followed. Motion by C, second by I to sign the agreement as presented by counsel as a remedy to code violations and consistent with pursuing the ICR, 3-0 vote. The Board signed the agreement.

It was mentioned that the Town Planning Board was working on parking mitigation.

Selectmen Budgets

Chairman O'Reilly explained the various Selectmen accounts and the projected 4.7% increase over last year's budget. Selectman I said some projects had been placed on hold due to the education funding crisis, but the Board needed to pursue these projects now. Motion by C, second by I to recommend a proposed FY 2001 budget for Selectmen accounts in the amount of \$1,180,634. Motion carried, 3-0 vote.

O'Reilly itemized the various requested Capital Reserve Fund (CRF) requests. Motion by I, second by C, to recommend \$137,000 for FY 2001 in CRF appropriations to the Budget Committee and to the Town. BOS Chairman O'Reilly then presented the Capital Expenditures for a total of \$152,400. Motion by C, second by I to recommend this amount to the Budget Committee and to the Town. Motion passed, 3-0 vote.

Other Business

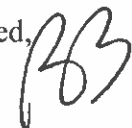
Selectman Cross said he was working on a draft letter to the PDA Chairman regarding management of the town forest & he gave out copies. Selectman I left to attend the Planning Board meeting. Barbara Hill asked the Board to support a Historic District Commission grant application for restoration of stone walls in the Historic District. It was explained as a 50% State match: a \$12,000 project with \$6,000 in matching money or in-kind services; the town CIP has designated \$6,000 for the project. The Board agreed to authorize the grant submittal. Motion by O'Reilly, second by C to sign the eligibility application and authorize Mrs. Hill to work on the grant project. Motion passed, 2-0 vote.

Fire Chief Wahl asked the Board what they would do in regards to budgeting the \$2,000 grant received from Wal-Mart for the fire department's thermal imaging camera. O'Reilly said a \$2,000 line item for it needs to be established in the budget for fiscal year 2001. Further miscellaneous discussions took place, then adjournment.

Meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Robert M. Belmore



**Town of Newington
Board of Selectmen
February 7, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS) Chairman John O'Reilly (R), Selectmen Cosmas Iocovozzi (I), & Christopher Cross (C); also, Executive Assistant (EA) Robert M. Belmore.

Chairman O'Reilly called the meeting to order at 5:50 p.m. Pledge of Allegiance was recited. Motion by I, second by C to approve the meeting minutes of 1/29/2001 as presented; motion passed, 3-0 vote.

New Business

- O'Reilly commented about the Pease Noise situation and presented updates from town attorney and the complaint log report. Cross mentioned that although there were a number of flights being transferred out, there was still an on-going presence and concern about the noise situation.
- Chairman O'Reilly distributed copies of a written motion entitled – *Motion to Prevent Payment of the Statewide Property Tax* (copy attached to minutes). O'Reilly read the motion, 2nd by I. Discussion: Selectman Cos updated the Board on some recent contacts he had with coalition members. Selectman Cross said he supported the motion and advocated moving forward consistent with the other Coalition Communities. Motion passed, 3-0 vote.

Discussion: It was pointed out that Portsmouth Assistant City Manager Ted Jankowski was drafting a letter to NHMA regarding their policy position on a state wide property tax. Selectman I said they had asked NHMA at the beginning of this court battle to assist them and they had said no – they could not & needed to stay neutral. Cos expressed his displeasure with NHMA's present positioning. Selectman I made a motion to have Newington explore its withdrawal from membership to the NHMA (New Hampshire Municipal Association) based on their current position on the StateWide Property Tax. There was no second rather a consensus by the Board to table the withdrawal motion until their next meeting. Motion by O'Reilly to hold the NHMA annual membership dues check until NHMA responds to the Board's concerns, 2nd by I; 3-0 vote.

- The Board discussed duties and responsibilities of various elected officials including the Budget Committee, Town Treasurer, Road Agent position and the duties of the Selectmen. The Board decided to have the Chairman prepare a statement to the Budget Committee regarding their recent cuts to the Selectmen budgets.
- The Selectmen discussed possible changes to the fee structure to rent the Town Hall facility. Motion by I, 2nd by C to increase the rental of the meeting hall to \$50 and \$100 for the hall & kitchen. Motion amended to include a March 1, 2001 effective date. Motion passed unanimously, 3-0 vote.

Discussion: the Board decided to issue fee waivers on a case by case basis and to take under advisement the implementation of a one time fee for organizations that use the facility on a regular, ongoing basis.

**Town of Newington
Board of Selectmen
February 7, 2001 Meeting Minutes**

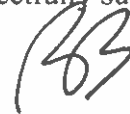
- Selectman C presented several requests from the building inspector that the Board discussed and acted on.
- The Board reviewed and approved several facility use applications. A request from the Portsmouth Little League to use the town baseball field from April 2 to April 27 was reviewed. The Board indicated that they should be reminded not to park at the School or at the tennis courts, also it should be coordinated with the town of Greenland's recreational director, Bob Krasko. The request was placed on hold.
- The Board approved a tax overpayment refund to Maritimes. A brief discussion was held about the upcoming revaluation.
- Motion by I, 2nd by C to appoint Ruth Fletcher as the Sewer Commission Clerk; passed by a 3-0 vote.
- A notice from the State was reviewed regarding the appointment of the town Health Officer. Motion by I, 2nd by C to re-appoint Peggy Lamson as the town Health Officer (provided she accept the appointment); motion passed, 3-0 vote.
- The Board voted 3-0 to approve the use of the town hall meeting room to NHMA to hold a Town Officials Workshop on April 16, 2001.

The Board reviewed other correspondence received.

It was decided to schedule a meeting for Tuesday, February 20, 2001 due to the Presidents Day Holiday observed by the town.

Meeting was adjourned at 7:25 p.m.

Respectfully submitted,



Robert M. Belmore

Town of Newington

February 10, 2001

Selectmen Statement -

On 2/3/2001 the Board of Selectmen met with the Budget Committee to present the proposed FY 2001 General Government Budget. At that meeting, the Budget Committee voted to remove \$54,000 from the proposed budget. No specific line items were cited for cutting this particular amount. The Chairman sometime after the meeting, on his own, decided where the cuts would be made. These specific cuts were *very obviously Not a Committee decision*. These cuts were a disservice to the community and to the residents of Newington.

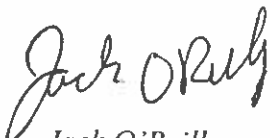
The Budget Committee also made several attempts to set Town Policy vested in the governing body – the Board of Selectmen. Discussion by Committee members was aimed at second guessing the hiring of personnel and the day to day operations of the town offices, again duties not within the purview of the Committee but rather those affairs delegated to the office of the Selectmen.

At the meeting Members made derogatory remarks about 2 town employees and also made insinuations about an elected official “going through the unguarded desk which contained money”. While you may feel compelled to make public statements about the Board of Selectmen, we do not feel it to be in the best interest of the Town to make remarks about other personnel that are doing their best to support this Town. Your negative comments reflect poorly upon us all


The Board of Selectmen stands committed to working together with all elected and appointed officials of the Town in a positive approach for the better of the Newington Community. We hope you will understand our position.

The Board of Selectmen ***strongly*** requests that a public apology be made as soon as possible to these three people.

Board of Selectmen


Jack O'Reilly


Chris Cross


Cos Jucovozzi

MOTION TO PREVENT PAYMENT OF THE STATEWIDE PROPERTY TAX

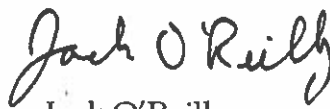
In 2000 this Board of Selectmen voted to withhold the Town of Newington's payment of over \$1.9 million into the statewide property tax. We felt strongly that this tax was immoral, unfair and **unconstitutional**. On advice of our attorneys Newington along with many other "donor towns" requested the courts to escrow our payment (donation) until the settlement of a lawsuit to find this tax unconstitutional was settled. Based on assurances from the Attorney General's Office that full restitution would be made if our lawsuit was successful, the court placed our payment (donation) into the state's hands.

In January 2001 the Rockingham County Superior Court found the tax to be **unconstitutional** and ordered the state to fully return all money collected. Much to no one's surprise the Governor and her cast of supporters declared that they **never** agreed to return the money and didn't have any to return anyway. To quote a certain elected official in the Statehouse their reply is "redicalous".

In light of the decision of responsible State officials to not live up to their word The Town of Newington does not feel that this year's payment can be made to the state while any appeals to the recent court decision may be progressing.

At the Feb. 1st meeting of the Coalition Communities it was generally agreed to have our attorney attempt to come to an agreement with the state to place our money into the Court pending appeal.

Based on this meeting I move that the Town of Newington keep it's payment away from the state until a guarantee is obtained by our Coallition's attorney with the state that the money will be placed in a **bonded** court escrow account. Should this agreement not be made I also move that the Board of Selectmen has an obligation to it's taxpayers to not pay this money to the state.



Jack O'Reilly
Chairman
Board of Selectmen

BOS MTG
2-7-2001

NEWINGTON BOARD OF SELECTMEN

MONDAY FEBRUARY 5,2001 6:30 P.M.

✓ Call to order

Accept MINUTES January 29,2001

Correspondence

NEW BUSINESS:

1. Pease Noise Report from Selectman Cross
- 2.State Wide Property Tax Payment Chairman O'Reilly
- 3.Mosquito control State Permit

OLD BUSINESS:

1. Report from Assistant Belmore

REQUEST: USE OF TOWN HALL FUNCTION ROOM

OTHER:

ADJOURN

**Town of Newington
Board of Selectmen
February 20, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS) Chairman John O'Reilly (R) and Selectman Cosmas Iocovozzi (I). Absent: Selectman Christopher Cross (C). Others present: Executive Assistant (EA) Robert M. Belmore.

Chairman O'Reilly called the meeting to order at 6:30 p.m. Pledge of Allegiance was recited. Motion by I, second by C to approve the meeting minutes of 2/07/2001 as presented; motion passed, 3-0 vote.

Public Hearing

Attorney John Ratigan presented information & background regarding the *Petition for Conditional Layout of a Highway pursuant to RSA 231:23* – the Industrial Corridor Roadway (ICR). He explained the rationale for the layout's consideration to include traffic concerns and police/fire access.

Chairman O'Reilly opened the public comment portion of the meeting.

Newington Planning Board Vice Chairman Dennis Hebert explained his role as a planning board member and member of the town's ICR Committee. Hebert pointed out the boundaries of the roadway on a map and he gave some historical background regarding the discussion of such a proposed road in the town's Master Plan. He said the various town departments, boards and committees had reviewed and commented on the ICR plan.

PSNH was represented by Senior Counsel Christopher J. Allwarden and Property Development Project Manager Lynn M. Crowell. Attorney Allwarden commented that PSNH was not opposed to the layout. He said the company was working on the issue with Newington Energy and they would report back any results to the Selectmen. Ms. Crowell said she had been attending the Town's Planning Board meetings and she was aware of the re-zoning issues being discussed.

Hebert presented a letter of support for the layout on behalf of the planning board. Attorney John Ratigan presented copies to the Selectmen of documents marked exhibits numbered 1 through 16 that according to him laid a foundation of support for the layout petition. Selectman I read the layout petition. Chairman O'Reilly read the warrant article to be placed on the annual town meeting warrant.

Chairman O'Reilly closed the public hearing at 7:00 p.m.

Motion by Selectman I to sign the *Return of Highway Layout*, second by O'Reilly. Unanimous vote of 2-0 to approve & sign the Return.

Motion by Selectman I, second by O'Reilly to approve for inclusion in the warrant the article pertaining to the Petition and ICR (Article 11 on the Warrant); approved 2-0.

**Town of Newington
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February 20, 2001 Meeting Minutes**

Other Business

- Selectmen reviewed and signed the manifest and use of town hall facility applications. The Board approved the revised application form for use of the town hall facility.
- Selectman I gave a briefing on the meeting held in Concord between the NHMA Executive Committee and members from the Coalition regarding the Association's role and position in the state wide property tax litigation and debate.
- The Board accepted with regret the resignation (letter) of Mary Spinney as Deputy Tax Collector, effective March 1, 2001. The letter was forwarded to Tax Collector Jane Mazeau.
- The Selectmen discussed some of the recommendations received from CPA Dennis Stone. Copies were given to each Board member.
- The Board reviewed material received from the Conservation Commission and approved an informational letter that they had drafted.
- The Board discussed a schedule for the transfer station for the coming year. They decided to meet with the new attendant at their next regular meeting to discuss it.

Meeting was adjourned at 7:35 p.m.

Respectfully submitted,



Robert M. Belmore

**Town of Newington
Board of Selectmen
March 12, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS) Chairman John O'Reilly (R), Selectmen Cosmas Iocovozzi (I), & Christopher Cross (C); also, Executive Assistant (EA) Robert M. Belmore.

Chairman O'Reilly called the meeting to order at 6:35 p.m.
Pledge of Allegiance was recited.

New Business & Correspondence

1. The Board discussed the receipt of the State of NH Education Property Tax warrant in the amount of \$1,970,850. Motion by I, second by C to issue the check payable to the Rockingham Superior Court and send the check to Attorney John Ryan to include in the Coalition petition for Court escrow holding. Motion passed, 3-0 vote.

Chairman O'Reilly reminded the Board of the March 13 property tax discussion function at the Music Hall in Portsmouth.

2. O'Reilly said town attorney John Ratigan had sent the letter to PSNH regarding the town's interest in a conservation easement on a portion of the Rollins Farm property.
3. The Board reviewed & discussed with Barbara Hill the March 1st letter from the Newington Historic District Commission (HDC) regarding repair work to the MeetingHouse.
4. The Selectmen reviewed and discussed with Ruth Fletcher, Diaconate Board Chairman, the March 4th letter from the Newington Town Church Congregational regarding an offer to complete some exterior painting of the Meeting House at no expense to the town. Motion by I, second by C to authorize the work pending their consultation with the HDC. Motion passed with a 3-0 vote. The Board thanked the Church for their generous offer.
5. Chairman O'Reilly mentioned the Board had received some correspondence from the tax collector regarding the appointment of a new deputy, Mary Spinney having resigned. O'Reilly said he would meet with the tax collector to discuss the issue since it also involved a request from the sewer commission.
6. The Board approved a request from the town health officer to coordinate a West Nile Virus informational workshop for Newington and area town officials & residents. The Board asked that she ensure the animal control officer was invited.
7. The Pease Noise issue was discussed. The recent Pease Development Authority meeting and Board involvement was discussed as well as recent concerns raised by resident Barbara McDonald. The Board consensus was that the Board of Selectmen was pursuing options with town attorney to finalize a strategy. George Fletcher said he had recently read a Logan Airport study that indicated airplanes were a major contributor in creating smog (pollution).

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8. The Board clarified their decision not to participate in the State of NH DES Used Oil Grant Program. Belmore said the grant specialist, Juliette Dages, had requested the Board suggest a private company for contact by the State regarding the program and available grant money. The Board said the town's volume was low and the liability risk to the town was too great. The Board mentioned the State contacting Wentworth Gardens in Rollinsford.
9. Town Building Inspector (BI) Douglas George informed the Board that a portion of the roof at the Storage Building at the Great Bay Marina had collapsed on March 6th. He and the Fire Chief had concerns about the integrity of the building due to this collapse. BI George explained what he had examined today on site with an insurance adjuster. Motion by I, second by C to authorize the Building Inspector and Fire Chief to handle this issue and to take appropriate action at the Great Bay Marina on behalf of the Town. Motion carried, 3-0 vote. Selectman C suggested that the owner would have to show at his or her own expense that the building was suitable for business.
10. Barbara Hill of the Historic District Commission gave the Board an update on various grants being pursued on behalf of the town. Motion by I, second by C to authorize the Chairman to sign the application for a \$12,000 grant (60% - State, 40% - town) to investigate vanishing apple orchards in Newington. Motion passed, 3-0 vote.

Motion by C, second by I to endorse the three (3) HDC grant project applications to be submitted to the State's LCIP. Motion passed, 3-0 vote.

Selectman I asked the HDC members present to develop recommendations for improvements to town buildings for the Board's consideration.

11. Helen Reed asked if it was true that the town treasurer had resigned. The Selectmen said today was the first that they had heard of it. Chairman O'Reilly offered the following on behalf of the Board in response to the town treasurer's comments in the local newsletter, the Newington Neighbor - *the Board is sorry that she feels that way. No further comment.* Deputy town treasurer George Fletcher was asked if he knew about her resignation. Mr. Fletcher said no he didn't.
12. Selectman C said a resident, Florence Reed, had asked if the Board thought her hiring of Attorney Ahlgren would be considered a conflict since this attorney does work for the Town of Newington (regards the Coakley landfill issue). The Board consensus was there was no conflict.
13. The Board discussed road weight limits for spring - mud season. Motion by C, second by R to authorize I to post weight limits on all town roads at his discretion. Selectman I said he would want to post the roads after 2-3 days of consecutive warm weather. Motion passed, 3-0 vote. It was agreed that the Police Department should be notified when the roads are posted for enforcement purposes.

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14. Helen Reed asked if there was a town road agent. The Board explained that they acted in the capacity of town road agent.
15. Selectman C asked for the Board's support for the ICR Committee's request to have Attorney John Ratigan at Town Meeting to field any concerns regarding the re-zoning issue and the ICR related warrant article (#11). The Board was in agreement, stating they supported Ratigan's attendance as well as going on record in support of the re-zoning initiative and warrant article 11's passage.
16. Selectman C asked about getting a figure to present to AT&T for town road reconstruction work for areas where they planned to install new conduit. Selectman I said he work get a price from Pike. The Board agreed that an escrow account for work should be set up with any monies received from AT&T.
17. The Board reviewed various correspondences and made several approvals including the payable manifest, rental of the town hall function room, etc. Chairman O'Reilly stated that the town had received a reimbursement check from the NHMA Insurance Trust in the approximate amount of \$136,000 for the past missing town funds.

Meeting was adjourned at 7:38 p.m.

Respectfully submitted,



Robert M. Belmore

**Newington Board of Selectmen
Meeting Notice & Public Hearing**

Monday, March 5, 2001

6:30 PM

→ continued to 3/12/2001
due to snow storm

Agenda

- Call to Order.
- Meet with Transfer Station Attendant Mike Walsh.
- Accept minutes of February 20, 2001 meeting.
- Review New Correspondence & Business.
 1. State of NH DRA Education Property Tax Payment due March 15, 2001 in amount of \$1,970,850.
 2. Proposed Letter to Public Service on Rollins Farm Conservation Easement.
 3. Historic District Commission letter regards Meeting House repairs.
 4. Town Clerk Correspondence.
 5. West Nile Virus Workshop proposed by Health Officer.
 6. Any other stuff.
- Old Business (if any).
- Adjournment.

**Town of Newington
Board of Selectmen
March 19, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS) Chairman John O'Reilly (R), Selectmen Cosmas Iocovozzi (I), & Christopher Cross (C); also, Executive Assistant (EA) Robert M. Belmore.

Chairman O'Reilly called the meeting to order at 6:33 p.m.
Pledge of Allegiance was recited.

Minutes: Motion by Cos, second by Chris to accept the meeting minutes of 2/20/01 and 3/12/01 as presented. Motion passed, 3-0 vote.

Meeting with US Rep John Sununu's representative

Mr. Sheridan Brown, Constituent Services Specialist

Mr. Brown asked if the Board had any concerns or a need for assistance from the Congressman regarding any Federal Agency.

Town Forest: Selectman Cross suggested some help with Pease land. Selectman O'Reilly said the Town would like the forest area returned to the Town of Newington, even if it involved something like a 99 year lease to the Town. Barbara Hill said the Town was in a quandry, no one seemed to know if the Air Force transferred the town forest land area to the Pease Development Authority. It was noted that this land is the oldest town forest in the country.

Post Office: Selectman Iocovozzi asked for assistance in establishing a Post Office in the Town of Newington. He said that although there are less than a thousand residents, the Town swells to some 30,000 people in the course of the day. He said the Town would like it's postal zip code back. He also said the Town would be willing to lease a town building to serve as a post office.

The Board concurred that a post office was important to the Town's identity. It was noted that the Air National Guard still uses "03803".

Open Space: The Board suggested the Congressman look at helping preserve the open space areas of the old air force base.

Sewer Commissioner

Selectman Iocovozzi gave the oath of office to newly elected sewer commissioner, Robert Hart, Sr.

Historic District Commission

HDC Chairman Barbara Hill updated the Board on Commission grant projects and asked for their support. The Board agreed to sign any necessary letters of support for their grant pursuits.

Transfer Station

Mike Walsh met with the Board to discuss the 2001 transfer station operations. The Board said he would have to attend the necessary training to be certified by the State. The Selectmen discussed what materials are acceptable. It was decided that the year 2000 schedule for the transfer station would carry over to this year - 2001.

Mott Cove

The Board discussed a request from Susan Lembcke to accept Mott Cove as a town road. The Board decided to hold off on scheduling a public hearing until they could conduct a site walk without any snow covering the road and road shoulders.

Deputy Tax Collector

Motion by I, second by C to accept the recommendation of the tax collector and appoint Theresa Tomlinson as a Deputy Tax Collector. Motion passed, 3-0 vote.

Deputy Town Treasurer

Motion by I, second by C to accept the recommendation of the treasurer and appoint George Fletcher as Deputy Treasurer. Motion passed, 3-0 vote.

Selectmen discussed a request from town treasurer Laura Coleman to purchase the BMSI check reconciliation software package at a cost of \$500. Selectman Cross asked was this the software (funding) she asked the Budget Committee to remove, they did, and now she wants it. Selectman O'Reilly concurred - it was. Motion by C, second by I to make the purchase despite the recommended elimination by the treasurer & subsequent action by the Budget Committee.

Miscellaneous

- Selectman O'Reilly mentioned there was a public forum on the State wide property tax issue on March 27th in Portsmouth that he was going to attend.
- The Board discussed the latest happenings regarding the Coalition's action in court including updates from O'Reilly on discussions with town counsel and from Selectman Iocovozzi regarding State of NH Officials publicly threatening to place liens on the Coalition Towns.
- The Board announced the NHMA Local Officials Workshop to be held at the Town Hall on April 16th from 9 a.m. to 4 p.m. and asked that elected officials and departments be notified.
- Town roads were posted with a 10 ton weight limit restriction imposed by the BOS.
- Selectman Cross said he would forward as request for the Highway Safety Committee to convene and address the need for lights for town bike paths & perhaps pursue a State grant.

- The Board discussed the possibility of a one time nominal charge to non-profit organizations and town businesses for use of the town hall. The status quo will remain for now, no charge.
- The BOS discussed a March 19, 2001 dated request from H.L. Patten Construction to release the \$7,000 escrow funds held for the completion of construction items at 32 Nimble Hill Road. The Board forwarded the request to the Planning Board for review and action.
- The BOS reviewed a request by Mr. Jim Noble to use the softball fields. The Board tabled the request until O'Reilly could check on the dates that the Greenland-Newington League would be using the fields.
- Selectman R said he discussed the new Police Chief hiring process with Chief Stimson. R said an invitation was going to a former Selectman to sit on the screening committee.
- The Board approved applications to use the town hall including waiving the fee for the Church, Motion by C, second by I, 3-0 vote.
- The Board discussed the charge for copies made at the town hall for the public. The Board decided to maintain a charge of \$.25 per copied page.

Board of Selectmen roles & assignments

Chairman of Board - Motion by R to nominate Selectman Cross as Chairman, second by I, 3-0 vote. Selectman Iocovozzi thanked Selectman O'Reilly for his service as the Chairman for the last year. Selectman Cross also expressed his appreciation for Jack's hard work during the past year as Chair.

The following roles and assignments were agreed upon after some discussion.

Chairman of Board - Chris Cross
Budget Comm. Rep. - Chris Cross
Planning Board Rep. - Chris Cross

Police Dept. Liaison - Jack O'Reilly
Fire Dept. Liaison - Cos Iocovozzi
PDA Liaison - Chris Cross

Conservation Commission - Jack O'Reilly
Emergency Management - Jack O'Reilly
Historic District Commission - Jack O'Reilly

Highway Safety Committee - Cos Iocovozzi
Fox Point Committee - Cos Iocovozzi
Recreation Commission - Cos Iocovozzi

Meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Robert M. Belmore 

**Town of Newington
Board of Selectmen
April 2, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS) Chairman John O'Reilly (R), Selectmen Cosmas Iocovozzi (I), & Christopher Cross (C); also, Executive Assistant (EA) Robert M. Belmore.

Cross
Chairman ~~O'Reilly~~ called the meeting to order at 6:30 p.m.
Pledge of Allegiance was recited.

Minutes: Motion by R, second by I to accept the meeting minutes of 3/19/01 as presented. Motion passed, 3-0 vote.

Board / Committee Reappointments

Selectman O'Reilly motioned to make the following reappointments, second by Selectman Iocovozzi, motion passed with a 3-0 vote.

Board of Adjustment

Richard Ford, Alt.

Fox Point Committee

John Frink

Highway Safety Committee

Clifford Abbott

William White

Clifford Spinney

Ballot Clerk

Elisabeth Connors

Mary Spinney

Patricia Borkland

Linda Bullock

Evangeline Brawn

Recreation Commission

Helen Maldini

Historic District Commission

Laura Coleman

Barbara Hill

Winifred Welch

Conservation Commission

Kay Akerley

Jane Hislop

James Leger

Nancy Cauvet, Alt.

Barbara McDonald, Alt.

New Business & Correspondence

1. Town Hall Function Hall: The Board discussed the use of the town hall function room in light of a recent concern raised by resident using it regarding its cleanliness. The Board decided to direct the town maintenance person to at a minimum check the reservation calendar every Thursday to schedule a hall cleaning on Friday if it was rented for the weekend, and to check it each Monday after its use.
2. Selectmen Training: The BOS discussed the Selectperson Institute to be held by the Antioch New England Institute on four consecutive Saturdays. Motion by Cross, second by I to fund the \$100 registration fee for Selectman O'Reilly to attend & report back to the Board about its content, motion passed with a 3-0 vote.

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April 2, 2001 Meeting Minutes**

3. West Nile Virus: Chairman Cross will attend the Thursday, April 12th West Nile Virus informational meeting (2-4 p.m.) at town hall being organized by the town health officer.
4. Telephones: The Board discussed the telephone system and possible options including Centrex and a business link program with Verizon. Selectman O'Reilly said he had received a complaint about the phone company giving out the Old Town Hall number as the Town Offices number and he suggested perhaps equipping it with call forwarding. The BOS decided not to do so. They asked Belmore to have the phone company list the Old Town Hall as the *HDC telephone number*.

Motion by R, second by I to authorize the executive assistant to sign the Town on with the Verizon Business Link program, motion carried with a 3-0 vote. The Board asked Belmore to explore other telephone options that might save the Town more than the cost savings of approximately 10% promised with the Business Link option.

5. Miscellaneous: The Board asked Belmore to have Dick put the Transfer Station's opening on the bulletin board and to have Len check on the roads and lots at the transfer station and at the tennis courts.

Selectman I reported on his attendance at a fire engineers meeting. He said the Department can not replace the 1986 Chev Suburban with a like vehicle; therefore they will be purchasing an alternative vehicle. They will forward a Memo outlining the purchase to the Board. A Memo was received from the Board of Engineers notifying the Selectmen that the '86 Chev Suburban is ready for disposal.

Selectman I said he had set up a meeting on April 18th with the fire chief and engineer to have the Town Meeting House cupola/steeple checked. The Board sent a request to the town treasurer asking for a monthly report to review at their next meeting. The Board took under consideration the idea of having workshops to discuss a variety of issues including purchase orders, building inspection fees, town clerk coverage, and building improvement work and related bids. Selectman C gave an update on his discussions with AT&T regarding road work.

6. Bid Approvals:
 - a. Motion by Selectman I, second by R to accept the proposal by Maldini Electric, Inc. for Phase I work to the 2nd floor of the police station at a cost of \$5,900. Motion carried with a 3-0 vote.
 - b. Motion by I, second by R, 3-0 vote to accept the proposal from Hart Plumbing & Heating for 2nd floor HVAC work at the PD at a cost of \$3,175.
 - c. Motion by R, second by I to accept the proposal from Hart P & H for the installation of a 2nd floor half bath and sink area at the PD at a cost of \$5,275.

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7. Various approvals: The use of the town hall function room was approved as was the use of the softball/baseball fields. The Board approved the donation of 4 movie passes to the Portsmouth High School's fund raiser provided the recreation commission agreed.

The Board decided to cut the \$2,000 check (as budgetd) to the Newington Fire Association, representing the donation made by Wal-Mart.

Post Office: Motion by Selectman Iocovozzi, second by O'Reilly, and a 3-0 vote to continue to take steps in the pursuit on the establishment of a Newington Post Office and to recruit the efforts of the New Hampshire United States Congressional Delegation in this matter.

The Board reviewed a grounds maintenance proposal from Grounds Care Unlimited, Inc. The Board decided to have Selectman I talk to the company about renewal options. Selectman Cross asked if there were any concerns last year – they should be addressed with the contractor before any renewal contract was signed.

Code Enforcement: The Board authorized the use of town counsel by the building inspector for several pending issues. The BOS also concurred that the town building inspector should take any necessary steps needed to protect the town. Selectman I suggested the Chairman discuss leach field inspections with the building inspector.

The Board voted 3-0 to approve the CEC's renewal of 61 coin operated game machines, a one year permit at the cost of \$25 per game (\$1,525 received from CEC – Chuck E. Cheese).

Meeting was adjourned at 7:55 p.m.

Respectfully submitted,



Robert M. Belmore

**Town of Newington
Board of Selectmen
April 16, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS), Chairman Christopher Cross (C), Selectmen Cosmas Iocovozzi (I), & John (Jack) O'Reilly (R); also, Executive Assistant (EA) Robert M. Belmore.

Chairman Cross called the meeting to order at 6:30 p.m.
Pledge of Allegiance was recited.

Minutes: Motion by R, second by I to accept the meeting minutes of 4/02/01 with one correction – Change Chairman who opened the meeting to Cross (not O'Reilly). Motion passed, 3-0 vote.

- The Board met with highway supervisor Len Thomas and discussed several issues including employee pay raises, garbage collection costs & procedure, and the present town 10-ton road weight limit. The Board told Thomas *not* to accept any brush as part of the curbside collection and asked Belmore to do a flyer that Thomas could place at the home with the rejected yard refuse bags. The Board also told Thomas that it was Town policy *not* to replace or fix mailboxes damaged by town plowing unless it involved a health or medical situation. The Board asked Thomas if he had any concern with the Board accepting Mott Cove Road, Thomas said he had no concerns.
- The Board reviewed reports submitted by the tax collector and treasurer. The Board considered a request from the treasurer to meet on Wednesday, April 25th. All BOS members were not available; therefore they set Saturday, April 28th, 9a.m. as a workshop date.
- The Board met with Terri Spinney to discuss renewing the YMCA Summer Program with the Town. Motion by Selectman O'Reilly, second by Selectman Iocovozzi to authorize T. Spinney to negotiate an agreement on behalf of the Board for this coming year, motion carried 3-0 vote.
- T. Spinney informed the Board that the School Board had decided to discontinue the school's use of the town's van due to liability concerns. She said the school will be pursuing a proposal for next year's budget. She also mentioned the school candidate open house to be held the next evening.
- Police Chief Stimson discussed several issues with the board including work proposals for the second floor of the police station and the PD's setting up a toll booth on River Road.
- The Board discussed the planning board/BOA secretary's pay. The Chairman will ask for a recommendation from the planning board before the Board makes any decision on it.

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Signature Folder

1. The Board deferred approving the Verizon Pole License until language on taxation could be reviewed for inclusion.
2. The Board approved several resident tax abatements due to residents moving out of town.
3. The Board approved a Recreational Agreement with the City of Portsmouth as reviewed by town attorney Peter Loughlin.
4. The Selectmen approved several town hall facility use agreements.
5. The Board signed several reappointment forms. The BOS also voted 3-0 to reappoint Phil Toomire to the Highway Safety Committee.
6. The Board deferred acting on a veteran's tax exemption until further military service information was obtained from the applicant.

Bids

1. Motion by I, second by R, 3-0 vote to award work to the second floor of the police station to Guy Young based on his 3/16/2001 proposal (first 5 items only in phase I) at a cost of \$21,934.
2. Motion by I, second by R, 3-0 vote to Guy Young's 4-16-01 dated proposal for work to the Library at a cost of \$4,700.
3. The Board deferred action on the proposed work to the fire station and Meeting House windows.
4. Motion by I, second by R, 3-0 vote to award the annual town lawn maintenance contract to Grounds Care Unlimited, inc. at a cost of \$19,000.

New Business & Correspondence

1. Motion by I, second by R, 3-0 vote to send a letter of support to REDC (Rockingham Economic Development Corporation) as requested by the executive director.
2. Selectman O'Reilly suggested the Board authorize a donation to help support the Vietnam Veterans Memorial, *The Wall That Heals*. The Board decided not to.
3. The Board reviewed several other correspondence items.
4. The Board acknowledged that Belmore (Memo) was working on a grant application for Emergency Management (FEMA/OEM) reimbursement funds for the March Blizzard.

Old Business

1. The Board set May 6, 2001 at 6:30 for a Public Hearing to consider the acceptance of Mott Cove Road as a town road.
2. The Board discussed the town-wide property revaluation planning process.

Meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Robert M. Belmore 

**Town of Newington
Board of Selectmen
April 23, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS), Chairman Christopher Cross (C), Selectmen Cosmas Iocovozzi (I), & John (Jack) O'Reilly (R); also, Executive Assistant (EA) Robert M. Belmore.

Chairman Cross called the meeting to order.

Town Wide Property Revaluation

The Board met with Mr. George Sansoucy, the town assessing agent and his staff member Charlene. Mr. Sansoucy gave the Board copies of recent legislation that changed the State Regulations governing property assessing and revaluation contracts. Sansoucy gave the Board a proposed timeline on how the town-wide property revaluation would proceed. He said that his firm would handle all the industrial and commercial properties while another firm would be hired to conduct the residentials. He suggested that the Hudson Assessor, Jim Michaud be hired as the revaluation "monitor" – he is certified by the State of NH as a Monitor. Sansoucy estimated the cost of the entire revaluation at \$150,000.

Timeline & Tasks

- Tax Map Updates – Charlene would work with the Town Planner right away.
- Town Maps – Copies would be needed and neighborhoods defined on them.
- Information Requests would be sent to Commercial/Industrial properties right away by the firm.
- Draft RFP will be prepared by Sansoucy for the Selectmen by this Friday/Sat.
- Building pick-ups will be processed by Charlene through the BI ASAP.
- Revaluation work will be conducted through the summer.

ICR (Industrial Corridor Road)

The Board met with town counsel John Ratigan and ICR sub-committee member Dennis Hebert. Attorney Ratigan presented approvals applicable to the ICR changes and proposed an eminent domain offer to be made to PSNH by the town. The Board will consider formal approval of the offer to be made to PSNH at their next regular meeting.

Meeting was adjourned at approximately 5:30 p.m.

Respectfully submitted,



Robert M. Belmore

**Town of Newington
Board of Selectmen
April 28, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS), Chairman Christopher Cross (C), Selectmen Cosmas Iocovozzi (I), & John (Jack) O'Reilly (R); also, Executive Assistant (EA) Robert M. Belmore.

Chairman Cross called the Saturday workshop meeting to order at 9:40 a.m.

Town Clerk

1. The Board met with the Town Clerk/Tax Collector Jane Mazeau to discuss her department's town clerk office hours. The Budget Committee had cut \$2,700 from the Selectmen's Budget in this operational account. The Town Clerk pointed out the need for her deputy's hours, i.e., office coverage and training. Motion by I, second by R to authorize the town clerk to operate the use of her deputy's hours within the Selectmen's original budget estimate of \$5,200; motion passed with a 3-0 vote. It was agreed that the use of her deputy's hours would work towards making the office more user friendly. The Board discussed other issues with the town clerk including her taking town deposits to the bank. The Board approved this procedure to continue and they also approved her attendance at an upcoming training seminar.

Permit Fees

2. The Board discussed the issue of changing the fee structure for the various permits issued by the Town. The BOS discussed the fee structures of surrounding towns and the costs incurred by the Town's Inspectors. The Board discussed the consideration of a yearly stipend for the plumbing inspector. The Board decided to forward a memorandum to the planning board and to the inspectors in order to ask them for their comments regarding the following proposed changes. The Board targeted June for implementing a new fee structure that better matched the costs incurred by the Town for these services.

	<u>Old Fees</u>	<u>New Fee Proposed</u>
• <i>Building Permit</i>	Commercial: \$4 /\$1,000 construction	\$ 10 per thousand
	Residential: \$2 /\$1,000	\$ 5 per thousand

New -Minimum Permit Fee of \$ 30.00 (no previous minimum)

New -Add Septic Review to Building Permit Application

Keep -\$30 Plan Review Fee in place, however, it was noted that any consultants used by the Town for plan review would require full reimbursement.

- *Electrical Permit Plumbing Permit Mechanical Permit*
All three permit fee structures will change from \$4 & \$2 per \$1,000 construction respectively to – \$10 per \$1,000 for commercial
\$ 5 per \$1,000 for residential, and
\$30.00 minimum permit fees (old minimum was \$25 for all).
This would keep the fee structure consistent with the Building Permit Fees being proposed.

**Town of Newington
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- *Sign Permit* Change the old fee of \$4 per thousand to –
\$10 per \$1,000 and *if lighted*
a separate Electrical Permit will be required & a \$30.00 minimum permit fee (old minimum was \$4.).

Town Parking Lots / Highway Work / Cemetery

3. The Board discussed plans to repave some of the town buildings' parking lots and how to best use the \$23,400 budgeted. Chairman Cross will get together a proposed design for work to be done at the town hall and police station areas.
4. The BOS discussed road work budgeted and planned for this year including Little Bay Road, from McIntire Road to Fox Point Road.
5. The Board considered a request from Mr. William Beals regarding contracting out the maintenance of the cemetery grounds. The BOS decided to have the town mower serviced so that the town highway department could take over this year's mowing and maintenance. Labor and other necessary costs will be charged against the cemetery budget.

Personnel Plan Review

6. The Board had solicited comments from town employees regarding suggestions for the town personnel policy. The BOS reviewed a suggestion from a police employee regarding changing the town's policy for sick leave. The Board took the suggestion under advisement. Selectman O'Reilly suggested adding a floating holiday. The Board asked Belmore to review the Town Personnel Plan for these and possible other changes. They also asked that he get a copy of the Police and Fire Department's Personnel Policies. The Board noted the need to get a 5-year operational plan from both the police and fire departments.

Town Purchasing Policy Review

7. The Board discussed the need for a standard policy and the implementation of a purchase order system. The Board continued the discussion so that they could review a Draft Policy prepared by Belmore.

Legal Matters

8. The Board discussed the on-going work being done by Town Attorney Malcolm McNeil in regards to Pease issues. Chairman Cross also updated the Board on his recent contact with Town Attorney John Ratigan regarding a tax deeding issue.

Motion by Chairman to authorize the return of a 1997 tax lien payment made by Frances Murray in the amount of \$4,100. Second by Selectman O'Reilly, 3-0 vote.

Motion by the Chairman to authorize town attorney in this matter to obtain a release for the property for a not-to-exceed amount of \$1,000.
Second by Selectman Iocovozzi, 3-0 vote.

**Town of Newington
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Miscellaneous Matters

9. Chairman Cross motioned to approve the use of the Fox Point Dock for the Great Bay Watch Sampling program. Second by Selectman Iocovozzi, 3-0 vote.

Cross mentioned the scheduled meeting with NH DOT this week and the upcoming Selectman public hearing to consider the acceptance of Mott Cove Road on May 7th. The Board decided to tentatively schedule a workshop meeting with the town treasurer for Tuesday, May 8 at 6:30 p.m. The Board agreed to send the new transfer station attendant to State Operator Training at the next available opportunity. Cross asked Board members to review the Draft RFP for assessing services prepared by Belmore. The Board agreed to authorize the planner to dispose of the old map printer as surplus due to it being out of date for any useful purpose.

Fiscal Year 2001 Budget

10. The Board reviewed and approved the 2001 Fiscal Year Budget update presented by Belmore. The Board decided not to implement the converting of the town's budget accounts mid-year. The Board agreed to work out a Draft, meet with the town departments for review / comment, and then implement changes effective the first of the new fiscal year.

NHMA PLT Insurance Renewal

11. The Board discussed the NHMA PLT Insurance renewal packet and they agreed to forward any required changes to Belmore ASAP regarding the listed town property and vehicles. Belmore said he had received changes from the sewer department, library and police department. He said the fire department was considering a request to participate in the new fire truck replacement program and would then be forwarding their comments.

Meeting was adjourned at approximately 12:10 p.m.

Respectfully submitted,



Robert M. Belmore

**Town of Newington
Board of Selectmen
May 7, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS), Chairman Christopher Cross (C), Selectmen Cosmas Iocovozzi (I), & John (Jack) O'Reilly (R); also, Executive Assistant (EA) Robert M. Belmore.

Chairman Cross called the meeting to order at 6:35 p.m.
Pledge of Allegiance was recited.

Minutes: Motion by R, second by I to accept the meeting minutes of 4/16, 4/23, and 4/28, 2001 as Drafted. Motion passed, 3-0 vote.

Mott Cove Public Hearing

Chairman Cross opened the public hearing regarding the town's acceptance of Mott Cove Road as a town owned and maintained road.

Gary Kiedaisch, 6 Mott Cove Road, expressed a drainage concern with the road and said the Board may want to check the crown of the road. He mentioned that pooling on the road had eventually frozen during the winter. He wasn't sure if this was attributable to the snow not being pushed back far enough during plowing operations or what. Mr. Kiedaisch said he *did* support the Town's acceptance of the road.

Chairman Cross explained his on site visit with Mr. Kiedaisch and his conversation with the developer, Ms. Susan Lembcke. During the discussions Ms. Lembcke arrived. The Board expressed their concern and asked her to clean the center island of the road as well as the shoulders.

Motion by Cross, 2nd by O'Reilly to continue the hearing for 2 weeks until the next regular Selectmen's meeting; approved with a 3-0 vote. Hearing was continued until Monday, May 21, 2001 at 6:30 p.m.

After the meeting the Board conducted a brief site visit with Ms. Lembcke to point out the areas they wanted addressed.

Animal Control Officer (ACO)

Town ACO Jan Stuart met with the Board for an annual discussion of issues. ACO Stuart explained a recent situation with a stray Rotweiller and a potential \$53 charge for emergency boarding – however the owner was located in time before she needed to authorize the charge. Motion by I, 2nd by R, 3-0 vote to authorize the town ACO to pay up to \$100 per animal for emergency care.

Stuart explained the problems she was having with her radio. It failed too often. She suggested she turn in her pager and radio, and purchase a Nextel cell phone in their place. Chairman Cross mentioned that he supported a change considering the hours of response she takes on to handle calls. It was decided that Selectman O'Reilly would check with the police chief about getting a Nextel.

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ACO Stuart said she was having a problem getting a match to her vehicle's hub caps (i.e., her town car was missing one). She had found 4 at PEP Boys for \$40.

Motion by I, 2nd by R, 3-0 vote to authorize the purchase of the 4 hub caps by the ACO.

A Beaver dam concern was discussed. It was decided that Selectman Iocovozzi would contact NH Fish & Game and then take appropriate action to correct the situation.

The Board authorized the purchasing of a new leash by ACO Stuart. The Board also authorized room being made in the Office Vault for an animal control department file.

Signature Folder

1. Verizon Pole License: the Board voted 3-0 to authorize the Chairman to contact Attorney Upton to clarify the license language.
2. BOS signed Intent to Cut Timber forms for Hawkeye Funding LLC.
3. The Selectmen approved a town hall facility use agreement for Seabreeze and waived the fee, 3-0 vote.
4. The Board signed several reappointment forms for alternate Board of Adjustment members: Russell Cooke, Edna Mosher, and Frederick Lane.
5. It was decided that Chairman Cross would look into Mr. Beals' request for a property tax abatement.

Bids

1. Motion by R, second by I, 3-0 vote to award work to the second floor of the police station's emergency management area to Guy Young based on his 3/16/2001 proposal (last 4 items only in phase I) at a cost of \$10,072 – to complete phase 1 proposed work).
2. Motion by R, second by I, 3-0 vote to award work to the town hall trim to Paul's Siding Specialist, Inc. at a cost of \$3,510.00 based on their 4/28/2001 proposal – provided the trim had appropriate "venting" areas.
3. Motion by R, second by I, 3-0 vote to authorize the mowing of the town cemetery at a cost of \$500 per mow to Northeast Mowers through the month of May (& through Memorial Day). A proposal by Burns Yard Work at \$900 per mow was also considered.

New Business & Correspondence

1. The Board decided to re-open the Home Depot charge account and authorize the Chairman to sign the appropriate forms to do so.
2. The Board discussed the decision handed down by the NH Supreme Court overturning the Superior Court decision that the State Property Tax was unconstitutional. Chairman Cross reported on his discussions with town counsel.

**Town of Newington
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Motion by R, 2nd by I, 3-0 vote to authorize the expenditure of \$5,000 to the Coalition legal fund and further commit the Town of Newington in supporting the appeal of the NH Supreme Court's recent decision (that overturned the unconstitutionality decision of the State Property Tax - by the Superior Court).

Motion by I, 2nd by R, to authorize the expenditure of up to \$5,000 in legal funds to investigate the necessary options involved for the Town of Newington to invoke action under Article 10 of the New Hampshire Constitution's Bill of Rights. Discussion regarding the language of Article 10 and the right to rebellion against an unbearable tax. The Board decided the intent of the motion would include authorizing Chairman Cross to pursue the engagement of appropriate counsel to represent the Town in this endeavor.

Motion passed, 3-0 vote.

3. The Board reviewed a letter regarding conditions to be followed for painting of the town's parsonage building.
4. Chairman Cross mentioned the upcoming PDA meeting and a Board meeting to discuss related issues with town counsel, Attorney Malcolm McNeil.
5. Chairman Cross mentioned the recent disbursement of funds for rental of hydrants paid to the City of Portsmouth and the need to address future payments.
6. The Board reviewed several other correspondence items.

Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Robert M. Belmore



**Town of Newington
Board of Selectmen
May 14, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS), Chairman Christopher Cross (C), Selectmen Cosmas Iocovozzi (I), & John (Jack) O'Reilly (R); also, Executive Assistant (EA) Robert M. Belmore, Part-time Bookkeeper Michelle Walker, Town Treasurer Laura Coleman and Deputy Treasurer George Fletcher.

Chairman Cross called the workshop meeting to order at 5:30 p.m.

- **Revenues:** The Board discussed current procedures on the handling and recording of revenue receipts with those present. Treasurer Coleman emphasized the need for town departments and staff to assign a revenue account number to each revenue item received. She pointed out some past errors and the need to reconcile and identify the source of some funding received this year (2001). Two specific unidentified revenue items were mentioned: \$14,728. misc. and \$100 for sale of town property. The Board was in agreement that the \$14,728 was probably a reimbursement from ConEd for legal fees/engineering fees and the \$100 was for the sale of surplus computer equipment.

The Board considered some suggestions including weekly, bi-weekly or monthly department revenue reports with their deposits. The Board decided that mail to the Selectmen's Office would not be opened by part-time staff in an attempt to minimize and control any errors in the recording of revenue received via the mail. The Board decided that the town planner should complete a receipt or a report for revenue that his departments receives (i.e., planning and BOA) to be forwarded to the Selectmen's Office. The Board decided to talk to the fire and police departments about submitting detailed revenue reports in a uniform and consistent manner that include check numbers, source, and department revenue account numbers.

- **Purchasing Policy & Expenditures:** The Board discussed the present system and the possibility of instituting a uniform system for all departments in the town including a standard purchase order form. A copy of a Selectmen Draft Purchasing Policy was given to the Treasurer and Deputy Treasurer for review and input. The Draft was being reviewed for changes by the Board and would then be sent to town departments for their comments before being finalized.

Meeting was adjourned at 6:40 p.m.

Respectfully submitted,


Robert M. Belmore

**Town of Newington
Board of Selectmen
May 21, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS), Chairman Christopher Cross (C), Selectmen Cosmas Iocovozzi (I), & John (Jack) O'Reilly (R); also, Executive Assistant (EA) Robert M. Belmore.

Chairman Cross called the meeting to order at 6:30 p.m.

Mott Cove Public Hearing

Chairman Cross opened the continued May 7th public hearing regarding the town's acceptance of Mott Cove Road as a town owned and maintained road. The Board decided to keep the hearing open until the end of the meeting in case anyone appeared before the Board to address the road issue.

(Later in the meeting) Chairman Cross closed the hearing at 8:00 p.m. Cross gave the Board an update on the review of the road, i.e., planning board had recommended acceptance; the developer had cleaned the road areas as directed, etc. Motion by R, second by I, to accept Mott Cove Road as a Newington Town Road. Approved: 3-0 vote. The Board requested the School District be notified.

Motion by C, second by R, to release the remainder of the escrow road bond to the developer, Ms. Susan Lembcke, 3-0 vote.

Seacoast YMCA – Town of Newington Summer Agreement

Terri Spinney and YMCA Rep. Mary Ann Cuddihee met with the Board regarding the renewal agreement between the Town and Seacoast YMCA to provide summer program services to Newington youth. Motion by R, second by I, to sign the agreement for the contract amount of \$20,250. Discussion: It was pointed out that the agreement covered up to 45 kids and the program starts the week after the July 4th Holiday. The Board asked Ms. Cuddihee to submit an invoice for the scheduled payments.

Motion approved: 3-0 vote.

Minutes: Motion by R, second by I to accept the meeting minutes of May 7 & 14, 2001 as Drafted. Motion passed, 3-0 vote.

Signature Folder

1. Verizon Pole License: Chairman Cross to handle.
2. Veterans Property Tax Credit Applications: motion by R, second by C to approve the application of Robert Simms, 17 Hodgdon Lane, 3-0 vote - approved. Motion by R, second by I to approve the applications (2) of Christopher Cross and Cynthia Cross, 327 Nimble Hill Road, 2-0 vote – approved (Chairman Cross abstained).
3. Linens'N Things letter regarding prepackaged foods: The Board decided to forward their request for approval to the town health officer for appropriate action.

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Bids

1. MacIntyre Road plaque: The Board reviewed Seacoast Memorials' May 9, 2001 letter regarding the restoration and placement of the plaque on the site's boulder for a cost of \$995.00. Motion by I, second by R, 3-0 vote.
2. Motion by R, second by I, 3-0 vote to award work for the installation of 8 new windows at the Meeting House to Paul's Siding Specialist, Inc. at a cost of \$7,200.00 based on their 1/18/2001 proposal – \$900 per window.
3. Old Parsonage Painting: The Board reviewed three proposals. Motion by R, second by I, to award the job to F.A. Gray, Inc. Portsmouth, NH at a cost of \$4,395.00. Discussion: The Board asked Belmore to get a price for a second coat of paint to be applied 72 hours after the first coat had dried. Motion passed, 3-0 vote. Other proposals: Anchor Painting & Restoration at \$11,410.00 and Blake Staude at approximately \$ 9,239.00.
4. Police Station: Motion by R, second by I, to award work to the police station to Guy Young & Son based on his 4/18/2001 proposal at a cost of \$2,263.00. Discussion: BOS Cross added the hallway should be a minimum of 5 feet wide and the sheetrock for the new hallway should be fireproof. Approved 3-0 vote. The Board noted that this work would come from the building account and town employees would paint it with a semi-gloss latex, bone white color.
5. Fire Station: the BOS deferred any action of the proposal received from Young regarding the removal of asbestos and will ask he quote on removing all asbestos floor tile from the building to include the vault area. The Young quote for renovation work to the old police side was also deferred.
6. Pike Industries: Motion by R, second by I, to accept the 3/15/2001 dated proposal from Pike Industries to reclaim and fine grade approx. 14,467 SY of Little Bay Road (approx. 3500 feet) at a total cost of \$70, 083.75. Discussion: The Board considered the highway budget funding and the need to address drainage work along the road to include culvert/s, shoulder improvements and tree cutting. Motion approved: 3-0 vote.

2001 Tax Collectors Warrant

Motion by R, second by I, to sign the first issue tax collectors warrant for property taxes totaling \$ 2,918,770.70. Approved & signed: 3-0 vote.

New Business & Correspondence

1. G-P Gypsum 5/14/2001 letter about the condition of Old Dover Road: The Board decided to have BOS Iocovozzi contact the company regarding their concern.
2. Mr. Curti letter on car damage: The Board noted that the road mentioned was on PDA land, Arboreton Drive. The BOS asked that Curti be notified.
3. Congressman Sununu's letter was noted regards the post office request.

**Town of Newington
Board of Selectmen
May 21, 2001 Meeting Minutes**

4. The Board approved the town hall use for the DOT public informational meeting on the proposed Spaulding exit work: June 18, 2001 at 7:00 p.m. The Board discussed getting the word out to Newington residents.
5. Chairman Cross will draft a letter regarding the Bloody point lease with the State.
6. The Board decided to ask the Rockingham Planning Commission to place traffic counts at the River Road and underpass areas. Chairman Cross will convey this request to the town planning board then to RPC.
7. The Board discussed the Simplex Technologies Court Settlement Stipulation.
8. The Board reviewed several other correspondence items.

Old Business

- a. Town wide property revaluation: Chairman Cross gave an update on happenings with this project to include RFP advertisements placed, etc..
- b. The Board discussed the progress of the town office computer upgrades being steered by the town planner and town's computer consultant. The Board decided to have the Chairman talk to them about resolving on-going problems by mid-June so that a timeline on having improvements in place could be established.

Meeting was adjourned at 8:13 p.m.

Respectfully submitted,



Robert M. Belmore

**Town of Newington
Board of Selectmen
June 4, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS), Chairman Christopher Cross (C), Selectmen Cosmas Iocovozzi (I), & John (Jack) O'Reilly (R); also, Executive Assistant (EA) Robert M. Belmore.

Chairman Cross called the meeting to order at 6:45 p.m.

The Pledge of Allegiance was recited.

Minutes: Motion by R, second by I to accept the meeting minutes of May 21, 2001 as Drafted. Motion passed, 3-0 vote.

Signature Folder

1. The BOS approved 1 load of gravel for Paul Flanders, 21 Airport Road.
2. The Portsmouth East LL request to use the picnic area was approved.
3. The BOS reviewed a Hawkers License request from a Mr. Sabins of Dover, NH to sell food along River Road. Discussion. Motion by I, second by R, 3-0 vote to deny the request.

Bids

1. Police Station: The BOS reviewed two proposals for Heat Detector work to the 2nd floor emergency management area – P & S Alarm Services at \$800 and Maldini Electric at \$ 785. Motion by R, second by I, 3-0 vote to award the job to Maldini Electric of Greenland, NH.
2. Police Station: Motion by R, second by I, 3-0 vote to accept the \$1,000 proposal from Maldini Electric to install lighting in the hallway and storage areas.
3. Old Parsonage Building: The Board agreed to accept the F.A. Gray proposal to apply a second coat of paint to the Parsonage at an additional cost of \$1,895.

New Business & Correspondence

1. The Board reviewed a May 30, 2001 dated Memo from Chief Wahl regarding his objection to the Planning Board naming the ICR – Piscataqua Road. The Board agreed that they would take action regarding the name once the ICR is forwarded to them for town acceptance consideration. The BOS also agreed that Planning Board minutes should be sent to the Fire Chief on a regular basis due to his function as both Fire Chief and electrical/fire safety inspector.
2. Chairman Cross updated the board on a variety of issues including the Murray tax deed issue, Patterson Lane traffic concerns, the repaving of the town hall parking lot areas. Cross also recommended the town planner work with the Rockingham Planning Commission on grant availabilities and attend an all day training seminar on growth management issues. The Board concurred.

**Town of Newington
Board of Selectmen
June 4, 2001 Meeting Minutes**

3. The Board scheduled a workshop meeting for next Monday, June 11 starting at 5:00 p.m. to discuss the revaluation process with the Sansoucy firm. The BOS also decided to schedule a meeting with District DOT engineer Mike Burlage for an afternoon starting around 4:00 p.m. to discuss Nimble Hill Road.
4. The Board decided to authorize Paul's Siding to install a new rain gutter over the entry area to the town hall kitchen.
5. The Board discussed the town telephone bills and the \$60 cost per month for the payphone at the town hall. Motion by I, second by R, 3-0 vote to authorize the removal of the payphone because of the cost and the Town receiving no direct benefit from it.
6. The Board noted information received from PDA Rep. Peggy Lamson regarding their recommended attendance at Thursday's PDA – Pease Master Plan meeting at the town hall.
7. The Board discussed Health Officer Peggy Lamson's request to send out West Nile Virus informational flyers. The Board decided to include this material in their upcoming newsletter to town residents.
8. The Board reviewed the Portsmouth abutter notice & several other items of correspondence.

Old Business

1. The Board decided to defer to a workshop night the discussion of setting new building permit fees. The BOS did discuss setting yearly stipends for the plumbing and electrical inspectors. Motion by I, second by R, 3-0 vote to set a \$2,000 yearly stipend for the plumbing and electrical inspectors, effective immediately. The Board decided to cover the projected \$500 budget overage with monies in the consultant building inspector budget line.

Nonpublic Session

Motion by R, second by I, 3-0 roll call vote to enter into nonpublic session to discuss a legal matter and personnel matter. The Board decided to forward a written recommendation to the County Attorney regarding the Fritz-Flynn embezzlement case. The Board discussed an employee matter. The Board of Selectmen voted 3-0 to come out of nonpublic session.

Meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Robert M. Belmore



**Town of Newington
Board of Selectmen
June 11, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS), Chairman Christopher Cross (C), Selectmen Cosmas Iocovozzi (I), & John (Jack) O'Reilly (R); also, Executive Assistant (EA) Robert M. Belmore.

Chairman Cross called the workshop meeting to order at 5:15 p.m.

- Petition for Release of Dedicated Way Pursuant to RSA 231:52 –
Motion by R, second by I, to accept the citizens' petition. Discussion took place; a Memorandum to the Selectmen from town planner Tom Morgan was noted - Morgan stated that he concurred with the petitioners' analysis and proposal regarding the release of parcel B, Piscataqua Drive. Motion passed, 3-0 vote.

Motion by R, second by I, 3-0 vote to amend the petition by adding the following language at the end of the last sentence in the petition: "all of which is owned, in fee, by Tycom Integrated Cable Systems, Inc."

The Board decided to hold the required public hearing at the beginning of their first August monthly meeting (August 6, 2001 at 6:30 p.m.). The BOS also decided to have the town planner handle the abutter notifications.

- Computers –
The Board discussed town offices' computers with town planner Tom Morgan. Motion by R, second by I, 3-0 vote to accept the \$1,328 proposal from Kaply Consulting to upgrade three (3) workstations.

- Stipends –
The Board decided to pay the deputy tax collector an hourly rate which would be the same as her hourly rate for work performed as deputy town clerk. This would be in lieu of the stipend historically budgeted.

Upon further consideration and feedback from both the electrical and plumbing inspectors, the Board decided to rescind the last meeting's vote on these stipends. Motion by I, second by R, 3-0 vote to rescind the previous vote on these stipends and set them at a yearly stipend of \$1,000 for the electrical inspector and \$2,500 for the plumbing inspector.

- Nonpublic Session –
Motion by R, second by I, 3-0 roll call vote to enter into a nonpublic session to discuss a personnel matter. The Board reviewed the performance of their Assistant and discussed his completion of required duties. Motion by R, second by I, 3-0 vote to award the Executive Assistant a \$1,000 mid-year merit pay bonus effective immediately, based on his excellent performance above & beyond the basic assigned duties. Motion by R, second by I, 3-0 vote to come out of nonpublic session.

- Miscellaneous –
Chairman Cross updated the Board on a variety of business matters including the Murray tax deed matter. The Board agreed to try to schedule a Selectmen's forum next month.

**Town of Newington
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- Town-wide property revaluation project –

The Board met with Mr. George Sansoucy to discuss the scheduled property revaluation. Sansoucy proposed that his company do the entire project at his hourly rates because the Town had received no responses to their RFP (Request for Proposals). Sansoucy said that a member of his staff, Charlene Genest, would be working with the town planner on updating the tax maps and she would be doing most of the field work.

Sansoucy introduced James Michaud of Century Consulting. Sansoucy recommended that the Board hire him as Monitor for the project. Mr. Michaud passed out copies of his resume and a description of the services he would perform as Project Monitor at the basic rate of \$70 per hour. Michaud explained in detail what his role would be, if hired, in the project. Further discussion took place about the project. The Board asked Mr. Michaud to send them a proposed agreement for their consideration and vote at the next meeting.

- Pease International Airport –

The Board met with Newington resident Barbara MacDonald to discuss ongoing concerns about the unacceptable noise generated by Pease aircraft.

Meeting was adjourned at 7:15 p.m.

Respectfully submitted,


Robert M. Belmore

**Town of Newington
Board of Selectmen
June 18, 2001 Meeting Minutes**

Present: Board of Selectmen (BOS), Chairman Christopher Cross (C), Selectmen Cosmas Iocovozzi (I), & John (Jack) O'Reilly (R); also, Executive Assistant (EA) Robert M. Belmore. Selectman Iocovozzi arrived after the meeting had started.

Chairman Cross called the meeting to order at 5:10 p.m.

The Pledge of Allegiance was recited.

Minutes: Motion by R, second by C to accept the meeting minutes of June 4 and June 11, 2001 as Drafted. Motion passed, 3-0 vote.

Mr. Peter MacDonald

Mr. MacDonald asked the Board to consider purchasing portable soccer nets for the Town fields at a cost of \$1,050 per pair. The Board explained that there was no money budgeted this year for such a purpose.

Signature Folder

1. The BOS approved by a 2-0 vote 25 resident tax abatements: 20 residents had moved, 1 had passed away, 1 was over 65 years of age, and 3 were duplicates.
2. The Board approved a Coin Operated Game Machine Permit to Gameplan, Inc. to operate 11 machines at the Newington Wal Mart. Permit No. 114 was signed and the received fee noted (11 machines @ \$25 per, total cost of \$275).
3. The BOS approved several town hall & town facility use permits. The Board voted 2-0 not to allow Ms. Nickless to remove any tables or chairs for use at a wedding to take place in her gardens.
4. The Board voted 2-0 to appoint as Recreation Commission Members: Jane Harrington, Richard Sullivan, & Jeff Loewy; and as alternate Members: Laura Coleman and Terri Spinney.

Property Tax Abatements

- After review and discussion: motion by R, second by C, 3-0 vote to approve and sign the ABB Combustion Engineering property tax abatement settlement as recommended by town assessing agent George Sansoucy and as outlined in the May 9, 2001 letter from ABB's legal counsel, Attorney David Saliba.
- The Board discussed several other abatement applications and accompanying recommendations from Sansoucy, taking them under advisement.
- The Board requested the Chairman compile a list of abatement values being considered or granted and then contact the NH Department of Revenue Administration to request they re-calculate the Town's State Wide Education Tax levy using the Town's new valuation figure (after abatements).

**Town of Newington
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New Business & Correspondence

1. The Board discussed the June 13, 2001 dated Project Monitoring Services letter received from Jim Michaud of Century Consulting. This was in regards to the town wide property revaluation. Motion by I, second by R, 3-0 vote to accept the proposal for at the hourly rate of \$70, with a not to exceed cost for services capped at 10% of the actual revaluation cost incurred by the town.
2. The Board noted the receipt of the Notice from the PDA regarding a June 26th meeting starting at 6:30 p.m. on the Pease Airport Master Plan update. The Board decided to direct the Town Planner to attend and to prepare a critique of the proposed update for the BOS Chairman to review with him on next Monday.
3. The Board discussed a Memo from Cemetery Superintendent William Beals regarding his removal of shrubs that are overgrown & causing a hardship to the cemetery maintenance. The Board's unanimous consensus was to inform the Superintendent that the Board supported his operation of the town cemetery and the use of his full discretion in managing the grounds and the removal of any overgrown shrubs.
4. The Board asked Belmore to order portable toilets for the tennis court area and the Fox Point area.

Old Business

- The Board asked Belmore to Draft a letter regarding the portion of Town Forest land currently under PDA authority, asking it be turned back to the Town.
- The Board discussed a revised schedule of fees for permits as follows.

Residential Structures - A single Permit Fee would cover the cost of Building, Electrical, Plumbing and Mechanical Permits, however separate Permit applications are required as needed. The new fee would be set at \$5 per \$1,000 construction cost with a Minimum Permit Fee of \$30.

Commercial Structures - Separate Permits & Fees are required, if needed. The new fees would be set at \$7 per \$1,000 construction cost for Building Permit; \$7 per \$1,000 construction cost for Electrical Permit; \$7 per \$1,000 construction cost for Plumbing Permit; \$7 per \$1,000 construction cost for Mechanical Permit; with a Minimum Permit Fee of \$30 for each Permit Needed.

Sign Permit - The new fee would be \$7 per \$1,000 construction cost for Sign Permit and a \$7 per \$1,000 construction cost for Electrical Permit, if lighted. There would be a Minimum Permit Fee of \$30 for a Sign Permit.

Motion by R, second by I, 3-0 vote to adopt this new fee schedule of Revised Building Permit Fees & have the New Fees effective July 15, 2001. The Board decided not to have a public hearing unless town attorney advises otherwise. The Board will have the new fees posted.

Meeting was adjourned at 6:26 p.m.

Respectfully submitted,

Robert M. Belmore 