

**Newington Board of Selectmen
Meeting Minutes**

**April 1, 2002
Newington Town Hall
6:30 p.m.**

Monday, April 1, 2002

6:30 p.m. – *Meeting Called to Order by BOS Chairman Iocovozzi*

Pledge of Allegiance

In attendance: John Newick, Terri Spinney, Mary-Anne Cuddihee, Jack Hoyt, Peter MacDonald, Krista Low, Dale Spainhower, J. Lemieux, Keith Frizzell, Town Planner Tom Morgan, Building Inspector Charlie Smart, Barbara Hill, Marlon Frink, BOS Cosmas Iocovozzi, Chairman, Jack O'Reilly, Jan Stuart, and AA Susan Newcomer.

AGENDA

1. Minutes of March 18, 2002
2. Marlon Frink
3. John Newick – Grounds Care Review
4. Recreation
 - a. T. Spinney – YMCA
 - b. NH Youth Value Pass Program
 - c. P. MacDonald – Ball Field Requests
5. Jack Pare – Meetinghouse Bell
6. Bloody Point
7. Appointments
8. Signature Folder/Approvals
 - A. Fox Point
 - B. Building Inspector Supplies
 - C. Plastic Alphabet for FD Bulletin Board
 - D. Town Hall Use
 - E. R.G. Young
9. Proposal (Hart)
10. Abatements
11. Conferences and Workshops
12. Building Inspector Communications – Schedule Workshop
13. Police Report for McIntyre Road Incident
14. Coakley OU-1
15. Miscellaneous
16. Employment Issues

Minutes: BOS Chairman Iocovozzi asked that the minutes of March 18, 2002 be read. Selectman O'Reilly made a motion to accept the minutes; second by Stuart. Vote 3-0.

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John Newick – Grounds Care Review: John Newick thanked the Board of Selectmen for the Grounds Care Contract and reviewed his preparation for spring clean up. Newick asked the Selectmen for their priorities on grounds maintenance and said he planned on starting with the Town Hall and School. Iocovozzi said the Selectmen would leave word with the AA when necessary, and Newick should check in periodically for messages.

ConEd Bond Release: Town Planner Tom Morgan explained the Bond issues, what needs to be completed on the ICR, and what will remain. Morgan also said that Denis Hebert's concerns about the road were addressed with Kelcey and no significant problems were found. A motion was made by O'Reilly to reduce the Bond by \$780,500 and sign the Bond release; second by Stuart. Vote 3-0 and Bond release was signed.

Road at Pease: Town Planner Tom Morgan noted that he will research plans on the road at Pease and will follow up with the BOS. Barbara Hill she had spoken with several individuals who said the road would have no impact on the Town Forest. Iocovozzi said he wants that word on paper and asked Morgan to request that. O'Reilly said he wants to know why the PDA has money to build roads, but not berms.

Recreation

YMCA: Terri Spinney and Mary-Anne Cuddihee brought forward the contract for the YMCA Summer Youth Program, along with the Certificate of Insurance. O'Reilly made a motion to sign the YMCA contract for \$21, 250, to run from July 8th to August 15th 2002; second by Stuart. Discussion followed.

T. Spinney addressed the "Pass for Six Days of Fun" for \$100. O'Reilly made a motion to pay for the Pass; second by Iocovozzi. Vote 3-0.

Peter MacDonald said that people have asked if the YMCA program could start two weeks earlier. T. Spinney said that extending the program would be at an additional cost to the Town. O'Reilly said that if the Recreation Committee were to consider lengthening the program it would have to go to budget for the next year. Iocovozzi said the new recreation committee should work with Terri Spinney to come up with something.

Iocovozzi asked Spinney if there were any concerns with the YMCA. Spinney said the transportation issue was settled and that it was a good contract. P. MacDonald asked Mary-Anne if the staff was trained and if they could walk the kids from the Old School to the New School. Mary-Anne said that most of the staff have a sports background and are in College.

O'Reilly asked about the YMCA invoice, and issuing the check, and the Board voted on the motion to sign the contract 3-0. The YMCA contract was signed by the BOS and witnessed by T. Spinney.

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Ballfield Schedule: T. Spinney said the Greenland Rec. has asked for the ballfield twice. Spinney asked the Selectmen if she could take care of the scheduling for the field this year. The BOS agreed to let Terri coordinate use of the field, which will be done from her home.

Marlon Frink: The Board of Selectmen presented Marlon Frink with an award for his long-time service as a Planning Board Member and Chairman. The award was to be presented to Frink at the Annual Town Meeting, but Frink had to leave early due to a scheduling conflict and the award was not presented at that time. Pictures and details of the award are to be posted on the Town's website.

P. MacDonald – Ball Field Requests:

Peter MacDonald presented the BOS with a list of individuals interested in appointments to the recreation committee.

MacDonald said he had read in the Newington Neighbor that money had been appropriated for repairs to the ballfield. Iocovozzi said he had seen MacDonald's proposal on costs for ballfield mix and wanted to know how much mix would be needed. Discussion took place on where the mix would be unloaded and how it would be moved around. Also discussed was the design for the field that had been presented to the BOS by MacDonald.

O'Reilly discussed the possible future of Nimble Hill Road and the impact it would have on the field, noting that care should be taken on the amount of improvements being proposed.

MacDonald said he would like to purchase bases for \$300-\$400 and the ballfield mix for \$460, including delivery. The BOS asked MacDonald to get a price for the bases and they would cut a check. MacDonald also discussed with the Board the possibility of purchasing a batting cage. O'Reilly asked that he bring a proposal to a BOS meeting. Iocovozzi explained to MacDonald that Recreation must have a committee with a chairman and secretary, take minutes at their meetings, and submit their proposals to the BOS.

The Board read through the list of names of those interested in appointments to the Rec. Committee. Iocovozzi made a motion to appoint all individuals listed to the Committee; second by O'Reilly. Vote 3-0.

O'Reilly made a motion to purchase the ballfield mix for \$460; second by Stuart. Vote 3-0.

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Jack Pare – Meetinghouse Bell: With J. Pare not in attendance, discussion on the MeetingHouse Bell was tabled and it was agreed by the BOS to place the subject on the next BOS Agenda.

Newspaper Release on PDA Road:

Barbara Hill came forward and said she had reviewed the information that was written in the paper and agreed that T. Morgan should follow up on the matter.

Storage at Old Town Hall:

B. Hill mentioned that it had been voted by Town Meeting that the Historical Society could use the first floor of the Old Town Hall and that any expansion of use needs to be addressed by the BOS. Hill stated her objection to the second floor being used for junk if there was interest in creating a museum. Hill felt that any other use of the building should be addressed with the HDC and BOS first for opinion, then with the Historical Society. Yard sale items were discussed and the concern that the Town was running out of space for storage. O'Reilly ended the discussion saying that any organization must have Barbara Hill's endorsement to use a historic building.

HDC Members: B. Hill mentioned that the list of HDC Members and their terms were messed up several years ago. O'Reilly made a motion to correct and vote for HDC appointees as indicated by Hill; second by Stuart. Vote 3-0. Iocovozzi read members names and their term dates.

Bloody Point:

The Train Station at Bloody Point was discussed and O'Reilly read the issues of concern. B. Hill said she appreciated Building Inspector Smart's evaluation of the building and that the State is responsible to repair the building under an RSA. Discussion took place regarding the ongoing communications with the DOT. Iocovozzi said he would call the Commissioner at the DOT and tell her that the State must maintain the building.

Town Historian:

BOS member O'Reilly mentioned an article in the Portsmouth Herald about New Castle's Historian. He thought that Newington was as historical as New Castle and should therefore also have a Town Historian. O'Reilly made a motion to appoint Barbara Myers as the Town Historian; second by Stuart. Vote 3-0 and backed by Barbara Hill.

It was agreed to send Myers a letter and to have her present at a BOS Meeting.

Before leaving the floor, Hill confirmed with the Selectmen that the donated flag could be placed in a triangular box for storage and paid for by the Town. Iocovozzi confirmed.

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Appointments:

A list of confirmations and letters of request for appointments to various committees was read. A motion was made by O'Reilly to accept the appointments as read, but to table the appointment of J. Hoyt to the Police Commission until openings could be posted at the Town Hall and South Newington; second by Stuart. Vote 3-0.

A Motion was made by Iocovozzi to table the Deputy Fire Warden Appointment for further discussion; second by O'Reilly. Vote 2-1; O'Reilly-yes, Stuart-no, Iocovozzi-yes.

Resident Decal Policy:

O'Reilly read the decal policy for review and it was agreed to order 500, numbered blue decals that would have a space for writing car registration identification numbers. Decals will be valid for two years, issued on even numbered years, with expiration dates of December 31st in odd numbered years.

Signature Folder/Approvals:

Fox Point:

A Motion was made by O'Reilly to deny a request by A. Samson to park on Fox Point to clam; second by Stuart. Vote 3-0.

Building Inspector:

A motion was made by Iocovozzi to allow BI Smart to attend a BOCA meeting on April 10th; second by Stuart. Vote 3-0.

Plastic Alphabet for FD Bulletin Board:

A Motion was made by O'Reilly to purchase a set of letters for the bulletin board at \$195; second by Stuart. Vote 3-0.

Town Hall Use:

A motion was made by O'Reilly to approve use of the Town Hall and waive the fees for two requests made by the Seabreeze Organization; second by Stuart. Vote 3-0.

R.G. Young:

A motion was made by Iocovozzi to authorize final payment to R.G. Young for renovation work at the Fire Station, noting that the men could not move in to that area without a letter from the Board of Fire Engineers; second by Stuart. Vote 3-0.

RFP's and the purchasing policy were discussed. Iocovozzi asked D. Spainhower to bring a drawing and a list of materials needed, regarding the asbestos removal at the Fire Station, to the next BOS meeting.

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A Motion was made by Stuart to accept the Fire Department's request to use the Transfer Station for a training exercise; second by Iocovozzi. Vote 3-0.

There was discussion regarding the additional \$75 paid to the Moderator and Town Clerk for Town Meeting. It was agreed to make note on budget sheets for next year's budget. It was also noted that this money has been paid out for the past three years, but it was unknown if the money was expended before that time.

Proposal (Hart):

A Motion was made by O'Reilly to approve the \$525 proposal issued by R. Hart for auto shut off valve work at the Old Town Hall, but to table the other items proposed; second by Stuart. Vote 3-0.

Abatements:

Note was made that a pending abatement request had been withdrawn.

Conferences and Workshops:

A Motion was made by Stuart to approve BI Smart's attendance at a two-day training as part of the certification process-noted as being in the best interest of the Town due to a change in laws; second by O'Reilly. Vote 3-0.

It was agreed that Selectman Stuart and BI Smart would attend a free workshop in Newmarket put on by NHMA.

Building Inspector Communications – Schedule Workshop:

The Selectmen will schedule a Saturday morning workshop with the Building Inspector to review policies and procedures.

Police Report for McIntyre Road Incident

The Selectmen will write a letter to the individual involved, requesting a meeting to discuss restitution.

Coakley OU-1:

A motion was made by Iocovozzi to have Town Planner Morgan handle the Coakley Escrow through Attorney Ahlgren, who is to be caretaker of the funds and who is to distribute the OU-1 funds as needed; second by O'Reilly. Vote 3-0.

Miscellaneous:

The BOS suggested that Roy Greenleaf remit a written offer to the Selectmen regarding the Carriers that were used on the Town Van.

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BI Smart reviewed with the Selectmen his concerns about a damaged window in his office. He also addressed the Americans with Disabilities Act (ADA) standards for the front door at the Town Hall—that they were wide enough to meet standards but they needed a 5-second closing. Smart also addressed pictograph signage needed for the restrooms near the function room, and the need to lower the sinks.

D. Spainhower asked how the 457 Plan was coming along. AA Newcomer said she has not been working on it but it would be re-visited in the near future.

O'Reilly made a motion to go into non-public session to discuss employment issues. Vote was 3-0; O'Reilly-yes, Stuart-yes, Iocovozzi-yes. The Selectmen entered non-public session at 9:00 p.m. No votes were taken.

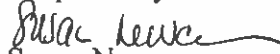
A motion was made by O'Reilly to enter public session. Vote was 3-0; O'Reilly-yes, Iocovozzi-yes, Stuart-yes. The Selectmen entered public session at 9:25 p.m.

There was more discussion on storage concerns for items that are no longer needed by the school and Fire Department and it was agreed that a meeting would be scheduled to set up a yard sale.

O'Reilly made a motion to adjourn the meeting; second by Stuart. Vote 3-0.

Meeting was adjourned at 9:35 p.m.

Respectfully Submitted,



Susan Newcomer
Administrative Assistant

**Newington Board of Selectmen
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**April 15, 2002
Newington Town Hall
6:30 p.m.**

Monday, April 15, 2002
6:30 p.m. – *Call to Order*

Pledge of Allegiance

In attendance: Dale Spainhower, Assistant Fire Chief Roy Greenleaf. John Welch, Chris Cross, George Fletcher, BOS Chairman Cosmas Iocovozzi, BOS members Jack O'Reilly and Jan Stuart, and AA Susan Newcomer.

AGENDA

1. Minutes of April 1, 2002
2. Jack Pare – Meetinghouse Bell
3. John Welch –
 - a. Iron Rail Estimate - Library
 - b. Chimney Estimate - Library
4. Fire Department Communications
 - a. Request for release of new section
 - b. Fire detection device installation
 - c. (L. Wahl) Public Safety Project-NewingtonEnergy LLC
5. Appointments & Resignations
6. Signature Folder/Approvals
 - A. Rockingham Planning Commission Dues
 - B. Hart Plumbing and Heating proposal approval
 - C. Misc. Publications
 - D. Misc. Letters
7. Town Hall Use
8. Proposals (Hart Plumbing and Heating)
9. Conferences and Workshops
10. Miscellaneous (attached addendum)

Minutes: BOS Chairman Iocovozzi asked that the minutes of April 1, 2002 be read. Selectman O'Reilly made a motion to accept the minutes; second by Stuart. Vote 3-0.

Jack Pare was not in attendance. The Meetinghouse Bell discussion was tabled until Pare is present.

Iron Rail Estimate – Library

Estimates for an iron rail, to be installed at the Library, were reviewed. BOS member O'Reilly noted that the Historic District Commission (HDC) had approved the designs and that Peter Hapney's estimate was first choice.

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Chairman Iocovozzi noted that the estimate was for \$850.00 installed and that a 1/3 deposit was required. O'Reilly made a motion to accept the bid from Happney in the amount of \$850.00; second by BOS member J. Stuart. Chairman Iocovozzi asked Welch to have Happney invoice the Town for the 1/3 deposit. Vote carried 3-0.

Chimney Estimate - Library

Iocovozzi reviewed an estimate for chimney repairs, submitted by Merri-Sweep, in detail. It was noted that the total invoice would be reduced by \$500 if the Fire Department could supply a ladder truck or bucket to get to the chimney. O'Reilly noted that he thought the black stainless option was the best and that B. Hart mentioned that the price was reasonable. There was discussion regarding the positive response to references, if regular or black stainless was best, and how long the Fire apparatus would be needed. Iocovozzi asked Welch to have Merri-Sweep call Assistant Fire Chief Greenleaf to discuss equipment details.

O'Reilly made a motion to accept Merri-Sweep's estimate for \$2321.00 for a chimney liner and two stainless steel caps; second by Stuart. Vote 3-0.

Dock Supplies:

John Welch requested to purchase fenders and ten (10) 9" balls for the docks. Welch thought the complete job could be done for \$260 - \$265, depending on the labor that could be mustered. O'Reilly asked if Welch could get an exact price, but Welch said the job would depend on the labor, and cleats needed to be drilled. J. Stuart asked if the \$500 that had been appropriated for Fox Point would help, but Welch mentioned that other work needed to be done, such as driveway repairs and a drainage berm. Welch further noted that the sooner the drainage is fixed, the less it will cost.

Chairman Iocovozzi asked Welch to call AJ Hartford about a grader. J. Stuart made a motion to accept the purchase of fenders and balls, not to exceed \$275.00; second by O'Reilly. Vote carried 3-0.

Fire Department Communications

Request for release of new section:

Chairman Iocovozzi noted that at the last Board of Fire Engineers (BOFE) meeting, the Board welcomed Leslie Brock as a new BOFE member and read a letter that was received from the Engineers requesting release of the new section of the building for use by the Fire Department. O'Reilly asked for a breakdown of the sequence of work to be completed and mentioned that two (2) bunkrooms had to be in use at all times during construction.

O'Reilly made a motion to accept the BOFE's request with the stipulation that two (2) bunk rooms had to be in use at all times; second by Stuart. Vote 3-0.

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Fire Detection Device Installation:

A notice received from the Fire Department that detailed the installation and testing of fire detection devices was read. There was no discussion and it was noted that the document was part of the requirement in the approval process for the release of the new section of the building.

(L. Wahl) Public Safety Project-NewingtonEnergy LLC:

Chairman Iocovozzi read a letter from Fire Chief Larry Wahl requesting that he maintain his position as consultant to the public safety project at NewingtonEnergy. Wahl said that, although he is retiring, he feels he owes it to the Town to keep the project consistent. O'Reilly made a motion to accept Wahl's request, providing that funding be paid by the developer; second by Stuart. Vote 3-0.

Appointments & Resignations:

Chairman Iocovozzi reminded the BOS that the BOFE has autonomy to select an individual to fill a BOFE vacancy. Greenleaf read a Town Meeting article that gave the BOFE the right to fill a vacancy when Iocovozzi asked if the Town had ever voted on such an article.

Chairman Iocovozzi made a motion to accept the resignation of Highway Safety Commissioner Clifford Abbott; second by O'Reilly. Vote 3-0.

Signature Folder/Approvals

A motion was made by Iocovozzi to pay the 2002 Rockingham Planning Commission dues; second by Stuart. Vote 3-0.

Iocovozzi made a motion to table the purchase of the book "Cross-Grained and Wily Waters" for resale; second by Stuart. Vote 3-0.

Iocovozzi made a motion to table the purchase of the valuation sampler because the appraisers were likely to have the information needed; second by O'Reilly. Vote 3-0.

J. Stuart made a motion to accept the bid submitted, and sell to R. Greenleaf, the Thule racking system in the amount of \$200; second by O'Reilly. Vote 3-0.

O'Reilly made a motion to expend \$56.90 plus shipping, as requested in a letter from HDC Chairman B. Hill, for the USS Texas Flag box; second by Stuart. Vote 3-0.

Iocovozzi was reminded to call Carol Murray of the Department of Transportation regarding the issues at the Bloody Point Station.

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Town Hall Use:

A motion was made by O'Reilly to approve use of the Town Hall and waive the fee for the Newington School Supporters May 4th Hoe Down, pending Fire Department approval of the function (signature required of Assistant Fire Chief R. Greenleaf after he calls H. Maldini for details); second by Stuart. Vote 3-0.

A motion was made by O'Reilly to approve use of the Town Hall and waive the fee for Ceiliac Sprue; second by Stuart. Vote 3-0.

A motion was made by O'Reilly to approve use of the Town Hall and waive the fee for W. Sweeney for a secret town-wide function (Mailman); second by Stuart. Vote 3-0.

Hart Plumbing and Heating:

The remaining items on R. Hart's proposal for the Old Stone School were tabled and it was agreed that O'Reilly would review the contents with Hart for future discussion.

Conferences and Workshops:

On a 3-0 vote, it was agreed to allow AA Newcomer to attend an NHMA Health Benefit Administrator workshop at Yokens on May 1.

A Primex workshop and a workshop for a fitness coordinator were tabled.

A workshop that is held frequently by the Department of Environmental Services (DES) was tabled until a new transfer station attendant is hired.

Exit 4 and Exxon Issues:

Chris Cross took the floor to discuss Exit 4 and asked if Town Planner T. Morgan could check on the "No Right Turn" sign that should be located in Exxon's driveway.

Cross asked the Selectmen if they thought the Town would be willing to come up with the money for installation of water and sewer on the Exit 4 construction between 2001-2004 so that the road would not need to be dug up for future needs. J. O'Reilly said it would be cheaper to install the water and sewer during construction, but questioned who should pay—the Sewer Department or the Town. There was further discussion relative to the receipt of money from the property owners who would request the services, and the timing of their payments.

The BOS agreed to meet with the Sewer Commission to discuss the matter further. Cross will inform the State that the BOS are considering installation of water and sewer during construction and will inquire about the installation of fire hydrants and utility lines.

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Fox Point Group:

George Fletcher asked the Selectmen about the status of the Fox Point group that requested the cutting of trees. J. O'Reilly said the issue is tabled until the Conservation Commission completes their review. The BOS will send a letter to the group with reference to the June Conservation Commission meeting.

Fire Department proposal for additional repair work:

D. Spainhower discussed the breakdown and proposal on the additional work that needs to be done at the Fire Department, which did not include the asbestos removal, flooring, or electrical work. Iocovozzi asked how much work needed to be done and O'Reilly recommended acquiring several proposals with breakdowns for individual rooms.

It was recommended by Iocovozzi that carpeting proposals be incorporated with the proposals that have been done for the Town Hall.

Assistant Fire Chief Greenleaf mentioned that June would be the best time to start asbestos and boiler work and O'Reilly agreed that June would be better with the receipt of Tax Revenue as well.

Iocovozzi and Spainhower discussed that the work would be done during work hours and that prices were needed for a fire-rated metal door. O'Reilly recommended that the Building Inspector be contacted in regards to a building permit.

Firefighter Interviews:

Greenleaf said Firefighter interviews are scheduled for April 25th and 26th. Iocovozzi was invited to sit as the Selectmen's rep as an observer only. Iocovozzi declined the invitation and said the Fire Department knows what they need, but the BOS would appreciate an invitation to sit on the Fire Chief interviews.

Miscellaneous:

The water fountain at the tennis court needs repair. AA Newcomer will call a plumber.

Tennis Court repairs were tabled, as was the repair of the tennis court gate.

A report was read from BI Smart regarding the integrity of the gazebo at the school. A copy of the letter will be sent to resident D. Sweeney, who inquired.

Inquiries regarding gravel were discussed. B. Beals remains authorized to issue one 7-yard load per resident with all payments due to the equipment operator.

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Options of repairs or replacement of the Laser Printer in the Selectmen's office was discussed. It was decided to run the printer for now and continue to price shop.

Planner Morgan will be consulted regarding proposals to repair the window in the BI's office.

The SAU office and ADP will be contacted regarding proposals on employment security services.

A carpet workshop will be scheduled after all carpeting proposals have been attained.

The State Wage and Salary Survey form will be completed so that the Town will receive the final results for comparatives.

Transfer Station Rules will be reviewed at a BOS workshop.

Selectmen Stuart will coordinate a Yard Sale for school and fire department items. Items will be inventoried and organized.

L. Thomas will pick up the bus stop station, located at the corner of Fox Point and Little Bay Road, and dispose of it at the Transfer Station.

Iocovozzi made a motion to appoint D. Spinney as Forest Warden; second by Stuart. Vote 3-0. A confirmation letter will be sent to the State.

Iocovozzi made a motion to adjourn the meeting; second by Stuart. Vote 3-0.

Meeting was adjourned at 8:26 p.m.

Respectfully submitted,



Susan Newcomer

Administrative Assistant

**Newington Board of Selectmen
Meeting Minutes**

**April 29, 2002
Newington Town Hall
6:30 p.m.**

Monday, April 29, 2002
6:30 p.m. – *Call to Order*

Pledge of Allegiance

In attendance: Jack Pare, Building Inspector Charles Smart BOS Chairman Cosmas Iocovozzi, BOS members Jack O'Reilly and Jan Stuart, and AA Susan Newcomer.

AGENDA

1. Minutes of April 15, 2002
2. Jack Pare – Meetinghouse Bell
3. Greenland ZBA
4. West Environmental Wetland Evaluation Project
5. Appointments & Resignations
6. Abatements
7. Town Hall Use
8. Proposals
 - a. Paving
 - b. Fitness Room Electrical (PD)
 - c. Porta-Potties
 - d. Town Van A/C Replacement
 - e. Hart Plumbing & Heating HVAC for Fire Dept
 - f. Rye Fuel
9. Conferences and Workshops
10. Miscellaneous
 - a. Litter Letter
 - b. ADP Payroll Service

Minutes: BOS Chairman Iocovozzi asked that the minutes of April 15, 2002 be read. Selectman O'Reilly made a motion to accept the minutes; second by Stuart. Vote 3-0.

Jack Pare - Meetinghouse Bell:

Pare explained what was needed for repair on the steeple and shingles for the Meetinghouse, how the jobs could be done, and at what costs. There was discussion on the engineering report and it was agreed that roof repair and weather tightening had to be done. Jack Pare will contact Curtis Pickering to see what it would take to get the shingles and weather stripping done and will try to have an estimate before the next meeting.

It was agreed that the roof should be repaired first so that the weather shanty does not have to be moved twice. It was also agreed that the Selectmen would hire a crane to remove and replace the shanty.

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Greenland ZBA:

Selectmen O'Reilly reviewed the results of the Greenland Zoning Board of Adjustment meeting that he attended regarding Packard Development's approval to construct a mall. O'Reilly said some of the issues the Town of Newington will face are increased traffic and pollution. Iocovozzi said the Planning Board and the Town Planner should handle the details. O'Reilly said he would work with them as a representative for the Board of Selectmen.

West Environmental Wetland Evaluation Project:

There was a review of the Wetland Inventory Project costs from funds appropriated for FY2002. Billing is to be every 15 days upon presentation of the invoice.

Appointments and Resignations:

Selectman Stuart motioned to hire Craig Daigle to run the Transfer Station; second by O'Reilly. Vote 3-0.

A letter from Nancy Cauvet addressing her interest in an appointment to the Open Space Committee was read. The Selectmen discussed the original charter that indicated the committee would have two (2) representatives from the Planning Board, two (2) representatives from the Board of Selectmen, and two (2) representatives from the Conservation Commission. Stuart said the committee indicated that they would like to add two (2) "at large" members. Stuart motioned to appoint N. Cauvet to the Open Space Committee; second by O'Reilly. Vote 3-0.

A letter from Randy Dunham addressing his interest in an appointment as a Trustee of the Trust Funds was read. Stuart motioned to appoint R. Dunham as a Trustee of the Trust Funds; second by O'Reilly. Vote 3-0.

Abatements:

Selectman Stuart motioned to approve an abatement to the Nature Conservancy on property known as Goat Island; second by O'Reilly. Vote 3-0.

The mosquito control invoicing was reviewed and it was noted that work was to be done by two companies. It was also noted that a certificate of insurance would be obtained from the additional company.

Town Hall Use:

Applications for use of the Town Hall and Picnic Grove were reviewed. Selectman Stuart motioned to approve applications from S. Taylor, L. Young, J. Hislop, and L. Wahl for the Marine Safety Office; second by Iocovozzi. Vote 3-0.

Chairman Iocovozzi motioned to deny a request by A. Wood to use the picnic grove field for lunchtime recreation; second by O'Reilly with a request to send a letter to the applicant. Vote 3-0.

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Paving Bids:

Chairman Iocovozzi explained the paving to be done on Little Bay Extension, McIntyre Road, the Police Department and the Town Hall parking lot. Paving Bids were tabled for further review after O'Reilly noted that he thought there was going to be a bid included for the Town Garage.

Fitness Room Electrical (PD)

Building Inspector C. Smart reviewed the bids with the BOS and noted that Maldini Electric had the lowest bid. Selectman Stuart motioned to hire Maldini Electric to do the electrical work; second by O'Reilly. O'Reilly clarified with BI Smart that Smart would be able to inspect the final work. Vote 3-0. Bid results will be turned over to Police Chief B. Loomis.

Porta-Potties:

Selectman O'Reilly motioned to hire the lowest bidder, Stop and Go, to rent to the Town two (2) Porta-Potties; 1 at the Tennis court and 1 at Fox Point; second by Stuart. Vote 3-0.

Town Van A/C:

Selectman Stuart asked the BOS if they were planning on getting rid of the van. O'Reilly and Iocovozzi said that the van would be kept for awhile. O'Reilly motioned to hire Ray and Frank's to repair the A/C at the quoted price; second by Stuart. Vote 3-0.

Hart Plumbing and Heating – HVAC for Fire Dept:

Selectman O'Reilly noted that the HVAC job required more bids. Information was turned over to BI Smart to obtain more bids.

Rye Fuel:

After a discussion as to the Town Buildings that require oil, there was a request from O'Reilly and Iocovozzi, to AA Newcomer, to get an analysis of the gallons used per year/per building and to ask Rye Fuel if they provide service.

Windows:

Selectman O'Reilly motioned to accept a proposal from Glass Routes to replace 1 window (Building Inspector's office) and repair 1 window (DeRochemont Room) for a total of \$710, with no down payment; second by Stuart. Vote 3-0.

Conferences and Workshops:

All conferences and workshops presented were of no interest except the DES workshop for the Transfer Station Attendant, which will be reviewed.

Miscellaneous:

The Litter Letter presented by BI Smart will be sent to Mr. Levine at the Fox Run Mall so that he can address the issues with tenants.

**Newington Board of Selectmen
Meeting Minutes**

April 29, 2002

ADP:

AA Newcomer discussed her meeting with ADP regarding upgrades to the current payroll program. Newcomer said she would move ahead with gathering information on approval from the Selectmen.

Ballfield Schedule:

After receiving information regarding ballfield scheduling conflicts, Selectman O'Reilly asked Chairman Iocovozzi to review the matter again with the Recreation Department at their next meeting.

Carpets:

The Selectmen requested that carpet swatches be brought in to the Office on May 13th for a workshop meeting. They also requested a review for more tables to be ordered for the function room.

Statewide Property Tax:

At the request of O'Reilly and Stuart, Iocovozzi agreed to request an estimate from the Attorney who was asked to review the Superior Court and Supreme Court rulings of the Statewide Property Tax.

Selectman Stuart made a motion to institute a \$100 Petty Cash fund; second by O'Reilly. Vote 3-0.

Selectman Stuart made a motion to adjourn the meeting; second by O'Reilly. Vote 3-0.

Meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Susan Newcomer
Administrative Assistant

**Newington Board of Selectmen
Meeting Minutes**

**May 6, 2002
Newington Town Hall
6:30 p.m.**

Monday, May 6, 2002
6:30 p.m. – *Call to Order*

Pledge of Allegiance

In attendance: Lydia Frink, Dale Spainhower, Assistant Fire Chief Roy Greenleaf, Barbara Hill, Building Inspector Charles Smart, BOS Chairman Cosmas Iocovozzi, BOS members Jack O'Reilly and Jan Stuart, and AA Susan Newcomer.

AGENDA

1. Minutes of April 29, 2002
2. Bloody Point
3. Town Hall Use
4. Proposals
 - a. Grounds Care
 - b. Paving
5. Signatures and Proposals
6. Miscellaneous

Minutes: BOS Chairman Iocovozzi asked that the minutes of April 29, 2002 be read. Selectman O'Reilly made a motion to accept the minutes; second by Stuart. Vote 3-0.

Bloody Point:

Chairman Iocovozzi asked BI Smart to review, with the public, the content of the note from the DOT and his visit to Bloody Point regarding the grounds and the structure. Barbara Hill thought the roof had been repaired several years ago, but Smart disagreed after inspecting it closely. Smart noted that there was a lot of trash on the grounds. He recommended that the brush be cut back for better police visibility and that a street light be installed. Smart also indicated that the State would cut the brush and supply the necessary barriers.

Chairman Iocovozzi noted that Phillip Miles, from the DOT, was sending a "no cost" lease, but wanted the public to realize that the State can break the lease at any time. Iocovozzi asked the Board and Hill to consider the acceptance of liability on the property, knowing that the building could be taken away at any time. He also said that no work would be done until the lease was received from the State.

BI Smart estimated costs to the Town at about \$50,000 to get the property secure and cleaned up. Assistant Chief Greenleaf asked if the building would become a historic building, open to the public, and Iocovozzi responded that the Town would not be

**Newington Board of Selectmen
Meeting Minutes**

May 6, 2002

able to do that. BI Smart noted that lead paint was an issue and Greenleaf said he could not understand why so much money would be put in to it, with all things considered.

Selectman O'Reilly asked B. Hill the interest of the Historic District Commission. Hill said that the building was in the historic district and is eligible for the Historic Registry. Hill further stated that the State must take care of it and make it safe. She said that if the State widens the bridge, she would like the property to become a compliment of Hilton Park. Hill also indicated that the State has neglected the property.

Iocovozzi said the State wants a list of the Town's plans for the property and BI Smart said that if the roof repair was to be included, it should be matched for the time period and be put on to last 60 years.

B. Hill added that Sprague has complained and has a high concern for the disrepair of the building and the vandalism. Iocovozzi said that when the lease is sent, the property would be scrutinized. Hill said she is not looking for a liability for the Town, but she wants to see the property fixed up. Selectman Stuart indicated that she had a difficult time asking the Town to put anything in to it when the State could take it away at a moment's notice.

BI Smart noted that Police Chief Loomis was asked to submit recommendations to help keep the area secure. B. Hill added that a copy of the lease will need to be sent to the Commissioner of Historic Resources and that Sprague deserves respect. Iocovozzi said that barrier placement and brush removal was the extent of what the State would do, and the Town doesn't want the liability. B. Hill said she would take it further. It was agreed that when the lease and any other documents or letters arrived, Smart and Newcomer would put a packet of information together for Hill.

Miscellaneous Meeting Information:

Selectman O'Reilly noted that P. Lamson's "Outfall" meeting was on May 20th, a regularly scheduled Selectmen's meeting. Since Lamson would like the Selectmen to attend, O'Reilly recommended that the Selectmen's meeting be changed to the 21st. No decision was made.

Selectman Stuart noted that she would be meeting with the Fire Department at 1:00 on May 21st to review the items at the Carriage House.

It was also agreed that a Selectmen's workshop would be held on May 13th to finalize the review of carpet proposals.

Signatures and Approvals:

Terminex: O'Reilly made a motion to sign a \$300 p/year contract for the Town Hall; second by Stuart. Vote 3-0 and the contract was signed.

**Newington Board of Selectmen
Meeting Minutes**

May 6, 2002

Great Bay Watch: O'Reilly made a motion to grant access permission on to Fox Point to Great Bay Watch; second by Stuart. Vote 3-0.

Fire Chief Retirement: O'Reilly made a motion to accept and sign the unused pay documents submitted by Chief Wahl; second by Stuart. Vote 3-0 and documents were signed.

Town Hall Use:

O'Reilly made a motion to approve use of the Town Hall for J. Wentworth; second by Stuart. Vote 3-0.

Proposals:

Grounds Care:

Following discussion, a proposal for mulching shrubs from Fabian Point Grounds Care was tabled until more information is received from the provider as to the time proposed for mulching each area.

Paving:

Chairman Iocovozzi explained the paving to be done on Little Bay Extension, McIntyre Road, the Police Department and the Town Hall parking lot. Iocovozzi noted that there was a big difference in bids and that it was important to make sure no mistakes were made.

J. Stuart made a motion to award the contract to Bayside Paving, contingent on meeting with Bayside to verify the differences in proposals; second by O'Reilly. Iocovozzi noted that each company had been notified to submit a proposal for the Town Garage paving. Vote 3-0.

HVAC Proposals:

BI Smart noted that he needed to get additional HVAC proposals before the Board could make a decision.

Miscellaneous:

BI Smart notified the Selectmen that he would be dealing with Dori Wiggin, from the State, and the Planning Board regarding a wetland issue at the Chevrolet Dealership.

Selectman O'Reilly noted that the Greenland Citizen's committee had invited him to attend a meeting to discuss the Mall issue.

BI Smart updated the BOS on the cemetery vandalism by the Fox Run Mall. J. Stuart mentioned that the Fox Run cemetery was previously a part of the cemetery care. Iocovozzi noted that he would visit the cemetery with Smart to review the issue.

**Newington Board of Selectmen
Meeting Minutes**

May 6, 2002

At 8:05 p.m. Jack Pare joined the meeting and said that he did not have anything new to report on the Meetinghouse repairs and that he would report back when he has all of the necessary information.

Selectman O'Reilly made a motion to enter non-public session to discuss a legal issue; second by Stuart. Vote O'Reilly-yes, Stuart-yes, Iocovozzi-yes. The BOS entered non-public session at 8:07 p.m. No votes were taken in session.

Selectman O'Reilly made a motion to enter public session; second by Stuart. Vote O'Reilly-yes, Stuart-yes, Iocovozzi-yes. The BOS entered public session at 8:25 p.m.

There was discussion regarding ordinances and RSAs on the requirements for Police Officers on premise during functions at the Town Hall or other buildings in town. It was agreed that AA Newcomer would look in to the requirements and report to the Selectmen.

Selectman O'Reilly made a motion to adjourn the meeting; second by Stuart. Vote 3-0.

Meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Susan Newcomer
Administrative Assistant

May 1, 2002

Newington Board of Selectmen
Newington NH 03801

Dear Board,

This is to request your permission for the monitors for Great Bay Watch to use Fox Point dock again as a site for collecting water data. This will be the 13th sampling season at this site.

This group of trained volunteers collects and test water samples at 22 sites around the Great Bay Estuary from April through November. The data collected on PH, salinity, dissolved oxygen, coliform, phytoplankton monitoring and turbidity is analyzed and maintained at the Jackson Lab in Durham. This year they will also be monitoring the horseshoe population.

Tests are conducted during the day by teams of monitors at the sites monthly, all on the same day at high and low tides. All monitors will have identification badges and all debris will be picked up at the site. The town of Newington has in the past been very obliging, placing a trash barrel, a 'portopotty' and a picnic table on the wharf leading to the dock. This has facilitated performing the tests at the site.

In addition to myself, at times the Fox Point team will include Ann Reid, Michelle Wensman and her home-schooled children and others. This Great Bay Watch testing is one of their science activities. Several other high schools in the area monitor sampling sites to teach science students valuable sampling and lab techniques.

Also, this year the Newington Elementary School will be having a week of Celebration of Newington so various children, teachers and students will be at Fox Point during May 20 to 24.

Please inform me if difficulties arise with this permission. Thank you.

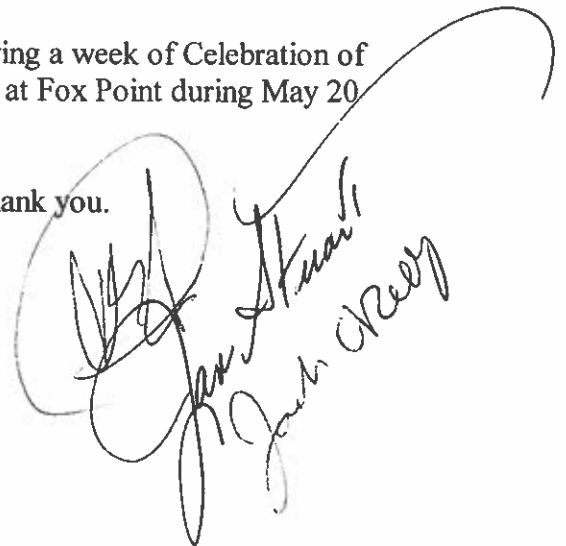
Sincerely,

Barbara D. Hill

Cc: Newington Police

Newington Conservation Commission

Ann Reid, Great Bay Watch coordinator

Handwritten signatures of Barbara D. Hill, Ann Reid, and John Reid. The signature of Barbara D. Hill is circled. The signature of Ann Reid is written below it, and the signature of John Reid is written to the right.

**Newington Board of Selectmen
Workshop Minutes**

**May 13, 2002
Newington Town Hall
6:00 p.m.**

Monday, May 13, 2002
6:00 p.m. – *Call to Order*

Pledge of Allegiance

In attendance: Building Inspector Charles Smart, BOS Chairman Cosmas Iocovozzi, BOS members Jack O'Reilly and Jan Stuart, and AA Susan Newcomer.

AGENDA

1. Minutes of May 6, 2002
2. Building Inspector Miscellaneous
3. Carpet Proposals

Meeting was opened at 6:00 p.m.

Carpet Proposals:

Selectman O'Reilly made a motion to accept the carpet installation proposal submitted by Route One Carpets; second by Stuart. Vote 3-0.

Property Tax Warrant:

Selectman O'Reilly made a motion to accept and sign the 1st billing of the 2002 Property Tax Warrant, second by Stuart. Vote 3-0. Warrant was signed.

Miscellaneous:

A proposal submitted by Fabyan Point Grounds Care for mulching 18 trees was tabled until the next Selectmen's meeting, providing that the owner can attend the meeting.

It was agreed that the next Selectmen's meeting would be at 6:00 p.m. on Monday, May 20th.

Selectman O'Reilly made a motion to hire K. Pickering to work the Transfer Station for the remainder of the year; second by Stuart. Vote 3-0.

Building Inspector Miscellaneous:

Chairman Iocovozzi made a motion to accept the BI's Permit Fee Schedule proposal, dated March 19, 2002; second by O'Reilly. Vote 3-0.

The Board tabled BI Smart's proposal to witness Septic Test Pits until regulation recommendations can be reviewed with Town Planner Morgan.

**Newington Board of Selectmen
Workshop Minutes**

May 13, 2002

The Board tabled discussion of Hazardous and Dilapidated Buildings until BI Smart can review RSAs with the NH Municipal Association.

Selectman O'Reilly made a motion to accept use of the Request for Action Request Form submitted by BI Smart; second by Stuart. Vote 3-0.


BI Smart explained to the Selectman the manner in which he would be submitting his bi-weekly time sheets.

Minutes: BOS Chairman Iocovozzi asked that the minutes of May 6, 2002 be read. Selectman O'Reilly made a motion to accept the minutes; second by Stuart. Vote 3-0.

Selectman O'Reilly made a motion to adjourn the meeting; second by Stuart. Vote 3-0.

Workshop was adjourned at 7:10 p.m.

Respectfully submitted,


Susan Newcomer
Administrative Assistant

**Newington Board of Selectmen
Meeting Minutes**

**May 20, 2002
Newington Town Hall
6:00 p.m.**

In attendance: Tim Collins-Bayside Paving, C. Cantalupo, C. Bagley, J. Boynton-Newington School Supporters, J. Pare, L. Thomas, Building Inspector Charles Smart, BOS Chairman Cosmas Iocovozzi, BOS member Jan Stuart, and AA S. Newcomer.

AGENDA

1. Minutes of May 13, 2002
2. Fabyan Point Grounds Care
3. Meetinghouse Bell
4. Town Hall Use
5. Other Proposals
6. Miscellaneous

Pledge of Allegiance

Meeting was opened at 6:00 p.m.

Fabyan Point Grounds Care:

There was discussion and clarification regarding the original grounds care contract submitted by J. Newick, with a question from Selectman Stuart as to why mulching trees was included in that contract. It was agreed that the Selectmen would schedule a workshop to walk the Town grounds with Newick to review shrub and tree problems. It was also agreed that several stumps need to be pulled and that the Selectmen would supply the loam needed to repair the exposed ground.

Newick agreed to order enough mulch to provide for his proposal and Conservation and Selectmen needs, to include the Police Department banking.

Chairman Iocovozzi made a motion to accept the Fabyan Point Grounds Care proposal for mulching in the amount of \$450.00; second by Stuart. Vote 2-0.

Meetinghouse Bell:

J. Pare notified the Selectmen that there was a correction to the name of the bidder for the roof work. Discussion followed regarding coordination of the scheduling with the bell work and the crane that the Selectmen would provide. Iocovozzi asked Pare to coordinate the proposal for a 7' square roofing area with the bidder. Pare noted that the work would probably have to be planned for August.

Miscellaneous:

Newington School Supporters:

The Newington School supporters submitted a letter requesting permission to organize a five-mile road race to support the purchase of a new wireless computer lab for the Newington Public School.

The Selectmen questioned the logistics of parking and requested that the group submit memos of approval from the Police and Fire Departments. It was agreed that the group would contact AA Newcomer to schedule a spot on an upcoming Selectmen's Meeting Agenda and would submit, at

**Newington Board of Selectmen
Meeting Minutes**

May 20, 2002

that time, building, water, toilet, and miscellaneous needs. Selectman Stuart noted that approval from the State for the use of Nimble Hill Road would be required as well.

Other Proposals

T. Collins of Bayside Paving explained the McIntyre Road and Little Bay Extension work. Selectman Stuart noted that she was confused relative to the roads and type of work to be done. She requested that a list of the roads, work, and the dollars proposed be submitted again for clarity.

Collins noted that most of the work would be done at the end of June, and shimming would be done in July. He also explained that the differences submitted in pricing for the Town Office and Police Department would be determined by the approval of the largest bid amount.

L. Thomas mentioned that he would like to repair the road at Fox Point. Chairman Iocovozzi said the Selectmen might take care of it, possibly grading it.

Miscellaneous:

Private Cemetery:

There was discussion regarding a review of the perpetual care funds that exist for the cemetery. Selectman Stuart noted that B. Hill requested a letter be sent from the BOS to the Cemetery Committee about the abandoned cemetery and that the BOS would work with the Mall to secure it. Stuart also noted that Hill wanted to take charge of the headstone repairs. The BOS will send a letter to T. Lavigne at the Mall noting that they will match the funds donated by the Mall to include "in-kind" services. L. Thomas agreed that he and J. Frink would track any time spent working at the cemetery.

Cemetery:

Chairman Iocovozzi said he would arrange to have 14 yards of loam delivered to the cemetery.

Town Hall Use:

Selectmen Stuart made a motion to approve three applications submitted by Neslab (two for training, one for a blood drive); second by Iocovozzi. Vote 2-0

Selectmen Stuart made a motion to deny daily use of the picnic area by out-of-town parties; second by Iocovozzi. Vote 2-0.

Selectman Stuart made a motion to adjourn the meeting; second by Iocovozzi. Vote 2-0.

Meeting was adjourned at 7:30 p.m.

Respectfully submitted,



Susan Newcomer
Administrative Assistant

Newington Board of Selectmen Meeting Minutes

June 3, 2002
Newington Town Hall
6:30 p.m.

In attendance: Barbara Hill, Acting Fire Chief Roy Greenleaf, Members of the Newington School Supporters, L. Thomas, Building Inspector Charles Smart, BOS Chairman Cosmas Iocovozzi, BOS members Jan Stuart and Jack O'Reilly, and AA S. Newcomer.

AGENDA

1. Minutes of May 13 & 20, 2002
2. Bloody Point
3. Mott House
4. Paving Bids
5. Other Proposals
6. Police Vehicles (used)
7. Town Hall Use
8. Signatures and Approvals
9. Conferences and Workshops
10. Miscellaneous

Pledge of Allegiance

Meeting opened at 6:30 p.m.

Road Race:

Representatives of the Newington School Supporters notified the Selectmen that they had acquired the Fire Department, Police Department, and State approvals that were requested by the Selectmen at the May 20th meeting. The tentative race date is scheduled for Sunday September 22, 2002 at 4:00 p.m. At the request of BOS Chairman Iocovozzi, the School Supporters agreed to submit a race plan and added that they hoped to have the race sanctioned. BOS member J. Stuart requested clarification of the parking plan. There was discussion regarding the start and end locations for the race, the anticipated attendance, and the length of the race. BOS member O'Reilly expressed his concern regarding use of Fox Point as part of the race plan. B. Hill confirmed for O'Reilly that, for a one-time use, permission was not required from the HDC to park cars at the Old Town Hall or Old Stone School, if needed.

The School Supporters told Chairman Iocovozzi that, currently, the most important issues are parking, sanctioning of the race, meeting an end of June deadline, and a signed form of approval from the State for the use of Nimble Hill Road.

Minutes:

Chairman Iocovozzi noted a correction to the May 20th minutes. Regarding loam for the cemetery, it was agreed that Len Thomas would arrange to purchase loam, not Chairman Iocovozzi. Selectman Stuart made a motion to accept the minutes of May 13th and 20th (with the noted change); second by O'Reilly. Vote 3-0.

Newington Board of Selectmen Meeting Minutes

June 3, 2002

Bloody Point:

The Selectmen discussed the proposed contract that had been received from the State. It was noted that the State would not put up a barricade or gate to protect the property without a signed lease agreement. B. Hill and BI Smart will work together with AA Newcomer to develop a list of property improvements that the Town will request from the State. The BOS agreed to table the signing of the contract.

Mott House:

BI Smart and Selectman Stuart reported on their walk-through of the Mott House. Chairman Iocovozzi recommended that the house be made weather and animal tight. The Selectmen requested that BI Smart and Len Thomas work together to board up the house and Selectman Stuart and BI Smart agreed to look in to pest management.

Fox Point Trees:

Selectman Stuart reported that four (4) trees on Fox Point, that the tree service had been preparing a removal proposal for, had come down in a thunderstorm. It was agreed that L. Thomas would cut up the trees and bring them to the Transfer Station for residents to take for burning. Chairman Iocovozzi asked Thomas to complete the guardrail repairs on McIntyre road before dealing with the trees.

Paving:

After clarifying the confusion relative to paving, Chairman Iocovozzi noted that attention to McIntyre Road was needed before it is lost. The Highway budget was reviewed and further discussion took place regarding Fox Point shimming and how much work could be done on Fox Point Road for the money. The problems surrounding the pond area were discussed and the Selectmen tabled further discussion on the paving. It was agreed to bring the paving company into the next Selectmen's meeting to discuss the matter further.

It was agreed that proposals were needed for bricking at the Town Hall and MeetingHouse. Chairman Iocovozzi recommended that the Selectmen look in to stamped concrete. Iocovozzi agreed to get AA Newcomer the phone number of the company that has the product.

Chairman Iocovozzi discussed the possible planting design at the Town Garage, proposed by some members of the Conservation Commission, and how it could impact the paving plan. He agreed to meet with the Conservation Commission to discuss their ideas.

Selectman O'Reilly made a motion to accept Bayside Paving's additional proposal for paving at the Town Garage, not to exceed \$18,570; second by Stuart. Vote 3-0.

Other Proposals:

Selectman Stuart made a motion to accept Maldini Electric's proposal to re-wire the Fire Department washer and dryer area for \$495.00; second by O'Reilly. Vote 3-0.

It was noted that B. Hart would finish the plumbing in that area.

Maldini Electric's proposal for lighting the front area of the Town Hall was tabled until FY2003 budget reviews.

**Newington Board of Selectmen
Meeting Minutes**

June 3, 2002

The Selectmen tabled the Recreation Department's request for bleachers at the ball field until FY2003 budget reviews.

Further review of HVAC proposals for the Fire Department were tabled until the June 17th Selectmen's meeting.

Police Vehicles (used):

The BOS noted that the ACO's car was 4 years old and needed replacing, and R. Greenleaf confirmed that the Fire Department's red car had been used as long as the ACO's and was a 1995. O'Reilly reviewed the BI's mileage reimbursement and noted that it would be a financial benefit for the Town to issue BI Smart a car this year and possibly replace the Fire Department car next year. The car that the BI will use will be an administrative vehicle, unmarked, and it will remain parked at the Town Hall.

BOS member O'Reilly made a motion to issue the used Police Chief's car as the Administrative Vehicle (with updates to the gas cards); second by Stuart. Vote 3-0.

It was agreed that the old ACO vehicle would go out for bid after clean up.

Town Hall Use:

Selectman Stuart made a motion to approve the Newington School's use of the deRochemont room for teacher training; second by O'Reilly. Vote 3-0.

Selectman Stuart made a motion to approve G. Grenier's use of the Function Room; second by O'Reilly. Vote 3-0.

Selectman O'Reilly made a motion to approve Portsmouth Little League's use of the Picnic Grove (several members are Newington residents); second by Stuart. Vote 3-0.

Signatures and Approvals:

Selectman Stuart made a motion to accept P. Busque's bid for the Turf Vac; second by O'Reilly. Vote 3-0.

The BOS discussed issuing of house numbers and the role that C. Spinney, the Fire Department, and the Selectmen have. At the recommendation of Chairman Iocovozzi, BI Smart agreed to meet with C. Spinney to discuss mapping, issuing of house numbers, and how much of the obligation he wants to turn over to the Fire Department, with a report to be submitted to the Selectmen.

Selectman Stuart made a motion to approve loaning 5-6 tables for the Newington School Lawn Fete; second by O'Reilly. Vote 3-0.

Selectman Stuart made a motion to approve purchasing the Electrical Inspector's Manual, the Guide to District Court, Dealing with Unsafe Buildings, and a Plumbing Code book for BI Smart's office; second by O'Reilly. Vote 3-0.

**Newington Board of Selectmen
Meeting Minutes**

June 3, 2002

Selectman O'Reilly made a motion to approve the Tax Liens submitted by the Town Clerk; second by Stuart. Vote 3-0.

Selectman O'Reilly made a motion to accept a Veteran's Exemption for Tax Year 2003; second by Stuart. Vote 3-0.

Conferences and Workshops:

A Rockingham Planning Conference, Assessing Conference, NHMA-Fleet Pro Conference, and Solid Waste Workshop were tabled.

Miscellaneous:

Selectman Stuart made a motion to approve painting lines in the Fire Department parking lot, to be included with bids that will be acquired for other lots in Town; second by O'Reilly. Vote 3-0.

A grant proposal from UNH to develop a model community was tabled.

It was agreed to allow the Newington School to bid out, for sale, the Toshiba Copier that needs repair.

It was agreed to schedule a BOS work session to discuss Fox Point Dock issues that were submitted by J. Welch.

L. Thomas will continue to fill in for B. Bills for cemetery matters. J. Frink will be asked to fill in for D. Rines during his upcoming vacation, Town Hall Staff will take a vote on trading the Columbus Day Holiday with July 5th and AA Newcomer will report the results to the Selectmen.

Acting Fire Chief Greenleaf expressed concern over the Treasurer requesting his signature, rather than the secretary's signature, on invoices from vendors that have standing Purchase Orders. Chairman Iocovozzi said he would review the procedure with the Treasurer.

At 8:32, Selectman O'Reilly made a motion to enter non-public session to discuss an employee matter. Vote O'Reilly-Yes, Stuart-yes, Iocovozzi-yes. No votes were taken.

At 8:47, Selectman O'Reilly made a motion to enter public session. Vote O'Reilly-Yes, Stuart-yes, Iocovozzi-yes.

Selectman O'Reilly made a motion to issue AA Newcomer a \$1000 bonus following the mid-year review; second by Stuart. Vote 3-0.

Selectman O'Reilly made a motion to adjourn the meeting; second by Stuart. Vote 3-0.

Meeting was adjourned at 8:49 p.m.

Respectfully submitted,



Susan Newcomer
Administrative Assistant

**Newington Board of Selectmen
Workshop Minutes**

**June 10, 2002
Newington Town Hall
6:00 p.m.**

In attendance: Building Inspector Charles Smart, Dale Spainhower, Acting Fire Chief Roy Greenleaf, BOS Chairman Cosmas Iocovozzi, BOS members Jack O'Reilly and Jan Stuart, and AA S. Newcomer.

AGENDA

1. Minutes of June 3, 2002
2. HVAC (Fire Department)
3. Asbestos Removal (Fire Department)
4. Building Inspector Miscellaneous

Pledge of Allegiance

6:17 p.m. – *Call to Order*

Minutes:

Selectman O'Reilly made a motion to approve the minutes of June 3, 2002, second by Stuart. Vote 3-0.

HVAC (Fire Department):

With a question from Selectman O'Reilly about the difference in the amount of work proposed by vendors, BI Smart explained that B. Hart's proposal for the HVAC had been laid out as requested by Retired Fire Chief Wahl. Smart and O'Reilly agreed that, based on other quotes and the amount of work to be done, the job and price proposal was good.

Selectman O'Reilly made a motion to approve the Hart Plumbing proposal for the HVAC, not to exceed \$24,800.00 (as quoted February 2, 2002); second by Stuart. Vote 3-0.

Asbestos Removal (Fire Department):

Acting Fire Chief R. Greenleaf noted that he would like to start the asbestos removal in the Chief's office and the radio room. BOS Chairman Iocovozzi mentioned that he thought, with so much currently going on, that the old Chief's room was the only one to be done for now. Selectman Stuart questioned the cost differential in doing it that way. Selectman O'Reilly asked why the radio room would be ripped up now, with Chairman Iocovozzi adding that there was no current plan for it. Greenleaf said he thought it would be more cost effective.

Chairman Iocovozzi said that if work were started on the kitchen and other areas, there would be problems. He added that projects would have to be scoped one at a time.

**Newington Board of Selectmen
Workshop Minutes**

June 10, 2002

Iocovozzi made note that the Selectmen would find someone for the asbestos removal.

Greenleaf asked if carpet could replace the tiles in the bunkrooms, but added that he preferred tile in the boiler room. It was noted that the boiler would be removed.

Iocovozzi confirmed to Greenleaf that permission was granted to paint the trim and Greenleaf asked if the guys had permission to help with the construction. Liability issues were discussed and Chairman Iocovozzi said that if the Board of Fire Engineers grant permission, in a letter to the BOS, the Selectmen would let it go. Iocovozzi and BI Smart agreed that permits would be issued for all electrical work, etc. that exceeds \$100.00.

Miscellaneous:

Fire Equipment Insurance

Insurance pricing issues were discussed based on a questionnaire that had been recently completed. Greenleaf noted that the Fire Truck was antiquated and that perhaps the Town would have to go to New Jersey to look at used trucks in order to receive a good deal. Chairman Iocovozzi said that looking at a truck would be a budget item down the road.

Carriage House

Selectman Stuart noted that between 10:00 a.m. and 12:00 p.m. June 11th, various groups would be coming by the carriage house to pick up items. Stuart asked about the plans for the fire truck that was there. D. Spainhower noted that there was no place to store it, therefore, the men did not want to put a lot of money into it. Greenleaf added that the subject would be brought to the Board of Fire Engineers to see what they wanted to do. Spainhower said that if the Selectmen could find a place for it, it would be moved. Chairman Iocovozzi noted that the Selectmen did not want to be involved.

Town Hall Use:

With Selectman O'Reilly recusing himself from the vote, Selectman Stuart made a motion to approve Town Hall use to the Wind Ensemble, a non-profit organization with town membership; second by Iocovozzi. Vote 2-0.

Selectman O'Reilly made a motion to approve the use of the Picnic Grove to T. Hourihan; second by Stuart. Vote 3-0.

Selectman O'Reilly made a motion to approve a \$15 conference request submitted by BI Smart; second by Stuart. Vote 3-0.

The Selectmen agreed to allow L. Thomas to trim a tree that had branched out over the driveway area.

**Newington Board of Selectmen
Workshop Minutes**

June 10, 2002

Greenleaf asked the Selectmen if the Fire Department could go ahead with the work if they got the inspection permits. **O'Reilly made a motion, contingent on approval from the BOFE**, that the men at the Fire Department could move forward with the building of a new bunk area; second by Stuart. Vote 3-0.

Building Inspector Miscellaneous:

Mott House

BI Smart reviewed the hazardous area postings at the Mott House, adding that full respirators and full dust suits must be worn by anyone entering the house. O'Reilly asked how much money might be needed to get the building taken care of and Iocovozzi asked if the Health officer and Building Inspector could condemn the building. Smart noted that, structurally, the building was fine.

Hazardous and Dilapidated Buildings

BI Smart reviewed the RSA's and liabilities and further discussion was tabled until another time.

Selectman O'Reilly made a motion to adjourn the workshop; second by Stuart. Vote 3-0.

Workshop was adjourned at 6:55 p.m.

Respectfully submitted,



Susan Newcomer
Administrative Assistant

**Newington Board of Selectmen
Meeting Minutes**

**June 17, 2002
Newington Town Hall
6:30 p.m.**

In attendance: Building Inspector Charles Smart, Cliff Abbott-Cemetery Committee, Barbara Hill-HDC, Jill Boynton-Newington School Supporter, BOS Chairman Cosmas Iocovozzi, BOS members Jack O'Reilly and Jan Stuart, AA Susan Newcomer, and Receptionist J. Wentworth.

AGENDA

1. Minutes of June 10, 2002
2. Mott House
3. School Supporters – Road Race
4. Private Cemetery
5. PD Fitness Room – Finish Work Proposals
6. Boiler Replacement
7. Town Hall Use
8. Signatures and Approvals
9. Conferences and Workshops
10. Miscellaneous
 - a. Flu Vaccine Reimbursements
 - b. Copy Fees
 - c. J. Welch – Dock Issues
 - d. Driver List / Administrative Vehicle
 - e. Postage
 - f. Water
 - g. Town Boundaries
 - h. Nextel
 - i. Cemetery – L. Thomas

Pledge of Allegiance

Meeting was called to Order at 6:35 p.m.

Minutes:

Selectman O'Reilly made a motion to approve the minutes of June 10, 2002, second by Stuart. Vote 3-0.

Mott House:

BI Smart noted that no new news has come up regarding the Mott House. Further discussion was tabled until there is new information.

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Road Race:

J. Boynton mentioned that the race can be sanctioned if it goes off road. Also, the race is tentatively scheduled for September 22, 2002, is 5 miles in length and that Neslab had approved the use of their parking lots for the race. Selectman Stuart asked if the route Selectman O'Reilly suggested on Arboretum Dr. was a possibility. Selectmen O'Reilly mentioned that he wanted to keep Fox Point off the race route. BOS Chairman Iocovozzi mentioned that the terrain on Fox Point is uneven and could cause injury during the race. Selectman Stuart requested review of a new route for the race before it would be approved, agreeing with O'Reilly and Iocovozzi that the Fox Point route was not a good idea.

Selectmen O'Reilly stated that if Arboretum Dr. was used, the School Supporters might need the PDA's approval. Jill Boynton asked if they were saying no to the route going through Fox Point. BOS Chairman Iocovozzi said that the School Supporters should first go through the PDA about the alternate route and to ask P. Lamson about contacts to the PDA. Selectman O'Reilly stated the before a decision can be made on Fox Point he wants to see a formal rejection from the PDA.

BOS Chairman asked if the race was going to have a Certificate of Insurance. J. Boynton stated that they will have a Certificate of Insurance from an organization and also the runners will be signing a release form. BOS Chairman Iocovozzi told J. Boynton to get the information needed and to call AA Newcomer to schedule a BOS workshop.

Private Cemetery:

BOS Chairman Iocovozzi mentioned that the law states that a Town take over a cemetery if it has been abandoned. Barbara Hill said that \$850 in donations has been collected and a landscaper has offered in-kind services to clear around the cemetery. A proposal was given to the BOS to restore the fence, stones, and fill it for approximately \$1500.

There was discussion on the Cemetery Committee's and the BOS's responsibility for abandoned cemeteries. Iocovozzi stated that only new cemeteries were taken care of by the Cemetery Committee and that the BOS was responsible for any abandoned. Selectman Stuart noted that the BOS had previously maintained the cemetery at the mall for 7 years. B. Hill stated that D. Beals, B. Myers and sometimes herself checked all the other cemeteries to make sure they were being taken care of. Also, they posted signs with the RSA regarding vandalism of cemeteries and the penalties. She mentioned that the HDC paid for the signs and that the sign at the mall cemetery is missing and needs to be replaced. Hill noted that the Conservation Commission wants to help and she thought they could help with the landscaping.

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Meeting Minutes**

June 17, 2002

Chairman Iocovozzi asked how big the cemetery was. BI Smart replied approximately 30x30. Chairman Iocovozzi said that the BOS would maintain, mow and keep it clean for security reasons and that landscaping was not necessary. Perpetual Care and the funds needed to repair the cemetery damage were discussed further.

It was noted by B. Hill that the Planning Board required Perpetual Care Funds from General Foods because they could not ensure that the cemetery would be cared for. They put the property into an easement along with the Perpetual Care Funds. O'Reilly said that the donated \$850 and the Perpetual Funds will be used. Hill asked what would happen after the Funds were used and who would take care of it. Iocovozzi says the BOS will take care of it. Selectman Stuart said that when the cemetery was cleared and when the BOS were taking care of it there was no problem.

Cliff Abbott has visited the site 2 times and noted the brush will have to be cut back 4-6 feet. He further stated there is a huge tree in the left corner that needs to be dropped and the area re-seeded for grass. Eventually a fence is broached so he suggests no fence, but a general monument be placed in the middle instead of repairing all the stones. The writing on stones should be copied and placed in the library for record. Abbott gave the BOS information from the stones as to who's buried there. B. Hill mentioned that she has rubbings of the stones. Iocovozzi noted that he wants to get the cemetery secured and said the Selectman would cut back 10 ft. around the fence. Abbott again mentioned the tree pushing on the posts. Hill stated that in 1992 they made a decision to leave the tree. Stuart says that the HDC and HC have really cared about the cemeteries and thinks they should do what they are comfortable with.

Smart said he would pull the Planning Board minutes and find out how this money was designated because if those funds are not lot certain they can be co-mingled. Iocovozzi reviewed the Perpetual Care account report. O'Reilly stated that if it is found that \$1500 is necessary than the BOS will use the donation, the Perpetual Care interest, and the contingency fund. The discussion was tabled until the HDC could meet and until Stuart and O'Reilly could visit the cemetery.

PD Fitness Room – Finish Work Proposals:

Selectman O'Reilly stated that he had gone through three bids with Police Chief Brad Loomis to have 2 walls reinforced as well as the floor, which was budgeted for. Chairman Iocovozzi asked if there are were important questions or hidden problems to deal with before approving the proposals. O'Reilly noted that the bids looked good to him.

O'Reilly made a motion to approve Noble Woodworks to finish upper floor of Police Station, not to exceed \$3100; second by Stuart. Vote 3-0.

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Boiler Replacement:

Selectman Stuart asked if there were any other companies to consider for asbestos removal. Iocovozzi stated that the company who made the proposal had the best prices.

Selectman O'Reilly made a motion to approve Air Quality Experts, Inc.'s proposal to remove asbestos breeching for the Town Hall boiler not to exceed \$1400; second by Stuart. No discussion. Vote 3-0.

Town Hall Use:

Selectman O'Reilly made a motion to approve use of the DeRochmont Room to BI Smart for an Electrical Inspectors Workshop and waive the fee; second by Stuart. Vote 3-0.

Selectman O'Reilly made a motion to approve the use of the Picnic Grove to T. Spinney; second by Stuart. Vote 3-0.

Selectman O'Reilly made a motion to approve use of the function room July 19th and August 19th and waive the fee for NesLab; second by Stuart. Vote 3-0.

Signatures and Approvals:

A motion was made by Selectman O'Reilly to approve cleaning of the Police Department's carpets by K&M, not to exceed \$287; second by Stuart. Vote 3-0.

Chairman Iocovozzi stated that he would like a Newington Seal sticker put on the new Administrative vehicle. BI Smart said a sticker is fine.

Selectman O'Reilly made a motion to allow BI Smart to get authorization to use the Exxon account for the Administrative vehicle; second by Stuart. Vote 3-0.

Real Data is tabled until a later date.

A motion was made by Selectman O'Reilly to approve Town Clerk abatements; second by Stuart. Vote 3-0.

Selectman O'Reilly made a motion to approve a Veteran Exemption; second by Stuart. Vote 3-0.

Selectman Chairman Iocovozzi made a motion to approve Emergency Management updates requiring Police Chief Brad Loomis and Acting Fire Chief Roy Greenleaf's signatures; second by O'Reilly. Vote 3-0.

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Conferences and Workshops:

Selectman O'Reilly made a motion to approve BI Smart for a Shoreline Conference; second by Stuart. Vote 3-0.

NHMA Property Liability Trust Conference tabled.

Miscellaneous:

Flue Vaccination Reimbursements

Different program options were discussed and option 2; having the vaccination at the Town Hall, available for all employees and their families was agreed upon.

Selectman O'Reilly made a motion to approve; second by Stuart. Vote 3-0.

Copy Fees

AA Newcomer discussed how the current copy fees of only \$.25 are not appropriate. AA Newcomer stated that a lot of time is spent on assessing copies.

Selectman Stuart made a motion to change the copy fee for Assessing related copies to \$1.00 per copy with all other copies at \$.25 per copy; second by O'Reilly. Vote 3-0.

J. Welch – Dock Issues

There was discussion on tires that were tied to the dock and if the selectman knew anything about them or if they wanted them taken off.

Selectman O'Reilly made a motion to have L. Thomas remove the tires from the dock; second by Stuart. Vote 3-0.

The railing at the dock was discussed and how it needs work. Chairman Iocovozzi will call G. Young to review original proposal and go look at it.

Loam for the Library was tabled until C. Iocovozzi can talk to J. Welch.

The berm area to resolve the water run-off at Fox Point was discussed. Chairman Iocovozzi will contact Fitzgerald.

Postage

AA Newcomer will talk to the Post Office about getting a stamp machine in Town Offices or the office will purchase a book of stamps for public purchase.

Water

There was a discussion on getting bottled water in the Town Offices. AA Newcomer will call and get information from Carrabasset and Poland Spring.

**Newington Board of Selectmen
Meeting Minutes**

June 17, 2002

Town Boundaries

Discussion was tabled.

Nextel

Discussion on newest phone bill. Selectman O'Reilly will review phone usage with L. Thomas.

Cemetery

Discussion was started about L. Thomas's 6 hour work at the Town Cemetery. Chairman Iocovozzi stated that he would like AA Newcomer to track hours to compare for every pay period and for the Budget.

Road Paving

Discussion on Little Bay Extension and McIntyre Rd paving starting June 24th. Chairman Iocovozzi stated that the roads will still be open during this process.

Selectman Stuart asked why McIntyre road was to be repaved. Chairman Iocovozzi replied that the road would be lost due to bad fill and water problems if it is not repaved.

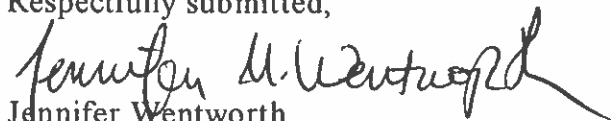
Selectman Stuart made a motion to go into non-public session to discuss an employee issue; second by O'Reilly. Vote 3-0. O'Reilly-yes, Stuart-yes, Iocovozzi-yes. The Selectman entered non-public session at 8:30. No votes were taken.

A motion was made by O'Reilly to re-enter public session; second by Stuart. Vote 3-0. O'Reilly-yes, Stuart-yes, Iocovozzi-yes. The Selectman entered public session at 8:45.

O'Reilly made a motion to adjourn the meeting; second by Stuart. Vote 3-0.

Meeting was adjourned at 8:50 p.m.

Respectfully submitted,



Jennifer Wentworth
Receptionist