

Newington Board of Selectmen Meeting

May 2, 2005
Newington Town Hall
6:30 p.m.

Accepted May 16, 2005

In attendance: Chairman Cosmas Iocovozzi, Selectman Jan Stuart, Selectman Jack O'Reilly, Trustee Cliff Abbott, resident John Frink, Building Inspector Charles Smart, Town Planner Tom Morgan, Cynthia Gillespie and Administrative Assistant Bea Marconi.

Meeting was called to order by Chairman Iocovozzi at 6:35 p.m.

Pledge of Allegiance

Miscellaneous

Selectman O'Reilly made the motion to accept the minutes of April 18th, 2005. Seconded by Selectman Stuart. Vote 3-0.

Mr. Cliff Abbott, superintendent of the Cemetery Commission spoke to the Board regarding the \$5,000 needed for the granite posts for the cemetery. Ms. Cynthia Gillespie spoke and said that the auditors found that the perpetual care part of the trust has 24.9% that will offset the general fund. There will be \$800 owed to the general fund. The money for the fence cannot come from the trust, but needs to come from the general fund. The money from the grant will offset this. At the end of the year the trust funds will owe the cemetery another 24.9%. The auditors do not have this report finished yet. Chairman Iocovozzi suggested waiting until the auditor completes its report to clarify bookkeeping. Ms. Gillespie suggested taking the funds out of the general fund and letting the cemetery line item go over. When the grant check comes in it will go to the general fund. The \$5,000 is okay to process.

Ms. Gillespie also suggested that Mr. Abbott, as one of the trustees, needs to know that there are scholarship fund checks that come in that aren't deposited in a timely manner. Mr. Abbott said he would handle it. Chairman Iocovozzi requested that the Cemetery trustees file all original files in the vault for preservation purposes. Mr. Abbott replied that he has been maintaining a drawer in the vault.

Mr. John Frink spoke to the Board regarding the closing on the Frink easement. He requested that it take place this Thursday. The paperwork has not come through from the bank, and so the Town does not have the money. Ms. Gillespie suggested closing at the end of May. Ms. Marconi will notify Mr. Frink when a date for closing has been set. Chairman Iocovozzi will sign on behalf of the Board of Selectmen at all three sessions.

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Chairman Iocovozzi opened the bids for the digging of a trench for conduit for new phone and Internet lines to the Town Hall. The following bids were received;

Hartmann Enterprises	\$2885
Maher Irrigation	\$4500
R.G. Young	\$4570

There was discussion on the details of each proposal. Selectman O'Reilly made the motion to accept the Hartmann Enterprise proposal for conduit site work not to exceed \$2885. Seconded by Selectman Stuart. Vote 3-0.

There was discussion on the Newington Station Right of Way. Further discussion was postponed until Town Planner Tom Morgan could speak to the Board. (see *)

The Altus Engineering proposal for the tennis courts was discussed. Chairman Iocovozzi said that the idea is to have Altus Engineering put a package together and bid it out. The three best proposals would be brought before the Board and decided on.

There was discussion on the CMA proposal for the Old Town Hall. The Selectmen feel that the Design-Build technique is the best for the Town. BI Smart said that he will contact CMA. Selectman Stuart moved to accept the Design-Build management process of CMA not to exceed \$46,000. Seconded by Selectman O'Reilly. Vote 3-0. CMA comes highly recommended by BI Smart. JSN, the firm the Town uses, has a working relationship with CMA which is another benefit for the Town. BI Smart added that Austin Architects had estimated approximately \$100,000 for engineering services for each building.

Chairman Iocovozzi asked what the decision should be for the tennis courts. Selectman O'Reilly made the motion to accept the Altus Bid for the engineering of the tennis courts with revisions, not to exceed \$7,000, under the management of Charles Smart. Seconded by Selectman Stuart. Vote 3-0.

There was discussion on the Town wide wetlands permit. Administrative Assistant Marconi was instructed to call Eric Weinrieb regarding the wetlands permit.

Selectman Stuart told the Board that Planet Aid would like to place a bin to collect clothes at the recycling station. Selectman Stuart is not impressed with the operation and

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collection. Chairman Iocovozzi made the motion to allow Planet Aid to put a clothes bin at the recycling center. No second; motion failed.

Chairman Iocovozzi began discussion on the River Road project. Selectman Stuart feels that this should be postponed until it can be coordinated with the State. There are sewer concerns as well. Selectman Stuart made the motion to table this project until a better time table is established from the State. Seconded by Selectman O'Reilly. Vote 3-0.

Chairman Iocovozzi read the new policies for Board of Selectmen meetings. This includes;

- Issues before the Board are limited to five minutes (at the discretion of the Board).
- To be on the agenda the BOS must be notified prior to posting the agenda (Friday preceding the meeting mid-day)
- Members of the public acting in an uncivil manner may be ordered to leave the meeting
- Public Comment session will be allowed after the agenda has been addressed. Those wanting to speak at this time must sign in prior to the opening of the meeting, stating name and subject to be discussed. Speakers will be limited to five minutes.

Selectman Stuart made the motion to accept these policy changes. Seconded by Selectman O'Reilly. Vote 3-0.

Selectman Stuart gave the Board an update on the Highway Safety Committee meeting. Selectman Stuart said that the stop signs and Little Bay Road and Fox Point Road intersection are being taken down. Also, the intersection of Nimble Hill and Fox Point Road is being taken care of. Many options were discussed and it was decided to paint white stop lines on each side of Fox Point Road. The Highway Safety Committee will send a letter to resident Mike Mazeau on how the problems with this intersection will be addressed, signed by the Chairman of the Highway Safety Committee.

Selectman Stuart reports that Philbrick on Gundalow Landing would like to purchase land from the Town so that he could put piping behind Ms. Smith's house. The Board felt that an easement would be more appropriate then selling the land. Mr. Philbrick should send the Selectmen a letter of intent or request, and the Board will respond. Selectman Stuart recommends that the Board let things be. Chairman Iocovozzi

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recommended that Mr. Morgan research to see if the Town has an easement across the road on Gundalow (middle of cul-de-sac).

Selectman Stuart mentioned that she does not want the Town Secretary Brenda Foster to type minutes for other committees and commissions. The Board agreed and requested that a letter be put together and sent to Recreation, Cemetery and Conservation.

AA Marconi presented the Board with a letter from Comcast. The Town's 15 year contract with Comcast will be expiring. The Selectmen agreed that AA Marconi should work with Mr. Morgan on this process.

Town Planner Tom Morgan spoke to the Board regarding the Newington Station Right-of-Way. Mr. Morgan gave a brief history on the paper road proposals. Mr. Weinrub was going to work with PSNH and other interested parties to find more information and report back to the Board. Selectman O'Reilly made the motion to accept Atlus Engineering's proposal for Newington Station Right-of-Way engineering services not to exceed \$4000. Seconded by Selectman Stuart. Vote 3-0. (*)

Building Inspector Communication

A quote from P & S Alarms for the installation of 3 panic buttons was reviewed. BI Smart said that these will be placed at AA Marconi's desk, Town Clerk Jane Mazeau's desk and Brenda Foster's desk. There will be monitoring by a third party. Total price for the first year is \$810 (installation and equipment included). After the first year the cost will be \$210 per year. Selectman Stuart made the motion to accept the quote from P & S Alarms for the installation and monitoring of 3 panic buttons for \$810. Seconded by Selectman O'Reilly. Vote 3-0.

BI Smart reminded the Selectmen that the freeze alarms have not been purchased yet. The alarms cost \$330 each and would be located at the Town Hall, Old Town Hall, Library, Meeting House and Town Garage. Selectman O'Reilly made the motion for Harts Plumbing and Heating to purchase and install five freeze alarms not to exceed \$1,700. Seconded by Selectman Stuart. Vote 3-0.

Selectman Stuart made the motion to accept the bid from Brulotte Inc. for the furnace for the Meeting House for \$6,140. Seconded by Selectman O'Reilly. Vote 3-0. BI Smart said that there may be extra wiring or an extra oil tank that may be needed. Chairman Iocovozzi said that there is maintenance money budgeted for those types of things.

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BI Smart asked the Selectmen if the Building Department could purchase a digital camera. There was discussion. Selectman Stuart made the motion to allow BI Smart to purchase a Nikon Digital Camera for the Building Department not to exceed \$400. Seconded by Selectman O'Reilly. Vote 3-0.

BI Smart requested a medical for his CDL for the Emergency Management team. BI Smart is the backup during emergencies. This is a bi-annual medical. AA Marconi was instructed to charge this to the emergency management account.

Signatures and Approvals

There was discussion on the P.O. submitted by Town Custodian Rick St. Laurent. He is requesting a battery scrubber and UHS burnisher for cleaning the Town Hall floor. Because of the change in price, Chairman Iocovozzi recommended that we research other prices, including one from Town & Country by the custodian. Motion to table by Chairman Iocovozzi til further research on price done. Seconded by Selectman O'Reilly. Vote 3-0

There was discussion on appointing Vincent Frank to the Conservation Commission. This was tabled until the Board could speak with Peggy Lamson.

Public Comment

Resident Chris Cross spoke to the Board regarding the drive-in theater in Newington. The State would like to use this area as a lay down area with restrooms for the workers. An e-mail has been provided to the Selectmen from Mr. Cross. The State would purchase this land. The Board is mainly concerned about the loss of tax valuation. There was further discussion about this prospect and zoning issues. The Board agreed that the zoning for the property should not be changed. Selectman Stuart made the motion to relay that the Town is not favorable of the permanent transition of the drive-in theater property to the State of New Hampshire. Seconded by Selectman O'Reilly. Vote 3-0. Chairman Iocovozzi stated that the State is welcome to rent this area. Mr. Cross continued to discuss access and road plans by the State for this area. The State will possibly approach the Town to take portions of land or road.

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Town Hall Use

A Town Hall use form from Christopher Cross for a May 4th and May 19th NHDOT meetings were approved and signed.

A Town Hall use form from Rick St. Laurent for a June 18th event was approved and signed.

A Town Hall use form from Christopher Cross for a June 29th NHDOT meeting was approved and signed.

A Town Hall use form from Kathy Hart for a May 22nd event was approved and signed.

A Town Hall use form from the D.A.V. for a December 18th Christmas party was approved and signed.

Non-Public; Legal according to RSA 71

Adjourn Non-Public 8:46.

There being no further business before the Board of Selectmen;

Selectman O'Reilly made the motion to adjourn at 8:50. Seconded by Selectman Stuart. Meeting Adjourned 8:50.

Respectfully Submitted,

Beatrice Marconi
Administrative Assistant