

Town of Newington, NH
Board of Selectmen Meeting Minutes
Monday, November 7, 2022

Present: Chair Ted Connors, Selectman Bob Blonigen, Selectman Brandon Arsenault, Finance Director Sheryl Bagley, Town Treasurer Tracy Adams, Fire Engineer Ann Hyland Hebert, Martha Roy, Town Administrator and Eleanor Boy, Recorder.

T. Connors called the meeting to order at 5:30pm. followed by the Pledge of Allegiance.

Library Visa Card Discussion:

T. Connors said that all the Library Trustees were invited to the meeting to discuss this Library Visa card issue, but none of the trustees are here.

The issue is that the town VISA cards were not working because there was no more room on the credit limit. E. Boy did a reconciliation of all the town cards (Police, Fire, Highway, Executive Office and Library) and discovered that the library had an outstanding balance and was also paying their VISA bill late.

T. Adams said that the library has \$4,197 worth of charges that are unpaid. Some of these charges date back to June 2021. T. Adams also said that the Town only has a \$15,000 credit limit for all five cards, even though each card shows a credit limit of \$5,000 or \$10,000 each. T. Adams is working with TD Bank to find out why there is a discrepancy with the credit limit.

B. Arsenault asked that the library be told what we believe they owe on the credit card within a week.

B. Blonigen thought that the library card should be moved back under the town's control and be paid with all the other cards.

T. Connors asked that a new policy to be drafted to increase the overall credit limit and pay the bill on the TD Bank website. This should solve the current issue.

B. Arsenault moved to work with TD Bank to increase the overall credit limit, to include the library in the town's payment each month and to ask the departments to only use the credit card as a last resort and if needed to start paying the credit card bill every two weeks instead of once a month. B. Blonigen seconded the motion. All were in favor.

B. Blonigen expressed his concern that the library had recently sent the Board of Selectmen a letter asking to take over payment of more of their bills, when they are not paying their credit card bill on a timely basis. B. Blonigen also would like to discuss, with the Library Trustees, the reason why they want to take over all the bills. He still hasn't heard a reason why they want to make this change.

B. Blonigen asked E. Boy to reach out to the Library Director and try to resolve the \$4,197 outstanding balance on the library credit card.

T. Connors expressed his disappointment that none of the Library Trustees showed up at this meeting to discuss this issue.

Adjournment: B. Arsenault moved to adjourn at 5:58pm. B. Blonigen seconded the motion. All were in favor.

Respectfully submitted,
Eleanor Boy, Recorder