

# Historic District Commission

## Meeting Minutes

**DATE:** Friday, October 28, 2022, 1:00 p.m.

**LOCATION:** Schoolhouse Museum, Old Town Hall, 336 Nimble Hill Road

**Members Attending:**

Bob Blonigen	Selectmen's Representative
John Lamson	Member
Peggy Lamson	Member
Lulu Pickering	Member, Chairman
Becky St. Germaine	Member

**Guests Attending:**

Laura Coleman, Minutes  
Will Gilbert, Recording for Town Hall  
Ann Hyland Hebert  
Emily Savinelli

### **Discussion: Budget for 2023**

**Motion #1** – Made by Becky St. Germaine, seconded by John Lamson; To use money available in HDC project line of 2022 Budget to pay someone to take meeting minutes. An amount of \$350 is available to be spent in 2022 for that purpose. Motion passes unanimously.

**Motion #2** – Made by Becky St. Germaine, seconded by John Lamson; Increase amount on Wages line of 2023 Budget to \$2,500, with increase on FICA/MEDI line to \$191.25 (7.65%) for the purpose of taking minutes in 2023. Motion passes unanimously.

**Motion #3** – Made by John Lamson, seconded by Becky St. Germaine; To accept a budget of \$9,491.25 for the year 2023. Also, \$3,000 of the \$10,000 CLG Grant, raised in March 2022 Town Meeting will be expended in 2022 as retainer fees for consultants working on a building assessment for the Old Stone School. The remaining \$7,000 will be encumbered to the 2023 budget to pay the final costs when the project is finished. Motion passes unanimously.

### **Further Discussion:**

The amount of \$4,000 in the 2023 Budget under Special Projects, is based on previous costs of \$4000-\$7000 between 2003 to 2008 for the preservation of documents currently stored in town vault. This amount will cover the cost to digitize approximately 40% of original photos.

Recommendations for improvements of buildings in Historic District for use by townspeople listed and submitted with minutes. No motion needed.

**Motion #4** – Made by John Lamson, seconded by Becky St. Germaine; To approve the Historical Society Bonfire at the Old Stone School on December 17, 2022. The Tavern will be open at the Old Parsonage. Motion passes unanimously.

**Motion to adjourn** - Made by John Lamson, seconded by Becky St. Germaine.

Meeting adjourned at 2:40 p.m.

Minutes submitted by Laura C. Coleman.

## 2023 Budget

ACCT #	2022 Information	2022 Approved BUDGET	as of 10/24/2022	2023 BUDGET
01-4589-48-110	H/C - WAGES Committee meeting minutes and support, 7 hours a month at \$25 an hour, Stu Eversman as minute taker.	3,500	3,530	2,500
01-4589-48-220	H/C FICA/MEDI Payroll taxes for employee	268	270	191.25
01-4589-48-615	H/C - OPERATION EXPENSES Training, memberships	300	75	300
01-4589-48-680	H/C - TOWN RECORDS RESTORATION Archival supplies	1,500	1,666	1500
01-4589-48-690	H/C - SPECIAL PROJECTS <b>Project 1: Plaques</b> – Replace three old plaques in the Historic District and create a new one for the Memorial Garden	3,000	Order by year end	1,000
	<b>Project 2: Historical photos</b> – Digitize about 40% of original photos.			4,000
	<b>Project 3: Daguerreotypes, ambrotypes, tintypes</b> – investigate best preservation of about 200 very early photos from the mid 1800s.			0
	<b>Project 4: Town Vault</b> – check bound volumes against preservation list, make copies of CDs for Historical Society files			0
01-4589-48-920	H/C - CLG GRANT <b>Grant 1: Building assessment</b> at the Old Stone School. \$5,000 be spent in 2022 for contractor retainer fees. Escrow \$5,000 for 2023 for final report. (Confirm later in the year when invoices arrive)	10,000	3000 7000	Expend in 2022 Encumber
<b>TOTAL DEPT BUDGET</b>		<b>18,568</b>		<b>9491.25</b>

## 2023 HDC BUDGET

### Making Historic Buildings More Useable

Building	2023 needs
Old Town Hall	Port-a-potty Air conditioning, low 80s in there this summer Flashing where addition meets the main building Front door, wood trim repair and painting Cleaning schedule
Old Parsonage	Reset one heating unit East side clapboard and trim rot Level out lawn Source of water from Old Town Hall or Old Stone School (spigot)
Meetinghouse	Air conditioning, 90 degrees in there during July and August Window shades to help with heating and cooling, remote operated Outside water spigot Front door light
Old Stone School	Preservation Alliance Seven to Save property in 2022 Grant approved, building assessment underway Address safety issues from December 2021 letter: Asbestos testing Repair front steps, railings, engineering design, stone repair (Moose grant not approved) Archaeological study, if needed Block all critter access points
Veterans memorial	New MIA/POW flag and new lighting in 2022 Met with Seacoast Memorial about engraving names/dates as of Summer 2022 Need to address monuments for adding new names? New stone? Replace existing stone? Pricing?
Use of buildings	Janitorial service Cleaning schedule Eliminate charges for building use. Very little money comes in and it defeats the purpose of people using the buildings more often.