

## **Newington Sewer Commission 6/15/16 APPROVED MINUTES**

Meeting called to order at 9:12 am.

**Present:** T. Cole Chairman, T.Field, D.Messier Plant Operator, S.Bullard Utility Partners.

**Minutes:** Minutes from 5/18/16 reviewed. Motion by T.Field to approve, seconded by T.Cole. Approved.

**Public Comment:** None.

**Treasurer's report:** April report in the packet, no report for May.

**Manifest Approval:** Motion made to approve the 6/15/16 manifest by T.Field in the amount of \$545,064.81. Seconded by T.Cole. Approved & signed. Bond continuation certificate from Smith Manus provided to the Commissioners.

**Plant operators report:** Flows are a little higher from last year, but will be going down. Users Bugaboo Creek, Sullivan Tire, and Great Bay Services have closed or moved from town. GBS will pay last year's bill & half of 2016. Will be losing some flow until new owners or tenants move in. Sludge is accurate to what shipped out & billed. Jack has completed all preventative maintenance.

Upgrade project is going well. It is within budget, and a little ahead of schedule. There will be 2 change orders coming. First will be a credit of \$15,015 for fiber optic cable that will not be needed. The second is in regards to the furnace in the headworks building. Furnace and pipes will be located in the electrical room. Project will upgrade to electric heaters, designed for use in waste water applications. Jack, Jeff & Denis will remove the old furnace and piping rather than having the contractor do it, which will be a credit of \$13,451. D.Messier is hoping to not touch the contingency fund, but will not know if there will be any potential problems or issues that may incur additional costs until the excavation is done. Motion by T.Cole, Second by T.Field to accept change orders. Approved.

Yearly inspection report from S.Larson, NH DES, was reviewed. The BOD form test had some errors. D.Messier will respond to her comments and will rewrite QA/QC procedures for the lab to meet NH DES recommendations. D.Messier will also provide additional staff training.

Sewer bills have been mailed. Do not have total accounting, but payments are coming in

Effluent Sampler is reaching the end of its useable life. It will need to be replaced, cost will be approximately \$6,700.

477 Account has monies left over. Discussion on rolling it into this year's account or cashing out. The account is used to pay for small repairs. All in favor of rolling it into this year's account.

**Old Business:** None.

**New Business:** Commission in receipt of an email from Commissioner J.Richardson dated May 28, 2016 resigning his position on the board as he has moved out of town. Resignation was regretfully accepted. A letter of recommendation from the Commission to the Selectmen to appoint T.Connors to fill J.Richardson's vacant position has been sent to the Board of Selectmen.

Meeting schedule for rest of 2016 discussed and approved. Commission will continue to meet on the third Wednesday of each month. Next meeting dates will be July 20<sup>th</sup>, August 17<sup>th</sup>, September 21<sup>st</sup>, October 19<sup>th</sup>, November 16<sup>th</sup>, and December 21<sup>st</sup>. All meetings begin at 9 am. Notice of meeting schedule will be sent to the Town Hall for posting.

**Adjournment:** 9:44 am.

Respectfully submitted,

Gail Klanchesser